

ANNUAL MEETING AND GRAND COUNCIL MEETING

OF

ALPHA SIGMA PHI FRATERNITY

July 9, 10, 1955

Hotel William Penn, Pittsburgh, Pa.

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14. Meeting Called to Order:

The meeting was called to order by Grand Senior President Emmet B. Hayes at 9:10 a.m. on Saturday, July 9, 1955, at the Hotel William Penn, Pittsburgh, Pennsylvania.

15. Attendance:

In attendance at the meeting were Brothers Akre, Boxley, Cochran, Cramblet, Donnan, Evans, Hargear, Hayes, Kitchen, Krebs, Megargel, and Taylor, members of the Grand Council. Also present were Ralph F. Burns, Executive Secretary; William H.E. Holmes, Jr., Alumni Secretary; and Ellwood A. Smith, Assistant Executive Secretary.

Grand Senior President Hayes expressed a word of welcome to the newly elected members of the Grand Council, Brothers Donnan, Evans, and Megargel.

16. Approval of Special Minutes of Proceedings by Mail:

A motion was presented by Brother Hargear, seconded by Brother Taylor, and unanimously passed, approving the Special Minutes of Proceedings by Mail, which are a part of these minutes as Exhibit A.

17. Minutes of the Grand Council Meeting, September 11, 1954:

A motion was presented by Brother Taylor, seconded by Brother Hargear, and unanimously passed, approving the minutes of the Grand Council Meeting of September 11, 1954, as distributed.

18. Approval of the Actions of the Officers:

A motion was presented by Brother Hargear, seconded by Brother Taylor, and unanimously passed, approving and adopting the actions of the officers of the Fraternity since the previous meeting of the Grand Council.

19. Report of the Grand Senior President:

Grand Senior President Hayes presented his report to the Grand Council, which report is appended to these minutes as Exhibit B.

A motion was presented by Brother Hargear, seconded by Brother Boxley, and unanimously passed, that the report of the Grand Senior President be received and filed with a vote of thanks.

20. Report of the Executive Secretary:

It was moved by Brother Krebs, seconded by Brother Taylor, and unanimously passed, that the report of the Executive Secretary be received and filed.

A. Hugh Hart Minute: A memorial minute honoring Past Grand Senior President Hugh M. Hart was presented by Assistant Executive Secretary Smith.

It was moved by Brother Hargear, seconded by Brother Taylor, and unanimously passed, that the Grand Council adopt the Hugh Hart Memorial Minute and that the Executive Secretary be instructed to send a copy of the same, along with an appropriate floral piece, to Mrs. Hart.

B. Addressograph Equipment: It was moved by Brother Cochran, seconded by Brother Hargear, and

unanimously passed, that the Grand Senior President be instructed to appoint a committee composed of Brothers Evans and Hornberger to review the mailing list operation and needs of the National Office and to investigate several addressing systems. When they are in agreement on the best type of equipment within the financial means of the Fraternity, their decision to proceed, or not to proceed, with the purchase thereof is hereby authorized by the Grand Council.

Grand Senior President Hayes appointed the committee above referred to with Brother Hornberger as its chairman.

C. Electric Typewriter: It was moved by Brother Cramblet, duly seconded, and unanimously passed, that the Grand Council approve the purchase of an electric typewriter.

D. Postage Meter: It was moved by Brother Hargear, seconded by Brother Taylor, and unanimously passed, that the matter of the postage meter expense be referred to the Executive Committee with power to act.

E. Pledge Manual and Constitution & By-Laws Printing: It was moved by Brother Cramblet, seconded by Brother Boxley, and unanimously passed, that the Grand Council approve the binding of the remaining Pledge Manuals, as well as the reprinting of the Constitution and By-Laws.

F. Public Relations Manual: There next followed a discussion on the implementation of materials contained

in the printed guides published by the Fraternity. Reference was made to the effective check list on the Scholarship Manual which was prepared by the Scholarship Chairman. It was suggested that the Public Relations Committee review new theories and ideas in the field of fraternity public relations as they have been developed and expressed through publications of the National Interfraternity Conference.

It was moved by Brother Cochran, seconded by Brother Krebs, and unanimously passed, that the Grand Council request the National Office staff and the Public Relations Committee to revise the Public Relations Manual and to organize and implement a program whereby the philosophy and practice of public relations will become a part of every chapter's operation and that the Executive Committee be empowered to authorize the imprinting of the manual.

It was further suggested that in the fall the National Office send a memorandum to all Chapters and Alumni Councils in order to emphasize the twin fields of public relations and publicity.

G. Chapter Officers Manual: It was moved by Brother Cochran, seconded by Brother Megargel, and unanimously passed, that the Chapter Officers Manual be revised and reissued by the Fraternity Office staff in the light of suggestions on its use which were offered by members of the Grand Council.

H. Commemorative Plaque at Yale: It was moved by Brother Cramblet, seconded by Brother Boxley, and unanimously passed, that the Grand Council favors the idea of placing a plaque on the Yale Campus commemorating the founding of the Fraternity there in 1845 and

authorizes the Grand Senior President to set up those committees necessary to proceed.

I. Size of the Grand Council: It was moved by Brother Hargear, seconded by Brother Cochran, and unanimously passed, that the question of a reduction in the size of the Grand Council be tabled.

It was moved by Brother Cramblet, seconded by Brother Hargear, and unanimously passed, that the Executive Committee study possible revision of the powers and operation of the Executive Committee and submit its recommendations to the Grand Council at its meeting at the 1956 Convention, and that the Executive Committee study the total organizational set-up of the Fraternity with special attention to regional organization.

J. West Coast Visitation: It was moved by Brother Hargear, seconded by Brother Krebs, and unanimously passed, that the matter of a west coast visitation by the Executive Secretary be left to the decision of the Grand Senior President and the Executive Secretary.

21. Distinguished Merit Award:

The following Brothers were considered by the Grand Council for the Distinguished Merit Awards of 1955 and 1956: Brothers Cramblet, Davies, Follis, Merrill, Niebuhr, Overholser, and Wangenstein.

Upon motion, duly seconded, it was unanimously passed that the 1955 Distinguished Merit Award be presented to Brother Wilbur H. Cramblet.

After further discussion and balloting, Brother Ralph Gwin Follis was elected to the Distinguished Merit Award for 1956.

Both of these awards are to be presented at the 1956 Convention.

22. Delta Beta Xi Awards:

A. 1955 Recipients: Upon individual motion, second, and unanimous vote of the Grand Council, the following Brothers were elected to receive the Delta Beta Xi Award, dated December 6, 1955:

Floyd J. Arnold, Iowa State, Phi '23

Thomas L. Bush, Marietta, Delta '19

Jack Courtney, U.C.L.A., Alpha Zeta '43

G. Blaine Darrah, Marietta, Delta '08

A. Howard Davis, Oklahoma, Alpha Alpha '27

Charles D. Hazeltine, California, Nu '27

T. Kirk Heselbarth, Pennsylvania, Omicron '19

Wesley W. Hobson, Stanford, Tau '39

Earl T. Iddins, Washington, Mu '25

Allen E. Kime, Penn State, Upsilon '21

J. Paris Mahan, Kentucky, Sigma '32

Paul C. Morrison, Ohio State, Zeta '26

Robert T. Sheen, Lehigh, Beta Epsilon '31

Carl K. Tester, Toledo, Beta Rho '37

Everett M. Witzel, California, Nu '37

B. Posthumous Award: It was moved by Brother Hargear, seconded by Brother Kitchen, and unanimously passed, that the award of Delta Beta Xi be granted posthumously to Brother John B. Brandeberry, Toledo,

Beta Rho '37, and that the award be formally presented with the details to be arranged by the Executive Secretary.

C. Purchase of Delta Beta Xi Keys: It was moved by Brother Hargear, and seconded by Brother Evans, that as of this Delta Beta Xi election and in the future, recipients of the award of Delta Beta Xi shall receive the shingle and pocket membership card, but that they shall not be presented with the key. Passed with two dissenting votes.

D. Restriction on Number of Recipients: It was moved by Brother Cramblet, seconded by Brother Cochran, and unanimously passed, that hereafter the Delta Beta Xi Award shall be limited to ten recipients per year.

RECESS

The meeting of the Grand Council was recessed at 12:30 p.m. until 8:45 p.m. From 2:00 p.m. to 4:00 p.m. there were meetings of the Special Committees on Housing and Ritual, and from 4:00 p.m. to 6:00 p.m. there were meetings of the Special Committees on Extension and Funds.

23. Edgewater Conference:

The background of this conference was presented by Executive Secretary Burns. There next followed a full discussion of the aims and leadership of the conference.

It was moved by Brother Krebs, and seconded by Brother Kitchen that the Fraternity continue to support the Edgewater Conference and that the Grand Senior President be empowered to appoint a delegate from among the members of the Grand Council as the Fraternity's representative to the conference. This motion was passed

with one dissenting vote.

The Grand Senior President appointed Brother Cochran as the Fraternity's delegate to the Edgewater Conference.

24. National Interfraternity Conference:

Brother Hargear requested to be recorded as holding the opinion that the Fraternity could not afford \$1700.00 for National Interfraternity Conference expense when it has so many other financial demands upon it. Executive Secretary Burns indicated that NIC expense should be considerably reduced this year.

It was moved by Brother Akre, seconded by Brother Taylor, and unanimously passed, that the Grand Senior President be empowered to appoint the delegates and alternates to the House of Delegates of the National Interfraternity Conference and to the Annual Meeting of the National Interfraternity Conference.

Grand Senior President Hayes appointed Brother Cochran as delegate and Brother Cramblet as alternate to the House of Delegates. The Grand Senior President appointed Brothers Cochran, Cramblet, and Burns, as delegates to the Annual Meeting, with Brother Boxley as alternate.

25. Sacramento Alumni Council:

It was moved by Brother Megargel, seconded by Brother Hargear, and unanimously passed, that the Sacramento Alumni Council be granted a charter as a Chartered Alumni Council of the Fraternity.

26. Status of Alumni Membership:

A. Inquiry from Member of Sigma Delta Rho: Executive Secretary Burns presented an inquiry from a man who had been initiated as a member of Sigma Delta Rho Fraternity at Ohio State University, requesting information regarding his eligibility for membership

in Alpha Sigma Phi. Brother Krebs explained that in 1937 Alpha Kappa Pi installed the three remaining chapters of Sigma Delta Rho and the alumni of those three chapters at Toledo, Cincinnati, and Franklin and Marshall. It was pointed out that the three chapters were accepted by Alpha Kappa Pi through individual petitions.

Brother Cramblet raised the question of whether we wanted to request legislation to permit the initiation of members of Sigma Delta Rho from other chapters which were not absorbed by Alpha Kappa Pi.

Brother Cochran expressed the opinion that if the gentleman whose petition was being considered would have been considered eligible for membership in Alpha Kappa Pi then he should be considered eligible for membership in Alpha Sigma Phi. In reply to this, Brother Krebs stated that the man in question would not have been eligible for membership in Alpha Kappa Pi.

It was moved by Brother Donnan, and seconded by Brother Cochran, that the gentleman in question be advised that it is not within the power of the Grand Council under the Constitution and By-Laws of the Fraternity to admit him to membership in Alpha Sigma Phi Fraternity. This motion was passed with four dissenting votes, recorded by Brothers Akre, Boxley, Hargear, and Megargel.

B. Study of Question of Honorary Membership:

It was moved by Brother Cramblet, seconded by Brother Taylor, and passed with one dissenting vote, that the Executive Committee investigate the advisability and form of the necessary legislation to make it possible for outstanding men to become members of Alpha Sigma Phi Fraternity.

Brother Evans talked to the point of honorary membership and Brother Megargel expressed the opinion that provision should be made for the consideration of special cases and that the Executive Committee should draw up necessary standards. Brother Akre requested

an expression of opinion on some of the questions involved in the legislation passed above. The straw vote taken on these questions is appended as Exhibit C.

C. Resignation: No action was taken on the question of making provision for resignations from the Fraternity, which question had been raised in the general discussion.

27. Letter from Epsilon of Alpha Sigma Phi Company:

The Executive Secretary presented a letter from J.C. Forse, President of the Epsilon of Alpha Sigma Phi Company, requesting an expression of opinion from the Grand Council on their possible interest in purchasing the Epsilon Chapter House as a permanent headquarter's building.

A. Purchase of Epsilon Chapter House: Moved by Brother Cramblet, seconded by Brother Hargear, and passed that the Grand Council advise the Epsilon of Alpha Sigma Phi Company that the Fraternity is not in a position to consider the purchase of a national headquarters at this time.

B. Commendation: It was moved by Brother Hargear, seconded by Brother Cramblet, and unanimously passed, that the Grand Council commend the Epsilon Chapter upon the development of its excellent and forward looking housing program.

28. Report of the Committee on Service:

The report of the Committee on Service was presented by Brother Megargel, with special attention to the discussion of a program of undertaking on a national level to provide textbooks for foreign libraries. Brother Cramblet reported on the great dearth of American literature in foreign libraries, especially magazines and other articles of that nature which will reach the general public. The report of the Committee was received with thanks by Grand Senior President Hayes.

29. Report of the Scholarship Committee:

The report of the Scholarship Committee, appended as Exhibit D, was presented by Brother Evans. In addition to the specific recommendations contained therein, Brother Evans proposed the adoption of the procedure for application for the several awards as well as the application forms which had been prepared by the Fraternity Office staff.

A. Approval of Report: It was moved by Brother Hargear, seconded by Brother Evans, and unanimously passed, that the report of the Scholarship Committee be approved.

B. Implementation of Report: The Executive Secretary read the exchange of correspondence between himself and Brother Paul Fussel, member of the Memorial Fund Trustees, which correspondence is appended as Exhibit E. There next followed a discussion on the proper method of presenting the matter to the Memorial Fund Trustees.

It was moved by Brother Cramblet, seconded by Brother Akre, and unanimously passed, that the Grand Council request the Scholarship Committee to contact the Memorial Fund Trustees for suggestions as to how the report of the Scholarship Committee might be activated.

30. Report of the Committee on Alumni Affairs:

The report of the Committee on Alumni Affairs was presented by Brother Donnan who expressed the opinion that our emphasis in alumni relations should be placed on alumni council activities and fund raising. It was his further recommendation that for a limited period at least every alumnus of the Fraternity, whether a life subscriber or not, should receive the Tomahawk.

It was moved by Brother Hargear, seconded by Brother Akre, and unanimously passed, that the report of the Committee on Alumni Affairs be received with thanks.

31. Report of the Province Chief Committee:

The Executive Secretary reported that thirty-five Grand Chapter Advisors have accepted appointments. It was the feeling of the committee that reports from the Grand Chapter Advisors should clear through the Province Chiefs. The Executive Secretary reported that there were some Province Chief vacancies and these will be considered by the Executive Secretary and Brother Kitchen.

32. Report of the Chapter Finance Committee:

The report of the Chapter Finance Committee was presented by Brother Kr  bs. He recommended that periodic financial reports be required of all chapters and that these reports be processed by the Fraternity Office staff or by a member of the Chapter Finance Committee. Situations of financial problems should be referred to the Grand Chapter Advisor for follow up and for report back to the office and Chapter Finance Committee.

33. Report of the Committee on Chapter Program:

Report by Brother Boxley and later discussion indicated that the chief problem areas in the field of chapter program were: failure of officers to know the facts of chapter operation, the necessity for persistent alumni supervision, the necessity for maintaining a balance in chapter program, and the necessity for periodic messages to the chapters stressing various phases of required emphasis.

RECESS

The meeting of the Grand Council was recessed from 11:50 p.m. Saturday, July 9, 1955, to 9:25 a.m. on Sunday, July 10, 1955.

34. Report of the Special Housing Committee:

The report of the Special Housing Committee was presented by Grand Senior President Hayes who stated that the committee's discussion indicated that its chief concern involved the obtaining of money for chapter house maintenance as well as a definite program for procuring financial assistance in the construction or purchasing of chapter houses. Brother Hayes then presented the specific recommendations of the Special Housing Committee, which are appended as Exhibit F.

It was moved by Brother Krebs, duly seconded, and unanimously passed, that the report of the Special Housing

Committee be received.

The Grand Council took the following action on the recommendations of the Special Housing Committee:

A. Housing Fund: It was moved by Brother Cramblet, seconded by Brother Hargear, and unanimously passed, that the Grand Senior President present to the 1956 Convention the recommendation of the Grand Council of establishing a housing program through the local chapters by collecting \$2.50 per member each month on the basis of an eight-month year, said monies to be forwarded to the National Office and deposited in a Housing Fund, with monies so collected to be held to the credit of the individual chapter but to be available for investment by the Grand Council as loans for building or purchasing of chapter housing; or that the Grand Senior President present such other plan as may seem advisable for accomplishing the same results.

B. Tomahawk to Non-Subscribers: It was moved by Brother Evans, seconded by Brother Taylor, and unanimously passed, that the Tomahawk be sent to non-subscribers for as many issues up to the time of the 1956 Convention as it is within the financial means of the Fraternity, and that this program be followed up with a campaign for new life subscriptions at a cost of \$15.00 each.

It was further moved by Brother Cramblet, seconded by Brother Hargear, and unanimously passed, that \$5.00 of all life subscriptions so collected be placed in the General Fund, with \$10.00 for each such subscription to

be placed in the Tomahawk Fund.

C. Undesignated Gifts over \$5.00: It was moved by Brother Krebs, duly seconded, and unanimously passed, that all sums in excess of \$5.00 which are received in the annual contribution solicitation, and not allocated by the donor for any other purpose, shall be placed in the Reserve Fund of the Fraternity.

D. Memorial Fund Bequests: The Special Housing Committee recommended the development of a program to solicit monies for the Memorial Fund with special emphasis on the solicitation of large amounts and bequests.

It was moved by Brother Megargel, seconded by Brother Boxley, and unanimously passed, that the Grand Council implement the program on bequests; and that the Legal Committee develop an appropriate solicitation and form of bequest and that the same be reproduced from time to time in the Tomahawk.

E. Review and Formation of Chapter House Corporations: The following motion did not result from a specific recommendation of the Special Housing Committee:

It was moved by Brother Cochran, seconded by Brother Taylor, and unanimously passed, that the Grand Council request the Housing Committee to take the necessary steps to review and encourage the formation of alumni corporations for all of the chapters of the Fraternity.

35. Report of the Special Funds Committee:

The report of the Special Funds Committee was presented by Brother Cramblet.

It was moved by Brother Cramblet, duly seconded, and unanimously passed, that the report of the Special Funds Committee be received.

The recommendations of the Special Funds Committee as presented in the report and action by the Grand Council on these several recommendations are as follows:

A. Memorial Fund Solicitation: It was moved by Brother Hargear, seconded by Brother Cochran, and unanimously passed, that the Grand Council request and authorize the Funds Committee to organize a program for the solicitation of contributions to the Memorial Fund.

B. Tomahawk Fund: It was moved by Brother Cramblet, seconded by Brother Hargear, and unanimously passed, that the Grand Council take note of the continuing fine record of the Tomahawk Trust Fund and that the Grand Council commend Brother Jagocki for his excellent service and convey to him an expression of their appreciation and thanks.

It was further moved by Brother Cramblet, seconded by Brother Akre, and passed with two dissenting votes, that the Tomahawk Trustees be urged to give some consideration to the diversification of the Tomahawk Trust Fund investments.

C. Fall Solicitation - Alumni Dues: The Grand Council took no formal action on the recommendation of the Funds Committee that there be no fall solicitation for alumni dues in 1955, but this recommendation was acclaimed by the Council.

D. The following recommendations of the Special

Funds Committee were received with no action taken:

(1) It was the expressed opinion of the Committee that they did not wish to recommend the use of Tomahawk Trust Fund money for chapter house mortgages.

(2) The Committee reiterated the Grand Council's standing policy that the Grand Council should not urge any specific program upon the Memorial Fund Trustees but that they should continue to act within the dictates of their discretion.

E. Housing Fund: The Special Funds Committee recommended the creation of a Housing or Building Fund to receive monies collected under the program recommended by the Special Housing Committee (contained in these minutes as Item 34-A).

F. Life Contributions: It was moved by Brother Cramblet, seconded by Brother Akre, and unanimously passed, that the Grand Council recommend to the Convention the elimination of the reference in the By-Laws to a \$100 Life Contribution in lieu of annual dues.

36. Report of the Special Ritual Committee:

The report of the Special Ritual Committee was presented by Brother Cramblet. He called for the opinion of the Grand Council on possible new wording of the last paragraph on page 16 of the Ritual.

It was duly moved, seconded, and unanimously passed, that the Report of the Special Ritual Committee be accepted.

It was moved by Brother Boxley, seconded by Brother Cochran, and unanimously passed, that the Special Ritual Committee be continued in existence and that they be requested to make recommendations to the next meeting of the Grand Council regarding a possible change in the Ritual.

37. Report of the Special Committee on Extension:

The report of the Special Committee on Extension was presented by Brother Cochran. In addition to the resolutions reported below, the committee expressed the opinion that the Fraternity should not arbitrarily exclude from consideration State Teachers' Colleges, but that these institutions should be considered on the basis of individual merit.

It was the opinion of the Grand Council that expressions of intent to colonize should be filed with Indiana University and Louisiana State University by the Chairman of Extension without the necessity of formal action by the Grand Council.

Brother Cochran presented the extension list for the academic year 1955-56 which is appended to these minutes as Exhibit F.

Brother Cochran presented the following resolutions upon which action was taken as indicated:

A. Schools to be Approved: Upon motion by Brother Cochran, seconded by Brother Krebs, the Grand Council unanimously adopted the following resolution:

Whereas, possibilities of expansion seem potentially interesting for Alpha Sigma Phi at some future date at the following institutions; therefore,

Be it resolved that the Grand Council direct that the names of the following schools be presented to the Chapters and Chartered Alumni Councils for registering of their respective votes upon said colleges or universities as suitable sites for expansion:

Sacramento State

University of California at Riverside

Houston

North Texas State

Ripon

Idaho State College

Western Maryland

B. Amendment Changing Fees Charged Petitioning

Groups: Upon motion by Brother Cochran, seconded by Brother Megargel, the Grand Council unanimously adopted the following resolution:

Resolved that the Grand Council ask the next Convention to amend the Constitution and/ or By-Laws regarding fees and charges to petitioning groups to provide a Charter Fee of \$100. plus one-half annual dues for each initiate, and that a complete set of paraphernalia shall be presented to the new chapter by the Fraternity. Wherever possible such paraphernalia shall be secured by the Fraternity as gifts from chapters, alumni and alumni councils.

C. Michigan State Petition: There next followed a consideration of the petition from the Fraternity's colony at Michigan State University. Assistant Executive Secretary Smith reviewed the background and present standing of the colony as well as the University's requirements for installation as a chapter. He also explained the circumstances under which the petition had been requested so that it might be considered at this meeting of the Grand Council.

It was moved by Brother Cochran, seconded by Brother Kitchen, and unanimously passed, that the Grand Council expresses to our colony at Michigan State University their deep pleasure and earnest appreciation of the petition presented to them, that the petition appears in good order, and that the Grand Council looks forward to a favorable consideration promptly when all the requirements of the University for installation have been met.

38. Report of the Reserve Fund Committee:

The report of the Reserve Fund Committee was presented by Brother Taylor. Prior to a consideration of the several loan applications before the committee, the Grand Council discussed the general condition of the Reserve Fund. It was recommended by Brother Donnan that all outstanding loans be reviewed to see if some of them could be refinanced locally, thus permitting immediate repayment of the loan from the Reserve Fund. In connection with this it was pointed out that in order for the Reserve Fund to be of assistance to a maximum number of chapters a rapid turnover of the monies on loan was necessary.

It was suggested that in the case of delinquent loans a letter be sent to those chapters by the Chairman of the Reserve Fund Committee, Brother Hornberger, and that this letter and whole situation be followed up by the Fraternity Office Staff on their visits to the chapters in question.

The Grand Council then considered loan applications from the following chapters:

A. Rutgers: The Alumni Corporation of the Rutgers Chapter applied for a loan in the amount of \$2500 to help finance a three-story addition to the chapter house which is currently under construction. The request of the Alumni Corporation was that this loan be for a period of three years. The Reserve Loan Committee recommended approval of the loan.

It was moved by Brother Taylor, seconded by Brother Krebs, and unanimously passed, that the Grand Council approve the loan to the Rutgers Alumni Association of the Alpha Sigma Phi Fraternity in an amount up to \$2500, and that Brother Taylor be requested to investigate the possibilities of local refinancing at a later date so that the obligation to the Reserve Fund might be repaid more promptly than the three-year period applied for.

B. Arizona: The Gamma Iota Chapter at the University of Arizona applied for a loan in the amount of \$2000 for furnishings. The Reserve Fund Committee recommended that the loan be approved on the usual terms.

It was moved by Brother Taylor, seconded by Brother

Hargear, and unanimously passed, that the Grand Council
approve a loan in the amount of \$2000 to the Gamma Iota
Chapter at the University of Arizona.

C. Michigan State: An application from the Alumni Corporation representing the colony at Michigan State University for a loan in the amount of \$5000 was discussed by Brother Taylor. Assistant Executive Secretary Smith was requested to give the background of the housing situation at Michigan State University as well as the several plans being considered by the Alumni at East Lansing.

Although the Reserve Fund Committee did not feel that definite action could be taken on the request since it was not in final form, it did make several recommendations on questions which were raised by the application.

The Reserve Fund Committee recommended the following:

(1) That pending receipt of a final plan from Michigan State University, we earmark up to \$5000 for a loan;

(2) that on the question of a guarantee on the \$5000 loan from Brother Morrison for a down payment, that this be considered the responsibility of the Alumni Corporation;

(3) that the Grand Council consider a change from its present policy of a four-year loan, to consider a loan for a six-year period.

(4) and that the Reserve Fund Committee felt there was no objection to a loan to a colony or to a loan for the purpose of a down payment.

Although no formal action was taken by the Grand Council on this loan, it was the consensus of the Council that the applicant should be advised that at the present time the amount of the request is not available for loan but will be available in the fall; that favorable consideration cannot be given until the applicant has formalized a definite request, and then only if there is a fair purchase price and the terms of local financial arrangements are acceptable to the Grand Council; that the matter of a guarantee on the loan by Brother Morrison for a down payment should be the responsibility of the Alumni Corporation and that possibilities of satisfactory arrangements should be explored locally with the benefit of legal advice; and that the Grand Council holds no objection to making a loan to a colony or for the purpose of providing

down payment money.

39. Recognition of Outstanding Scholarship among N.I.C. Fraternities:

It was moved by Brother Evans, duly seconded, and unanimously passed, that the Executive Secretary, on behalf of the Grand Council, write the president of the University having the top chapter scholastically among all chapters of all fraternities in the National Interfraternity Conference commending him and the local Interfraternity Council for the success of the fraternity chapters within the institution so honored, and that a copy of the letter be sent to the local Interfraternity Council.

40. Financial Reports:

In the absence of the Grand Treasurer, the financial reports were presented by Executive Secretary Burns:

A. Chapter Accounts Receivable: In considering the Balance Sheet on the General Fund, considerable discussion was held on the matter of Chapter Accounts Receivable. There was a general review of regulations presently in effect governing this matter. The Executive Secretary pointed out that there was some question over the proper interpretation of the meaning of "suspension" as used in the case of financial delinquency.

There then followed a discussion on the regulation requiring that arrangements satisfactory to the Grand Council be made by November 1 of each year on charges unpaid as of the previous June 30.

It was duly moved, seconded, and unanimously passed, that the Grand Council insists that the program requiring the making of satisfactory arrangements by November 1 be followed out by the Executive Secretary early in the coming

fall semester and that aggravated situations be referred to the Executive Committee for consideration and action.

B. Proposed Budget: The Executive Secretary presented a suggested budget for the fiscal year, 1955-56, which is appended as Exhibit G.

41. 1956 Convention:

Alumni Secretary Holmes presented for the consideration of the Grand Council a summary of expenses for a convention at several different sites. Those under consideration: French Lick, the Huntingdon Sheraton, University of Illinois, Santa Barbara Biltmore, and Hotel William Penn in Pittsburgh. A consideration of a west coast site was based on allowing 2¢ per mile for travel expense for undergraduate delegates. Also considered, but for which there was no specific financial data, was the Mar Monte in Santa Barbara, California.

Discussion brought out the possibility of charging a convention registration fee to all Alumni in attendance. It was suggested that this fee may also be charged to undergraduates, although some members of the Grand Council felt that the registration fee should apply only to Alumni. No action was taken on this suggestion.

It was moved by Brother Evans, seconded by Brother Krebs, and unanimously passed, that the 1956 Convention be held in California and that a committee composed of the Grand Senior President, the Grand Marshall, and the Executive Secretary, be authorized to make a final decision on site.

42. Executive Session:

The Grand Council next met in Executive Session. Following the meeting, the secretary of the Grand Council meeting was instructed to record the following as the consensus of the Grand Council as determined in executive session:

A. Visitation: Brother Holmes was to plan to be at the University of Arizona during its rushing period and said trip was to include a visit to the University of Colorado chapter. Brother Burns was to include in his itinerary a trip to Gamma Iota Chapter at the University of Arizona and to the west coast.

B. Vacation: A six-weeks vacation during the next year was authorized for the Executive Secretary, with said vacation to be taken at his discretion and at a time most beneficial to the Executive Secretary

C. Salaries: The Grand Council accepted the recommendations of the Executive Secretary so far as suggested salaries of administrative and office personnel, as are contained in his letter dated July 7, 1955, with the exception that his own salary shall be determined by a committee composed of Brothers Cochran, Hayes and Hornberger.

43. New Business:

A. Music Committee - Song Book: Brother Cochran recommended the encouragement of the use of the song book by all chapters.

- Recordings: The Executive Secretary presented a request for an expression of opinion on the part of the Grand Council on the matter of having an individual member of the Fraternity finance the production of phonograph records of Fraternity songs, with the understanding that said individual would realize some profit from said sales. The Grand Council informally expressed complete approval of this idea.

B. Tomahawk: Tomahawk Editor Holmes requested the members of the Grand Council to feel completely free, and especially invited, to make contributions of articles for the Tomahawk. There next followed general comments on the Tomahawk and Grand Senior President Hayes expressed on behalf of the Grand Council his compliments on the excellent appearance of recent issues of the magazine.

44. Approval of Expenses:

It was moved by Brother Krebs, duly seconded, and unanimously passed, that the Grand Council authorize the expenses of this Grand Council meeting.

45. Deceased Brothers:

Executive Secretary Burns mentioned the recent passing of two devoted workers for the Fraternity, Brothers Clark L. Andrews, Chi '22, and Rudy Hofelich, Theta '11, Grand Senior President Hayes directed

that the minutes show that this meeting of the Grand Council was adjourned out of respect to Brothers Andrews and Hofelich and to all other Brothers recently departed.

46. Adjournment:

There being no further business to come before this meeting of the Grand Council the meeting was declared adjourned at 3:45 p.m. on Sunday, July 10, 1955.

REPORT OF THE EXECUTIVE SECRETARY
to the
GRAND COUNCIL

July 9, 1955

We have just closed another fiscal year of operation. You have already received a report on our undergraduate initiations and financial statements of the general funds, as of May 31, 1955. Financial reports on the general funds have been brought up to date as of June 30, 1955 for this meeting. I should like to report to you on phases of the operation of the Fraternity which are not covered in the data supporting specific items on the agenda. I also wish to make certain recommendations which need your consideration and decision.

Annual Meeting

This is the annual meeting of the Fraternity. It has been so advertised in the Long Island Star Journal, Long Island City, New York on June 13, 20, and 27, 1955. This is the first meeting of the Grand Council since the close of the 1954 Convention on September 11, 1954.

Death of Grand Senior President Hart

We were all saddened to learn of the death of Grand Senior President Hart on April 15, 1955. Your secretary received the word in Boston and proceeded to inform the Grand Council of his passing. Brother Cochran and his wife, Dorothy, and the executive secretary represented the Fraternity at his funeral. The executive secretary has requested Brother Smith of the Fraternity staff to prepare a Memorial Resolution for consideration of the Grand Council.

Membership

The following table shows the number of men initiated and the total active members in our Chapters for the past three years:

<u>Year</u>	<u>Initiated</u>	<u>Total Active Members</u>
1952-53	652	1,083
1953-54	642	1,002
1954-55	675	1,007

Initiations this year showed some improvement but fell considerably short of the goals set up for each chapter, as well as, goals set up for our budget operations. The report submitted to you on undergraduate initiations definitely indicates problems of manpower in some of our chapters. We have been encouraged, however, as we analyzed the chapter situations. The improvement which has been shown in the spirit and leadership of some of the chapters should

Report of the Executive Secretary
page 2
July 9, 1955

produce better results in the school year of 1955-56, particularly when we consider the increase in enrollments in practically all of the institutions where we have chapters.

Chapter Visitation

Each chapter in the Fraternity has been visited by a member of the National Office staff since September of 1954. In many cases, we have visited certain of our weak chapters several times. We feel that work can be continued this summer with some of the chapters where we have difficult problems. It is interesting to note that Brother Holmes spent 208 days on the road from September, 1954 through June, 1955 and Brother Smith spent 192 days. Both of these men carried the burden of active chapter visitation work and contacts with institutions on extension.

Grand Council

At the time of this writing, Brothers Hornberger and Graves will be unable to attend this meeting of the Grand Council.

At the June, 1953 meeting of the Grand Council, held in Columbus, Ohio, I presented for consideration the reduction of the size of the Grand Council. Action on this matter was tabled at that time. I repeat this recommendation for study by the Grand Council and possible decision at the 1956 Convention. There is at present a limit of 15 on the size of the Council. There are now 14 serving. I would suggest a Grand Council of 5 or 7, still permitting wide representation. A Council this size could meet twice a year at a cost of approximately one Grand Council meeting held at present.

National Office

Personnel

We have been plagued with the replacement of adequate clerical personnel within the National Office. I have had correspondence on this matter with Grand Senior President Hayes and Brothers Hornberger and Cochran have been kind enough to sit down and discuss the internal operations of the Fraternity Office. A number of their recommendations have been put into effect.

Miss Dorothy Lowe who has been with the office since June of 1953 has presented her resignation to accept a position in Columbus, Ohio. I expect to discuss the whole matter of office personnel with Brother Hayes at the time of this Grand Council meeting.

Brothers Holmes and Smith are continuing in the service of the Fraternity and both continue to make a fine contribution as they continue to gain in experience.

Equipment

At the October, 1951 meeting of the Grand Council at Dearborn, Michigan, your executive secretary outlined in detail the need and desirability of new addressing equipment for the National Office. The new addressing equipment would permit a complete set of plates for our membership on a geographical and chapter basis. It is estimated that new equipment would cut the operation of the present equipment by approximately one-third. It would also permit us to more effectively handle our records and render a greater service to our membership.

At the time of the 1954 Convention, I also urged the need of a new typewriter for the office and consideration of a postage meter machine. In view of our better financial position, I recommend the following:

1. the purchase of an Elliott Addressing machine and equipment at a cost of approximately \$2600.
2. the purchase of a new typewriter at a cost of \$400.
3. careful consideration of the purchase of a postage meter machine, if and when the monies are available for the same.

Publications

The Grand Council authorized the printing of 2500 Pledge Manuals at the time of the last Convention. We proceeded to bind 1000 copies and in the spring of this year, had to bind an additional 500. We have on hand approximately 300 copies and I have instructed our printer to have bound this summer the remaining 1000 copies which will be sold during the school year, 1955-56.

Copies of the National Constitution and By-laws are out of print and we are proceeding to have them reprinted this summer. The Public Relations Manual, written by B other Schellenger, is out of print and there has been a continuing demand on the part of our chapters and institutional representatives for copies of the same. Work is being done this summer on revision of our Chapter Officers' Manual.

1. I recommend that the Grand Council approve the procedure which I have followed in the binding of the remaining number of Pledge Manuals and the reprinting of the Constitution and By-laws.

Report of the Executive Secretary
page 4
July 9, 1955

2. I recommend for approval of the Grand Council the reprinting of the Public Relations Manual and the Officers' Manual.

Finances

From the report submitted to the Grand Council on Chapters' Accounts Receivable as of May 31, 1955, chapters owed on 1954-55 charges \$3,301.42. These receivables were reduced during the month of June by \$643.40.

The Grand Council recommended the policy which was approved at the 1952 Convention as follows:

1. That all unpaid accounts as of June 30th of any fiscal year must be arranged for by November of the next fiscal year to the satisfaction of the Grand Council.
2. The By-laws, changed at the 1952 Convention, increased the charges for unpaid dues for the current fiscal year which remain unpaid as of December 31 by 10 per cent.
3. A Chapter whose active dues remain unpaid as of April 1 of any fiscal year is placed on suspension.

This procedure continues to be effective in most cases. However, the question of suspension, in some cases, has had very little effect because we have not interpreted what we mean by "suspension". Your secretary has no recommendation on this point as the moral pressure should be sufficient. In most of the cases, the chapters are weak and therefore we have not desired to shut off the possibility of the privilege of initiating new members. I have no recommendation on this matter except the continuance of the policy with the hope that we can make this problem of Chapter Accounts Receivable more effective.

The 110th Anniversary of the Fraternity

Brother Edmund B. Shotwell, Grand Historian of the Fraternity has been doing a very effective job since his election at the 1954 Convention. Your secretary raised with him the question of placing a bronze plaque at a suitable location on the Yale University Campus commemorating the founding of the Fraternity. Brother Shotwell has already taken this matter up with the officials of Yale University without much success. It is my belief that permission can be granted from Yale University and I recommend that if approval is received, that such a plaque be placed on the campus on December 6, 1955.

Report of the Executive Secretary
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July 9, 1955

Conclusion.

There are, before this meeting of the Grand Council, many serious questions for the strengthening of the total functioning of the Fraternity. I am sure that the results of this meeting will be most fruitful.

It is the hope of your secretary that the work of your administrative staff continues to give you satisfaction. I appreciate all the valuable assistance and cooperation which every member of the Grand Council has extended to me and to the Fraternity.

Respectfully submitted,

Ralph F. Burns.
Executive Secretary

* * * * *

RECOMMENDATIONS FOR ACTION

1. Hart Resolution.
2. Size of Grand Council.
3. Purchase of Elliott Addressing machine and equipment for about \$2600.00.
4. Purchase of a new typewriter at a cost of \$400.00.
5. Approval of binding the remaining Pledge Manuals and reprinting of the Constitution and By-Laws.
6. Approval of printing the Public Relations Manual.
7. Approval of printing the Chapter Officer's Manual.
8. Plaque to be placed on Yale Campus.

EXHIBIT A

GRAND COUNCIL MINUTES

July 9, 10, 1955

* * * * *

SPECIAL MINUTES OF PROCEEDINGS BY MAIL

In accordance with Article II, Section 8, of the By-Laws, the following matters approved by mail vote are presented for your approval:

<u>Mail Vote</u> <u>Number</u>	<u>Subject</u>	<u>Voted Yes</u>	<u>Ab- stain</u>	<u>Voted No</u>	<u>Not voting</u>
30	Petition of Delta Phi Gamma at Mass. Chapter would be known as Gamma Chapter	14	--	--	--

This proposal was submitted to the Grand Council for vote on February 22, 1955, and was passed unanimously.

31	Resolution to Texas Christian University regarding AΣΦ's interest in forming a Chapter on that campus	14	--	--	--
----	--	----	----	----	----

This proposal was submitted to the Grand Council for vote on March 18, 1955, and was passed unanimously.

32	Four recommendations of Special Committee regarding the Endow- ment Fund -				
	Recommendation #1.....	12	1	1	--
	#2.....	13	1	--	--
	#3.....	11	1	1	1
	#4.....	13	1	--	--

This proposal was submitted to the Grand Council for vote on March 18, 1955 with the following results:

- Recommendation No. 1 - 12 members voting "yes", 1 member ab-
staining, 1 member voting "no".
- Recommendation No. 2 - 13 members voting "yes", and 1 member
abstaining.
- Recommendation No. 3 - 11 members voting "yes", 1 member ab-
staining, 1 member voting "no", and
1 member not voting.
- Recommendation No. 4 - 13 members voting "yes", and 1 member
abstaining

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Exhibit A
Grand Council Minutes.
July 9, 10, 1955

<u>Mail Vote</u> <u>Number</u>	<u>Subject</u>	<u>Voted</u> <u>Yes</u>	<u>Ab-</u> <u>stain</u>	<u>Voted</u> <u>No</u>	<u>Not</u> <u>Voting</u>
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33	Initiation of five men from the Mich. State Colony by Theta Chapter at the Univer- sity of Michigan	14	--	--	--
----	--	----	----	----	----

This proposal was submitted to the Grand Council for vote on April 8, 1955, and was passed unanimously.

34	Presentation of Delta Beta Xi Award to J.L. Picard in Tucson, Arizona	14	--	--	--
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This proposal was submitted to the Grand Council for vote on April 8, 1955, and was passed unanimously.

35	Petition from the Alpha Sig Club at the University of Arizona	14	--	--	--
----	--	----	----	----	----

This proposal was submitted to the Grand Council for vote on April 11, 1955, and was passed unanimously.

36	Initiation of eleven men from the Michigan State Colony (in- cluding the five men listed in Mail Vote #33) by Theta Chapter at the University of Michigan.	13	--	--	1
----	---	----	----	----	---

This proposal was submitted to the Grand Council for vote on May 22, 1955, with thirteen members voting "yes" and one member not voting.

EXHIBIT B

GRAND COUNCIL MINUTES

July 9, 10, 1955

* * * * *

REPORT OF GRAND SENIOR PRESIDENT EMMET B. HAYES
to
GRAND COUNCIL

(Pittsburgh, Pa. - July 9, 1955)

Approximately ten months has elapsed since I was honored by the presidency of Alpha Sigma Phi.

From day to day during this period I have recognized the inadequacy of a mere individual to understand fully the problem of operating an organization such as this and to keep fully informed of the entire factual situation.

Aside from my own particular problems of inexperience and geographical remoteness, I think we must recognize that both individually and as a group this Grand Council has very little to do with the day to day business of Alpha Sigma Phi. We must rely primarily on our Administrative Staff.

While this is to be expected of the president and Board of Directors of any large business organization, a fraternity is an entirely different type of entity. Too often, perhaps, the influences which govern its destiny are those of the heart rather than of the mind. I do not suggest that it should be otherwise; I feel however, that it should be recognized.

We must also recognize that our component parts - the chapters and their auxiliaries - the alumni councils - are not subject to the controls a business organization might exert - the activities of alumni are voluntary - membership of the actives is similar.

In no other type of organization is the membership of its active groups subject to such a constant turnover. It is this feature which gives rise to the many disasters which can befall any chapter of any fraternity.

In what type of business organization could any or all of its component parts fail for any one of the following reasons: (1) failure to develop executive and business leadership in a two or three year period from untried, youthful material selected on a basis not involving administrative ability; (2) failure to add a balanced number of new members each year in competition

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Exhibit B
Grand Council Minutes
July 9, 10, 1955

based on factors involving finances, national reputation, local position in social, sport and activity matters; (3) failure to develop and maintain in the group an esprit de corps, a respect for the fraternity as a whole and a desire to lend a hand to the preservation and maintenance of the local group; (4) failure to maintain essential scholastic standing, etc.?

Let us recognize that the price of a successful fraternity is constant vigilance by alumni at the Chapter level. We must so deploy our national staff as to avoid these pitfalls. This involves development of local alumni interest for delegation of some of the duties and responsibilities of Chapter surveillance; appointment and the supervision of Chapter advisors through Province Chiefs; direct contact with Chapter officers and members by visitation -- dissemination of our literature and constant urging to pledge -- train -- elect responsible officers, maintain adequate financial balance, scholarship, campus respect, good public and particularly faculty relationships and carry out Alpha Sigma Phi program and adhere to Alpha Sigma Phi tradition -- quite a job!

I feel that our Grand Council and Administrative Staff of Alpha Sigma Phi know what the job is. We are working on that job. We are having more success in some areas than others. We must all continue our efforts in these fields.

For my own part I have attended the 40th Anniversary of Pi Chapter in Denver; I was present at the installation of Gamma Iota in Phoenix; I attended the Founders Day banquets in both San Francisco and Los Angeles on succeeding nights. With Bill Holmes a leadership conference of Nu and Tau Chapters was held in Berkeley. I have visited alumni council meetings in both San Francisco and Los Angeles.

At your behest I have appointed a Grand Historian, Edmond B. Shotwell of New York and a Grand Chaplain, Bishop Glen Philips of Denver. The various committee chairmen and members have been appointed and their activities encouraged.

I feel there is much to be done in the fields of Alumni Affairs and Chapter supervision. I am pleased to note that each chapter has been visited during the year.

The extension program under Lloyd Cochran is achieving pleasing results. Some of our weak chapters are showing the results of supervision by alumni and encouragement by our secretaries. I am grateful for the time given our staff by Lloyd Cochran and Don Hornberger in efforts to bring about more efficient procedure in our national office.

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Exhibit B
Grand Council Minutes
July 9, 10, 1955

I trust Dr. Evans will have an encouraging report to show results for his fine efforts in scholarship.

Solicitation of alumni dues has been fruitful and some real ideas have been developed regarding the accumulation of funds and uses thereof.

In all this it is pleasing to note some really novel activities in the field of service and new ideas for further activities in this field.

I am not going to say that I have not been disappointed in certain of our hopes for the Fraternity, but in these areas I intend to do my utmost to encourage increased effort toward success.

May I thank you all for your efforts thus far and let us go on to an enjoyable and successful meeting.

EXHIBIT C

GRAND COUNCIL MEETING

July 9, 10, 1955

* * * * *

Straw Vote

Brother Akre requested an informal expression of opinion on some of the questions involved in the motion instructing the Executive Committee to investigate the advisability and form of necessary legislation to make it possible for outstanding men to become members of Alpha Sigma Phi.

The Grand Senior President put the following questions:

Should Alpha Sigma Phi have legislation to make it possible to grant membership, after full investigation and on the basis of individual cases, to:

- A. A member of Sigma Delta Rho, not an alumnus of one of the Chapters of that Fraternity granted a Charter by Alpha Kappa Pi? Six were recorded in favor, three opposed.
- B. A member of Theta Nu Epsilon, not an alumnus of one of the chapters of that fraternity granted a charter by Alpha Kappa Pi? Six were recorded in favor, three opposed.
- C. Worthy college graduates who were non-fraternity or members of now defunct fraternities? Seven were recorded in favor, three opposed.
- D. Worthy individuals, non-college graduates? Five were recorded in favor, five opposed.

EXHIBIT D

GRAND COUNCIL MINUTES

July 9, 10, 1955

REPORT OF THE SCHOLARSHIP COMMITTEE

The Scholarship Committee recommends the following as instruments to encourage scholarship and to aid students needing financial assistance to continue their studies:

1. GRANTS IN AID:

These are to be made on the basis of need and academic record, to members or pledges of the Fraternity, of undergraduate or graduate school status.

By April 1st of each year the Fraternity should decide what amount of money is available for grants for the coming academic year. (This amount need not be announced to the chapters.)

The amount and number of such grants each year would depend upon the money available, the number of applications, and the degree of need of the applicants.

If all the money available for the academic year is not disbursed in the August grants, applications for grants could be made after that date and grants made until the designated funds for that year were exhausted.

The Committee recommends that for the academic year, 1955-56, no amount for grants in aid be designated but that it shall depend upon the amount of money available in the Memorial Fund and the number of applications for such grants.

2. FOUNDERS SCHOLARSHIPS:

These scholarships are to be awarded on a competitive basis and are to recognize high scholarship during the first two academic years in college. It is suggested that this might be called the Founders' Scholarship.

Each year on October 15, chapters would be asked to send the proper application form, supported by a transcript of grades and such other supporting data and recommendations which might be desirable, to the Fraternity Office. All persons recommended would have completed their first two years in college, and would probably hold the status of juniors. Recommendations would have to be in the office by December 1st. Announcement of the winner of the Founders' Scholarship would be made in January with appropriate

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Exhibit D
Grand Council Minutes
July 9, 10, 1955

mention in the Tomahawk.

There is no reason why several such scholarships could not be awarded annually; however, at the present it is recommended that only one be awarded in the amount of \$100. This recommendation is made in view of the low balance of principal in the Memorial Fund.

The Scholarship Committee recommends the following Delta Beta Xi Undergraduate Award:

An award to be known as the Delta Beta Xi Undergraduate Award will be granted to that undergraduate brother who, in his activities in his chapter and on the campus, has made the greatest contribution to his Fraternity.

Each chapter will be asked on October 15th of each year to recommend one man, and forward the proper application form to the Fraternity Office. Recommendations received after December 1 will not be honored. The recipient of the award will be notified before March 1, and appropriate announcement made in the Tomahawk. At the annual convention the recipient will be given an appropriate scroll and their expenses to the convention will be paid by the Fraternity.

There shall be one recipient of the Delta Beta Xi Undergraduate Award annually.

E X H I B I T E

GRAND COUNCIL MINUTES

July 9, 10, 1955

June 13, 1955

Mr. Paul Fussell
O'Melveny & Myers
433 South Spring Street
Los Angeles, California

Refer to: S-995-k

Dear Paul:

Brother D. Luther Evans, National Scholarship Chairman, has been requested by the Grand Council of the Fraternity to submit a suggested program of national scholarships at the Grand Council Meeting on July 9 and 10. In discussing this program with Brother Evans, there were several questions which arose which I would like to submit to the Memorial Fund Trustees for their consideration and reply in the near future.

Since the inception of the Fund in 1945, if my records are correct, three scholarships have been granted, each in the amount of \$100.00 - one to Ohio Wesleyan University, one to Mt. Union College, and one to the University of Kentucky. The recipients of each of these scholarships have been undergraduate members of the Fraternity in these locations.

Could you give me the following information:

1. What is the present amount with the accumulated interest in the Memorial Fund?
2. Under the terms of the Memorial Fund Indenture, can money be given to the Scholarship Committee, who, in turn, could make scholarship grants or does money have to be given direct to an institution of higher learning for the benefit of the individual which we might recommend.
3. Can scholarship grants be made direct from the Memorial Fund Trustees to an individual recipient?
4. Can Memorial Fund Trustees use income or principle for the purchase of books for chapter libraries?

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Exhibit E
Grand Council Minutes
July 9, 10, 1955

5. The last several conventions we have been giving national Scholarship awards in the way of certificates, direct money grants, or an oil painting - cost of said items being borne by Funds of the Fraternity. Under the terms of the Memorial Fund Indenture could the expense of the awards of this nature be borne by the Memorial Fund Trustees upon receipt of a proper invoice covering the same?

I would appreciate your consideration of these questions, and a reply at your earliest convenience.

Sincerely and fraternally yours,

Ralph F. Burns
Executive Secretary

rfb;dal
cc: William C. Mullendore
Wesley Hine
Emmet B. Hayes
D. Luther Evans

1955 July 8 PM 7:11

PA 108 LA 6:10
Los Angeles, California

Ralph Burns, William Penn Hotel PGH

Sorry for delay. Balance Principal and Interest now \$2016. Unless award is to Educational Institution I think Memorial Fund Trustees should have final determination as to grants and adequate records in their files supporting their decision. Such Trustees, however, could take into account and in practice would probably follow recommendations of Scholarship Committee, Grand Council or Convention. Think grants could be made from principal or interest or both for individual scholarships, books for chapter libraries, or national scholarship awards, but not to reimburse expenditures previously made.

Paul Fussell

E X H I B I T F
GRAND COUNCIL MINUTES

July 9, 10, 1955

Special Housing Committee Report

1. That a program be adopted whereby the Fraternity collect \$2.50 each month from each active member eight months per year to be turned over to the Memorial Fund to the credit of the particular chapter from which the sum was collected; such sum to be available to such Chapter for Chapter House building or rebuilding.
2. That any sum received by the Fraternity in any year over the regular \$5.00 contribution and not otherwise allocated by the donor, be placed in the Reserve Fund.
3. That a program be activated by the Fraternity to stimulate contributors and bequests to the Memorial Fund it being understood that the Memorial Fund Trustees have the power to invest monies from that fund in chapter housing.
4. That the encouragement of life subscriptions be abandoned.

E X H I B I T G
GRAND COUNCIL MINUTES

July 9, 10, 1955

Extension List

Riverside	Davis
Arizona State	Georgia Tech.
Indiana	St. Lawrence
Oregon	Southern California
Idaho State	University of Iowa
San Diego State	Morris Harvey
New Mexico A & M	
Tulane	
L.S.U.	
T.C.U.	
University of Arkansas	
Wyoming	
Utah	
Northwestern	
Boston University	
New Hampshire	
Alabama Poly. (Auburn)	
Mississippi State	
Carnegie Tech.	
Coe	

E X H I B I T H

GRAND COUNCIL MINUTES

July 9, 10, 1955

Suggested Budget

<u>INCOME</u>	Budget 1955-56	Actual 7-1-54 - 6-30-55	Budget 1954-55
1. Initiations	\$ 18,000.00	\$ 16,875.00	\$ 18,125.00
2. Dues - Active	21,200.00	20,505.00	19,300.00
3. Dues - Alumni	9,000.00	8,641.90	8,500.00
4. Service	7,700.00	7,451.18	5,800.00
5. Convention Fee '56	5,500.00	5,300.00	5,300.00
6. Publications	2,000.00	2,116.21	1,350.00
7. Tomahawk Trustees	10,000.00	11,202.20	7,526.00
8. Miscellaneous	100.00	432.56	100.00
9. Total Income	\$ 73,500.00	\$ 72,524.05	\$ 66,001.00
<u>EXPENSE</u>			
10. Service	\$ 6,500.00	\$ 5,440.08	\$ 4,700.00
11. Salaries	24,350.00	21,401.29	22,450.00
12. Rent & Light	2,150.00	2,119.28	2,050.00
13. Telephone	950.00	1,057.51	900.00
14. Stationery & Supplies	1,000.00	1,140.05	900.00
15. Office	750.00	557.84	750.00
16. Postage	1,000.00	958.48	1,000.00
17. Interfraternity Exp.	1,000.00	1,798.27	1,000.00
18. Insurance	500.00	513.25	450.00
19. Legal & Audit	500.00	466.62	475.00
20. Conference	2,200.00	851.63	2,000.00
21. Visitation	5,500.00	6,637.96	5,000.00
22. Social Security	400.00	338.74	460.00
23. Extension	3,000.00	4,114.18	2,000.00
24. Alumni	3,000.00	2,710.47	3,250.00
25. Bad Debt Provision	375.00	-----	375.00
26. Publications	2,000.00	3,658.28	3,000.00
27. Depreciation	500.00	-----	500.00
28. Tomahawk	10,000.00	8,469.77	8,800.00
29. Miscellaneous	250.00	321.44	250.00
30. Convention	5,500.00	5,300.00	5,300.00
31. Paraphernalia	-----	43.45	-----
32. Total Expense	\$ 71,425.00	\$ 67,898.59	\$ 65,610.00
33. Increase or (Decrease) in Surplus for the Period	\$ 2,075.00	\$ 4,625.46	\$ 391.00

ALPHA SIGMA PHI FRATERNITY, INC.

OFFICIAL MAIL VOTE BALLOT

NO. 24

TO : Grand Council

DATE: January 16, 1954

FROM: The Executive Secretary

Pursuant to Title IV, Article III, Section 1 of the Constitution, under the date of January 14, 1954, the Grand Senior President has directed me to submit the following proposal for a mail vote.

SUBJECT:

Whereas; The Executive Committee of the Grand Council met in Cleveland, Ohio, on January 9, 10, 1954; and

Whereas; said Executive Committee approved the following action and recommends it to the Grand Council for approval; therefore,

Be It Resolved: that the Executive Committee recommends to the Grand Council that they consider appropriate amendments to the Constitution of the Fraternity changing the title "Province Chief" to "Grand Province Chief".

YES _____

NO _____

Signature: _____

EXHIBIT "I"

MEMORIAL MINUTE

HUGH McCULLOUGH HART, ALPHA NU '26

Past Grand Senior President Hugh M. Hart passed away on April 15, 1955, following a five weeks illness. His failing health had prevented his attendance at the 1954 Convention of the Fraternity and had forced him to decline nomination to the Grand Council as a Past Grand Senior President. It was this illness which had forced his retirement from active leadership in Alpha Sigma Phi.

For many years Brother Hart was school physician for his Alma Mater, Westminster College, where he retained a vital interest in his undergraduate Chapter. He later specialized in the fields of obstetrics and psychiatry. His busy professional practice never kept him from a host of fascinating hobbies which he shared with Mrs. Hart. Yet into this busy schedule of vocational and avocational interests he crowded more hours on behalf of Alpha Sigma Phi than can be comprehended.

Elected to the Grand Council in 1940, he served as Grand Secretary and later as Grand Senior President. Those who had an opportunity to work with Brother Hart through the years know of the magnitude of his service far better than the simple repetition of his titles alone can indicate.

His record was unique in fraternity circles, for he served as national president of Phi Pi Phi Fraternity, from 1936 to 1939, guiding that fraternity through the arrangements of its merger with Alpha Sigma Phi. The loyalty and sincere devotion which he brought to our Fraternity are written into the record of his service.

He shall be sincerely missed for many virtues. We shall miss his good humor, his quick wit and entertaining correspondence, his congeniality, his hard work. But we shall always remember his expression of faith in Alpha Sigma Phi, in its spirit and in its instinctive sense of Brotherhood. And we shall be grateful for the memory and for the outstanding example of Brother Hugh Hart.

NOW THEREFORE BE IT RESOLVED: That the foregoing Minute be recorded in the permanent proceedings of the Fraternity as a lasting mark of our respect and esteem and as an expression of our sense of loss and our sorrow at his passing; and

BE IT FURTHER RESOLVED: That appropriate notice of this Resolution be presented to Mrs. Hart and that the same be presented as a Memorial Minute at the 1956 Convention of the Fraternity.

E X H I B I T "J"

DISTINGUISHED MERIT AWARD - BIOGRAPHICAL DATE
WILBUR H. CRAMBLET (1955) AND R. G. FOLLIS (1956)

Wilbur H. Cramblet; Born July 10, 1892, Harrison County, Ohio; Educated at Bethany College (B.Ed., A.B., A.M.) and at Yale University (A.M. and Ph.D.); Honorary Degrees, LL.D. (University of Pittsburgh) and D.D. (Bethany College); At Bethany College from 1917 to 1952: As Professor of Mathematics (1917-34), Dean, (1918-20), Treasurer (1919-50), Secretary of the Board of Trustees (1929-32), President (1934-52); President of the Christian Board of Publication since 1952; President of Church Related Colleges of West Virginia; Trustee, Bethany College, and Chairman of the Board of Trustees, Culver-Stockton College; Grand Senior President of Alpha Sigma Phi (1936-48) and Grand Councilor since 1937; Worthy Grand Patron of the Order of the Eastern Star.

R. G. Follis: Born February 1, 1902, San Francisco, California; Student, University of California, 1919-21; B.S., Princeton University, 1924; With Standard Oil of California since 1924: Director since 1942, President (1945-47), Vice Chairman (1948-49), Chairman of the Board, since 1950; Director and Vice Chairman of the Board, Arabian American Oil Company; Director and Chairman of the Board, Trans-Arabian Pipe Line Company; Director and Deputy Chairman of the Board, American Gilsonite Company; Director, Federal Engineering Corporation; Crocker First National Bank, National City Bank of New York; Trustee, American University of Beirut, Princeton University, Stanford Research Institute, M. H. de Young Memorial Museum; Chairman of the Board, California Research Corporation; Trustee and Vice-Chairman, National Industrial Conference Board; Vice Chairman, National Petroleum Council; Trustee, United States Council, International Chamber of Commerce; Director and Regional Vice-President, National Association of Manufacturers; Director, American Petroleum Institute.



ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

July 2, 1955

TO : Members of the Grand Council
FROM : Ralph F. Burns, Executive Secretary
SUBJECT: Memorandum on Scholarship Awards and Ritual Change.

Enclosed are two memorandums prepared for two committees for study at the Grand Council meeting next week-end in Pittsburgh.

If other members of the Grand Council have suggestions, I am sure these committees would welcome receiving them.

The committee on scholarship will meet Friday evening and the one on ritual from 2 to 4 P.M. on Saturday afternoon, July 9th.

It will be good to see you all next week-end.



ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

June 30, 1955

To : Grand Council
From: Ralph F. Burns, Executive Secretary
Re : Grand Council Meeting, July 9, 10, 1955

It will be grand to see you all next week-end in Pittsburgh at the William Penn Hotel. Those members of the Grand Council who arrive on Friday, July 8, are reminded of the dinner meeting with the Pittsburgh Alumni Council at 7:00 p.m.

The Grand Council will have its first session at 9:00 a.m. on Saturday, July 9, 1955, in suite 468-70 of the Hotel.

Enclosed is an agenda of the meeting.

Brother Hayes' will assign five subjects to five committees of the members of the Grand Council to give intensive consideration, reporting back to the Grand Council with definite recommendations for action. These committees will consider scholarship, extension, housing, funds, and ritual.

The meeting time and personnel of these committees are as follows:

SCHOLARSHIP -- A suggested program of awards to be presented to the Grand Council. This committee will meet after dinner on Friday night. D. Luther Evans, Chairman; W. H. Cramblet, Dallas Donnan, Frank Krebs and Arba Taylor are on this committee.

The following four committees will meet on Saturday afternoon, two from 2:00 p.m. to 4:00 p.m. and two from 4:00 p.m. to 6:00 p.m. The committees will report back to the Grand Council at 8:00 p.m. Saturday evening after dinner.

Saturday Afternoon 2:00 p.m. to 4:00 p.m.

HOUSING --- Emmet Hayes, Chairman, Calvin Boxley, Lloyd S. Cochran, Dallas Donnan, Frank Krebs and Charles Megargel.

RITUAL -- Wilbur H. Cramblet, Chairman, Charles T. Akre, Luther Evans, Frank Hargear, Samuel Kitchen, and Arba Taylor.

Saturday Afternoon 4:00 p.m. to 6:00 p.m.

EXTENSION --- Lloyd S. Cochran, Chairman, Calvin Boxley, Luther Evans, Emmet Hayes, Frank Krebs, and Charles Megargel.

To: Grand Council

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June 30, 1955

FUNDS --- Wilbur H. Cramblet, Chairman, Charles Akre, Dallas
Donnan, Frank Hargear, Samuel Kitchen, and Arba Taylor.

Items for consideration of these committees will be forwarded
to you before the Grand Council meeting.

I am sorry to report that Brothers H. Walter Graves and Donald
J. Hornberger will be unable to attend the meeting.



ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

June 24, 1955

TO : Members of the Grand Council
FROM : Ralph F. Burns, Executive Secretary
SUBJECT: Financial Reports and Undergraduate Initiations

IMPORTANT

Please bring the enclosed reports with you to Pittsburgh.

Enclosed find the following:

1. General Fund - Comparative Balance Sheet.
2. General Fund - Comparative Operating Statement.
3. General Fund - Accounts Receivable.
4. Undergraduate Initiations for year 1954 -1955.

If you have any questions on this report, you might write me and I will be prepared to answer the same at the time of the Grand Council meeting.



ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO
TELEPHONE 22921

June 1, 1955

To : Members of the Grand Council

From: Ralph F. Burns, Executive Secretary

Subject: Grand Council Meeting on July 9, 10, 1955

As announced earlier in May, Grand Senior President Hayes has called a meeting of the Grand Council for Saturday and Sunday, July 9 and 10, 1955, in Pittsburgh, Pennsylvania.

The meeting will be held at the Hotel William Penn. Reservations have been made for you. You may wish to come in Friday night, so the meeting can start as early as possible on Saturday. Arrangements have been made with the Hotel for those who will check in Friday night.

Would you be kind enough to let me know your possible arrival time in Pittsburgh?

Brother Hayes would like to have from you any matters you wish placed on the agenda. Would you please send me a copy of any suggested items for the agenda?

It will be grand to see you in July!

Report of the Executive Secretary
page 6
July 7, 1955

Addendum

West Coast Visitation

Your secretary has not visited the Chapters or Alumni Councils on the west coast since the spring of 1948. The visitations have been made by other members of the Fraternity Office staff who were able to spend considerable time on extension work in addition to the regular visitations.

The University of Arizona Chapter has requested Brother Holmes to spend two weeks on that campus early in September to assist them in rushing.

The Executive Secretary thought he might make the west coast swing this year. He wished to take a part of his vacation time the latter part of August and visit relatives in Tucson, Arizona and attend the wedding of his oldest niece. It was his thought that he would visit the Arizona Chapter, not for the two week period they have requested, but continue to U.C.L.A. and up the coast to Seattle returning east from the University of Washington.

I would like some direction from the Grand Council on this matter. Please keep in mind that I would not stay nearly the length of time that another member of the staff would be able to, if he would make the trip.

Communication from Epsilon of Alpha Sigma Phi Company

The Executive Secretary has received a letter to the Grand Council from the Alumni Corporation. This letter calls for some decision of the Grand Council.