

The above named Officers and Grand Councilors were elected at the 1952 Convention. Their terms of office are as follows:

Class of 1954

R. E. Bloser  
W. H. Cramblet  
F. F. Hargear  
H. M. Hart  
F. J. Krebs  
A. S. Taylor  
H. B. Vidal

Class of 1956

C. T. Akre  
C. Boxley  
L. S. Cochran  
H. W. Graves  
E. B. Hayes  
D. J. Hornberger  
W. S. Kitchen

Executive Committee

The Executive Committee was established by action of the 1950 Convention.

At the first meeting of the Grand Council immediately after the close of the Twenty-Second National Convention, the following Executive Committee was elected from members of the Grand Council:

Dr. Hugh M. Hart, Chairman  
Charles T. Akre  
Lloyd S. Cochran  
Donald J. Hornberger  
Arba S. Taylor

Grand Council or Executive Committee Meetings

Four meetings have been held since the close of the 1952 Convention. The Grand Council has met three times. The first meeting was held immediately at the close of the 1952 Convention, one was held in June, 1953, and one was held immediately prior to this Convention.

One Executive Committee meeting was held in January of 1954.

The Executive Secretary, the Assistant Executive Secretary, the Alumni Secretary, and three assistants in the National Office are the only paid employees of the Fraternity. Occasionally temporary clerical help is added for specific jobs.

The Executive Secretary Ralph F. Burns assumed office in September, 1937. Assistant Executive Secretary Ellwood A. Smith and Alumni Secretary William H. E. Holmes, Jr., were appointed in the summer of 1951.

The Grand Council appointed William H. E. Holmes, Jr., Editor of The Tomahawk in June of 1953. He is assisted by Ralph F. Burns and Ellwood A. Smith. Ralph F. Burns serves as Business Manager of the Tomahawk.

#### National Committees

Following the procedure established in 1948 by Past Grand Senior President Lloyd S. Cochran, Grand Senior President Hart appointed seventeen National Committees. These committees have alumni working on them in various areas of the Fraternity's activity and have been advisory to the Grand Council. Much of the work of these committees will be reported in detail in other parts of the Grand Council report as well as in reports which they, as committees, will submit individually.

The committees are as follows:

Alumni Affairs	Legal
Awards	Music
Chapter Finance	Province Chief
Chapter Program	Public Relations
Extension	Reserve Loan
Finance	Ritual
Funds	Scholarship
Housing	Service

Spiritual Values

Thirteen of these committees are chairmaned by members of the Grand Council, and the other four are headed by former members of the Grand Council or by alumni who are experts in their field of committee activity.

#### National Interfraternity Conference

The National Interfraternity Conference was established in 1909. At its last plenary session in November, 1953, there were 61 National Fraternities as members. Alpha Sigma Phi is one of the 27 Charter members of the Conference. Meetings are held annually around Thanksgiving time. At the November, 1953, meeting the Fraternity was honored by having Past Grand Senior President Lloyd S. Cochran elected Chairman of the Conference. A part of the National Interfraternity Conference is the College Fraternity Scholarship Officers Association, the College Fraternity Editors Association, and the College Fraternity Secretaries Association. Our Executive Secretary at the November, 1952, meeting of the College Fraternity Secretaries Association was installed as Chairman of that body.

"The purpose of the National Interfraternity Conference shall be the discussion of questions of mutual interest and the presenting to the fraternities represented such recommendations as the Conference shall deem wise, it being understood that the function of such Conference shall be purely advisory."

#### Membership

The last four pages of this report show the comparative initiations by Chapters for the past six years, and the number of years in which the Chapters initiated men in several categories.

The following table shows the number of men initiated and the total active members in the Chapters for the past six years:

<u>Year</u>	<u>Chapters Initiating</u>	<u>Goals</u>	<u>Initiated</u>	<u>Total Active Members</u>
1948-1949	49	---	822	1,472
1949-1950	53	---	828	1,389
1950-1951	54	---	848	1,267
1951-1952	54	---	625	1,201
1952-1953	53	905	652	1,083
1953-1954	51	888	634	1,002

These figures point up a very serious situation in the manpower of many of our Chapters. The Grand Council has never urged large chapter membership for size alone. We do believe, however, that each chapter must have a sufficient number of members to meet the chapter's operating needs and to assure continued security of operation on your campus and of the Fraternity.

Please note the seriousness of the information below:

<u>Year</u>	<u>Chapters Initiating the Following Men</u>					
	<u>None</u>	<u>1-9</u>	<u>10-14</u>	<u>15-19</u>	<u>20-29</u>	<u>30-</u>
1948-49	---	10	16	10	8	5
1949-50	---	15	13	14	5	6
1950-51	---	11	16	12	12	3
1951-52	1	22	20	5	6	1
1952-53	8	17	17	11	8	1
1953-54	5	21	13	9	6	2

It is important that each Chapter develop an appealing program of rushing as well as a continued program of local living that will compete with other extra-curricular activities on campus. Many of the Chapters do a fine job of rushing during the spring and summer months which results in a large pledge class. However, there appears to be a weakness in the training of the pledges preliminary to actually bringing them into the fellowship of the Fraternity as

Brothers in Alpha Sigma Phi.

The question of membership is of vital importance to each chapter; it is the life blood which needs to be continually replenished by high quality young men. We urge each chapter to be determined to increase the size of its pledge class and number of men initiated this year.

#### Scholarship

The Grand Council has been fortunate in securing the services of Brother D. Luther Evans, Ohio State, Zeta '14, of Columbus, Ohio, as National Scholarship Chairman. You are all acquainted with the splendid manual on Scholarship which was published to be of assistance to the Chapters. Luther has kept in touch with the various universities and colleges where we have chapters. The scholarship of the Fraternity as a whole is poor. One of the objects of the Fraternity is to encourage high scholarship. It behoves each delegate to return to his Chapter with a mission to assist in improving its scholarship.

Brother Evans will be in attendance at this Convention and will report on the activities of this phase of Fraternity activity. The Scholarship Manual has suggested several points of discipline for members and chapters. We recommend to the Convention the support of these recommendations.

We hope that each chapter will give careful thought to a program which will stimulate each man to do his best in scholarship, for his primary purpose in attending college is to receive an education. Good scholarship is good Public Relations - poor scholarship is poor Public Relations - let us work to have good Public Relations.

### Visitation

The visitation program of the Executive Secretary, the Assistant Executive Secretary, and the Alumni Secretary has made it possible to visit each chapter at least twice during the past two years. Visitation is not limited to chapters. Administrative officers of each institution are consulted about the conditions of our chapter on their campus as to its standing and reputation. Their suggestions and ideas are secured as to how our chapter might be improved on their campus.

Chapter Alumni Associations and Alumni Councils are contacted and informed of the program of the Fraternity. Efforts are made in these contacts to stimulate alumni interest in their own and in nearby chapters. New chapter alumni associations and alumni councils are developed through these contacts.

In addition to visitations made to campuses and locations where we have chapters and alumni groups, other institutions are investigated relative to extension possibilities.

We believe that this personal contact with the chapters, alumni, and university officials is essential. We feel that each chapter should have an official visit by a member of the Fraternity Office staff supplemented by visits from the chapter's Province Chief and members of the Grand Council when possible. We trust the decisions of the delegates at this Convention will enable us to continue a program which will give support to this type of visitation policy.

### Chapter Conditions and Finances

Where there are difficulties in chapter membership, finance, housing, conduct, etc., we feel that none of these are insurmountable if the proper chapter attitude and program is followed on the undergraduate level. It is

very important that each of our weak links in the Fraternity be strengthened so that we can speak with pride of all of our chapters.

Besides the serious situation of poor scholarship and the lack of sufficient manpower in some of our chapters to assure strong chapters of the future, we are faced with the problem of drinking in chapter houses.

So that there will be no misunderstanding on this question, we quote from the National Constitution and By-Laws with regard to the regulation of Alpha Sigma Phi relative to the use of intoxicating beverages by members:

National Constitution, Title V, Article I, Section I.

"A Chapter shall not permit the bringing in or drinking of intoxicating beverages by members or others within any structure used by it for a chapter or fraternity house if such action be contrary to the policies of the college or university wherein the chapter is located."

In addition to the above law of our Fraternity, the Grand Council has reiterated from time to time to the institutions where we have chapters the following additional statement:

"As a matter of principle, Alpha Sigma Phi Fraternity does not approve of the drinking of intoxicating beverages by members of the Fraternity, or others, within any structure used by it for a chapter house or as a place of residence. Any act violating this policy which shall have results derogatory or harmful to the good name or reputation, or in any other way be detrimental to any chapter of this Fraternity or to the fraternity in general shall make that person, persons, or chapter so involved liable to the Grand Council for such disciplinary action as they may see fit to take."

Your Grand Council is aware of the fact that most of the bad publicity which occurs in the public press or is tied in with disciplinary measures taken by an institution in connection with a chapter or its members is the result of the use of intoxicating beverages. This is a question which we as a Fraternity must be cognizant of and take what action seems desirable and necessary in cases where our chapters or members are not supporting the standards and principles of Alpha Sigma Phi.

Another question which has come to the attention of the Grand Council is pre-initiation activities on the part of some of the chapters. Here again the Grand Council informs institutions of the policy of the Fraternity as follows:

"In making preparations now for your spring initiations, the chapters are reminded of the following policy regarding pre-initiation activities: The pledge is to be presented with a positive and constructive program designed to benefit him and the chapter, rather than a negative program which tends to physically harm, spiritually or morally degrade either the pledge or the chapter. Specifically, undignified practices, either private or public, such as quests, treasure hunts, and road trips, are prohibited. Pledge training may only include duties around the house and other forms of activity designed to further the interests of Alpha Sigma Phi."

However, some of the chapters persist in carrying on juvenile antics both within and outside the chapter house to the embarrassment of the Fraternity and the Fraternity World. We trust all of the chapters will feel the challenge of eliminating any of these disgraceful practices once and for all.



### Province Chiefs

These Brothers are appointed by the Grand Council for their particular abilities and interest in the Fraternity. This program is not as effective as we hope it will be. Our desire is to have each Province Chief visit the chapters in his area at least once or twice each academic year and be available for consultation with the chapter when needed.

During the past two years Province activities have been held on one basis or another. Province or interprovince activities have been held at Illinois, Illinois Tech., Purdue, Ohio Northern, and Stanford. We trust that more province meetings will be held to discuss matters where the chapters within the province can be mutually helpful to each other. There are many things which can be done in this field, such as rushing contacts, interchapter dances, baseball, basketball games, and the like.

### Chapter Accounting System

Our Constitution requires that our chapters must use a system of accounting, either adopted by or approved by the Grand Council. They must also make quarterly reports if so requested by the Grand Council. We have a complete set of account books for any chapter that needs them or desires to change its system of accounting. These books are provided at cost.

A large number of chapters have been sending in financial statements regularly. We have been able to watch them for danger signs and to give aid before a bad trend developed into a serious disaster.

Our Constitution also requires that each chapter shall have its books audited once each year in a manner acceptable to the Grand Council. Many of these audit reports are received in the Fraternity Office regularly from

local accounting services doing the chapter's work. However, there are many chapters that do not send financial statements regularly.

The By-Laws of the Fraternity also require that the chapter treasurer be covered by a surety bond. It is sound business practice; it protects the individual treasurer, the chapter, and the incoming treasurer who will handle the financial responsibilities of the chapter in the future. The chapter that is sound financially is a healthy chapter. We want to be of every assistance possible to you in accomplishing this end for every chapter.

#### Alumni Relations

Grand Councilor Arba S. Taylor has headed the work of the Alumni Relations Committee since the 1948 Convention. The work of this committee will be covered in more detail in its report to the National Convention.

There are two phases of alumni affairs which the Grand Council has been particularly interested in. One is that area which includes the development of chapter alumni corporations organized and available for advice, suggestions and recommendations, as well as for supervision of the undergraduate chapter of which these alumni are a part. The second phase is the development of alumni councils in geographical areas throughout the country. The membership in these councils is open to alumni of all chapters and the programs of these councils are somewhat different from those of chapter alumni associations.

It is not only true in Alpha Sigma Phi but in every national fraternity that through the years those chapters which show a continued progress of strength are those that have an active, wide-awake chapter alumni corporation. This gives continuity to the policies and traditions of that chapter over the years.

From the time that a man is pledged into a chapter, through his pledge training and work as an active member and perhaps officer of a chapter, the goal for which we should be striving is the building of a good member of Alpha Sigma Phi who will continue his interest in the Fraternity and in his chapter, not just for a few short years while he is an undergraduate, but for the many years he is an alumnus. The alumni years give him an opportunity of rendering service to his undergraduate chapter brothers while at the same time providing very pleasant contacts with alumni.

#### Awards

##### DELTA BETA XI

In April, 1938, the Award of Delta Beta Xi was established. This award is to recognize alumni members of the Fraternity who have given distinguished service to Alpha Sigma Phi. Ten men may be selected each year upon nominations from alumni groups, brothers who have received the Delta Beta Xi Award, or by chapters. Election is made by the Grand Council. This award recalls our Fraternity history when Delta Beta Xi carried on the traditions of Alpha Sigma Phi at Yale from 1864 through 1875. Since the 1952 Convention eighteen alumni have been granted the award of Delta Beta Xi.

##### DISTINGUISHED MERIT AWARD

The Distinguished Merit Award was established in 1950. This award is granted by the Grand Council on behalf of the Fraternity to an Alumnus Brother who has distinguished himself in his field of endeavor, not necessarily for service to the Fraternity.

The recipients of this award have been:

- 1950 - Ralph S. Damon, President, TransWorld Airlines
- 1951 - Robert Gardiner Wilson, Jr., Jurist, Boston, Massachusetts
- 1952 - Arthur S. Flemming, Director of the Office of Defense Mobilization,  
President, Ohio Wesleyan University

The recipients of the award for 1953 and 1954 will be announced at this Convention.

#### OTHER AWARDS

Other awards are considered by the Grand Council and will be announced at this Convention.

#### Extension

Past Grand Senior President Lloyd S. Cochran has acted as Chairman of Extension during the past two years. Expansion in the fraternity field is a very competitive matter. In some locations there have been opportunities for extension with local fraternities. Local interest has been on the basis of the best arrangement they could make with a particular national fraternity and the financial assistance the national organization which they might choose could give them, particularly in the case of establishing them in a residence or the possible future construction of a rather substantial chapter house. Your Fraternity has been unable to enter into that type of competition because of the lack of funds for that type of promotion, and it has not been an advisable policy to follow in the thinking of the Grand Council.

Of considerable interest on the part of the Grand Council is expansion in geographical areas where the National Organization needs to be strengthened. We welcome the active, constructive suggestions of the delegates as to your feelings on expansion.

A complete discussion on Extension will take place Saturday morning of this Convention. Brother Lloyd S. Cochran Chairman of Extension, will be in charge.

#### Publications

The Grand Council has been very active in the field of Publications since the last convention. We trust the Publications which have been made available have met a need and rendered a real service on the chapter and alumni council level.

The income from the Tomahawk Trustee Fund for the past two years has been insufficient to meet the printing cost of the Tomahawk. This cost does not include administrative costs.

The cost for 1952-1953 was \$1,163.81 more than the income received and for the year 1953-1954 the cost was \$1,775.16 more than the income received. Printing costs have increased considerably the past several years; however, due to careful management we have been able to decrease the price per copy during 1953-1954, by \$.026 per copy. The cost per copy in 1952-1953 was \$.20. During 1953-1954 four issues were published, 49,900 copies were printed at a cost of \$.174 per copy.

Realizing this situation the Grand Council has been working out a program in cooperation with the approval of the Tomahawk Trustees whereby the income received from the Tomahawk Fund will meet the printing and mailing costs of the Tomahawk. This matter, we trust, will be acted upon at the Grand Council meeting held prior to the opening of this Convention.

At the direction of the 1950 Convention a Rush Booklet was published. This booklet has been revised this summer and samples have been given to each delegate.

The Grand Council reported to the 1952 Convention that work was completed on the Song Book.

The Ritual was reprinted in the Fall of 1953.

In addition to these three publications mentioned above the Grand Council has also published the following:

1. Spring 1951 - Constitution and By-Laws, revised in 1952 and 1954.
2. Summer 1954 - Revision of the Pledge Manual
3. Fall 1951 - Publicity Manual for Chapter Officers
4. Fall 1951 - Scholarship Manual for Chapters
5. Winter 1952 - Alumni Council Manual of Suggestions of organization and operation.

In addition to the above eight publications, there is available a brief historical booklet entitled Alpha Sigma Phi. Those chapter officers who are using these helpful guides in work are building stronger chapters.

The Public Relations Manual for Chapter Officers is out of print. We trust the Convention will give some expression as to their desire to have this publication revised and reprinted.

The Rituals of the Fraternity which were published in 1953 cost \$907.00. Five copies were sent to each Chapter for their use.

We welcome the suggestions of this Convention on any other publication which you feel is desirable.

It is important that the Convention keep in mind that these publications cost money and should be prepared to state that they will meet the costs where necessary. The Grand Council will have a recommendation in connection with meeting the costs of the revised Pledge Manual which is ready to be reprinted immediately following this Convention.

National Finances

ANNUAL AUDIT, CERTIFIED PUBLIC ACCOUNTANTS

The books and accounts of the National Fraternity have been audited by the firm of Keller, Kirshner, Martin and Clinger of Columbus, Ohio, and by the firm of Campbell and LeVan of Allentown, Pennsylvania, as of the end of our fiscal year, June 30, 1954, and found to be in order.

The audit not only encompasses the General Fund Books, but also the books of the Reserve Fund and the Tomahawk Trustees. We append to this report the following statements taken from the auditors' reports:

1. Statement of Operating Budget for 1953-1954 compared to the actual for 1952-1953 and 1953-1954.
2. Statement of Assets and Liabilities, General Fund
3. Statement of Accounts Receivable, General Fund
4. Statement of Income and Fund Principal, Reserve Fund
5. Statement of Assets and Liabilities, Reserve Fund
6. Statement of Notes Receivable, Reserve Fund
7. Statement of Assets and Liabilities, Tomahawk Trustee Fund

The complete auditors' reports are available for inspection upon request at this convention.

GENERAL FUND

This Convention is faced with a problem of advising the Grand Council as to the program of activities of the National Fraternity for the next two years. You will note that the operation of the Fraternity has been seriously endangered by the reduction of initiations: 848 for 1950-51 to 625 for 1951-52, 652 for 1952-53, and 634 for 1953-54.

The Grand Council set up goals of attainment at the 1952 Convention for the year 1952-1953, the Chapters fell short by 253 initiations. Goals were set up for 1953-1954 and the Chapters fell short by 275 initiations. This presents a serious problem of finance for the Fraternity and a serious financial and manpower problem for each chapter.

Your Grand Council is very concerned with the operating losses for the past three fiscal years, 1951-52 of \$1,788.45, 1952- 53 of \$5,067.25, and 1953-54, \$5,061.23. These operating losses take into consideration the full collections of charges made against chapters during the past three years and yet you will note there are accounts receivable from chapters as of June 30, 1954 of \$9,706.19 of which \$2,087.02 is uncollected for 1953-54 charges. It also should be noted that \$649.30 was charged to our bad debt provision at the end of June 30, 1954, of receivables for the year 1952-53 which amount was considered doubtful of collection by the auditors. It is unsound to continue to increase these receivables each year. This is a very serious matter for the welfare of our Fraternity.

The 1952 Convention instructed the Grand Council as follows:

"(1) that chapters with dues assessed after this Convention and remaining unpaid on April 1 of any academic year shall be automatically suspended, and (2) that national convention fees not paid by June 30 of any academic year shall result in the automatic suspension of the chapter, and (3) that all chapters which have unpaid charges for the school years 1950-51 and 1951-52 must make arrangements for the payment of the same, by November 1, 1952, to the satisfaction of the Grand Council; any chapter not making such arrangements to be automatically suspended, and (4) that no future convention expenses for



a chapter delegate shall be paid if that chapter is delinquent in payment of dues and fees."

The following Chapters have been notified that they have been suspended: Alabama, Bowling Green, Buffalo, Cincinnati, Colorado, Kentucky, Mount Union, Newark, Ohio Northern, Oklahoma, Pennsylvania, Stevens, Wayne, West Virginia, West Virginia Wesleyan, and Wisconsin. None of these chapters has been prevented from initiating men; however, they have been instructed that their delegate to this Convention would not have a vote.

We believe that the delegates at this convention will desire to join with the Grand Council in solving this problem, thereby securing the financial stability of your Fraternity for the future.

Many delegates desire to know the distribution of the monies collected at the time of initiation and the annual dues. The distribution of the fee collected at the time of initiation is as follows:

Official Badge	\$ 7.00
Shingle	1.00
Life Subscription to <u>Tomahawk</u>	15.00
Reserve Fund	2.00
Initiation Fee	<u>25.00</u>
	<u>\$50.00</u>

Each new initiate is charged one half of the annual per capita dues or \$6.00 for the year in which he is initiated. The undergraduate per capita dues are \$12.00 per year per man, and the By-Laws do not permit the dues to be prorated for the portion of the year in which the members are active. Of the \$12.00, \$1.00 is placed in the Reserve Fund and \$11.00 goes into the General Fund for the general operation of the Fraternity.

TOMAHAWK TRUST FUND

The Tomahawk life subscription program in Alpha Sigma Phi was started in the fall of 1923. The present method of operation dates from February 21, 1928, when \$25,805.00 was transferred to the Tomahawk Trustees who have managed the fund since that time. From 1923 to 1948 a life subscription cost \$10.00. The 1948 Convention increased this charge to \$15.00. Since its inception the fund has grown to \$165,055.47. The three Tomahawk Trustees are Brother Robert L. Jagocki, Pennsylvania, Omicron '14, Chairman, who has served the Fraternity in this capacity for the past thirty-one years; Brother Ambrose Day, Columbia, Lambda '20; and Brother Ralph C. Hawkins, Columbia, Lambda '16. The three trustees serve without remuneration, as does the Grand Council, and they deserve the whole-hearted appreciation of the Fraternity for their untiring work and devotion as well as the outstanding success which has resulted in a most profitable operation for the Fraternity over the years.

The restrictions on the investment of the funds are as follows:

"The Trustees or their successors, may invest the principal of said trust estate in real estate bonds, secured by mortgages upon lands in the United States, not exceeding two-thirds of the appraised value thereof, or in bonds of railroads secured by mortgages, and in such bonds, stocks or other securities as are allowed by the law of the State of New York for investment by trustees, and in no other."

RESERVE FUND

The present Reserve Fund of \$38,269.41 was started in 1940. It was begun for the purpose of meeting small financial needs of the Chapters. It has been

built in a large measure by contributions from the undergraduates, from each initiate and from undergraduate per capita dues; however, alumni have contributed to this fund. It is not a trust fund and is not managed as such. The conventions of 1940, 1946, 1948, 1950 and 1952 have desired it to be a liberal, flexible fund under the direction of the Grand Council. The Grand Council has administered the fund in this way. On June 30, 1952 the Reserve Fund had assets of \$35,896.86. During the period 1952-1954 \$25,250.00 was loaned. During the period June 30, 1952 to June 30, 1954 \$8,110.89 was repaid on loans and the total assets as of June 30, 1954, are \$38,269.41.

It is of real concern that during the period 1952-1954 the following chapters to whom loans have been granted have made no payments on the principal amount of said loans: Alabama, Bethany, Kentucky, West Virginia, and West Virginia Wesleyan. In addition to these the following chapters are delinquent in their payments: Bowling Green, Colorado, and Ohio State.

The Grand Council will have further word to say on this matter to this Convention.

We, in the Grand Council, trust the administration of this Fund has aided a maximum number of the chapters within the limits of the Fund. We have been able to assist some twenty-three chapters during the life of this Fund. The stability of the operation is based on the principle that the loans are on a short-term basis with interest at 2% and a proper amortization planned. Applications for loans from the Reserve Fund are made through the Fraternity Office and are submitted to three members of the Grand Council who serve as a Reserve Loan Committee. This group then studies the application and makes its recommendation to the Grand Council for its disposition. Approval of any application requires a two-thirds vote of the entire Council.

### MEMORIAL FUND

The Memorial Fund was established in 1945. This fund is to be used for Scholarship purposes. Contributions to this fund are tax exempt. The 1946, 1948, 1950 and 1952 Conventions felt there was a greater need for the Reserve Fund. Therefore the Memorial Fund has only a nominal sum in it and is inactive.

### OTHER FUNDS

The Grand Council has approved the recognition and establishment of the following permanent funds of the Fraternity.

1. The General Fund - for the operation of the Fraternity
2. The General Endowment Fund - not yet active - the interest from it to supplement the General Fund
3. The Reserve Fund - Loans to chapters and chapter corporations
4. The Memorial Fund - For educational aid
5. The Tomahawk Publication Fund - To finance the publication of the Tomahawk
6. The Annual Gift Fund - The media to raise money for the General Fund.

### Initiations

We wish to call attention to particular actions of policy regarding initiations which have been part of the policy of the Fraternity for a number of years. A number of questions have been asked in this connection and for that reason we reiterate them for you.

### INITIATION OF OLD PLEDGES

A question was raised whether or not a man who had been pledged by a chapter which became inactive before he was initiated through no fault of his, could be initiated at another active chapter after he had left or been graduated

and was no longer in the undergraduate or faculty status as required by the Constitution. At the November 1942 meeting of the Grand Council the following action was taken: Permission would be granted to a man who is a pledge in good standing of an inactive chapter, or who has had to leave college due to the war program, the privilege at the discretion of the Grand Council, to be initiated at another chapter if his chapter is inactive or at his chapter or another chapter if he was forced to leave school through no fault of his own.

#### MEMBERS OF OLD LOCALS

The following action was taken at the June 21, 1941, meeting of the Grand Council concerning the initiation of members of old locals that had become chapters of Alpha Sigma Phi: Authorization would be granted on approval of the active chapter of which they are alumni to chapters and chartered alumni councils to initiate alumni members of former locals at a charge of \$5.00. The Grand Council will issue a shingle to the members so initiated.

#### FACULTY MEMBERS

We urge all chapters to study carefully the great possibility of strength to be derived through the initiation of faculty members. You can easily learn from the Dean of the College as to whether a particular faculty member in whom you are interested is a fraternity man or not. The active participation of faculty members in chapter activities is very healthy and lends strength and prestige to the chapter. The Grand Council has always followed the policy that the national initiation fee of a faculty member is \$25.00. This may be paid either by the chapter or by the faculty member to the chapter and the chapter in turn pays it to the Fraternity Office. This gives him a life subscription to the Tomahawk, a badge, a shingle, and he is listed as a member in full standing in the Fraternity. This fee may be subject to change.

Many chapters have alumni on their campuses whom they have not been cultivating properly. We urge all of you to develop this real source of fellowship and strength to the Chapter.

### Ritual

Article XIII of the By-Laws of the Fraternity entitled "The Ritual" read as follows:

"The Rituals of the Fraternity shall be enacted by the Grand Council which shall have full charge thereof, shall have the sole power to make any changes therein, and shall verify that the rituals used in initiations and meetings of the chapters are properly and completely administered."

We urge each chapter to follow very carefully the instructions contained in the Rituals, particularly as they pertain to the proper paraphernalia and the conduct of the Ritual. We cannot impress upon you too strongly the impressiveness of this ceremony as it affects the newly initiated brothers who are presented all of the secrets of the Fraternity for the first time. Generally speaking, most chapters do not have more than one or two initiations during the year. Therefore, we urge you to give the proper attention to the conduct of all the work contained in the Ritual.

### Conclusion

We have reported to you on the administration of the Fraternity by the Grand Council for the past two years since the 1952 Convention. We were guided in our actions by the general policies formed by the delegates at that Convention. We appreciate the splendid cooperation we received from the undergraduate chapters and alumni in their individual areas of activity.

There are many positive steps which the Convention can take which will result in further progress of the Fraternity.

1. The services which should be rendered by the Fraternity to the undergraduate members, to the chapters, and to the alumni can be defined, and the financing of the same can be recommended.
2. The policy can be set for the future development of the Fraternity in the field of extension.
3. The development and encouragement of alumni strength through chapter alumni corporations and chartered alumni councils can be programed.
4. The Convention can give emphasis to those aspects of our Fraternity which result in a closer unity of thought and purpose among the various chapters, and alumni groups throughout the country.
5. The courage to come to grip with the many issues facing the Fraternity, to arrive at decisions which will bring strength to the individual Chapters and the Fraternity as a whole.

The progressive steps which will be made on the decisions of this Convention will be of great consequence to the future of the "Old Gal" and the deliberations of this Twenty-Third National Convention should be those that we shall look to throughout the years.

Respectfully submitted,

THE GRAND COUNCIL  
ALPHA SIGMA PHI FRATERNITY

Per

Ralph F. Burns  
Executive Secretary

GENERAL FUND  
Comparative Operating Statement  
with Budget as of  
June 30, 1954, 1953

<u>INCOME</u>	<u>Budget 1953-1954</u>	<u>Actual 1953-54</u>	<u>Actual 1952-1953</u>
Initiations	\$ 16,750.00	\$ 15,841.00	\$ 16,291.00
Dues - Actives	15,085.00	14,670.00	15,813.00
Dues - Alumni	8,000.00	7,979.54	5,929.25
Service	6,500.00	5,453.29	6,384.22
Convention Fee - 1954	5,500.00		
Publications	900.00	966.90	978.54
Tomahawk Trustees	10,611.89	6,925.20	6,100.46
Miscellaneous	100.00	295.89	98.10
<b>Total Income</b>	<b>\$ 63,446.89</b>	<b>\$ 52,131.82</b>	<b>\$ 51,594.57</b>
<u>EXPENSE</u>			
Service	\$ 5,700.00	\$ 4,590.95	\$ 5,645.39
Salaries	21,300.00	21,046.96	19,185.98
Rent & Light	2,050.00	1,960.35	2,070.58
Telephone	900.00	900.37	1,050.27
Stationery & Supplies	750.00	934.77	759.41
Office	925.00	1,098.55	641.37
Postage	1,000.00	980.39	1,065.73
N. I. C.	1,200.00	1,561.40	1,568.80
Insurance	760.00	423.23	328.70
Legal & Auditing	400.00	384.12	375.00
Conference	1,200.00	1,402.79	2,011.77
Visitation	4,500.00	5,087.62	4,456.38
Social Security Tax	260.00	303.58	234.93
Extension	1,500.00	1,500.00	1,333.81
Alumni	3,500.00	3,085.36	3,686.98
Paraphernalia			337.31
Bad Debt Provisions	375.00	649.30	381.15
Publications	1,200.00	1,779.61	1,027.80
Depreciation - Furniture	400.00	479.35	422.36
Tomahawk	8,400.00	8,700.36	7,264.27
Miscellaneous	50.00	228.39	109.85
1952&1954 Convention Expense	300.00	95.60	2,703.98
1952&1954 Convention Reserve	5,500.00		
<b>Total Expense</b>	<b>\$ 68,170.00</b>	<b>\$ 57,193.05</b>	<b>\$ 56,661.82</b>
<b>Net Income or (Loss) for period</b>	<b>\$ 1,276.89</b>	<b>\$ (5,061.23)</b>	<b>\$ (5,067.25)</b>

NOTE: Above taken from auditor's report except budget figures



GENERAL FUND  
Comparative Balance Sheet  
As Of  
June 30, 1954, 1953

ASSETS

<u>Current Assets</u>	<u>1954</u>	<u>1953</u>
Cash: Office Fund	\$ 50.00	\$ 50.00
In Bank - General	1,761.62	6,162.66
In Bank - Reserve (Conv.)	<u>8,700.00</u>	<u>4,250.00</u>
Total Cash	\$10,511.62	\$10,462.66
U. S. War Bonds - Series F	43.70	43.04
Cash Surrender value of		
Life Insurance	905.00	770.00
Accounts Receivable	9,706.19	9,002.72
Less Reserve	<u>7,619.17</u>	<u>7,599.67</u>
Accounts Receivable		1,403.05
Tomahawk Trustees	1,640.81	1,548.37
Inventory	598.30	1,296.55
Prepaid Insurance	331.96	133.05
Prepaid rent	150.00	150.00
Total Current Assets	\$16,268.41	\$15,806.72
Property Assets		
Furniture and equipment	2,739.04	3,218.39
Total Assets	<u>\$19,007.45</u>	<u>\$19,025.11</u>

LIABILITIES

<u>Current Liabilities</u>		
Accounts Payable - Trade	\$ 751.41	\$ 870.62
Reserve Fund	3,309.71	3,290.11
Tomahawk Fund		<u>45.00</u>
Total Accounts Payable	\$ 4,061.12	\$ 4,205.73
Accrued Items:		
Federal Tax on Jewelry	4.00	30.06
Withholding Taxes		237.70
Social Security Taxes		<u>48.06</u>
Total Accrued Items	4.00	315.82
Total Current Liabilities	\$ 4,065.12	\$ 4,521.55
Reserve - Convention		
Expenses	11,000.00	5,500.00
Fund Principal	3,942.33	9,003.56
Total Liabilities	<u>\$19,007.45</u>	<u>\$19,025.11</u>

NOTE: Above taken from auditor's report

GENERAL FUND  
CHAPTER ACCOUNTS RECEIVABLE  
as of June 30, 1954

CHAPTER	Balances at <u>June 30, 1954</u>	Charges Prior to July 1, 1953 (Doubtful Accounts)
Alabama, University of	\$ 309.60	\$ 200.00
Arizona, University of - Colony	( 36.00)	
Baldwin Wallace College	7.70	
Bethany College	270.60	68.00
Bowling Green University	156.00	50.00
Buffalo, University of	139.40	
California, University of (U.C.L.A.)	331.50	331.50
Cincinnati, University of	220.00	207.00
Colorado, University of	50.00	
Columbia, University of	1,071.95	887.95
Illinois Institute of Technology	17.60	
Kentucky, University of	1,313.25	1,164.05
Marshall College	621.00	621.00
Milton College	( 56.00)	
Missouri, University of	284.50	284.50
Mount Union College	657.00	557.00
Newark College of Engineering	482.00	382.00
Ohio Northern University	50.00	
Ohio State University	113.42	113.42
Oklahoma, University of	50.00	
Pennsylvania, University of	448.00	348.00
Presbyterian College	631.85	631.85
Rutgers University	( 7.20)	
Stevens Institute of Technology	1,026.00	926.00
Syracuse University	306.90	250.90
Wagner College	( .08)	
Wake Forest	171.00	171.00
Wayne University	200.00	
West Virginia, University of	467.40	275.00
West Virginia Wesleyan	190.80	50.00
Wisconsin University	200.00	100.00
Wofford College	18.00	
Gross accounts receivable	\$9,805.47	\$ 7,619.17
Deduct overpayments included therein	( 99.28)	
	<u>\$9,706.19</u>	

NOTE: Above taken from auditor's report

ALPHA SIGMA PHI FRATERNITY  
Reserve Fund

Statement of Income and Fund Principal for the years  
June 30, 1954 and 1953

<u>INCOME</u>	<u>1954</u>	<u>1953</u>
Chapters:		
Initiations	\$ 1,264.00	\$ 1,310.00
Dues	<u>1,002.00</u>	<u>1,083.00</u>
Total Income for Chapters	\$ 2,266.00	\$ 2,393.00
Alumni Contributions	22.50	10.00
Alumni Life Dues	600.00	400.00
Interest - Savings Accounts	282.19	333.14
Interest - United States Government Bonds	1.30	1.30
Interest - Notes Receivable	436.82	390.27
Miscellaneous Income	<u>          </u>	<u>1.44</u>
Total Income	<u>\$ 3,608.81</u>	<u>\$ 3,529.15</u>
<u>EXPENSES</u>		
Alumni Life Dues	\$ 11.00	
Miscellaneous Expense	<u>2.30</u>	
Total Expenses	<u>13.30</u>	
<u>NET INCOME FOR THE YEAR</u>	\$ 3,595.51	\$ 3,529.15
<u>FUND PRINCIPAL AT BEGINNING OF YEAR</u>	<u>34,681.01</u>	<u>33,076.86</u>
Total	38,276.52	<del>\$</del> 36,606.01
Less Life Contributions appropriated to Reserve	<u>600.00</u>	<u>1,925.00</u>
<u>FUND PRINCIPAL - June 30, 1954</u>	<u><u>\$37,676.52</u></u>	<u><u>\$34,681.01</u></u>

NOTE: Above taken from auditor's report

ALPHA SIGMA PHI FRATERNITY  
Reserve Fund

Balance Sheet at  
June 30, 1954 and 1953

ASSETS

CURRENT ASSETS

	<u>1954</u>	<u>1953</u>
Cash (savings accounts):		
New York	\$ 1,653.28	\$ 1,118.42
Ohio	11,433.08	14,081.26
Total Cash	<u>\$ 13,086.36</u>	<u>\$ 15,199.68</u>
United States Savings Bonds - Series F (at redemption value)	44.34	43.04
Accounts receivable - General Fund	3,309.71	3,290.11
Account receivable - Stevens College	155.84	194.84
Notes Receivable	<u>24,703.16</u>	<u>20,698.34</u>
<u>Total Assets</u>	<u><u>\$ 41,299.41</u></u>	<u><u>\$ 39,426.01</u></u>

RESERVES AND FUND PRINCIPAL

RESERVES

Colonization and Extension	\$ 592.89	\$ 2,820.00
Life Contributions	2,525.00	1,925.00
Chapter drives	<u>505.00</u>	
Total Reserves	<u>\$ 3,622.89</u>	<u>\$ 4,745.00</u>
<u>FUND PRINCIPAL</u>	<u>37,676.52</u>	<u>34,681.01</u>
<u>TOTAL RESERVES AND FUND PRINCIPAL</u>	<u><u>\$ 41,299.41</u></u>	<u><u>\$ 39,426.01</u></u>

37676.52

NOTE: Above taken from auditor's report

3622.89  
505  
3017.89

41299.41  
38269.41  
3030.00

# ALPHA SIGMA PHI FRATERNITY

## Reserve Fund

### Statement of Notes Receivable for the year ended June 30, 1954

Original Date of Note	Chapter or Alumni Asso.	Balance June 30 1953	New Notes During 1954	Interest Charged	Payments Received	Balance June 30 1954
6-10-49	Alabama	\$ 239.98		\$ 4.80		\$ 244.78
5-26-52	"	1,279.25		25.58		1,304.83
9-26-52	Bethany	5,610.00		112.20		
10-31-52	"	23.00		.46		5,745.66
1-23-53	Bowling Green	1,277.50		25.55	\$ 141.00	1,162.05
5- 8-53	Colorado	2,000.00		40.00	192.00	1,848.00
9-11-48	Kentucky	567.72		11.35		579.07
11-12-51	Missouri	2,911.28		17.76	1,145.00	1,784.04
11- 4-53	Missouri		\$2,500.00	33.33		2,533.33
6- 3-53	Missouri Valley	901.50		18.03	232.00	687.53
11-26-52	Ohio State	1,752.50		35.05	200.00	1,587.55
1-23-53	Ohio State	907.50		18.15		925.65
1- 7-54	Oklahoma		3,000.00	30.00	412.00	2,618.00
4- 1-42	Syracuse	370.00		7.40		377.40
10-22-51	Washington	195.12		3.90	104.00	95.02
9-26-52	Wayne	759.03		15.18	256.00	518.21
9-30-52	West Virginia	1,582.06		31.64		1,613.70
10-22-51	West Virginia					
	Weselyan	321.90		6.44		328.34
5-11-54	Cincinnati		750.00			750.00
TOTALS		<u>\$20,698.34</u>	<u>\$6,250.00</u>	<u>\$436.82</u>	<u>\$2,682.00</u>	<u>\$24,703.16</u>

NOTE: Above taken from auditor's report

# COMPARATIVE BALANCE SHEET

## Tomahawk Life Subscription Fund

As of June 30, 1954 and June 30, 1953

ASSETS	June 30 1954	June 30 1953
Cash in Banks:		
Principal	\$ 23,668.61	\$ 13,168.39
Income	( 10.73)	
Reserve for Liabilities	<u>298.39</u>	<u>257.74</u>
TOTAL CASH	\$ 23,956.27	\$ 13,426.13
U. S. Defense Bonds	10,000.00	10,000.00
Due from National Headquarters	85.73	
Mortgages	<u>131,013.47</u>	<u>131,866.69</u>
	<u>\$165,055.47</u>	<u>\$155,292.82</u>
LIABILITIES		
Reserve for Taxes and Insurance (Mortgage Investment)	\$ 298.39	\$ 257.74
Trust Fund - Principal	<u>164,757.08</u>	<u>155,035.08</u>
	<u>\$165,055.47</u>	<u>\$155,292.82</u>

NOTE: Above taken from auditor's report

Comparative Initiations By Chapters  
For Years 1948-49 through 1953-54.

Chapters	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54
Alabama	6	7	17	5	5	
American	17	9	14	5	4	13
Baldwin- Wallace	34	21	24	13	26	35
Bethany	14	13	17	10	8	8
Bowling Green		46	20	14	2	
Buffalo		39	9	13	13	32
California	13	14	17	11	12	13
U.C.L.A.	11	13	11	6	14	16
Cincinnati	4	5	2		2	8
Colorado		17	7	9	5	4
Columbia	1	10	2	9	4	10
Connecticut	17	41	46	26	18	26
Cornell	12	7	26	13	14	15
Davis & Elkins	83	34	31	22	43	22
Hartwick	6	24	11	17	9	4
Illinois Tech.	17	17	16	13	19	24
Illinois	19	23	37	7	25	17
Kentucky	24	15	1	9	5	3
Lehigh	7	5	9	14	5	9
Marietta	9	17	17	11	22	6
Marshall	21	6	8	6	10	7
Michigan	21	19	13	4	9	12
Milton	26	15	10	10	7	
Missouri	13	19	7	4	2	6
Missouri Valley	11	12	21	9	10	9
Miami				22	21	8
Mt. Union	15	2	11	7	3	3
Newark	16	4	16	5		
Ohio Northern	11	8	22	8	15	14
Ohio State	10	11	12	6	17	11
Ohio Wesleyan	21	14	21	18	16	12
Oklahoma	23	21	16	21	18	13
Oregon State	9	16	12	15	15	13
Pennsylvania	18	12	7	12	5	7
Penn State	13	10	22	14	18	16
Presbyterian	10	2	13	5	11	13
Purdue	16	14	19	10	13	6
R.P.I.	12	17	17	10	13	15
Rutgers	14	19	14	12	14	12
Stanford	10	9	11	17	14	16
Stevens	2	9	4	3	4	5
Syracuse	17	14	8	10	9	5
Toledo	6	26	15	13	15	16
Tri State	34	32	24	19	18	8
Tufts	14	13	12	21	22	16
Wagner	13	17	15	11	11	14
Lake Forest	18	9	13	3	22	15

Comparative Initiations By Chapters  
For Years 1948-49 through 1953-54.

- 2 -

Chapters	1948-49	1949-50	1950-51	1951-52	1952-53	1953-54
Univ. of Washington	36	17	24	25	26	12
Washington University			19	8	3	7
Wayne	23	19	26	31	3	20
Westminster	34	31	24	11	17	24
West Va. Mes.	25	1	20	14		3
West Va. Univ.	11	16	13	4	5	3
Wisconsin		5	12	6	4	
Wofford	5	12	13	4	7	7
Iowa State						21
Initiations	822	828	848	625	652	634
Number of Chapters						
Initiating	49	53	54	54	53	51



Number of Years In which  
Chapter Initiated Men In The Following Categories

	<u>Number of Men Initiated</u>					
	None	1-9	10-14	15-19	20-29	Above 30
Alabama	1	4		1		
American		3	2	1		
Baldwin Wallace			1		3	2
Bethany		2	3	1		
Bowling Green	1	1	1		1	1
Buffalo		1	2			2
California			5	1		
U.C.L.A.		1	4	1		
Cincinnati	1	5				
Colorado		4		1		
Columbia		4	2			
Connecticut				2	2	2
Cornell		1	3	1	1	
Davis Elkins					2	4
Hartwick		3	1	1	1	
Illinois Tech.			1	4	1	
Illinois		1		2	2	1
Kentucky		4		1	1	
Lehigh		5	1			
Marietta		2	1	2	1	
Marshall		4	1		1	
Michigan		2	2	1	1	
Milton	1	1	2	1	1	
Missouri		4	1	1		
Missouri Valley		2	3		1	
Miami		1			2	
Mt. Union		4	1	1		
Newark	2	2		2		
Ohio Northern		2	2	1	1	
Ohio State		1	4	1		
Ohio Wesleyan			2	2	2	
Oklahoma			1	2	3	
Oregon State		1	2	3		
Pennsylvania		3	2	1		
Penn State			3	2	1	
Presbyterian		2	4			
Purdue		1	3	2		
R. P. I.			3	3		
Rutgers			5	1		
Stanford		1	3	2		
Stevens		6				
Syracuse		3	2	1		
Toledo		1	1	3	1	
Tri State		1		2	1	2
Tufts			3	1	2	
Wagner			4	2		
Wake Forest		2	1	2	1	

Number of Years in which  
Chapter Initiated Men In The Following Categories

- 2 -

Number of Men Initiated

	None	1-9	10-14	15-19	20-29	Above 30
Univ. of Wash.			1	1	3	1
Washington Univ.		3		1		
Wayne		1		1	3	1
Westminster			1	1	2	2
Univ. of West Va.		3	2	1		
West Va. Wesleyan	1	2	1		2	
Wisconsin	1	3	1			
Wofford		4	2			
Iowa State					1	