

MINUTES: GRAND COUNCIL

PLACE OF MEETING: NATIONAL HEADQUARTERS, 330 WEST 42nd STREET, NEW YORK, N. Y.

DATE AND TIME: SATURDAY, JANUARY 15, 1938 - 11:05 A. M.

MEMBERS PRESENT:

Dr. Wilbur H. Cramblet
Benjamin Clarke
Lloyd S. Cochran
Wentworth F. Gantt
Maurice J. Pierce
Edmund B. Shotwell
George E. Worthington
Ralph F. Burns - Executive Secretary

PRESIDING OFFICER: Dr. Wilbur H. Cramblet, Grand Senior President.

19. Resignation: Brother Gantt presented a letter to the Council tendering his resignation. Brother Cochran presented a motion which was duly seconded by Brother Shotwell that action on said resignation be tabled until 1941. After much discussion, Brother Gantt did not insist that his resignation be received and consented to withdraw it. Brother Gantt did not feel that he was giving the time that was necessary to his office as Grand Treasurer because of the increased amount of time that his own work was requiring. Nevertheless, he was willing to reconsider his resignation in view of the discussion at this time.
20. Executive Secretary's Report: Brother Burns reported in a general way on the condition of most of the chapters, citing in particular events at Wisconsin, Columbia and Oklahoma for expression from the Grand Council.
 - Wisconsin: After several notifications Kappa chapter has continued to disregard the By-Laws of the fraternity which require that permission to initiate must be secured from national headquarters before they can proceed. Brother Clarke presented a motion seconded by Brother Cochran that a strong reprimand be sent to Kappa chapter and a general notification be sent out to all chapters and alumni councilors in regard to proper initiation procedure.
 - Oklahoma: This chapter is the only one which has not submitted monthly statistical information required from each chapter. After some discussion, Brother Cochran presented a motion which was duly seconded that Dr. Cramblet appoint someone to draft a telegram to be sent to the president of the chapter asking for an assurance of their cooperation in this matter. Within two hours we had a wire from the chapter president stating that said reports would be sent on January 17, 1938.
 - Columbia: Last spring the Grand Prudential Committee in an effort to aid the chapter in strengthening itself agreed to the following proposition: Thirteen men were permitted to be initiated last spring with a down payment of ten dollars

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to cover cost of pin and shingle, ten dollars per man at the beginning of this school year and the balance of thirteen dollars before the end of school this year.

One hundred dollars has been paid and the amount due at the present time is \$255.00 which includes active dues of \$5.00 per man for nineteen men. \$169.00 will be due on these initiations before school ends this spring.

There was considerable unrest within the chapter this fall. The men had been promised last spring by members of the alumni they would have some sort of meeting quarters this fall. School began with the men again meeting in dormitory rooms. The alumni have now secured a basement apartment with a private entrance. The men will use it for meeting and club rooms, with no one living in the rooms.

After considerable discussion the Grand Council instructed the executive secretary to notify Lambda chapter that no initiations would be honored by this office until the chapter put forth every effort to take care of their present balance.

Cornell:

Letter from Iota chapter filing charges of expulsion against Brother Wallace Russell Foster Jr. Accompanying this letter was a letter from Brother Foster to Bruce Kester H.S.P. of the chapter stating the trial which had been given him was not valid, inasmuch as they had not given him due notice.

After a great deal of discussion the Grand Council instructed the Executive Secretary to notify the chapter that -- the matter of notice to Brother Foster was in error. Proper and sufficient notice must be given that a new trial would be held. The Grand Council recognized the chapter letter as a basis of complaint to call a new trial.

Brother Worthington presented a motion seconded by Brother Cochran and duly passed that: A court of judges be appointed to hold a new trial giving proper notice to Brother Foster and report their findings to the Grand Council. No decision should be given to the defendant.

Composition of Court: Brother Gantt presented a motion seconded by Brother Cochran and duly passed that: Stuart A. Pomeroy, Alpha Epsilon be chairman of the special court, and Stephen P. Toadvine, Iota; and James A. Alrutz, Sigma comprise the court of judges.

Rules for Special Court: Grand Council approved rules for special court in principle. They are in the process of formulation by Brother Shotwell and will become effective

upon being filed with the Executive Secretary.

Ohio State: A letter was presented from Ohio State indicating their attitude with regard to National dues. "The financial situation looks much better, but the chapter as yet declines to take any action on the question of the National dues. We will try to keep you informed as to future developments."

Grand Council instructed the executive secretary to notify the chapter that all current obligations must be met, and that there were no exceptions among the chapters to this ruling.

Other Chapters: Some stimulation is needed here and there -- but no crucial matters are pending.

Grand Council requested that the executive secretary submit a short report on each chapter before the time of the next Grand Council meeting.

21. Alumni Councilors: Brother Pierce suggested W. A. Stohrer, Eta, 123 W. Richmond, Peoria, Illinois as alumni councilor for the Illinois chapter.

Brother Clarke suggested Rudolph Hofelich, Theta, 18680 Wildemere Avenue, Detroit, Michigan as alumni councilor for the Michigan chapter.

Both of the above men were approved. Executive Secretary was instructed to send the names and addresses of the chapter alumni councilors to the Grand Council.

22. Endowment Fund: Dr. Cramblet led the discussion on this matter and expressed his views. Endowment fund should begin within the chapters, which means every chapter must be sold on the idea. Active men have to support it financially and payments must be large enough to have the fund grow very rapidly. Plan might be set up to require each active to pay \$25.00 during the time he is in school at the rate of \$1.00 a month. These payments could be continued as alumni and also among alumni groups.

Short discussion followed and it was the consensus of opinion that an endowment fund of any kind must start within the chapter and with contributions large enough to insure the fund growing as rapidly as possible.

23. Incorporation: Brother Shotwell gave a report on the progress of dissolution of the group known as Alpha Sigma Phi, Inc., -- a memorandum of which follows:

"Ralph Burns and I had lunch with Mr. Harold Wattenberg, one of the original members, and also with another member of the fraternity, the week after our Grand Council meeting here in New York. At that time Mr. Wattenberg was favorable in regard to our going ahead to set up the necessary papers for dissolution. At a later date I was referred to Mr. Berger whose address is 570 Seventh Avenue, as Mr. Wattenberg was too busy to handle the details of dissolution.

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After contacting Mr. Berger he suggested that each member could sign the papers of dissolution at a dinner meeting. Mr. Berger said that he himself was quite willing to vote in favor of dissolution and felt that all the others would also, but it would be necessary to hold a meeting, send out notices, etc. He felt that possibly the attendance would be not over 35 so that the total expense would probably be under \$50.00. He was anxious that I should not think that they were trying to hold us up, but he thought it would be a nice gesture for us to make this disbursement. He asked that I take up the question of reimbursement as regards their charter. I told him I would take it up with my associates and let him know.

Under the New York Membership Incorporation Law we might be able to enjoin this group from using our name and require them to file the necessary papers to either dissolve or cease using our name. This would take the form of a New York Supreme Court proceeding on the equity side. The expenses for process servers, filing fees, calendar would be about \$50.00. The sum that this group is asking is a reasonable figure, assuming that at the meeting they will vote to dissolve. I believe that Mr. Berger is sincere in his suggestion and I am personally in favor of offering to pay them \$50.00 for a certificate of dissolution. I would rather put it in that form than merely offer to finance a dinner without knowing the result."

Brother Shotwell's report was approved. He was instructed to proceed as he reported. No expenditure is to be made exceeding fifty dollars.

Brother Worthington stated we could enjoin the group if they did not cooperate on the matter.

24. Visitation: Final itinerary to be approved by Brother Cochran and Brother Worthington after suggested changes have been made.
25. Expansion: Brother Worthington read a letter from Brother C. William Cleworth. Brother Cleworth upon the request of Brother Worthington investigated Alpha Sigma Kappa at Lake Forest as they had submitted an inquiry.

Brother Cleworth reported very favorably on the boys he met. He questioned the advisability of a chapter there if we had the opportunity, inasmuch as a great many of the students transfer to take their degree at some other school.

Dr. Cramblet brought out the fact that an astounding high percentage of college freshmen in our American colleges and universities never graduate.

Discussion transpired with regard to our expansion program and an understanding was reached. Insofar as the members of the Grand Council in attendance were concerned, it was felt that we should be very particular as to the school and the group we might consider for a chapter. That we would not establish any chapters unless we were certain they would be a source of strength to the national organization.

The question was asked how large would we like Alpha Sigma Phi to grow. Expression was given that it was not the desire to have a large fraternity, and speaking in terms of figures, fifty chapters would not be too large.

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was felt that we should have enough chapters which would make it economically possible to carry on the services we desire to render.

It was stated that at one time thirty-three was the number of chapters adequate enough to maintain a national organization. At present we have twenty-seven chapters which are active.

Brother Clarke presented a motion seconded by Brother Cochran and duly passed that: Brother Worthington include in his work on expansion the possible revival of any inactive chapters..

26. Reinstatement National Interfraternity Conference: Fraternity was reinstated at the regular executive committee meeting on Wednesday, December 8, 1937.
27. National Interfraternity Criteria: Grand Council instructed the Executive Secretary to purchase and consider the presenting of Criteria to chapters on appropriate occasions.
28. Alumni Council Charters: Brother Cochran presented a motion which was duly seconded and passed that we proceed to set up a much better looking charter.
29. Tomahawk Trustees: Brother Cochran submitted a letter from Brother Robert L. Jagocki presenting views on present investments of Tomahawk Fund. After considerable discussion it was felt that it was advisable to elect one new member.

Nominations:

Benjamin Young	---	6 year term
Robert L. Jagocki	-	4 year term
Ambrose Day	---	4 year term
Ambrose Day	---	2 year term

Election:

Benjamin Young	---	6 year term
Robert L. Jagocki	-	4 year term
Ambrose Day	---	2 year term

Details of the trust agreement to be left in hands of Brother Shotwell to draw up the indenture. It was suggested to slightly liberalize the policy of the trust fund. Suggestion that any transfer of funds or agreement for adjustment between general fund and trust fund be set forth in trustee indenture.

It was regularly moved and seconded that a letter of appreciation be sent to Raymond K. Hyde for his faithful service as a member of the Tomahawk Trustees.

30. Rituals: Brother Shotwell presented a motion seconded by Brother Cochran and duly passed that Brother Clarke in his capacity of Grand Marshall make a study of the chapters and their knowledge and use of the rituals.

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31. Chicago Convention Banquet Indebtedness: Brother Clarke brought up the fact that there was two or three hundred dollars worth of debts in the name of the fraternity incurred in connection with the final convention banquet.

It was agreed that this was a sorry situation. However, to protect the name of the fraternity, Brother Cochran presented the following motion, seconded by Brother Shotwell and duly passed that: National Organization would match dollar for dollar all the money the Chicago alumni raised to clear up this indebtedness.

32. Pledge Manual: Brother Cochran volunteered to proceed with the study of the preparation of such a manual.
33. Directory: It was suggested that a committee of two be appointed by the chairman to carry on and prepare the work of the directory. Brothers Worthington and Shotwell were appointed.
34. Suggestions on Visitation Trip: Suggested that the Executive Secretary check on the following matters in chapters: rushing, pledging, "hell week", directory, condition of house, finances, alumni relations, ritual, secure suggestions from chapter, library -- approximate number of volumes.
35. Delta Beta Xi: Brother Cochran presented a motion seconded by Brother Worthington which was duly passed that: the Grand Council approves the plan of Delta Beta Xi and it is hereby authorized and set up.

Suggestions were that it would be best not to start the organization by electing two or three individuals and they in turn electing new members, but to begin with a group around about fifty members.

Composition of Original Group - Suggestion was that charter members of Alpha Chapter who reestablished the chapter in 1907; members of Grand Council; and other additional members from the alumni make up the original group.

Other Suggestions:

1. Limit number of elections per year
 2. Open to only alumni members
 3. Ritual to be public
 4. Nominations after original group to be made by two members
 5. Election by the Grand Council
 6. Election to be an annual affair
 7. Fraternity should give a shingle recognizing the election into Delta Beta Xi.
36. Liquor: After considerable pro and con discussion, Brother Shotwell presented the following resolution to be sent the chapters as the Grand Council recommendation on amendment to be presented to the chapters for vote.

That said amendment is not for the best interest of Alpha Sigma Phi Fraternity and should not be adopted. Further resolved that all chapters and chartered alumni councils be advised that in making the

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foregoing recommendation the Grand Council is carrying out the obligation placed upon it by the 1937 convention and brings to the attention of the chapters and chartered alumni councils that the power to amend the constitution lies solely in the hands of the chapters and said alumni councils. The vote on the above resolution:

<u>Yes</u>	<u>No</u>
Cochran	Gantt
Clarke	
Cramblet	
Pierce	
Shotwell	
Worthington	

After communicating with Brother Hargear and Mosiman their vote was in the affirmative for the above resolution.

It was the unanimous opinion that the excerpt from Brother Hargear's letter of January 11, 1938 quoted below be the policy of the Grand Council with regard to the use of intoxicating beverages in chapter houses. The Grand Council is also in a position to support any chapter or officer enforcing such a policy.

The Council is unanimous that -- "As a matter of principle, Alpha Sigma Phi Fraternity does not approve of the drinking of intoxicating beverages by members of the Fraternity, or others, within any structure used by it for a Chapter House or as a place of residence. Any act violating this policy which shall have results derogatory or harmful to the good name or reputation, or in any other way detrimental to any Chapter of this Fraternity or to the Fraternity in general shall make that person, persons or Chapter so involved, liable to the Grand Council for such disciplinary action as they may see fit to take."

37. Traveling Expenses: Moved, seconded and duly passed that the expenses to the session of the Grand Council be authorized and paid.
38. Adjournment: Meeting adjourned at 5:00 P.M. Sunday, January 16, 1938 to meet on Saturday, April 23, 1938.

Note: If there are any additions or corrections to these minutes, please send them in.

Respectively submitted,

RFB:JK

Ralph F. Burns

MINUTES: GRAND COUNCIL OF ALPHA SIGMA PHI FRATERNITY, INC.

PLACE OF MEETING: NATIONAL HEADQUARTERS, 330 West 42nd STREET, NEW YORK, N. Y.

DATE AND TIME: SATURDAY, SUNDAY, APRIL 23, 24, 1938 - 10:00 A.M.

MEMBERS PRESENT:

Benjamin Clarke
Lloyd S. Cochran
Dr. Wilbur H. Cramblet
Wentworth F. Gantt
Frank F. Hargear
Maurice J. Pierce
Edmund B. Shotwell
George E. Worthington
Ralph F. Burns - Executive Secretary

GUESTS PRESENT:

Cleveland J. Rice - Yale
Palmer York - Yale

PRESIDING OFFICER: Dr. Wilbur H. Cramblet, Grand Senior President

39. Minutes of Previous Meeting: Motion was presented, duly seconded and passed that the reading of the minutes of the meeting of January 15, 1938 be dispensed with.
40. Report of Executive Secretary: Brother Burns read his report -- stressing the need for long view policy of the fraternity, laying emphasis on the high standards of character which the fraternity stands for as the strength and future of our chapters. He stressed the need for careful attention to chapter finances, scholarship and the urgent need for a pledge manual to aid in the development of chapter leadership. After discussion on the report it was approved as read.
41. Finances:
- A. Statement as of March 31, 1938 - read and approved
 - B. Individual Chapter Finances: Wire was composed and sent to Oregon State approving current initiations and requiring satisfaction on balance of previous initiations, stating that Chapter and officers were liable for suspension by following their present practice. Wire received from Oregon State stating they were sending check on previous initiations.
 - C. Chapter Advisors: It was moved, seconded and passed that alumni advisors be appointed for Ohio State, Columbia, Nebraska, Oklahoma and Missouri and that in each instance the Chapter be advised of that appointment and further informed that if by May 30, 1938 with the assistance of their advisor they are unable to straighten out their financial situation to the satisfaction of the Grand Council, that the Council will then appoint a Court of Inquiry to consider the suspension of those chapters. In this situation the advisors of these particular to be given full details of the situation and what the Grand Council expects.

D. Approval of Expenses: The Grand Council approved:

- \$619.00 Visitation Expense of Brother Burns to the West Coast.
- \$150.00 Balance to Drake Hotel on Chicago Banquet -- requesting full statement from Chicago men to be file in National Office.
- \$ 10.00 Brother Shotwell for incorporation.

Also approved were expenses incurred by Brother Gantt in connection with his visit to Mass. State, Brother Pierce on his visit to Middlebury, and Brother Shotwell to Boston in connection with Middlebury, W. A. Stohrer to Illinois in connection with his work as Chapter Alumni Advisor of Eta Chapter.

E. Alumni Dues: It was the opinion that these should be sent out after the Directory had been published. Consideration was given to new legislation with regard to the amount to be charged and a blanket canvas of all alumni rather than a certain percentage as the practice is at present.

F. Approval of auditors for annual audit: Motion presented and passed after discussion that we retain the same auditor.

G. Tomahawk Trustees: Motion was presented and passed that a meeting should be held with the Trustees before the end of June, 1938 and a clear understanding to be reached between the general fund and the trust fund and that settlement on present indebtedness of general fund to trust fund to be placed on the agenda of the next meeting. Trustee indenture to be left in the hands of Brother Shotwell.

H. Advisability of Loans to Chapters: It was the expressed opinion that the Fraternity should not consider any loans from the trust fund to any Chapter as it would be the beginning of a very poor policy. Loans to be made from general fund, only when it is in a position to stand the same.

42. Yale: After considerable discussion on Saturday and with the aid of Cleve Rice and Palmer York, H.S.P. of Alpha Chapter, it was decided upon their recommendation and a motion was presented and passed that Brother Lloyd Cochran be directed to visit Alpha Chapter to meet with

Cleve Rice and a group of alumni and active members to discuss in detail the financial setup of the Chapter and to bring recommendations back to the Grand Council.

43. Publications: After considerable discussion of Brother Shotwell's Suggested Tomahawk Schedule of the four issues of the Tomahawk, immediate need for a Directory, printing of Constitution and By-Laws, pledge manual it was duly moved and passed that -- for this current year that a Directory come out by October 1, 1938 as an issue of the Tomahawk, prefixed with general material about the Fraternity, pictures of the Chapter houses, a brief history, and the Constitution and By-Laws etc., and that as soon as possible or practical thereafter an active issue to come out and future issues of the year to be determined at a later date. That in preparing the Directory that consideration be given to the use of the material in it in a pledge manual.

New Equipment - This was very carefully discussed. However, it was thought that the purchase of any equipment should be postponed for another year, because of the necessity of more important items in the 1938-39 budget.

44. Contact with Chapters and Alumni:

- A. Visitation - It was the concensus of opinion that the present policy of contacting each chapter once a year should be carried out when practically possible.
- B. Convention - Decision on this was postponed until a later meeting. However, it was felt that the next convention should be held in the midwest area thus saving on traveling expenses. It was suggested that the convention be held somewhere near our Oklahoma, Nebraska or Missouri Chapters as it would be of great value to them.
- C. Chapter Advisors: - The following Chapter Advisors were appointed with others to be appointed as the need arises.

Ohio State - Louis F. Gump
Columbia - Dr. James Kidder
Oklahoma - Dr. Floyd A. Wright
Missouri - William B. Bickley
Iowa - George H. McDonald
Mass. State - Albert W. Smith
California at Berkeley - T. J. Ledwich

The Executive Secretary to write each of these men explaining their duties and that Dr. Cramblet also write them asking for their acceptance of the appointment.

- D. Alumni and Alumni Councils - Benjamin Clarke remarked that the Chicago alumni petition for a charter would be in the office between now and summer or around the 1st of the fall.

It was the decision of the Council that the Executive Secretary write to all known alumni groups holding meetings, explaining clearly to them the requirements necessary for them to secure an alumni council charter. This letter to be supplemented by a personal letter from Brother Hargear. Report on this matter to be placed on the agenda of the next meeting.

45. Judicial Matters:

- A. Incorporation - Brother Shotwell reported that the Fraternity had been incorporated under the laws of the state of New York on March 12, 1938. The committee on incorporation, Brother Shotwell and Brother Worthington, were dismissed with thanks.
- B. Revision of Constitution and By-Laws and Ritual - Brother Burns reported that the amendment submitted to the chapters for vote had been passed -- this amendment having to do with local option as to the use of liquor by our chapters. Brother Clarke, Grand Marshall reported on changes to be made in the ritual.

A motion was presented by Dr. Cramblet, Grand Senior President, and duly seconded and passed that the Executive Secretary of the Fraternity write to the administration of the institutions where we have chapters advising them of the present wording of our Constitution on the matter of Liquor and assuring them of the desire of the Grand Council to cooperate with them in every way in the enforcement of their own policy insofar as it affects our own chapter houses. We will take steps with you at any time if you have occasion to know that your policy is being disregarded, and any stand which you may take will be actively supported by us. We would appreciate it if you would advise and keep us advised of the policy of your institution with regard to this area of student life.

A motion was presented, duly seconded and passed that Dr. Cramblet write to each chapter referring to the need for leadership as regards temperance on their various campuses.

C. Expulsions: -

1. Cornell Chapter vs. Wallace R. Foster, Jr. Dr. Cramblet read the Interlocutory Judgment handed down by the judges of the special trial court. After discussion a motion was presented and passed that Wallace R. Foster, Jr. be expelled from the Fraternity for violation of Section 3 of Article II of Title V of the Constitution of the Fraternity.

Section 3 Article II Title V "Any officer of a chapter, any officer of the fraternity, or any active, faculty, or alumnus member charged with violations of his oath shall be brought to trial in accordance with the by-laws, and upon conviction, may be fined, suspended or expelled from the fraternity. Officers of chapters, or of the fraternity, if suspended or expelled as members, shall immediately forfeit their offices for the remainder of the term for which they were elected or appointed."

2. Lawrence L. Johnson -- Dr. Cramblet read a letter from Mr. Johnson stating his wish for reinstatement into the Fraternity. A motion was presented duly seconded and passed that a committee of one or more be appointed to investigate his present standing and as a part of the investigation that we should secure an expression from the Oklahoma Chapter in connection with his application for reinstatement.

3. Herbert Weast -- After discussing the charges presented in a trial court by Lambda Chapter a motion was presented, duly seconded and passed that Lambda Chapter be advised that they can suspend this man under Title V Article II Section 2 of the Constitution until he has fulfilled his obligations to the Chapter in a satisfactory manner.

4. Francis Luther Trott -- Brother Burns reported that he understood that Brother Trott had been passing worthless checks in New York. A motion was presented, duly seconded and passed that a committee of one or more be appointed to secure the record of Mr. Trott and determine whether or not a complaint should be lodged with the Grand Council that a trial court might then be impanelled and their interlocutory judgement be presented to the Grand Council -- Brothers Gantt and Burns to be on this committee.

46. Extension: Brother Worthington submitted a written report on the work of his office which was given approval.

Duke -- progress with the work on a group on this campus was presented with the possibility of installing them as a chapter this spring. Two motions were presented and passed -- That if everything is satisfactory with the local group that a committee appointed by the Grand Senior President can make any arrangements that are constitutional.

It was moved by Brother Hargear and seconded by Brother Worthington that in connection with the proposed chapter at Duke University

that the officers be allowed to work out a program for the installation of the Chapter based on the payment of \$33.00 per initiate plus \$100.00 for the charter, plus the expense of the initiation at the University of Pennsylvania or Duke University. The Grand Council to provide necessary paraphernalia and all other required items for this fee.

47. Delta Beta Xi: Brother Pierce presented a motion which was duly seconded and passed that the chairman appoint a committee to report to the Grand Council at a later time in the meeting with the nominations of charter members and any other suggestions which they might have. The chairman appointed Brothers Clarke, Pierce and Burns for this committee.

Nomination for Membership - It was the consensus of opinion that the Grand Council be the original nominating group. The committee submitted a list of sixty men which was approved by the Council as original members -- it was the feeling that in addition to these sixty men there would probably be an additional forty who would be suggested by those already nominated making a total of one hundred as the original membership group. A motion was made by Brother Hargear which was duly seconded and passed that the maximum number of the original group be one hundred, and announce plans to add an additional ten each year; any changes to this procedure can be announced later.

Election of Members: After receiving nominations from among the membership a motion was presented by Mr. Hargear, duly seconded and passed that it would take a vote of six members of the Grand Council to elect. At the time of nomination and election that a sketch of each individual should be filed in the National Office plus a thumb nail sketch to be given on each member to be distributed among the membership. A motion was presented, duly seconded and passed that the Executive Secretary write to each of the sixty men nominated, announcing to them their election and to any others whose names may be submitted advising them of their election.

Announcement of Delta Beta Xi: It was the opinion that a complete statement of Delta Beta Xi be given in the Tomahawk and at the time of the next National Convention.

Oath: Brother Hargear submitted the following oath which was read and approved.

"I, Benjamin Clarke, do here before my assembled brothers in Alpha Sigma Phi Fraternity renew again my oath of Truth, Wisdom and Brotherly Love in our great fraternity.

As a loyal member of this fraternity of ours, I also pledge upon my honor as a brother before you assembled brothers that I will always value the key of Delta Beta Xi that is hereby granted to me and will endeavor by my loyalty and service to Alpha Sigma Phi Fraternity to be worthy of this award.

To Alpha Sigma Phi Fraternity as a newly initiated member of Delta Beta Xi, I again reaffirm my pledge of loyalty and service to our great fraternity.

Paraphernalia: Certificate of Membership presented by the Fraternity - key optional to be purchased by individual members.

48. Miscellaneous:

1. Motion presented and passed approving expenses of this Grand Council Meeting.
2. Mr. Clarke suggested some consideration be given to scholarship at our next meeting.
3. Brother Shotwell presented a motion which was seconded and passed that each member of the Council act as a "Godfather" for three chapters: not for visitation purposes but to familiarize themselves with the particular Chapter situation. Following assignments were made:

 Brother Cochran -- Yale, Cornell and Univ. of Penn.
 Brother Burns -- Marietta, Ohio Wesleyan and Ohio State
 Brother Pierce -- Illinois, Michigan and Penn. State
 Brother Worthington -- Wisconsin, Univ. of Iowa & Missouri
 Brother Gantt -- Columbia, Mass. State and Syracuse
 Brother Mosiman -- Washington, Univ. of California and Stanford
 Brother Clarke -- Nebraska, Iowa State and Oklahoma
 Brother Hargear -- Colorado, Oregon and Univ. of California
 Brother Shotwell -- Kentucky, Middlebury and Alabama
4. Brother Pierce presented a motion which was duly seconded and passed that the General Fund of the Fraternity should pay over to the Tomahawk Trustees all money collected in cash which has been allocated to Tomahawk Trustee Fund for this year 1937-1938 and that a settlement be made on June 30, 1938.
5. Brother Shotwell presented rules and regulations governing financial transactions of the Fraternity -- these were approved by the Grand Council.
6. Associate Editors of the Tomahawk to be appointed by the H.S.P. of each Chapter was approved by the Grand Council.

The Executive Secretary was instructed to notify each chapter of the creation of this new office and ask for the appointments of the same.

7. Brother Clarke presented a motion which was seconded by Brother Hargear that an editor of the Tomahawk be not hired but additional clerical help be obtained from time to time when necessary.

49. Proposed Amendment to Constitution for Agenda of Next Grand Council Meeting: Brother Cochran proposed the following to be discussed at the next Grand Council meeting. The amendment to the Constitution would come as an amendment to Title VII and would be inserted as the first sentence of Article 11 prior to the present opening sentence thereof. This change or addition would be as follows:

"No amendments to the constitution which are inconsistent or in conflict with the Ritual of the fraternity, shall be considered or submitted to the Chapters."

The amendment to the By-Laws would be an addition to Article 11 under the powers of the Grand Council. It should be inserted somewhere in that article and the remaining sections renumbered. That change or addition which I suggest would be as follows:

"The Grand Council shall have full charge of the Ritual of the fraternity; it shall have sole power to make any changes therein and shall verify that the Ritual as used in initiation and meetings of Chapters shall be properly and completely administered."

50. Adjournment: Meeting adjourned at 5:00 P.M. Sunday, April 24, 1938, to meet at a date selected later.

Respectively submitted,

Ralph F. Burns
Executive Secretary

MINUTES: GRAND COUNCIL OF ALPHA SIGMA PHI FRATERNITY, INC.

PLACE OF MEETING: National Headquarters, 330 West 42nd Street, New York, N.Y.

DATE AND TIME: Saturday, October 8, 1938 -- 10:00 A.M.

MEMBERS PRESENT:

Lloyd S. Cochran
Edmund B. Shotwell
George E. Worthington
Ralph F. Burns - Executive Secretary

PRESIDING OFFICER: George E. Worthington

51. Minutes of Previous Meeting: Motion was presented, duly seconded and passed that the reading of the minutes of the meeting of April 23, 24, 1938 be dispensed with.
52. Report of Executive Secretary: Not read in full. Formally accepted and filed. Two points which were given emphasis were:
 - A. Scholarship Committee: Brother Cochran presented a motion which was duly seconded and passed that our Grand Senior President appoint a committee of an appropriate number to suggest a program and a conception of their function and policies to be approved by the Grand Council. It was suggested by Brother Shotwell that this committee have a local contact man with the chapter who would make reports to the chairman of the scholarship committee on scholarship problems of the chapter as a whole and on particular individuals.
 - B. Chapter Constitution Committee: The need for such a committee has come out of the visitations to our chapters. Many of our chapter constitutions and by-laws are not in accord with the National Constitution and By-Laws.

A motion was presented, duly seconded and passed that Brother Clarke be suggested as chairman of this committee, others to be appointed as they may wish and a report to be made of their temporary program at the next meeting of the Grand Council.
53. Proposed Amendment to Constitution and By-Laws with regard to rituals: Up to this time there had been no provision in the By-Laws in connection with the rituals. After a great deal of discussion with the aid of Brother Clarke's very complete suggestions the following changes in the Constitution and By-Laws was suggested in a motion and approved. The underlined portion of Section 1, Article I, Title VII is a new addition to that section and Article XII, The Rituals, is a new article under the By-Laws.

Title VII, Article I, Section 1 of the Fraternity Constitution be amended to read as follows:

"Section 1. This constitution may be amended or repealed at any time by a three-fourths vote, and the by-laws by a two-thirds vote, of all chapters and chartered alumni councils, provided that the vote of the chartered alumni councils shall be counted as provided in Title III, Article III, Section 1, of this constitution, further provided that there shall be no amendment to this Constitution nor to the By-Laws of the Fraternity which is in conflict with the Rituals of the Fraternity. Any chapter or chartered alumni council whose report of its action upon said proposition so submitted shall not have been received by the National Office of the Fraternity within forty days after the said proposition shall have been mailed to it shall be counted as voting in the affirmative."

Article XIII The Rituals:

The Rituals of the Fraternity shall be enacted by the Grand Council which shall have full charge thereof, shall have sole power to make any changes therein, and shall verify that the rituals used in initiations and meetings of chapters is properly and completely administered.

54. Finances:

A. Statements as of June 30, 1938

1. It was requested that Brother Pierce study the asset and liability on the General Fund's books to see if any possible settlement could be made. Brother Pierce was requested to make a report at the next meeting of the Grand Council.
2. Brother Shotwell presented a motion, duly seconded and passed that the furniture and fixtures item shown as an asset be written off and be handled as an expense item hereafter.

B. Budget 1938-39 -- Brother Shotwell presented a motion which was duly seconded and passed that the budget as presented be approved.

55. Directory: The format of the directory as presented by Brother Burns was approved. Pledge Manual: Brother Burns presented the book, "Whence and Whither" written by C. H. Freeark and published by the Fraternity Management Incorporated. It was discussed fully and was deemed advisable that reference should be made in our pledge manual to this book. It was suggested that the Grand Council recommend to each chapter that they purchase a copy of this book for their chapter library. The Executive Secretary was instructed to contact the publishers of the above book to ascertain if it would be possible to secure a reduced rate on a large quantity of copies.

Page Insert in Directory: To raise funds to aid in covering cost of the directory. Brother Burns presented his idea saying that Brother Pierce thought it the most important page of the book. The matter was left in the hands of Brother Pierce and Burns to work out.

56. Contact with Chapters & Alumni
Chapters Discussed:

- A. Yale - Brother Cochran reported that arrangements were being made for him to meet with the Yale Trustees and Chapter sometime this fall. Brother Rice has been so busy that an earlier meeting was impossible. Brother Cochran expressed his thought that a new set-up was needed at Yale with a different relationship between the Chapter and the Trustees. A more complete report will be given at the next meeting of the Grand Council.
- B. Ohio State - Brother Burns reported on his visit to Ohio State during their rush week, the last week of September. After a full discussion it was deemed advisable to place the Chapter on probation for teen weeks; this probation to be used in working out a closer relationship between the chapter and the Grand Council. The chapter to be instructed to make weekly reports on the following items:
 - (a) Entertaining of rushees.
 - (b) Financial reports --- cash receipts and disbursements.
 - (c) Attendance at Greek Week on the campus, October 20-23, 1938.
 - (d) Report on general activities of house.
 - (e) Report on scholarship.
 - (f) Chapter should invite one alumnus each week to the house for a meal. The names and addresses of each alumnus eating at the house sent to National Headquarters. National Headquarters will reimburse chapter for meal of one alumnus each week.
 - (g) Report from Dean of Men each week on progress being made by chapter.
 - (h) Activity of chapter in interfraternity affairs on the campus.
 - (i) Brother Burns to make specific recommendations at time of his attendance at Greek Week on the campus, October 20-23.
- C. Greek Week - Ohio State --- Expenses of this trip were authorized, subject to the approval of Brother Pierce. It was deemed advisable that attendance at such a meeting was important and that a great deal could be accomplished with the Chapter at the same time.
- D. Visitation --- Was approved on the following chapters to take place after the November meeting of the Grand Council --- Syracuse, Cornell, Michigan, Wisconsin, Minnesota and Illinois.
- E. Chapter Advisors --- It was thought advisable that one man be appointed for the rest of the chapters not later than the 1st of the year. Executive Secretary to inform our present chapter advisors that the Grand Council would like a report with their recommendations before the next meeting in November.

- F. Convention: Discussion of this was postponed until the next meeting of the Grand Council. Brother Cochran filed an invitation to hold the Convention in connection with the Silver Jubilee of Omicron Chapter in Philadelphia next spring.

57. Judicial Matters: -

- A. Lawrence L. Johnson - Final disposition of this case was set aside until further information was gathered. Mr. Johnson to be notified of the progress being made.
- B. Francis Trott - Brother Burns reported that evidence had been secured that Brother Trott had passed bad checks in New York and that he had taken personal articles from the chapter house at Illinois. Motion was presented, duly seconded and passed that his case be placed in the hands of Brother Shotwell with power to make recommendations.
- C. Charles Van Cott -- It was unanimously resolved that no good cause having been shown to the Grand Council, it does not recommend the reinstatement of Charles Van Cott, formerly known as Charles Nathan, and accordingly said individual may not be reinstated. Letter to the Missouri Chapter stating that the matter was considered very thoroughly and great weight was given to their letters and giving them the above decision of the Grand Council.

58. Extension - Brother Worthington read a very complete report on his work throughout the summer. Discussion took place on the following items:

- A. Phi Pi Phi - A copy of this report is being sent to each one of the members of the Grand Council. A motion was presented that the Grand Council through its chairman appoint Brother Worthington as chairman and Brothers Paul Bickel and Harry Yoder to act on future developments on the Phi Pi Phi matter, prepare a report and submit it to the Grand Council for action. A motion was presented, duly seconded and passed that the names of schools not already approved by the Chapters and Chartered Alumni Councils be submitted for their approval; those schools to be approved being Baldwin & Wallace, Westminster and Armour Institute of Technology.
- B. Minnesota: - Brother Worthington reported that he had corresponded with Brother Ray H. Kanyon in Minneapolis concerning the revival of Rho Chapter. The prospects look a little brighter inasmuch as fraternities are generally strong on the campus. It was suggested and a motion was presented, duly seconded and passed that Brother Worthington correspond with the University officials in charge of fraternities to secure their thoughts on our possibilities of rehabilitating the chapter.
- C. West Virginia - Brother Worthington reported that he visited Morgantown last spring and there was very little, if any, possibility of reviving the chapter.

- D. Carnegie Tech. - No response to correspondence. Brother Worthington plans to visit Pittsburgh the week-end of November 11th and will have a more complete report at the next meeting.

59. Delta Beta Xi - Very careful consideration was given to the names which were presented as additional nominations for Delta Beta Xi. Notations have been made on the enclosed lists of the feeling of the members of the Grand Council present.

It was the feeling of those present that the ritual should be presented to Brothers Benjamin Clarke and Charles Hall for their suggestions. It was thought that an honor of this type should carry with it a very beautiful and impressive ritual.

60. Miscellaneous -

- A. Grand Council Vacancy- Consensus of this meeting that we should proceed with the filling of this vacancy. Two names were suggested for consideration: Malcolm H. Dresser, Mass. State '25 and Leicester W. Fisher, Cornell '15.
- B. Founders Day - December 6, 1938 - Brother Cochran presented the thought that this day should be promoted throughout the country among the chapters and alumni councils as an evening of celebrating our founding and the event of the 93rd birthday of the Fraternity.
- C. Cost of Fraternity Paraphernalia - The Executive Secretary was instructed to secure the present cost of the same to be given to the chairman on extension and entered into our minutes.
- D. Centennial Item - Brother Shotwell suggested that in connection with his work in drawing up the indenture for the Tomahawk Trustees there was considerable work involved. This work would have cost the fraternity quite a fee. He drew our attention to the fact that the Endowment Fund had not increased since the last convention, that Brother Jagocki as a member of the Trustees had secured remuneration for necessary law work which had to be done for the Trustees for those owning the properties where our funds are invested. Brother Shotwell desired to donate the proceeds for his work to the Endowment Fund. A motion was presented, duly seconded and passed that thanks be extended to Brother Shotwell for his services and that the donation of the proceeds of his services be made to the Centennial Fund and that the Tomahawk Trustees be instructed of this action.
- E. Eta Chapter Pledge Manual - Brother Burns presented a Pledge Manual written by two pledges of Eta Chapter and published by the Chapter to aid them in their pledge training. A formal wire was sent from the Grand Council expressing congratulations to the authors and Eta Chapter for the interesting and attractive Pledge Manual recently received. The Executive Secretary was instructed to suggest that the Chapter send a copy of the Pledge Manual to each chapter and each member of the Grand Council and that the National Office would defray any expense involved.

61. Adjournment - Meeting adjourned at 12:00 P.M. to meet the weekend of Saturday, November 26, 1938.

MINUTES: GRAND COUNCIL OF ALPHA SIGMA PHI FRATERNITY, INC.

PLACE OF MEETING: National Headquarters, 330 West 42nd Street, New York, N.Y.

DATE AND TIME: Saturday, November 26, 1938

MEMBERS PRESENT:

Dr. Wilbur H. Cramblet, Chairman
Maurice J. Pierce
Lloyd S. Cochran
Edmund B. Shotwell
Ralph F. Burns, Executive Secretary

62. Minutes of Previous Meeting: Motion was presented, duly seconded and passed that the reading of the minutes of the meeting of October 8, 1938 be dispensed with.

63. Report of Executive Secretary: No formal written report was presented. Executive Secretary reported that the amendment to the Constitution and By laws with regard to rituals had been passed. The proposed amendments were as follows:

Resolved that Title VII, Article I, Section 1 of the Fraternity Constitution be amended to read as follows:

"Section 1. This constitution may be amended or repealed at any time by a three-fourths vote, and the by-laws by a two-thirds vote, of all chapters and chartered alumni councils, provided that the vote of the chartered alumni councils shall be counted as provided in Title III, Article III, Section 1, of this constitution, further provided that there shall be no amendment to this Constitution nor to the By-Laws of the Fraternity which is in conflict or inconsistent with the Rituals of the Fraternity. Any chapter or chartered alumni council whose report of its action upon said proposition so submitted shall not have been received by the National Office of the Fraternity within forty days after the said proposition shall have been mailed to it shall be counted as voting in the affirmative."

Resolved that a new article be added to the By-Laws of the Fraternity to read as follows:

Article XII The Rituals: The Rituals of the Fraternity shall be enacted by the Grand Council which shall have full charge thereof, shall have sole power to make any changes therein, and shall verify that the rituals used in initiations and meetings of chapters is properly and completely administered.

There was a short discussion on the amendment to clarify some points brought up by members of the Grand Council.

64. Finances:

A. Centennial Item

Brother Shotwell asked whether the proceeds of his work had been donated to the Centennial Fund in connection with the drawing up of the indenture for the Tomahawk Trustees. It was the consensus of opinion that this should be taken care of in accordance with the motion under Paragraph 60, Item D of the October 8, 1938 meeting of the Grand Council.

- B. Budget: Executive Secretary stated that indications were such that we would go over the \$5,200 figure as set up in the budget for initiation fees. Dr. Cramblet at this point stated that most statistics showed that of every three men pledged to a fraternity only two were initiated.

- C. Collection of National Dues - Motion was presented by Mr. Cochran, duly seconded and passed, that the Grand Council authorize a special delivery letter to be sent to all chapters who have not acknowledged previous correspondence with regard to national dues, stating that the Grand Council is considering individually their respective accounts, and expects payment to be made by December 1st.

D. Chapter Financial Reports and Active Accounts Receivable:

Motion was presented by Mr. Cochran, duly seconded and carried that we should demand from every H. E. a financial statement in accordance with the By-Laws, and that such a statement be quarterly.

There was a definite feeling that considerable pressure be put on chapter officers in the collection of chapter accounts receivable. Chapter officers should be told that they haven't the right to let these bills accumulate and that the officers themselves will be responsible to the Grand Council to collect. Financial statements from each chapter was requested for the next meeting.

Motion was presented by Brother Pierce, duly seconded and passed, that the Executive Secretary be instructed to follow all chapters to see that a financial statement has been received from each chapter showing their current condition, and that he prepare a program of instructions to chapter H. E. in regard to future reports which program will be discussed at the next meeting of the Grand Council.

E. Endowment Fund

Dr. Cramblet expressed the thought that the building of an endowment fund was an alumni job. Discussion was tabled by the chair until the next meeting.

F. Approval of Expenses:

Motion was presented by Brother Pierce, duly seconded and passed that the Grand Council approve the expenses of Brothers Shotwell, Cochran, and Burns to Yale Chapter on October 30, 1938, amounting to \$63.46.

Motion was presented by Brother Pierce, duly seconded and passed that the Grand Council approve the expenses of members attending the meeting of November 26, 1938.

Motion was presented by Brother Pierce, duly seconded and passed that a typewriter for the office in the amount of \$117.81 be purchased.

G. Proposal to place alumni association dues in endowment

This proposal was tabled.

H. Tomahawk Trustee Account

After very careful investigation and thorough discussion, the following motions were presented, duly seconded and passed.

- (1) Brother Pierce: That the account "Deferred Losses from Tomahawk", in the amount of \$5,686.49, be written off against the capital account, and that beginning with the fiscal year of July 1938, the difference between the income and expense for Tomahawk purposes each year be entered into the general profit and loss account for the fiscal year in which it was incurred.
- (2) Brother Pierce: That the Executive Secretary be instructed to pay to the trustees at once all Tomahawk life subscriptions collected to date in this fiscal year, and that hereafter he make payments at the end of each month to include all such collections in that month.

- (3) Dr. Cramblet: That we recommend that subject to proper approval regarding the principal of the Tomahawk Fund, and that the \$ 4,676.43 carried on our books as a liability to the trustees be charged off against expenses of publishing a Tomahawk prior to June 30, 1937.
- (4) Brother Pierce: That the Executive Secretary be instructed that whenever a doubtful account receivable on initiation is set up on the books, a like amount be credited to the reserve for accounts receivable, and that an explanation of each item be shown in the reserve for accounts receivable, in order that if and when such item is collected, the entry may be reversed and the proper distribution to income accounts and Tomahawk Trustees made.

65. Contact with Chapters and Alumni

A. Visitation

Dr. Cramblet spoke at length of the Interfraternity Conference, and what points were developed in connection with visitation. A panel had been sent out and the following were some of the points that were brought out:

The wish was expressed that the administration of the colleges and universities see more of the Traveling Secretary. He should call by appointment if possible. Do not let an undergraduate make the appointment, or just drop in. The Secretary is not there long enough or often enough, nor does he make a careful enough study of the relationship between the institution and the chapter to render the help that is needed.

Dr. Cramblet criticized the panel in that many of the opinions expressed were contradictory and that no specific recommendations were made. He also mentioned that of necessity the findings were critical, in that each administration was asked to criticize in a helpful manner.

Dr. Cramblet suggested the following points:

1. Stay there long enough to do the job. Have your reservation in advance with the officer that you wish to see.

2. A letter would be appreciated directly from you before and after visit.
3. Definite attention should be paid to the program of the University or college.

B. Chapter Reports

Mr. Cochran discussed the relationship of the Chapter Advisor. We should make them feel that there is a close flow of feeling between the Fraternity and the Advisor. We should have a report from them as to the condition of the Chapter. An article should also be in the Tomahawk telling of the advisors and their work, also listing their names. Dr. Cramblet then read the report of Brother Bickley, Chapter Advisor of Alpha Theta Chapter, and spoke of the outline form that Brother Bickley used. He thought that a topical form of this kind would be excellent. Mr. Cochran said that in this report that the general attitude of the Chapter to the National Organization should be given and where the National Organization could do the most good.

Brother Cochran presented a motion, duly seconded and passed that a letter of thanks be written to Brother Thomas Ledwich, relieving him of his appointment as Chapter advisor of Nu chapter; and that arrangements be made to contact Tom Harris that he may be notified of his duties as alumni advisor.

Brother Cochran presented a motion, duly seconded and passed that letters be written to the Chapter Advisors whose reports were not received, saying that their report had been called for at the Grand Council meeting.

Alpha - Mr. Cochran stated that he felt that Alpha Chapter contributes very little to the Fraternity at the present time, and could be in a position to contribute very much if they got over their financial problems. He said they feel if they take the \$33 per man that we are forcing them into bankruptcy, but that in any event we are justified in making the Chapter realize their responsibilities to us. However, he said he thought Cleve Rice is thoroughly discouraged and that we should do everything possible to let him know our willingness to help.

Dr. Cramblet: "How far can we go as a national body in underwriting a chapter that might go local. I think that Ed might reply to Cleve's letter saying that we had discussed the situation and would do anything we could."

Zeta Chapter - Mr. Burns read a letter of November 22nd from Clyde Wooley, H.S.P., to the Grand Council. Dr. Cramblet then said that we should write to anyone at all who could help. He also brought out the fact that it was far easier to save a chapter than to establish a new one, and especially in view of the fact that the administration at Ohio State was friendly toward the Fraternity and had been very helpful. He suggested that we write Gump, the University, and also to Morrell telling him of our problem.

C. Chapter Advisors

It was felt necessary that the Executive Secretary immediately write letters getting recommendations. As to the requirements of an advisor, they were thought to be someone who does not hold an official position with the financial standing of the house; a man who had been very active and put in years of work, and who had been the background of chapter fraternity experience.

Ohio Wesleyan Chapter

Brother Pierce presented a motion, duly seconded and passed that Walter D. Betsch be appointed as chapter advisor for Epsilon chapter.

Iowa State Chapter

Brother Pierce presented a motion, duly seconded and passed that William C. Dachtler be appointed as chapter advisor for Phi Chapter.

Pennsylvania Chapter

Brother Shotwell presented a motion, duly seconded and passed that Brother Cochran and Brother Burns be empowered to appoint a chapter advisor at the time of their visit to the chapter on November 27th. (Brother W. Raymond Brown was appointed.)

Kentucky Chapter

Brother Pierce presented a motion, duly seconded and passed that D. C. Carpenter be appointed as chapter advisor for Sigma Chapter. (Brother Carpenter declined the appointment and suggested W. C. Brown, Sigma '18.)

Middlebury Chapter

Brother Pierce presented a motion, duly seconded and passed that Dr. Lewell Seth Walker, Jr. be appointed chapter advisor for Alpha Delta Chapter.

Motion by Dr. Cramblet, duly seconded and passed, provided that upon satisfactory information being presented in the National Office, that the New York men may appoint chapter advisors and the other members of the Grand Council would blanket their vote.

D. Convention

Motion was presented by Mr. Pierce, duly seconded and passed, that we express ourselves in favor of a national convention in 1939, and that the chair appoint a committee to report at the next meeting of the Grand Council on the time, place, and other pertinent details in connection therewith.

Dr. Cramblet appointed a committee consisting of the Executive Secretary and the two men in New York, Mr. Pierce and Mr. Shotwell who are to approve the findings of the Executive Secretary.

E. Founders Day -- December 6, 1938

Dr. Cramblet suggested that we send a letter to each chapter advising them that December 6th is Founders Day, and that they celebrate the day with appropriate ceremonies, letting us know what they had done.

Mr. Cochran discussed the advisability of a radio program on that date and that chapters and alumni might hold special meetings and listen in. He also thought that the Grand Senior President might give a short talk for five minutes and that we might draw on the alumni for talent.

66. Extension

Mr. Burns: "We met with the officers of Phi Pi Phi at lunch. All colleges affected by the possible affiliation have been approved by the chapters. The matter is now in the hands of the Grand Council."

67. Delta Beta Xi

Mr. Cochran made the following motions which were duly seconded and approved:

"Another letter should be sent to Brother Rice advising him that we have not received his acknowledgement of Delta Beta

Xi and that in view of the further explanation made to him on October 30th we hope he will send his reply to us promptly. Letters should also be sent to Brothers Shobe and Waldron stating that the final awards will be made December 6th and that we must have a reply. We should bear in mind that this is not a secret organization outside of Alpha Sigma Phi."

A motion was presented by Mr. Cochran, duly seconded and passed that all names marked one on the list be accepted by this group for election to Delta Beta Xi, the Secretary to so notify them, with the exception of Brother Foos who is already elected.

A motion was presented by Mr. Cochran, duly seconded and passed that the list given second class rating at the last Grand Council meeting be re-submitted to the Grand Council with the addition of Robert Shoecraft to that list.

68. Publications

- A. Directory - A motion was presented by Mr. Cochran, duly seconded and passed that 10,000 copies of the Directory be ordered and in addition that we pay \$20 for 40 copies (leather bound) for distribution to the Grand Council and Chapters.
- B. Tomahawk - A motion was presented by Mr. Cochran, duly seconded and passed that the national office proceed with the preparation of material for the Tomahawk to be published after the first of the year, subject to the wishes of the Grand Council, and that the Executive Secretary prepare a set of instructions for the officers of the Chapter which will be a part of the Directory.

69. Judicial Matters

- A. Lawrence Johnson

A motion was presented by Mr. Cochran, duly seconded and carried that Lawrence L. Johnson be reinstated in the Fraternity as a member in good standing and that he be notified of such reinstatement by the Executive Secretary.

- B. Francis Trott

Disposition of this case was set aside until next meeting of the Grand Council.

70. Miscellaneous

A. Initiation of former pledges of a Chapter

There was a discussion of the initiation of former pledges who had never been initiated. It was felt that this was impossible and that anyone in that status was ineligible.

B. Reduction of license fee of alumni of locals

Discussion on reduction of license fee to alumni of locals was tabled until next meeting of the Grand Council.

C. Scholarship Committee

Committee to be appointed by Dr. Cramblet. Dr. Cramblet stated that he would be glad to act as chairman of such a committee when chapter advisors are appointed.

D. Chapter Constitution Committee

Ben Clarke was appointed chairman of the committee, but the procedure to be worked out was decided to be presented at the next meeting of the Grand Council.

E. Vacancy in Grand Council

Brother Pierce reported that there were two men being considered; Leicester W. Fisher of Cornell and Malcolm Dresser of Mass. State.

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Alpha - Mr. Cochran stated that he felt that Alpha Chapter contributes very little to the Fraternity at the present time, and could be in a position to contribute very much if they got over their financial problems. He said they feel if they take the \$33 per man that we are forcing them into bankruptcy, but that in any event we are justified in making the Chapter realize their responsibilities to us. However, he said he thought Cleve Rice is thoroughly discouraged and that we should do everything possible to let him know our willingness to help.

Dr. Cramblet: "How far can we go as a national body in underwriting a chapter that might go local. I think that Ed might reply to Cleve's letter saying that we had discussed the situation and would do anything we could."

Zeta Chapter - Mr. Burns read a letter of November 22nd from Clyde Wooley, H.S.P., to the Grand Council. Dr. Cramblet then said that we should write to anyone at all who could help. He also brought out the fact that it was far easier to save a chapter than to establish a new one, and especially in view of the fact that the administration at Ohio State was friendly toward the Fraternity and had been very helpful. He suggested that we write Gump, the University, and also to Morrell telling him of our problem.

C. Chapter Advisors

It was felt necessary that the Executive Secretary immediately write letters getting recommendations. As to the requirements of an advisor, they were thought to be someone who does not hold an official position with the financial standing of the house; a man who had been very active and put in years of work, and who had been the background of chapter fraternity experience.

Ohio Wesleyan Chapter

13 Brother Pierce presented a motion, duly seconded and passed that Walter D. Betsch be appointed as chapter advisor for Epsilon chapter.

Iowa State Chapter

14 Brother Pierce presented a motion, duly seconded and passed that William C. Dachtler be appointed as chapter advisor for Phi Chapter.

Pennsylvania Chapter

15 Brother Shotwell presented a motion, duly seconded and passed that Brother Cochran and Brother Burns be empowered to appoint a chapter advisor at the time of their visit to the chapter on November 27th. (Brother W. Raymond Brown was appointed.)

Kentucky Chapter

16 Brother Pierce presented a motion, duly seconded and passed that D. C. Carpenter be appointed as chapter advisor for Sigma Chapter. (Brother Carpenter declined the appointment and suggested W. C. Brown, Sigma 118.)

Report on
these

regularly payable to the Tomahawk Trustees; and WHEREAS it is the opinion of the Grand Council that the present principal of the Tomahawk Trust Fund will warrant continuing sending Tomahawks, for life, to the initiates who paid or should have paid said sum of \$4676.43,

NOW THEREFORE be it

RESOLVED that in the opinion of the Grand Council the sum of \$4676.43 now carried on the books of the Fraternity as a liability to the Tomahawk Trustees is not a true "liability" and should be and hereby is charged off said books of the Fraternity against charges for publishing the Tomahawk prior to June 30, 1937 by an entry crediting the Capital account for this amount; and be it further,

RESOLVED that no names be dropped from the Tomahawk Life Subscription books as a result of this action.

2. Approval of Expenses -- A motion was presented by Brother Pierce, duly seconded and passed that the Grand Council approve the expenses of the Executive Secretary's visitation to Syracuse, Cornell, Michigan, Wisconsin and Illinois amounting to \$193.96.

Motion was presented by Brother Pierce, duly seconded and carried that the Grand Council approve the expenses of members attending the meeting of February 4, 1939.

Motion was presented by Brother Pierce, duly seconded and carried that the salary of Miss Karn, the Executive Secretary's secretary, be increased to \$35 a week, effective as of January 16, 1939.

3. Endowment Fund -- Dr. Cramblet stated that such a fund was a necessity with reference to services which we must render to our chapters from time to time. He brought out the fact that if such a fund had been in operation for the past thirty years that it would now represent a considerable amount and would have alleviated some of our problems during the depression. He hoped that he would have a definite recommendation to present at the next meeting of the Grand Council such as a special assessment to be levied on the active members in our chapters, said sum to be designated as the Endowment Fund of the Fraternity. This proposal would undoubtedly take the form of an amendment to the By-Laws of the Fraternity to be approved by the Chapters.
4. Miscellaneous -- The Executive Secretary's report indicated that the net result of our operations for the year would be close to our total budget figures. Dr. Cramblet stated that our budget figures would depend in a great measure on the outcome of our initiations.

Middlebury Chapter

*Report
on these*

17

Brother Pierce presented a motion, duly seconded and passed that Dr. Lewell Seth Walker, Jr. be appointed chapter advisor for Alpha Delta Chapter.

18

Motion by Dr. Cramblet, duly seconded and passed, provided that upon satisfactory information being presented in the National Office, that the New York men may appoint chapter advisors and the other members of the Grand Council would blanket their vote.

D. Convention

Duke

19

Motion was presented by Mr. Pierce, duly seconded and passed, that we express ourselves in favor of a national convention in 1939, and that the chair appoint a committee to report at the next meeting of the Grand Council on the time, place, and other pertinent details in connection therewith.

Dr. Cramblet appointed a committee consisting of the Executive Secretary and the two men in New York, Mr. Pierce and Mr. Shotwell who are to approve the findings of the Executive Secretary.

E. Founders Day -- December 6, 1938

Dr. Cramblet suggested that we send a letter to each chapter advising them that December 6th is Founders Day, and that they celebrate the day with appropriate ceremonies, letting us know what they had done.

Mr. Cochran discussed the advisability of a radio program on that date and that chapters and alumni might hold special meetings and listen in. He also thought that the Grand Senior President might give a short talk for five minutes and that we might draw on the alumni for talent.

66. Extension

Mr. Burns: "We met with the officers of Phi Pi Phi at lunch. All colleges affected by the possible affiliation have been approved by the chapters. The matter is now in the hands of the Grand Council."

67. Delta Beta Xi

20

Mr. Cochran made the following motions which were duly seconded and approved:

"Another letter should be sent to Brother Rice advising him that we have not received his acknowledgement of Delta Beta

Xi and that in view of the further explanation made to him on October 30th we hope he will send his reply to us promptly. Letters should also be sent to Brothers Shobe and Waldron stating that the final awards will be made December 6th and that we must have a reply. We should bear in mind that this is not a secret organization outside of Alpha Sigma Phi."

21

A motion was presented by Mr. Cochran, duly seconded and passed that all names marked one on the list be accepted by this group for election to Delta Beta Xi, the Secretary to so notify them, with the exception of Brother Foos who is already elected.

Submit today 22

A motion was presented by Mr. Cochran, duly seconded and passed that the list given second class rating at the last Grand Council meeting be re-submitted to the Grand Council with the addition of Robert Shoecraft to that list.

68. Publications

23

A. Directory - A motion was presented by Mr. Cochran, duly seconded and passed that 10,000 copies of the Directory be ordered and in addition that we pay \$20 for 40 copies (leather bound) for distribution to the Grand Council and Chapters.

24

B. Tomahawk - A motion was presented by Mr. Cochran, duly seconded and passed that the national office proceed with the preparation of material for the Tomahawk to be published after the first of the year, subject to the wishes of the Grand Council, and that the Executive Secretary prepare a set of instructions for the officers of the Chapter which will be a part of the Directory.

69. Judicial Matters

25

A. Lawrence Johnson

A motion was presented by Mr. Cochran, duly seconded and carried that Lawrence L. Johnson be reinstated in the Fraternity as a member in good standing and that he be notified of such reinstatement by the Executive Secretary.

B. Francis Trott

Disposition of this case was set aside until next meeting of the Grand Council.

70. Miscellaneous

26 A. Initiation of former pledges of a Chapter

There was a discussion of the initiation of former pledges who had never been initiated. It was felt that this was impossible and that anyone in that status was ineligible.

B. Reduction of license fee of alumni of locals

Discussion on reduction of license fee to alumni of locals was tabled until next meeting of the Grand Council.

C. Scholarship Committee

Committee to be appointed by Dr. Cramblet. Dr. Cramblet stated that he would be glad to act as chairman of such a committee when chapter advisors are appointed.

D. Chapter Constitution Committee

Ben Clarke was appointed chairman of the committee, but the procedure to be worked out was decided to be presented at the next meeting of the Grand Council.

E. Vacancy in Grand Council

Brother Pierce reported that there were two men being considered; Leicester W. Fisher of Cornell and Malcolm Dresser of Mass. State.

REPORT OF EXECUTIVE SECRETARY

Visitation -- The following chapters have been visited since the Grand Council Meeting on November 26, 1938: Pennsylvania, Syracuse, Cornell, Michigan, Wisconsin and Illinois. Full reports have been mailed to you. Chapter house finance, scholarship, university dormitory plans and chapter alumni relationship demand our attention. Careful study and consideration of these factors should play a paramount part in developing our chapter, alumni and general fraternity program.

Brother Floyd Mosiman will visit Oregon State and the University of Washington from February 12th through February 18th. I plan to visit Middlebury and Massachusetts State beginning February 12th. As soon as the Winter issue of the Tomahawk is completed I expect to leave for our southern and midwest chapters. Proposed itinerary for these two trips will be submitted for your approval.

<u>Directory and Tomahawk</u> --	Budget for year --	\$ 4175.00
	Directory Cost 1937-38	\$502.95
	Directory Cost 1938-39	3269.81
		<u>3269.81</u>
		\$ 3772.76
		\$ 905.09

\$905.09 is the amount which remains for the two issues of the Tomahawk which will be published this year. I believe this will be sufficient cash as we plan to use more articles and personal items about members thus eliminating the number of cuts to be used.

In January we received a check for \$1500 from the Tomahawk Trustees. This amount represents income received by them from July 1, through December 31, 1938. The Trustees believe there is a possibility that they will be able to turn over \$3500 or better for the year ending June 30, 1939.

Total Copies of Directory printed	--	10,491
Mailed to life subscribers	--	5,726
Mailed to non-subscribers	--	7,588
Copies held in reserve for new initiates	--	2,903.

We have had replies from 60 members enclosing \$77 in annual subscriptions and donations and \$90 for nine life subscriptions to the Tomahawk.

It is our intention to send copies of the Winter Issue of the Tomahawk to all non-subscribers to whom we sent the Directory. We will enclose business reply envelopes asking if they desire an annual or life subscription. The extra cost, in my opinion, is warranted since we have never solicited our non-subscribers and a drive now may be most opportune.

National Finances -- Indications are that operations for this year will be very close to our budget figures. There will be a variation in individual items (income and expenses) but the net result will be about as anticipated.

Initiation and National Dues charges for the current year have been or are being settled satisfactorily with the exception of Yale, Ohio State, Iowa, Columbia and Oklahoma.

Little emphasis is being placed on collection of accounts prior to 6/30/37, however, Middlebury, Pennsylvania, Penn. State, Syracuse and Cornell has made or is now making small payments.

An effort is being made to collect those accounts arising during 1937-38, however, we are having difficulty with Yale, Columbia, Wisconsin, Washington, Nebraska, Colorado and Syracuse. The statement which you have been furnished shows the condition of these accounts receivable.

Chapter Conditions -- Financial troubles, low morale and poor scholarship seem to go hand in hand. More time should be spent supervising chapter finances. We are receiving financial statements from all chapters with the exception of Alpha. The situation might be classified as follows:

- A. Excellent -- Mass. State, Ohio Wesleyan (house finances good, owe National nothing, no creditors)
- B. Good -- Middlebury, Stanford (operations good, owe National small balance, but are making payments, house finances sound)
- C. Fair -- Penn. State, Marietta, (Operations are good in some cases, but in most of them it is only fair and in a few cases dangerously near the borderline. The alumni are aware of chapter conditions and are helping -- the chapters themselves are trying to do a good job and are with a fair degree of success.)
Illinois, Kentucky,
Michigan, U.C.L.A.,
Cornell, California
Pennsylvania, Missouri,
Oregon State, Alabama,
Syracuse
- D. Poor -- Wisconsin (Brother Schwenker has this fairly well in hand and I am confident we will see a marked improvement.)
-- Washington (Have a mortgage problem, too few house men, good alumni support. Need stringent control on chapter receivables and elimination of free rides.)
-- Nebraska (Chapter operations poor due to lack of men -- alumni are aiding and I believe we will see improvement here next fall.)
-- Colorado (Chapter operations poor -- owe this years national dues and house finances not very sound.)
-- Iowa State (Receivables very poor -- too few men -- outlook for next year gloomy unless additional men are secured. Brother Dachtler on the job.)
-- Columbia (National dues for last year and part of this not paid. Six of present actives still owe part of their national initiation fees.)
-- Iowa (Financial structure of house corporation poor. Too few men in the house. Accounts Receivable of the alumni amount to \$3400. Alumni support is nil; however, George McDonald, Chapter Advisor, has started an active campaign to revive this. The chapter cause is the main objective of the Tri-City Alumni Council.)
- E. Very Bad -- Yale (You have report on this.)

- Ohio State (This appears to be under control now. I plan to stop on my way south. Brother Louis Gump has succeeded in organizing an active alumni committee behind the present program of the chapter which is made up of new men.)
- Oklahoma (Condition here has changed very little, no leadership, too few men and very little to offer as a whole to prospective members.)

More work needs to be done along the lines that we have followed at Illinois, Wisconsin, Michigan, Ohio and Yale. Time has not permitted us in this office to push the active chapter officers to get local alumni working on active and alumni accounts. We have written to some individuals who were delinquent and have been fairly successful. There is too much of this work to be handled by our present staff. It should be pushed rapidly as evidence of what the National Organization can and is doing for the chapters. Other important features of our national program cannot go forward until the above program is carried through. I would like to have your suggestions and thought as to how this may be done.

Chapter Advisors -- Have been appointed for all chapters except Marietta, Cornell, Columbia, Washington, Nebraska, Colorado, Kentucky, Oregon State, Penn. State, Middlebury, U.C.L.A., and Alabama. Appointments will be made for these as soon as the right men are found.

We are following as closely as possible those men who have already been appointed to act on the problems in their respective chapters.

Chapter Contacts -- We have not been keeping all of our chapters informed of the National Headquarter's activities. They need to have more evidence that they receive value out of the cost of national affiliation. This can be accomplished in two ways in addition to my visitation:

1. More visitation by members of the Grand Council.
2. Letters or bulletins of an esoteric nature to all chapters, advisors and alumni councils. They would contain:
 - (a) News of various chapters written by National Headquarters.
 - (b) Activities of the Grand Council and National Headquarters including financial statement.
 - (c) Instructions to chapter officers and advice on chapter management.
 - (d) Insert page for each individual chapter of constructive criticism or praise on its own situation.

These should be sent out at least twice in a semester. They could be used in conjunction with a plan for watching and guiding the chapter finances and the work with the chapter alumni advisors.

This again raises our problem of lack of staff to carry on the program. I would like to have some discussion on this.

I have submitted here our present picture as I see it. Our efforts are bringing results. However, the results are not what they should be in comparison to the job which should be done.

Respectively submitted,

Dated February 4, 1939

Ralph F. Burns, Executive Secretary

ITINERARY TO MIDDLEBURY AND MASS. STATE

February 11 Leave New York Saturday night.
February 12 Arrive in Middlebury Sunday morning.
February 13 Monday -- Middlebury
February 14 Tuesday -- Middlebury
February 15 Wednesday -- Leave Middlebury for Mass. State.
February 16 Thursday -- Mass. State
February 17 Friday -- Mass. State. Back to New York in evening.

PRESENT CHAPTER ALUMNI ADVISORS

Yale - Lloyd S. Cochran
Ohio Wesleyan - Walter B. Betsch
Ohio State - Louis F. Gump ✓
Illinois - W. A. Stohrer ✓
Michigan - Rudolph E. Hofelich ✓
Wisconsin - C. F. Schwenker ✓
California - Thomas W. Harris, Jr. ✓
Massachusetts - Albert W. Smith ✓
Pennsylvania - W. Raymond Brown ✓
Stanford - Dana K. Smith
Iowa State - William C. Dachtler ✓
Oklahoma - Dr. Floyd A. Wright
Syracuse - Stuart E. Pomeroy
Missouri - William B. Bickley ✓
Iowa - George H. McDonald ✓

CHAPTER ALUMNI ADVISORS TO BE APPROVED AND APPOINTED

Approval of following appointments:

Stanford - Dana K. Smith
Syracuse - Stuart E. Pomeroy

Following men to be appointed:

Cornell - Albert Nofin - suggested by Stephen Toadvine
Columbia - Robert Murray - suggested by Charles Hall
~~Penn State - R. M. Swift - suggested by Ralph Burns~~
U. C. L. A. - Frank Kislbury - suggested by Frank F. Hargear

*Get additional
mtg.*

CHAPTERS WITH NO ADVISOR APPOINTED

- Marietta - Ralph Burns will make definite suggestion after visit in March.
- Washington - Fred D. Martin has been suggested, wish Floyd Mosiman to contact him at the time of his visit before we decide on any appointment.
- Nebraska - Would prefer to wait until Bro. Burns' visit in March.
- Colorado - Awaiting suggestions from men in that vicinity.
- Kentucky - Bro. Carpenter declined appointment, suggesting W. C. Brown. I have written Bro. Carpenter for additional information on Bro. Brown. We have secured confidential report on Bro. Brown and it may be your desire to appoint him.
- Oregon State - Awaiting comments from Brother Mosiman, have suggested Bro. Edward B. Beatty as a desirable advisor.
- Middlebury - Bro. Walker declined the appointment - would prefer to wait until Bro. Burns' visit in February.
- Alabama - Awaiting suggestions from that vicinity. Will have someone definite to suggest in March.

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ELECTED MEMBERS OF DELTA BETA XI

Apsey, Lawrence S. -- Harvard
Archibald, Richard M. -- Pennsylvania
Augustine, Waldemar R. -- University of California
Baldwin, Edward C. Dr. -- Illinois
Beatty, Edward B. -- Oregon
Burgess, Thomas M. -- Colorado
Burns, Ralph F. -- Ohio Wesleyan
Campbell, Luther R. -- Pennsylvania
Clarke, Benjamin F. -- Michigan
Cleworth, C. William -- Illinois
Cochran, Lloyd S. -- Pennsylvania
Craig, Harold E. -- Stanford
Cramblet, Wilbur H. Dr. -- Yale
Crandall, Leslie A. -- Nebraska
Crenshaw, Benjamin F. -- Yale
Day, Ambrose -- Columbia
Donnelly, Lewis -- Middlebury
Dresser, Malcolm -- Massachusetts State
Ervin, Robert L. -- Yale
Fisher, Leicester W. -- Cornell
Follett, Edgar A. -- Marietta
Foos, Irvin D. -- Columbia
Fundenberg, William C. -- Stanford
Fussell, Paul L. -- University of California
Gantt, Wentworth F. -- Yale
Gillmore, Robert H. -- Michigan
Gump, Louis -- Ohio State

Hall, Charles E. -- Columbia
Hargear, Frank F. -- University of California
Harris, Thomas W. Jr. -- University of California
Hickman, Leon Arch -- Nebraska
Hilton, Henry M. -- Illinois
Hofelich, Rudolph E. -- Michigan
Hoffman, Thomas G. -- Ohio Wesleyan
Hotchkiss, Harold K. -- Stanford
Hyde, Raymond K. -- Yale
Ingersoll, T. M. -- Iowa
Iverson, Clarence J. -- Minnesota
Jagocki, Robert L. -- Pennsylvania
Johnson, Philip G. -- Washington
Jones, John -- Marietta
Kirkpatrick, Arthur L. -- Michigan
Kislingbury, Franklin E. -- University California at L.A.
Landman, Robert E. -- Missouri
Ledwich, Thomas J. -- University of California
McDonald, George H. -- Chicago
Moore, George T. -- Stanford
Mosiman, Floyd W. -- Stanford
Mullendore, William C. -- Michigan
Musgrave, Wayne M. -- Yale
Noble, Burdette I. -- Nebraska
Pierce, Maurice J. -- Illinois
Pomeroy, Stuart -- Syracuse
Prosser, Gwynne A. -- Dartmouth
Rodlun, Troy M. -- Minnesota

Schwenker, Calvin Floyd -- Wisconsin
Shotwell, Edmund B. -- Yale
Snodgrass, John H. -- Marietta
Stohrer, Walter A. -- Illinois
Sturgis, Eugene K. -- University of California
Stacy, William -- Iowa State
Swift, Royden M. -- Penn. State
Squyres, Scott -- Oklahoma
Toadvine, Stephen P. -- Cornell
Thayer, Edward -- Iowa State
Van Stone, Nathan E. -- Michigan
Walser, Daniel C. -- Michigan
Waterbury, Edwin M. -- Yale
Wheeler, Royden -- Washington
White, Albert B. -- Marietta
Wilson, H. H. -- Carnegie Tech
Wright, Dr. Floyd A. -- Oklahoma
Worthington, George E. -- Wisconsin
Yoder, H. H. -- Ohio Wesleyan
Young, Benjamin F. -- Ohio Wesleyan
Young, Dwight D. -- Stanford
Young, Spencer E. -- Cornell
Young, William R. -- Penn. State
Zeltner, Lorin W. -- Cornell