

MINUTES  
OF  
GRAND COUNCIL MEETING  
ALPHA SIGMA PHI FRATERNITY

February 21, 22, 23, 1958  
Union League Club  
Chicago, Illinois

54. Meeting Called to Order:

The meeting was called to order by Grand Senior President Charles T. Akre at 8:30 P.M. on Friday, February 21st, 1958 at the Union League Club, Chicago, Illinois. The meeting was opened with a word of prayer by Brother D. Luther Evans.

55. Attendance:

In attendance at the meeting were the following members of the Grand Council: Grand Councilors Akre, Boland, Cochran, Donnan, Evans, Glos, Hargear, Hayes, Hornberger, and Mason. Also in attendance was Executive Secretary Burns.

56. Approval of Executive Committee Minutes:

It was moved by Brother Hargear, seconded by Brother Donnan, and unanimously passed, that the Executive Committee minutes of June and August, 1957 be approved and filed as distributed.

57. Reorganization:

The Executive Secretary Burns led the discussion on the Report of the Reorganization Committee. The changes affecting the Constitution and By Laws were discussed, page by page. The following action was taken on the Constitution and By-Laws sent to you prior to the meeting which you have in your files and will be known as Exhibit A of these minutes.

GRAND COUNCIL  
4-15-58

1. The term "active" member or members would be known in the future as "undergraduate" member or members. That the designation of an "alumnus" member or members be retained throughout the Constitution and By Laws.
2. That the question of using the term "Grand Senior President Emeriti" or "Grand Senior President Emeritus" not be approved and that the term "Past Grand Senior President" be used throughout.
3. Page 6 of the Constitution the suggested revision of Article III, Section 1 to read as follows: "The Grand Council shall be the governing body of the Fraternity. It shall consist of seven members. Six to be elected by the biennial national conventions; a seventh member to be the immediate Past Grand Senior President. Members shall be elected as provided in the By Laws. Members shall serve until their successors are elected and qualify.
4. Page 6, item 14 will become "four members of the Grand Council shall be....."
5. Page 7, suggested change in Section 2 to be worded in part"..... during the pledgship of a person which tends to harm physically, spiritually, or morally degrade either ....."
6. Page 10, Article II, Section 5, the quorum becomes "four" with the additional change of ".....of its membership but when only four members are present, action must be an affirmative vote of three members."

7. Page 10, Article II, Section 8 delete the second sentence of this section which begins with the words "...If the ballot of any Council member...."
8. Page 13, suggested change of the Reorganization Committee, Item 31, was not approved.
9. Page 13, Item 32, (Section 25-C): will read: C. GRAND SECRETARY. The Grand Secretary, subject to the authority of the Grand Council, shall review all correspondence of the active chapters, records, reports, except as otherwise provided by the laws, rules and regulations of the Fraternity."
10. Page 13, Item 35, (Article IV, Section 1,) shall read:  
The Grand Council shall designate a chairman in charge of extension of the Fraternity who shall be guided by the following policy:.....
11. Page 13, The Reorganization Committee suggested a new Article III to replace the old Article III entitled "Executive Committee". The new Article III will be known as "Committees". It should be noted throughout this article that it should in the appointment of Committees read as follows: The Grand Senior President with the advice of the Grand Council shall appoint...."
12. Article III, Section 1 shall read: The Grand Senior President with the advice of the Grand Council, is authorized and empowered in accordance with Article II, Section 25 a, to appoint officers and members of standing and special committees and which standing and special committees will have the power, authority herein enumerated,

and whose terms of office will be concurrent with the term of the Grand Senior President unless otherwise herein provided. The Grand Senior President is an ex-officio member of all Committees.

13. Article III, Section 2, Committee on Nominations: shall read: "a. The Grand Senior President with the advice of the Grand Council shall appoint for each biennial convention a Committee on Nominations which shall consist of eight members; at least half of whom shall be undergraduate members. The Chairman of said Committee will be the immediate Past Grand Senior President."
14. Article III. Section 2, b, 2, the Word shall be changed as follows ".... have been elected,....."
15. Article III, Section 3, Standing Committees, a: delete the word "co-opt" and insert the word "add".
16. Article III, Section 7, Province Chiefs, next to last sentence, shall read: ".....to collect funds for the purpose of..."; deleting word "dues" to substitute "funds".
17. Page 17, Article V, Section 14a will now become Section 14 and will read:  
  
"The Grand Council shall be elected by secret ballot and a majority of qualified voters present shall elect. Three of the members elected in 1958 shall serve for a term of two years and three for a term of four years. Subsequent to 1958, National Conventions shall elect three members biennially for a four year term. No member shall be elected to the Grand Council for more than three successive terms."

18. Present section 14b will be Section 15 and will read as follows:

"Following the election of the Grand Council, the election of the officers of the Fraternity shall take place as soon as feasible by the Convention from the membership of the Grand Council. A majority of qualified voters present shall elect."

19. Sections 15, 16, and 17 on page 18 will become Sections 16, 17, and 18.

20. Page 22, Article IX, Section 12, Hatband. shall read  
"....14/16" black, 1/16" cardinal, 1/16" stone and  
14/16" black.

21. Page 24, Article XIV. Committee on Instruction shall now be one of the Standing Committees and the word in the first sentence which says, "The Grand Council shall constitute..." shall now read, "The Grand Senior President with the advice of the Grand Council shall appoint....."

It was moved by Brother Cochran, seconded by Brother Hayes, and unanimously passed, that the report on the Committee on Reorganization with the suggested changes in the Constitution and By-Laws along with the corrections made by the Grand Council be referred to the Law Committee for editorial action.

It was moved by Brother Hargear, seconded by Brother Cochran, and unanimously passed, thanking the Reorganization Committee composed of Brothers Cramblet and Burns for their work.

59. Committee on Housing:

Brother Gard Mason led the discussion on the Report of the Committee on Housing. The following action was taken on this report which was sent to you prior to the meeting which you have in your files and will be known as Exhibit B of these minutes.

A. Page 3, Item 6, of the Report, the last sentence should read:

"....be transferred to a housing corporation."

B. On page 8 of the Housing Committee Report, the section on money a motion was made as follows:

It was moved by Brother Evans, seconded by Brother Hayes, and unanimously passed, that the Grand Senior President appoint a Committee to known as a "Housing Finance Committee" to present a plan for a money-raising campaign, the Report of said Committee to be presented to the Grand Council for presentation to the 1958 National Convention.

It was moved by Brother Hayes, seconded by Brother Hargear, and unanimously passed that the Report of the National Housing Committee be received with thanks.

60. Correspondence Received:

Brother Akre read in full a letter received by him dated February 16th from Brother Arba S. Taylor writing of his feeling on the matters of the agenda as well as on other matters concerning the operation of the Fraternity.

61. Fraternity Merger

Brother Cochran presented a discussion on a merger with another national fraternity which had come to his attention.

There was considerable discussion this with the feeling that the National President of the other Fraternity might be invited to come to Chicago to meet with the Grand Council on Sunday, February 23rd.

Recess

The Grand Council was recessed from 12:30 A.M. Friday, February 21, 1958 to 9:30 A.M. on Saturday, February 22, 1958.

At the time of reconvening on Saturday, February 22, 1958, Grand Councilors Boxley and Myers were in attendance until adjournment of the Grand Council meeting on Sunday, February 23rd.

62. Executive Secretary's Report:

The Executive Secretary submitted no written report. He stated that according to Article II, Section 23 of the By-Laws, which sets forth the general responsibilities of the Executive Secretary that these responsibilities are under the direction of the Grand Council. He indicated that he hoped that the Grand Council would not hesitate in discussing any directives which they might have or desire to give him. Members of the Grand Council, as well as he, are all concerned with the primary interest of developing a fraternity program which will result in the greatest value to the entire membership. He spoke and explained the choice of new personnel on the staff of the Fraternity in the persons of Brothers Green and Veenendall. He stated that since September, 1957, 28 of the undergraduate chapters have been visited, 17 additional ones were being scheduled to be visited and there remained 12 chapters yet to be scheduled to be visited this summer. He indicated that the

west coast chapters would be visited by members of the Grand Council or alumni in the area. He also stated that in a number of cases, chapters would have to be revisited two or three times yet this school year, but that by the end of March, a total of 45 chapters will have been visited at least once or more times by the national office staff.

Considerable discussion took place with regard to weak chapters and a number constructive suggestions were made by members of the Council. It was felt that the long distance telephone could be used in a number of cases to advantage.

A motion was presented as follows:

It was moved by Brother Cochran, seconded by Brother Boxley, and unanimously passed, that the Grand Senior President appoint a standing committee on Chapter Progress.

63. Committee on Chapter Progress:

The following motion was presented:

It was moved by Brother Hayes, seconded by Brother Boxley, and unanimously approved, that the Committee on Chapter Progress be placed as a standing committee in the new section on Committees of the By-Laws in the recommended constitutional revision.

64. Mt. Union Chapter:

Grand Senior President Akre stated that the Mt. Union Chapter had initiated two men, disregarding the procedure under the Constitution and By-Laws in two respects:

1. They did not receive the approval of the National Office or the College to proceed with the initiation prior to to the time of initiation, and



2. That one of the men so initiated by the chapter was not eligible for initiation because he lacked the proper scholastic standards as set by the College authorities.

After considerable discussion, the following action was taken:

It was moved by Brother Hargear, seconded by Brother Glos, and unanimously passed, that the chapter located at Mt. Union College, be placed on probations until the matter in question had been cleared up to the satisfaction of the Grand Senior President.

Probation in this case means that the Chapter is under suspension and such suspension will be suspended when the matter is cleared up.

65. Financial:

A. 1957-58 Budget:

Brother Burns led the discussion on the 1957-58 budget which had been approved by the August meeting of the Executive Committee under which the Fraternity had been operating until this time.

It was moved by Brother Hargear, seconded by Brother Mason, and unanimously passed, that the 1957-58 budget as submitted be approved.

B. Executive Secretary:

Brother Burns was absent from this discussion which was lead by Brother Akre. It was pointed out that Brother Burns had been in the service of the Fraternity since September 1936. It seemed desirable and advisable to determine what was the salary potential of the job and the consideration

of a retirement program. After considerable discussion it was concluded that Executive Secretary's position should pay \$12,000 at present with no top limit for the future.

It was moved and unanimously passed that the Executive Secretary's salary be increased to \$10,200.00 retro-active to January 1, 1958, with the understanding that \$600.00 of the increased be used to set up a retirement program said \$600.00 to be matched by a contribution of \$600.00 each year from the Fraternity for a retirement program.

C. Tomahawk Fund and Auditor's Report:

1. Brother Hornberger led the discussion on this matter and particularly relative to the matter of diversification of the investments of this fund.

It was moved by Brother Hayes, seconded by Brother Boxley, and unanimously passed, that the report of the Auditors of the Tomahawk Fund be received and commended to the Trustees. That the Grand Senior President consult with the Tomahawk Trustees with the view of obtaining approval of the diversification of the investments of this Fund and report to the Grand Council with recommendations.

2. Appraisals of Property:

Brother Hornberger moved, seconded by Brother Boxley, and unanimously passed, that the Grand Council take note of the Auditor's recommendations with regard to the appraisals of the various mortgaged parcels held by the Tomahawk Fund with the belief that no action need be taken by the Grand Council.

66. Scholarship:

Brother Ray Glos, the National Scholarship Chairman, led the general discussion on this matter, speaking of the procedure which he was following in writing to each of the chapters upon receipt of the N.I.C. report of scholarship for the school year 1956-57. He stated also the procedure which was being followed with regard to the members of his committee in the consideration of Founders' Scholarships to be recommended to the Memorial Fund Trustees for proper recognition.

It was moved by Brother Hargear, seconded by Brother Hayes, and unanimously passed, that the report on Scholarship be received and filed with thanks.

67. Initiation of Faculty Members:

A discussion took place relative to the importance of chapters having faculty members.

It was moved by Brother Hargear, seconded by Brother Boland, and unanimously passed, that the Grand Senior President write to all chapters urging them to study the faculty of the institution where they are located with the view in mind that some fine faculty men would be interested in being initiated into the Fraternity as faculty members.

68. The Reverend Albert H. Wilson:

Brother Akre read the letter from Brother Arba S. Taylor, mentioning the death of Albert H. Wilson. Brother Akre asked Brother Cochran to prepare a resolution to be presented to the Grand Council. Brother Akre read the resolution as follows:

ALBERT H. WILSON

RESOLUTION

WHEREAS,

The Reverend Albert H. Wilson gave himself to the service of the brotherhood and his fellowman during most of his span of years and in his characteristically selfless way, and the college fraternity system has been the beneficiary of his dedicated and devoted love and service, and

WHEREAS,

our Fraternity of Alpha Sigma Phi, and particularly those among us who felt his inspiring leadership in Alpha Kappa Pi, owe a deep and lasting debt of gratitude to his memory and his passing leaves a deep sense of the loss

WHEREAS,

of a true and steadfast friend, now therefore BE IT RESOLVED that Alpha Sigma Phi provide a page in the permanent minutes as a memorial to Reverend Wilson, and that copies of this resolution be sent to his family and to his Fraternity, Sigma Nu.

It was moved by Brother Hargear, seconded by Brother Boxley, and unanimously passed, that the resolution be approved.

69. Membership Standards:

Discussion was led by Brother Akre on this matter referring to the following resolution which was passed by the 1956 Convention:

Resolution 11:

"Whereas, the Fraternity has benefited from the discussion at his Convention relating to the subject of selectivity; and Whereas, the delegates believe the Fraternity would be further benefited by additional information on current developments among the various chapters and/or college campuses on this subject; therefore

Be it Resolved: That this Convention request the National Office and Grand Council to inform the chapters periodically of current developments relating to selectivity."

Brother Akre stated that one of the difficulties on this matter was what type of information to submit to the undergraduate chapters. There was a very full discussion on this entire matter entered into by each of the members of the Grand Council present as well as the Executive Secretary.

It was moved by Brother Hargear, seconded by Brother Cochran, and unanimously passed, that the Executive Secretary under the direction of the Grand Senior President send to all chapters and chartered alumni groups information on the present developments on the subject with the statement that this subject would be presented for discussion at the 1958 Convention.

It was moved by Brother Hayes, seconded by Brother Hargear, and passed by a vote of nine to three, that the Grand Council wishes to remind the chapters and chartered alumni councils that the Constitution and By-Laws of the Fraternity has nothing in them to prevent the initiation of an individual because of race, creed, or color. We wish to reaffirm that the chapters have the right to select its members by unanimous secret ballot and in doing so,

they must not be influenced by any sources outside of the Fraternity.

70. 1958 Convention Program:

After considerable discussion,

It was moved by Brother Hayes, seconded by Brother Boland, and unanimously passed, that the final 1958 program be approved by the Executive Committee after it had been submitted to the undergraduate chapters for their suggestions.

71. Extension:

A. Sigma Alpha Fraternity petition - Atlantic Christian College  
Wilson, North Carolina

It was moved by Brother Cochran, seconded by Brother Boxley, and unanimously approved, that the petition of the Sigma Alpha Fraternity at Atlantic Christian College, Wilson, North Carolina, be approved and that the Executive Secretary proceed with arrangements and details; the installation to take place sometime in May of 1958.

It was moved by Brother Cochran, Seconded by Brother Boland, and unanimously passed, that the Report of the National Inspection Committee of Sigma Alpha Fraternity, composed of Brothers Frank Krebs and John Mellen be received with sincere thanks on behalf of the Fraternity for their work.

B. Delta Sigma Phi:

It was moved by Brother Cochran, seconded by Brother Hornberger, and the motion defeated, that Alpha Sigma Phi merge with Delta Sigma Phi under the name of Delta Alpha.

Very full discussion took place relative to Delta Sigma Phi and the Grand Council had the pleasure of having Judge Samuel Smith, President of Delta Sigma Phi in attendance at the Sunday morning session of the Grand Council who discussed very fully the operations of their Fraternity, and particularly their policy with regard to chapter house financing. It was pointed out to Mr. Smith that Alpha Sigma Phi could not change their name but that we are very definitely interested in merger possibilities.

It was decided that in the discussion of this matter within the Fraternities, it should be only with each of the top governing boards of each Fraternity and that Mr. Smith would report back to Alpha Sigma Phi so that future developments or procedures could be planned.

72. Delta Beta Xi Awards:

It was moved by Brother Hargear, seconded by Brother Hayes, and unanimously approved, that the following be elected to the Honor of Delta Beta Xi as of December 6, 1957 and that the Executive Secretary proceed with the proper notification of the granting of the awards to these Brothers:

Hugh Dillehay, Kentucky '47

Arthur Droegemueller, Chicago '24

Lloyd H. Heckendorn, Penn State '34

Joseph Johnston, Columbia '23

Robert Jolly, Bethany '50

Thomas McCaw, Marietta '10

H. P. Meister, Marietta '13

Joseph D. Minogue, Cornell '46

William Neighbors, U.C.L.A. '47

Guy H. Parkhurst, Oklahoma '33

73. Distinguished Merit Awards:

It was moved by Brother Hargear, seconded by Brother Cochran, and unanimously passed that Brother Paul Lewis Davies, California '17, president of the Food Machinery and Chemical Corporation of San Jose, California be elected as the recipient of the Distinguished Merit Award for 1957. That the proper steps be taken so that said recognition and announcement be made at the 1958 Convention.

It was moved by Brother Akre, seconded by Brother Boxley, and unanimously passed, that Brother Reinhold Niebuhr, Yale '13, be the recipient of the Distinguished Merit Award for 1958; that proper steps be taken that this award be announced and presented at the 1958 Convention.

74. National Headquarters Committee:

It was moved by Brother Boland, seconded by Brother Hayes, and unanimously passed that the progress report of the National Headquarters Building Committee be received with thanks; that the Board of Trustees of the Epsilon of Alpha Sigma Phi Corporation be notified that the Grand Council is not interested in the purchase of the Epsilon Chapter House.

75. Expenses of the Meeting:

It was moved by Brother Hornberger, seconded by Brother Cochran, and unanimously passed, that the expenses in connection with the holding of this Grand Council meeting be approved.



76. Merit Award:

It was moved by Brother Evans, seconded by Brother Boland, and unanimously passed, that Brother Robert L. Jagocki, past Executive President of the Fraternity, Chairman of the Prudential Committee and for many, many years Chairman of the Tomahawk Trustees, be honored for his long and distinguished service to the Fraternity at the 1958 Convention.

77. Miscellaneous:

It was moved by Brother Evans, seconded by Brother Hargear, and unanimously passed, that through normal channels chapters be recognized for an excellent job in the development of chapter news letters, public relation, service programs, etc. on their various campuses and within their communities.

It was moved by Brother Hayes, seconded by Brother Myers, and unanimously passed, that the Executive Secretary on behalf of the Grand Council extend to Brother Mueller our thanks for the very splendid arrangements made at the Union League Club in Chicago, Illinois for this meeting of the Grand Council.

78. Adjournment:

The meeting of the Grand Council was adjourned at 12:30 P.M. on February 23, 1958.

THE CONSTITUTION OF ALPHA SIGMA PHI  
FRATERNITY, INC.

PREAMBLE

For the better accomplishment of the objects and purposes of Alpha Sigma Phi, a fraternity established by Louis Manigault, S. Ormsby Rhea, and Horace Spangler Weiser, of honored memory, at Yale College on December 6, 1845, and organized as a corporation under the laws of the State of New York, the Active Chapters and Chartered Alumni Councils thereof adopt the following Constitution:

TITLE I. NAME, PURPOSES, OBJECTS  
Article I. Membership

Section 1. The name of this association shall be Alpha Sigma Phi Fraternity, Inc.

Section 2. The purposes for which this association is formed are to foster education, maintain charity, and promote patriotism.

Section 3. The objects incidental to its purposes are to encourage culture and high scholarship, assist in the building of character, promote college loyalties, perpetuate friendship, develop and cement social ties and true brotherhood within its membership, and foster the maintenance of college homes by Chapters for their Active Members.

TITLE II. MEMBERSHIP

Article I. Membership

Section 1. Membership in this Fraternity shall be acquired only by male persons (a) who are not members of any

social Greek-letter fraternity of college grade and national in scope, except as hereinafter provided in Title III, Article II, Sections 4 and 5; and (b) who shall have been duly elected by secret unanimous vote of a Chapter in good standing; and (c) who are likely to prove socially a valuable acquisition to the Fraternity; and (d) who have been duly initiated in accordance with the Rituals of the Fraternity or as provided in Title III, Article II, Section 6, hereof.

Section 2. There shall be three classes of members: Undergraduate, Faculty, and Alumni.

Section 3. Undergraduate members shall be those members who are regularly enrolled students in attendance at an institution of learning at which a Chapter in good standing exists, except as hereinafter provided in Title III, Article II, Sections 4 and 5.

Section 4. Faculty members shall be those members who are on the faculty or administrative staff at an institution of learning at which a Chapter in good standing exists. Faculty members shall have the same rights, privileges, and obligations as Alumni members.

Section 5. Alumni members shall be all other members who do not qualify as undergraduate or faculty members. Undergraduate members who have <sup>been</sup> graduated from a department and matriculated in another department of the same institution of learning may become alumni members with the consent of a Chapter. Undergraduate members of a Chapter whose charter has been ~~suspended or revoked~~ and who are innocent of the causes of suspension or revocation shall also be alumni members

during the period of suspension or revocation.

Section 6. There shall be no honorary or associate memberships.

Section 7. A member may transfer from one Chapter and affiliate with another Chapter provided he obtains a transfer certificate from his Chapter and the Chapter with which he desires to affiliate approves such affiliation by at least a two-thirds vote of the members.

Section 8. No person shall be pledged or initiated by a Chapter in violation of any rule of the institution of learning at which the Chapter exists.

Section 9. Except as to those who became members prior to 1907, no member shall become a member of any other social Greek-letter fraternity of college grade and national in scope, except fraternities of a purely honorary or professional character.

Section 10. No member shall join any organization antagonistic to fraternity ideals.

### TITLE III. CHAPTERS AND ALUMNI COUNCILS

#### Article I. Organization

Section 1. The organization of the Fraternity shall consist of Chapters and Chartered Alumni Councils.

#### Article II. Chapters

Section 1. Chapters shall be known and designated by such names as their charters shall prescribe. All Chapters in the Fraternity in good standing<sup>shall</sup> have equal rights. Should a Chapter become inactive, its records, archives, and other property shall become the property of the Grand Council and shall be surrendered to trustees appointed by the Grand

Council for the purpose of taking custody of such property.

Section 2. Each Chapter and Chartered Alumni Council shall make its own constitution, by-laws, rules, and regulations for its own government, not inconsistent with the Constitution and By-Laws of the Fraternity and all such constitutions and by-laws shall be subject to approval by the Grand Council. Each Chapter shall be empowered to levy any appropriate sum or sums of money upon its initiates and members. Each Chapter shall be responsible to the Fraternity for all general fraternity fees, dues and assessments, and other payments of its undergraduate members for general fraternity purposes as provided in this Constitution or in the By-Laws of the Fraternity.

Section 3. Chapters shall be established only in college and universities whose standards are recognized and approved by the Regional Accrediting Association or other accrediting organizations approved by the National Interfraternity Conference and which institutions are approved by a majority of the Chapters and Chartered Alumni Councils.

Section 4. The granting of charters to one or more chapters of any other national Greek-letter fraternity either by reason of the dissolution of said organization or otherwise, where said other organizations agree to the same, shall be handled in such manner and under such terms and conditions as the Grand Council shall determine from time to time provided: (a) the institutions at which said charters are to be granted shall meet the requirements and qualifications under TITLE III, Article II, Section 3 hereof; (b) the said

institutions have been approved by a majority of the Chapters; and (c) that the undergraduate members of such groups and the alumni members thereof shall be eligible for membership in accordance with the rules and regulations promulgated by the Grand Council from time to time.

Section 5. The Grand Council shall have power in its discretion to authorize the initiation of students regularly enrolled and in good standing in any college or university of the standard prescribed in TITLE III, Article II, Section 3 hereof, where there is no Chapter of the Fraternity, or where a Chapter is to be reactivated, when it deems such initiation advantageous in connection with an extension or reactivation program to be inaugurated in such college or university. Such students, prior to the installation or reactivation of a Chapter, shall be Undergraduate Members within the meaning of TITLE II, Article I, Section 3 hereof, and shall be designated by such terms as the Grand Council may elect.

Section 6. The Grand Council shall select one or more of its members or Grand Province Chiefs to effect the organization of new chapters and to initiate its charter members; provided that if it is deemed by the Grand Council impracticable for any of its members or Grand Province Chiefs to conduct such initiation, the Grand Council may by written authority appoint some Member or Members of the Fraternity to conduct such organization and initiation.

#### Article III. Alumni Councils.

Section 1. On application, charters shall be granted by the Grand Council to Alumni Councils in existence for more

than one year and having a membership for the entire year preceding the date of application of twelve or more Alumni Members in good standing. Chartered Alumni Councils shall pay regular annual dues into the general treasury of the Fraternity in such amounts as shall be prescribed by the By-Laws. Chartered Alumni Councils in good standing consisting of at least twelve Alumni Members shall be entitled to the same voting privileges as Chapters in good standing; provided, however, that should the number of such Councils so qualified to vote, outnumber the Chapters in good standing, then the vote to be cast by a Chartered Alumni Council shall be so fractioned that the total vote of the Chartered Alumni Councils when added to the votes of present members of the Grand Council shall not equal or exceed the total vote of the Chapters in good standing.

#### TITLE IV. GOVERNMENT

Article I. Constitution, By-Laws, Codes, Rituals, Etc.

Section 1. This Constitution shall be the fundamental law of the Fraternity. The By-Laws, Codes, Rituals, rules and regulations, legislation, and orders of the lawfully constituted authorities shall be enacted and interpreted in compliance with this Constitution.

Section 2. The Constitution, By-Laws, Codes, rules and regulations, legislation, and orders of a general nature shall be exoteric. The Rituals, formal ceremonies of initiation, and matters of a private nature concerning the Fraternity and its Chapters shall be strictly esoteric.

Section 3. The By-Laws shall generally and specifically define the powers, duties, and methods of legislation of Conventions, the Officers, Committees, Chapters, Chartered Alumni Councils, Grand Council, and all others having legislative or administrative functions to perform. The By-Laws shall provide for the organization and jurisdiction of the courts, define the offenses, and prescribe the penalties thereof.

Section 4. The Rituals of the Fraternity shall be enacted as prescribed in the By-Laws.

## Article II. Legislation

Section 1. The supreme legislative authority of the Fraternity shall be vested in conventions, to be known as National Conventions, the members of which shall consist of delegates selected by the several Chapters and Chartered Alumni Councils in good standing, members of the Grand Council, and Past Grand Senior Presidents. Each Grand Council member and Past Grand Senior President shall be entitled to one vote provided that should the number of such votes at any Convention when added to the vote of the Chartered Alumni Council delegates outnumber the vote of the Chapters, then such votes shall be so fractioned that their total vote shall not equal or exceed the total vote of the Chapters. National Conventions shall be held biennially, and shall constitute the annual meeting of the Fraternity in the year during which held. Conventions may be dispensed with whenever authorized by a majority vote of the Chapters and Chartered Alumni Councils upon submission thereto by action of the Grand Council. The



selection of the date, location of Convention, and apportioning of the expenses of delegates shall be prescribed by the Grand Council.

Section 2. Annual meetings of the Fraternity for years other than those in which Conventions are held shall be held at the principal business office of the Fraternity or such other place and upon such date as the Grand Senior President may designate.

Section 3. The National Conventions shall have the authority to amend or repeal the Constitution or By-Laws as provided in TITLE VII, hereof.

### Article III. Administration

Section 1. The governing body of the Fraternity shall be the Grand Council. It shall consist of seven members. It shall be composed of the immediate Past Grand Senior President, and six members who shall be elected at the National Conventions to serve for a term of four years, or until their successors are duly elected and qualify; provided, however, that at the first election three members shall be elected for a term of two years only, or until their successors are duly elected and qualify. No members of the Grand Council shall be eligible for election to more than three successive terms.

The Grand Council shall fill vacancies occurring in its membership in the interim between National Conventions; such appointees to hold office for the unexpired term.

The Grand Council shall enforce the Constitution and By-Laws, and shall have power to make any rules and regula-

tions not inconsistent therewith. It further shall be empowered to legislate between National Conventions and also shall have authority to grant, suspend, withdraw, and restore charters of Chapters and Chartered Alumni Councils, and authority to suspend and expel individuals in accordance with the procedure provided by the By-Laws. The Grand Council may appoint any committees it deems necessary for the fulfillment of the purposes and objects of the Fraternity.

Unless otherwise provided by statute, or law, all rights, powers, and authority given the Grand Council under the Constitution and By-Laws shall be construed to be rights, powers, and authority to act not in meeting but such rights, powers, and authority may be exercised between meetings of the Grand Council by a mail vote as to such matters as may be submitted by mail vote to the members of the Grand Council at the direction of the Grand Senior President. An affirmative vote of four members of the Grand Council shall be required for the adoption of all matters thus submitted and the votes shall be tabulated as provided in the By-Laws.

Section 2. The officers of the Fraternity shall be: the Grand Senior President, the Grand Junior President, the Grand Secretary, the Grand Treasurer, and the Grand Marshal. They shall be elected from among the members of the Grand Council by the National Convention as soon as feasible after the election of the members of the Grand Council and shall serve until the next National Convention, or until their successors are duly elected and qualify.

There shall also be a Grand Chaplain who shall be appointed by the Grand Council to serve at the pleasure of the Grand Council, who need not be a member thereof.

There shall also be a Grand Historian who shall be appointed by the Grand Council to serve at the pleasure of the Grand Council, who need not be a member thereof.

The Grand Council shall fill vacancies in any office in the interim between National Conventions for the unexpired term.

Section 3. The Grand Council from time to time shall establish Provinces, and shall assign each Chapter to a Province, the assignment of Chapters to be made along reasonable geographical lines. Each Province, so established, shall be in charge of a Grand Province Chief who shall be appointed by, and be removable by, the Grand Senior President. The duties of the Grand Province Chiefs shall be fixed by the Grand Council.

#### Article IV. Judicial Functions

Section 1. The judicial functions shall be exercised by such courts as may be prescribed by the By-Laws, and said courts shall be empowered to prescribe the rules of practice and procedure governing matters within their respective jurisdictions.

### TITLE V. DISCIPLINE

#### Article I. Prohibitions

Section 1. A Chapter shall not permit the bringing in or drinking of intoxicating beverages by Members or others within any structure used by it for a chapter or fraternity house if such action be contrary to the policies

of the college or university wherein the Chapter is located.

Section 2. A Chapter shall not permit a program of training during the pledgship of a person which tends to harm physically or spiritually, or morally degrade, either the pledge, the Chapter, or the Fraternity. Specifically, undignified practices, either private or public, such as quests, treasure hunts, and road trips are prohibited.

Section 3. A Chapter shall not permit so-called hell-week and hell-week activities involving improper or undesirable conduct including but not limited to physical punishment, public embarrassment, and distasteful practices generally.

Section 4. No Member, undergraduate or alumnus, shall indulge in any disgraceful conduct that shall bring himself, his Chapter, or his Fraternity, into unpleasant notoriety.

Section 5. A Member shall never divulge the esoteric matters of the Fraternity or its Chapters, nor the manner in which he voted on a candidate for membership.

Section 6. A Chapter which has been suspended or has had its charter withdrawn or revoked shall not exercise any of its functions as a Chapter while under such disability.

Section 7. A Member suffering suspension or expulsion shall not enjoy any of the rights and privileges of membership while under such disability and shall immediately surrender his insignia of membership to his Chapter, or if it be inactive or suspended, to the National Office of the Fraternity.

Section 8. A Member, knowing that another Member is under suspension or expulsion, shall not permit the use of his own insignia, nor obtain any such for the use of the Member under suspension or expulsion.

## Article II. Suspension & Expulsion

Section 1. Chapters and Chartered Alumni Councils may be suspended or their charters revoked for violating the provisions of the Rituals, the Constitution, the By-Laws, rules and regulations, or other laws of the Fraternity. Members of a Chapter participating in the offenses for which the Chapter is punished as provided herein, may themselves be tried and punished individually in accordance with the By-Laws, and, if convicted, may be punished therefor. Members thereof who are innocent shall remain in good standing and be entitled, while said Chapter is under suspension, to all the rights and privileges of Alumni Membership in the Fraternity.

Section 2. Nothing herein contained shall prevent a Chapter from providing in its by-Laws for the suspension of any Member failing to discharge his financial obligations to it and to so remain while he is in default.

Section 3. Any Officer of a Chapter, any Officer of the Fraternity, or any Undergraduate, Faculty, or Alumnus Member charged with violations of his oath shall be brought to trial in accordance with the By-Laws, and, upon conviction, may be fined, suspended, or expelled from the Fraternity. Officers of Chapters, or of the Fraternity, if expelled as Members, shall immediately forfeit their offices.

Section 4. Any Grand Officer of the Fraternity or member of the Grand Council may be removed from office if he be convicted of any crime under state or federal law, or be found guilty of misappropriation of Fraternity funds, revealing Fraternity secrets, refusing to perform the duties of his office, or if he brings dishonor upon the Fraternity. This removal may be either by unanimous vote of the Grand Council, the officer under charges not voting, or by a two-thirds vote of a National Convention.

#### TITLE VI. MISCELLANEOUS

##### Article I. Insignia, Jewelry, Etc.

Section 1. Signs of recognition, insignia, Fraternity jewelry, stationery, and publications, and regulations for the manufacture, sale, and distribution thereof, shall be prescribed in the By-Laws, or by general legislation of the Fraternity, and no other shall be used.

##### Article II. Dues, Fees, Assessments, Etc.

Section 1. All dues, fees assessments, or other charges due to the Fraternity shall be fixed by the By-Laws. Memorial, Life Subscriptions, and other trust funds shall be administered by trustees chosen in the manner prescribed by the By-Laws or by the rules and regulations of the Grand Council.

#### TITLE VII. AMENDMENTS

##### Article I. Enactment

Section 1. This Constitution may be amended or repealed at any time by a three-fourths vote, and the By-Laws by a two-thirds vote, of all Chapters and Chartered Alumni Councils in good standing, provided that the vote of the Chartered Alumni

Councils shall be counted as provided in TITLE III, Article III, Section 1, of this Constitution. Any Chapter or Chartered Alumni Council whose report of its action upon said proposition so submitted shall not have been received by the National Office of the Fraternity within thirty days after the said proposition shall have been mailed to it shall be counted as voting in the affirmative.

Section 2. The Constitution may be amended or repealed at any time by a National Convention at a regular session by three-fourths vote of Members qualified to vote at such National Convention, provided that a quorum is present and that a copy of the proposed amendment shall have been mailed to all Chapters and Chartered Alumni Councils on or before the first day of April prior to the holding of any National Convention at which the same is to be submitted for a vote and provided said Convention shall be held between the first of June and the fifteenth of November; in all other cases said notice shall be mailed to all Chapters and Chartered Alumni Councils at least sixty days prior to the holding of said Convention.

Section 3. The By-Laws of the Fraternity may be amended or repealed by a National Convention at a regular session thereof by a two-thirds vote of Members qualified to vote at such Convention, provided that a quorum is present at the time of such vote on the By-Laws.

## Article II. Submission

Section 1. Amendments proposed to this Constitution

and to the By-Laws other than those provided for in Sections 2 and 3 of Article I hereof, must have the approval of a Chapter or Chartered Alumni Council or a majority of the Grand Council, or a majority of qualified voters at a National Convention before it is mandatory on the Grand Council to submit same to the Chapters and Councils for vote. They shall be submitted in writing to the Grand Council which shall reduce them to proper language if necessary and shall submit them with all reports and recommendations to the Chapters and Chartered Alumni Councils for action.



BY-LAWS OF ALPHA SIGMA PHI  
FRATERNITY, INC.

These By-Laws are the statutes for the government of the Fraternity enacted in conjunction with the Constitution of Alpha Sigma Phi Fraternity, Inc., more fully to define the powers, duties, and functions authorized thereunder.

Article I. Chapters

Section 1. Chapters shall consider propositions for amending the Constitution, By-Laws, and other questions of interest to the Fraternity as a whole at regular meetings, or at special meetings at which every Member is present, or at special meetings which have been duly called with notice to all Undergraduate Members of the purpose, time, and place thereof. The preceding provisions shall also apply to voting upon proposals for membership in the Chapter.

Section 2. A majority of the Members present at any meeting, competent to consider a Fraternity question, shall determine the Chapter's vote on such proposition.

Section 3. No Member shall ever be permitted to vote by proxy on any proposition contained in Section 1 of this Article.

Section 4. No Chapter shall ever initiate any person who is not of unblemished reputation, fair scholarship, good intellect, high moral character, and otherwise admissable by the terms of the Constitution and Rituals of the Fraternity.

Section 5. No Chapter shall ever initiate any person until license to do so has been issued by the Grand Council.

Section 6. Chapters shall conform to the regulations

of their respective colleges and universities in the matter of pledging and initiating their candidates.

Section 7. All Chapters of this Fraternity shall by their constitutions and by-laws make provisions to supply each Member at the time of initiation with an official badge, paraphernalia, and life subscription to the Tomahawk for each to be held by him so long as he shall remain a Member in good and regular standing.

Section 8. Chapters shall take into their possession all insignia of membership from all Members suspended or expelled and hold the same in trust while the latter are under such disability.

Section 9. Chapters whose dues, fines, or other charges remain unpaid thirty days after the same are due and payable shall be subject to discipline by the Grand Council in accordance with Article II, Section 12, of these By-Laws. Statements of such indebtedness to the Fraternity when a Chapter is in default shall be sent to the corresponding secretary and president in addition to the treasurer. It shall be the duty of these officers to call the same to the attention of the Chapter at its regular meeting.

Section 10. It shall be the duty of the corresponding secretary of every Chapter to furnish the National Office on blanks supplied for this purpose with a complete list of the full names and classes of all the Undergraduate Members, and a list of all the officers thereof not later than, and as of, the first day of October and May of every academic year, and on the first day of each succeeding month of all additions and changes therein. He shall also

furnish statistical information concerning, and photographs of, every initiate at the time the initiation is held.

Section 11. The corresponding secretary shall render his Chapter subject to a fine of \$1.00 per week while he is in default in making his reports. Any Chapter so fined may reimburse itself by collecting the same from its corresponding secretary personally in the manner in which it enforces the payment of moneys due it from its Members.

Section 12. Chapters shall choose one official and one alternate delegate to the National Convention and certify such election to the Grand Council under the hand of its secretary attested by its president.

Section 13. Chapters shall be required to use a system of accounting either adopted or approved by the Grand Council and to make quarterly reports of the conditions of their books of accounts to the Grand Council if the same shall so direct, and shall have their books audited once a year, in a manner acceptable to the Grand Council.

Section 14. Chapter presidents shall see to it that all communications to the Chapters from the Grand Council are read in open meeting.

Section 15. Chapter treasurers shall be bonded as prescribed by the Grand Council.

## Article II. Grand Council and Officers

Section 1. The Grand Council shall have general charge of the administration of the Fraternity. It may make and enforce general rules for the conduct of its business.

Section 2. The first meeting of the Grand Council

shall convene before or immediately after the close of the Convention at which its members were elected, provided that if a majority of the members are not in attendance, the first meeting shall be held not later than thirty days thereafter upon call of the Grand Senior President. The Grand Council shall hold such meetings as may be necessary for the proper conduct of its business, provided that upon written request of four members, the Grand Senior President shall call a meeting to convene within 30 days.

Section 3. The Grand Council shall maintain the National Office at such location as it shall from time to time designate, wherein shall be kept the records and archives of the Fraternity.

Section 4. The Grand Council shall elect the Executive Secretary of the Fraternity, fix his salary, and direct his duties. The Executive Secretary shall never be selected from the membership of the Grand Council. The Grand Council shall also select such assistants and other employees as are needed, and fix their salaries and emoluments. All employees, servants, agents, managers, editors, executive secretaries, and others selected by the Grand Council shall hold their position during the pleasure of the Grand Council and may be discharged without notice.

Section 5. A quorum to do business at any regular or special meeting of the Grand Council shall consist of four of its membership but when only four members are present, action must be an affirmative vote of three members, or in accordance with Section 3 of this Article.

Section 6. A majority vote shall decide all questions coming before all regular and special meetings, unless other-

wise provided.

Section 7. Any business may be transacted at all regular meetings, and also at all special meetings, provided that the business to be transacted at any special meeting shall be transmitted in writing to each member of the Grand Council by the Executive Secretary at least one week before the date of the meeting.

Section 8. Votes of members on propositions submitted by mail in accordance with TITLE IV, Article III, Section I of the Constitution shall be recorded on ballots distributed by the Executive Secretary. All votes shall be tabulated by the Executive Secretary, the results distributed to the members of the Council and the text of such propositions and the votes thereon shall be recorded in Special Minutes of Proceedings By Mail. Such minutes shall be presented at the next succeeding meeting of the Grand Council for approval.

Section 9. Executive sessions of the Grand Council may be held when advisable at which only members of the Council shall be entitled to be present. Minutes thereof shall be kept and recorded by the Grand Secretary or by a Grand Council member designated by the Grand Senior President. Permission to attend these meetings may be extended to any Member of the Fraternity as a matter of grace but not otherwise.

Section 10. The order of business for meetings of the Grand Council shall include:

1. Calling the Council to order
2. Roll Call
3. Approval of Minutes of previous meetings of Grand Council and Proceedings By Mail
4. Reports of Officers

5. Report of Executive Secretary
6. Reports of Committees
7. Miscellaneous business - old and new
8. Adjournment

Section 11. Summaries of the minutes of all regular, special, and executive meetings of the Grand Council shall be made and sent to the members of the Grand Council and to such others as the Grand Council shall designate.

Section 12. The Grand Council shall direct the collection of all funds due the Fraternity unless otherwise provided in these By-Laws. It shall determine the manner and mode of payment of such funds subject to the limitation herein, and shall have the power to suspend Chapters or individuals who are delinquent in their obligations to the Fraternity. In no case shall insignia or paraphernalia be issued to any Chapter on behalf of any individual until the national dues, fees, and charges due on account of said individual have been paid in full to the Fraternity.

Section 13. The Grand Council shall direct the allocation of all funds received to the appropriate Funds for which they were collected and keep separate accounting of each such Fund.

Section 14. All transactions and deposits shall be in the name of the Fraternity. All general funds shall be under the control of the Grand Council and be disbursed on checks and warrants provided and directed by it. It shall select the depositories for the custody of its funds. It shall provide, at the expense of the Fraternity, surety bonds for the proper protection of all general and special funds entrusted to it, or of any officer, employee, or agent.

Section 15. If any officer, employee, agent, or other person handling or having the custody of the funds of the Fraternity shall be unable to furnish such bonds as are provided in the last preceding section he shall at once forfeit his office, employment, agency, or other connection with the Fraternity as such.

Section 16. The Grand Council shall appropriate from the general funds money for the payment of the expenses of the National Office; of the Chairman of Extension; of the Grand Province Chiefs; of the Fraternity publications; of the authorized expenses of delegates and others entitled to such to the National Conventions; annual or special meetings of the Fraternity; of meetings of the Grand Council; to the Interfraternity Conference; and the authorized expenses in connection with such other enterprises or duties as shall be assigned to it.

Section 17. The Grand Council shall have charge of the publication funds of The Tomahawk; provide for their disbursement; control the policies of the magazine; and appoint its editors and other employees.

Section 18. The Grand Council shall perform the duties of disciplinary officers as provided in the Codes.

Section 19. It shall be the duty of the Grand Council to act for the Fraternity in taking into custody and possession all books, records, and property of a failed or defunct Chapter, Chartered Alumni Council, or other subdivision of the Fraternity to be held in trust while such Chapter, Chartered Alumni Council, or subdivision suffers such disability, and for this purpose may delegate its powers to any

Officer or Member to act for it when it cannot perform as a body by reason of distance or the personal absence of its members therefrom, and it may also appeal to any court for such legal assistance as may be necessary for the proper protection of such property. It is also charged with the duty of rehabilitating such Chapter, Chartered Alumni Council, or subdivision and of returning such property so held in trust to its proper custodians as soon as such rehabilitation becomes permanent or promises stability as a branch of the Fraternity.

Section 20. The Grand Council shall have exclusive direction and control in the handling and distribution of insignia through the National Office and may make necessary contracts with manufacturers and others for the proper protection thereof, and to do and perform all things necessary to carry out this purpose. It shall authorize and control the sale and distribution of such fraternity jewelry and novelties as it may approve, and shall forbid the sale and distribution of all unauthorized and unapproved insignia, jewelry and novelties, and similar products claiming relationship to or with the Fraternity, or any of its Chapters, Chartered Alumni Councils, or Members. No Chapter, Chartered Alumni Council, or Member shall have authority to bind the Fraternity in derogation of this section. The Grand Council may institute actions at law or in equity to carry out the provisions of this section.

Section 21. The Grand Council shall have general supervision of Chartered Alumni Councils and prescribe such rules and conditions under which they shall function and other-



wise conduct their business as related to the Fraternity.

Section 22. The Grand Council shall exercise general supervision over local convention committees and direct them in the formulation of programmes and fix and limit the assessments to be levied upon delegates, officers, and Members for the payment thereof.

Section 23. The Executive Secretary under the direction of the Grand Council shall have general charge of the National Office, keep the books and records, attend to the correspondence with Chapters, Alumni Councils, boards, officers, and others, and make complete reports of his acts to the Grand Council. All his transactions shall be in the name of the Fraternity. All checks and warrants drawn by him upon the various Funds of the Fraternity shall be countersigned by an authorized member of the Grand Council. He shall be clerk of the regular and special meetings of the Grand Council and record their minutes in books provided for this purpose. Summaries of regular, special, and executive meetings shall be prepared from the minutes thereof, and distributed as provided in this article. Copies of all financial statements made by the Grand Council, officers, trustees, and others in charge of the Funds of the Fraternity shall also be distributed in the same manner. He shall prepare annually a profit and loss statement and a balance sheet showing the financial standing of the Fraternity. This report, upon being approved by the Grand Council shall be sent to each Chapter and Chartered Alumni Council of the Fraternity. He shall perform such other duties as may belong to his office or be delegated to him by the Grand

Council.

Section 24. The Grand Council annually shall have all the accounts of the Fraternity audited by public accountants.

Section 25. Officers

a. Grand Senior President. The Grand Senior President shall be the principal executive officer and in general shall supervise and control all of the business and affairs of the Fraternity. He shall preside at all Conventions and annual meetings and special meetings of the Fraternity and of the Grand Council. He may sign, with the Executive Secretary or any other proper officer of the Corporation thereunto authorized by the Grand Council, any deeds, mortgages, bonds, contracts, or other instruments which have been duly authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Grand Council or by these by-laws to some other officer or agent of the Fraternity, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of president of the Corporation and such other duties as may be prescribed by the Grand Council from time to time.

b. Grand Junior President. In the absence of the Grand Senior President or in the event of his inability or refusal to act, the Grand Junior President shall perform the duties of the Grand Senior President, and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the Grand Senior President. The Grand Junior President shall perform such other duties as from

time to time may be assigned to him by the Grand Senior President or by the Grand Council.

c. Grand Secretary. The Grand Secretary, subject to the authority of the Grand Council, shall review all correspondence, records, reports, <sup>of all Chapters</sup> except as otherwise provided by the laws, rules and regulations of the Fraternity

d. Grand Treasurer. The Grand Treasurer shall:  
(1) have charge and custody of, and be responsible for, all funds and securities of the Fraternity, except as otherwise provided, and deposit all moneys in the name of the Fraternity in such banks, trust companies, or other depositaries as shall be selected by the Grand Council; (2) in general perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned to him by the Grand Senior President or by the Grand Council.

e. Grand Marshal. The Grand Marshal shall perform the duty of supervising the use of the Rituals by Chapters and such other duties as may be required of him by the laws of the Fraternity or the rules and regulations of the Grand Council.

f. The Grand Senior President shall be the Chairman of the Grand Council, and in his absence, or upon his request, the Grand Junior President shall act in his stead. In the absence of both presidents, the Grand Council shall select one of its other members to preside.

Section 26. The Grand Council shall cause to be published a notice of the annual meeting in each year other than the year in which a National Convention is held in accordance

with the statute.

### Article III. Committees

Section 1. The Grand Senior President with the advice of the Grand Council is authorized and empowered in accordance with Article II, Section 25, a, to appoint officers and members of standing and special committees, and which standing and special committees shall have the power and authority herein enumerated, and whose terms of office will be concurrent with the term of the Grand Senior President unless otherwise herein provided. The Grand Senior President is an ex-officio member of all committees.

#### Section 2. Committee on Nominations:

a. The Grand Senior President with the advice of the Grand Council shall appoint for each biennial convention, a Committee on Nominations which shall consist of eight members; at least half of whom shall be undergraduate members. The Chairman of said Committee shall be the immediate Past Grand Senior President.

b. It shall be the duty of the Committee on Nominations:

1. To study the personnel available to serve on the Grand Council and to present in nomination at the Convention, nominees for vacancies on the Grand Council.

2. After the members of the Grand Council have been elected, the Committee will submit nominations for officers of the Fraternity.

## Section 3. Standing Committees:

a. There shall be twelve standing committees constituted at each National Convention to serve until adjournment of the next biennial Convention. The membership of each committee shall be appointed in accordance with Section 1 of this article. The Grand Council may name additional members to any standing committee whenever, in its judgment, circumstances require. The Grand Senior President may name additional members to serve until the next meeting of the Grand Council and may fill any vacancies that occur. Standing Committees may add additional members for specific temporary duty as circumstances require.

1. Alumni Affairs. In accordance with Section 1 of this article, the Grand Senior President with the advice of the Grand Council shall appoint an Alumni Director, who shall have general supervision of the alumni activities of the Fraternity. He will be the official adviser to the Grand Senior President and the Grand Council relative to policies for the promotion of alumni activities. The Alumni Director shall organize and develop an Alumni Committee whose members shall be appointed by the Grand Senior President with the advice of the Grand Council and whose functions shall be to encourage, organize, and develop alumni associations of the Fraternity under the general direction of the Grand Senior President. The Alumni Committee shall undertake to encourage the formation of an Alumni Committee and/or an Alumni Chairman in each Chapter.

2. Awards. There shall be a Committee on Awards appointed by the Grand Senior President with the advice of the Grand Council consisting of three members of the Grand Council. The duties of the Committee shall be to solicit, receive, examine, and make recommendations to the Grand Council for recipients of the Delta Beta Xi Award and the Distinguished Merit Award. It should also make recommendations to the Grand Council as to appropriate action on other awards granted to Chapters and others at the National Conventions. It should also study the possibility of other awards which may be granted from time to time by the Fraternity.
3. Chapter Progress. The Grand Senior President with the advice of the Grand Council shall appoint a Committee on Chapter Progress. It shall be the duty of said Committee to be informed of the progress of each Chapter in all areas of its operation and to make recommendations to the Grand Council.
4. Finance. There shall be a Finance Committee appointed by the Grand Senior President with the advice of the Grand Council. The Committee shall include the Grand Treasurer, Chairman, Grand Junior President, and one other. This Committee shall serve as the Reserve Loan Committee to investigate applications for loans from the Reserve Fund

and make appropriate recommendations to the Grand Council.

It shall be responsible for such other matters of finance relative to the Fraternity which may be referred to it by the Grand Council.

5. Housing. There shall be a Committee on Housing appointed by the Grand Senior President with the advice of the Grand Council, composed of five members. It shall be the duty of this Committee to advise, aid, and assist Chapters in the formulation and execution of plans for financing, erection, and construction of chapter houses and to assist in the development of a sinking fund to provide for furnishings and equipment, and their replacement.
6. Instruction. The Grand Senior President with the advice of the Grand Council shall appoint a Committee on Instruction. It shall be the duty of said Committee to assist in the development and encouragement of a pledge training program along with proper examinations. It shall also be the duty of this Committee to develop a program which would allow new members to pass a satisfactory qualifying examination in the following areas:
  - (a) History of the Fraternity
  - (b) Rituals
  - (c) Meanings of symbols
  - (d) Constitution and By-Laws  
(local and national)

7. Law. There shall be a Law Committee appointed by the Grand Senior President with the advice of the Grand Council, composed of three members. It shall be their duty to make a continuous study of the Constitution and By-Laws of the Fraternity and to make recommendations to the Grand Council or National Convention concerning desirable changes, amendments, and revision. Legislative acts of the Convention will be referred to this Committee for editorial review. Suggested editorial changes recommended by the Committee will become effective only after approval by the Convention or by the Grand Council.
8. Magazines. The Grand Senior President with the advice of the Grand Council shall appoint a Magazine Committee of three whose duties shall be to advise the Editor of the Tomahawk on content, format, and distribution of the Tomahawk, seeking continually to its improvement.
9. Province Chiefs. Grand Province Chiefs shall be appointed by the Grand Senior President with the advice of the Grand Council. They shall visit and inspect each Chapter in their respective provinces at least once in each year. The Province Chief shall be responsible for the holding of at least one Province Conclave, either separately or in conjunction with one or more other Provinces, between the regular sessions of the biennial Convention. The time and place of each such



Conclave shall be approved by the Grand Senior President. Such Conclaves may not be waived except by the Grand Council and then only on the request of a majority of the Chapters in the Province. Each Province shall have the optional authority to collect funds for the purposes of financing Conclaves. Each Chapter shall furnish the Grand Province Chief a copy of all reports required by the National Office and such other reports which may from time to time be required.

10. Public Relations. The Chairman of said Committee, appointed by the Grand Senior President with the advice of the Grand Council, shall organize and develop the Public Relations Committee, the members thereof to be appointed by the Grand Senior President with the advice of the Grand Council. The duties of said Committee shall be to cooperate with all constituent bodies of the Fraternity in promoting true public relations and favorable publicity for the Fraternity and its Chapters through every available medium.

11. Purposes and Objects. The Grand Senior President with the advice of the Grand Council shall appoint a Purposes and Objects Committee of three, the Chairman of which shall be the Grand Chaplain. The duty of this Committee will be to advise and counsel the Grand Senior President and the Grand Council and develop a program to give emphasis to the other purposes and objectives of the Fraternity not covered specifically by other

Standing Committees, such as "maintain charity", "promote patriotism", "encourage culture", "promote college loyalties", "perpetuate friendship", and "cement social ties and true brotherhood."

12. Scholarship. In accordance with Section I of this article, the Grand Senior President with the advice of the Grand Council shall appoint a Scholarship Chairman who shall have general supervision of the educational activities of the Fraternity. He will be the official adviser to the Grand Senior President and the Grand Council in regard to policies for the promotion of educational work and scholarship attainments of the undergraduate members, and shall assist in securing and maintaining high standards of scholarship in the Chapters. The Scholarship Chairman shall organize and develop a Scholarship Committee whose members shall be appointed by the Grand Senior President with the advice of the Grand Council and whose function shall be to counsel with all constituent bodies of the Fraternity on educational matters. The Scholarship Committee shall undertake to encourage the formation of a Scholarship Committee and/or a Scholarship Chairman in each Chapter.

#### Article IV. Extension

Section 1. The Grand Council shall designate a Chairman in charge of the extension of the Fraternity who shall be guided by the following policy:

- a. The institution shall be of such college grade

as specified in the Constitution.

- b. The fraternity situation therein shall be such as to indicate potential success for the Chapter if granted a charter.
- c. The personnel of the petitioners shall be of the type and character required for membership in this Fraternity.
- d. The petitioners shall pledge themselves and their successors to the support of, and obedience to, the laws of the Fraternity.

Section 2. It shall be the duty of such Chairman to correspond with individuals, groups of students, Members of the Fraternity, or others interested in securing a chapter at any institution of learning. He shall at all times be receptive toward petitions and correspondence relating theretowithout in any way committing the Fraternity to more than a full and fair consideration of the proposal for membership.

Section 3. It shall further be the duty of such Officer to direct the preparation of petitions, their reception, investigation, preparation of reports and investigations thereon, and the distribution thereof.

Section 4. Subject to the conditions laid down in Section 1 of this article, persons eligible for membership in this Faternity may petition for a charter constituting them a Chapter thereof in an institution of learning. Such petition shall be prepared under the direction of the Chairman of Extension and shall contain:

- a. A general description of the institution of

learning with which the applying body is connected covering briefly its history, departments, degrees conferred, numbers of faculty, students, etc.

- b. A statement of the fraternity conditions at the institution, the names of the fraternities, sororities, and other student societies of a general nature, and similar related information.
- c. A history of the organization of the applying body and a statement of its finances.
- d. Individual accounts of each applying member to include full name, home and college addresses, date and place of birth, racial descent, religious affiliations, department and class of which he is a student, degrees if any obtained, membership in clubs, fraternities, etc., honors of any kind received where and when, and names of preparatory institutions.
- e. Names, classes, degrees, and positions in life of its alumni members, if any.
- f. A group or individual photograph of the petitioners, and, if the organization occupies a house, a photograph of its college house.
- g. Endorsement of faculty and administrative officers, of fraternities and student organizations of the institution, and of any prominent individuals who can speak of them authoritatively.
- h. A petition in due form signed by every individual undergraduate member pledging support to the Fraternity and a willingness to be bound by its

laws if granted a charter.

Section 5. Petitions shall be accompanied by a deposit with the Grand Council of a charter fee as prescribed in Article XII, Section 10, of the By-Laws. Prior to his initiation, each undergraduate member of the chartering group shall be required to pay fees as prescribed in Article XII, Section 2, and one-half annual dues as prescribed in Article XII, Section 8, of the By-Laws.

Section 6. The Chairman of Extension shall appoint an investigating committee of not more than three members who shall visit the petitioners and make an immediate report to the Grand Council. The Chairman of Extension may visit the petitioners in person if he desires.

Section 7. Immediately upon the completion of the preparations of the petitions, reports, and recommendations as provided in the preceding sections, the Chairman of Extension shall certify the petition to the Grand Senior President and request a ballot be taken and the Grand Senior President shall cause a copy of each petition to be distributed to the members of the Grand Council, together with a ballot upon which the Council member receiving same shall register his vote in favor of or against said petition. Said Council member shall then mail said ballot to the National Office. Such votes shall be counted and recorded as provided in Section 8, Article II of the By-Laws. After a vote has been taken on the petition by the Grand Council, the results of such vote shall be forwarded to the Chapters and Chartered Alumni Councils.

Section 8. Before a charter shall be issued, all charges due the Fraternity from the petitioners shall be paid as prescribed in Section 5 of this article. Upon payment of such fees and dues, a complete set of paraphernalia shall be presented to the new Chapter by the Fraternity to include:

- a. The paraphernalia prescribed by the Ritual.
- b. A copy of the Ritual
- c. A copy of the Fraternity Constitution, By-Laws, and Codes
- d. A model chapter constitution
- e. An official plaque of the Fraternity coat of arms for the Chapter
- f. An official badge for each Member to be initiated
- g. A license for each Member to be initiated
- h. A life subscription to The Tomahawk for each member to be initiated
- i. Such additional paraphernalia, blanks, books, and instruction as may be necessary to carry on its work as a Chapter

Section 9. If a petition is rejected all unexpended of the petitioners balances deposited to the credit/shall be returned to them.

Section 10. The provisions of this Article shall not apply with respect to charters granted under the provisions of Title III, Article II, Section 4, of the Constitution, but the Grand Council may grant such a charter on such terms and conditions as they may determine for the best interests of the Fraternity in the particular case. The Grand Council shall have authority to grant said Charters upon such financial terms and conditions as they may determine including the amount of the charter fee, if any, initiation fee, if any, and Tomahawk subscription, if any, which shall be paid by said petitioning groups and their alumni and undergraduate members, provided that no special terms of conditions shall be made or agreed upon with respect to the obligations of said groups after they become Chapters

of Alpha Sigma Phi, or with respect to their future Undergraduate and Alumni Members.

Section 11. Charters shall be worded as follows -- with appropriate blanks in which to engross names, dates, locations, and other necessary data, with the signature of the Grand Senior President and Executive Secretary.

(NO CHANGE HAS BEEN MADE IN THE WORDING OF THE CHARTER)

Section 12. The Chairman of Extension shall make a report of activities of his office at least once each year to the Grand Council. A resume of such report shall be distributed by the Grand Council to each Chapter and Chartered Alumni Council.

Section 13. The general expenses of the office of Chairman of Extension shall be paid by the Fraternity from the Funds appropriated therefor by the Grand Council.

Section 14. Except as provided by the Constitution, the Grand Council shall be empowered to waive one or more specific requirements of Article IV of these By-Laws when it shall deem it expedient for the best interests of the Fraternity.

Article V. National Conventions and Annual Meetings.

Section 1. Notices of National Conventions shall be sent during the academic year and not less than 40 days before the date so fixed. Notices stating the time and place shall be sent to all Chapters, Alumni Councils, and to the official members of National Conventions named in TITLE IV, Article II, Section 1 of the Constitution. Said

Conventions shall remain in session for at least two days and shall constitute the annual meeting.

Two business sessions shall be scheduled to be held daily.

The Chairman shall enforce Convention rules rigidly. Delegates, Officers, and Members entitled to expenses may be deprived therefrom upon failure to observe Convention rules and to be present when the Convention is in session.

Annual meetings of the Corporation for years other than those in which a National Convention is held shall be held at the principal business office of the Corporation or such other place and upon such date of each such year as the Grand Senior President may designate.

Section 2. The Executive Secretary shall act as secretary of the Convention and shall appoint his own assistants. Delegates shall present their credentials to the Executive Secretary and file the same with him for audit and payment of expenses. When the time to convene the meeting shall have arrived, the Executive Secretary shall call the same to order and appoint a temporary chairman.

Section 3. As soon as the addresses of welcome and response have been made, the Convention shall proceed to permanent organization. The order of business shall be approved by the Grand Council and shall include, but not be limited to, the following:

- a. Reading of minutes of last Convention
- b. Report of Grand Council including report of Grand Senior President, Grand Treasurer, or majority of the Grand Council.
- c. Reports of Convention Committees
- d. Miscellaneous business -- old and new
- e. Election of Grand Council.



The order of business may be changed by a majority vote of the delegates present.

Section 4. If the Grand Senior President is in attendance he shall be inducted as the Permanent Chairman of the Convention. If he is absent the Grand Junior President shall take his place. If both are absent the Convention shall elect its Chairman from the other members of the Grand Council.

Section 5. A majority of the delegates entitled to be seated, including Members authorized to vote, shall constitute a quorum, but a lesser number may convene for the purpose of adjournment. An Alumnus Member of a Chapter or Chartered Alumni Council whose accredited delegate and alternate are absent shall be seated as a delegate during such absence.

Section 6. Except as otherwise provided a majority present of the delegates and Members authorized to vote shall constitute a prevailing vote upon all questions at which a quorum is present. Each Chapter or Chartered Alumni Council shall be accredited with one official delegate who shall announce its vote upon all propositions.

Section 7. Subject to the Constitution, the Convention shall be the sole judge of the qualifications of its members.

Section 8. Each Chartered Alumni Council shall be entitled to send one or more delegates to represent it at National Conventions, but at its own expense.

Section 9. Each Chapter shall have one vote in determining its voice in the Convention. Each Chartered Alumni Council shall be entitled to vote as provided in the Constitution.

Section 10. Delegates from Unchartered Alumni Councils and Alumni and Undergraduate Members shall have the privilege of the floor, be entitled to make and discuss motions, serve on committees, etc., but shall have no vote.

Section 11. Each official delegate, and in his absence his alternate, shall submit a brief written report of the state of his Chapter or Chartered Alumni Council to every Convention.

Section 12. Official delegates shall not be chosen to any convention office, other than members of special committees, to the end that each Chapter shall have its representation unimpaired and its delegates entire attention concentrated on the work of the Convention.

Section 13. If the Convention resolves itself into a committee of the whole the last preceding section shall not apply. The Executive Secretary shall be ineligible to act as clerk or other officer of such committee.

Section 14. The Grand Council shall be elected by secret ballot and a majority of qualified voters present shall elect.

Section 15. Following the election of the Grand Council, the election of the Officers of the Fraternity shall take place as soon as feasible by the Convention from the membership of the Grand Council. A majority of qualified voters present shall elect.

Section 16. The Grand Council shall act as a final auditing committee on credentials and pay those entitled to

expenses before the Convention adjourns.

Section 17. Convention expenses or any portion thereof may be authorized for one official delegate for each Chapter; for the members of the Grand Council; for the Executive Secretary, and for such others as shall be designated by the Grand Council. Alumni sitting for absent delegates or alternates shall receive no expense allowances.

Section 18. Report of the Grand Senior President and Grand Treasurer or a majority of the Grand Council shall be filed at the annual meetings of the Corporation in accordance with the requirements of the statute.

#### Article VI. Codes

Section 1. This article of the By-Laws shall be referred to as the Codes.

Section 2. The judicial powers of the Fraternity shall be vested in the Grand Council and in such trial, special, or supreme courts as it may create by virtue of the Constitution and By-Laws.

Section 3. The Grand Council, trial courts, and respective Chapters are vested with concurrent jurisdiction over violations by Undergraduate Members of the Constitution and By-Laws of the Fraternity as well as chapter constitutions, by-laws, and house rules. It shall be the duty of Chapters to enforce the laws and regulations of the Fraternity with reference to the Undergraduate Members of such Chapters. The jurisdiction of Chapters, sitting as trial courts, shall be limited to the infliction of the following penalties, depending upon the nature and severity of the offense: reprimand or suspension for a definite period, not exceeding one

academic year. The power to expel from membership in this Fraternity or to suspend or expel a Chapter or Chartered Alumni Council is lodged solely in the Grand Council. Charges shall be preferred in writing with specifications for each offense consecutively numbered. Where possible, charges shall be personally served upon defendant by delivering or leaving with him true copies thereof. If personal service cannot be made, the defendant may be served by sending a copy of the charges by registered mail, addressed to him at his last known postoffice address. Defendant shall be given at least one week's notice of the time and place of his hearing. If he desires, defendant may be represented by counsel, provided that such counsel must be a Member of Alpha Sigma Phi Fraternity, Inc. In any trial, defendant shall be afforded the opportunity of confronting and cross-examining witnesses against him and he shall be given reasonable opportunity to produce witnesses in his own behalf. No trial shall be held by any Chapter unless a quorum is present and unless due notice of the trial has been given to all Undergraduate Members thereof. A vote by a three-fourths majority shall be necessary to convict and to approve the penalty therein.

Section 4. Defendant shall be accorded the right of appeal to the Grand Council from any conviction. If, on appeal, defendant and the trial court cannot agree on a statement of the facts and evidence submitted to the Grand Council, for its decision, each may submit a statement of facts. The Grand Council may, in its discretion, sustain, modify, or reverse the judgment of the trial court or it may order

a new trial by the trial court, or by a special court appointed by it for the purpose or it may itself hear the matter de novo.

Section 5. The Grand Council shall have general original jurisdiction and appellate jurisdiction over all matters involving Members of this Fraternity and of all Chapters and Chartered Alumni Councils thereof. The Grand Council may, in its discretion, delegate any of its judicial powers to special or supreme courts established by it, providing that the judgments of such courts shall be interlocutory and shall not become final until approved by the Grand Council. The Grand Council may entertain complaints from any source and it may, in its discretion, initiate investigations of alleged violations of the Constitution, By-Laws, oaths, and regulations of the Fraternity. No Member, Chapter, or Alumni Council of this Fraternity may be expelled except on order of the Grand Council after due trial based on reasonable notice thereof which shall include a statement of the charges to be heard. The Grand Council is empowered to make rules and regulations governing the trial of all matters either by itself or by trial, special, or supreme courts.

#### Article VII. Permanent Funds

Section 1. Permanent funds may be established for various purposes, not inconsistent with the law or Constitution by vote of the National Conventions or annual or special meetings or by gift or bequest.

Section 2. For trust funds, the Grand Council shall select boards of not less than three trustees to hold office

from two to six years from the date of their qualification, or until their successors are elected and qualified. Such boards shall administer trust funds of any character whenever the occasion therefore demands, except as otherwise provided in conditions of gifts or bequests.

Should any board of trustees or any member thereof at any time cease to administer its trust for any reason whatsoever, the Grand Council shall proceed at once to fill vacancies on such board or to select a new board of trustees at its discretion.

Section 3. A trustee shall qualify by executing a properly verified oath of office and by filing the same in the office of the Fraternity.

Section 4. Each board of trustees may elect from its membership a chairman, a vice-chairman, and a secretary to hold office for one year or until their successors are elected and qualified. Any such officer ceasing to be a member of such board shall immediately forfeit his office.

Section 5. Reports of the condition of the funds under administration shall be made to the Grand Council as it may request, and such report shall be filed in the office of the Fraternity.

Section 6. Before taking possession of the funds they are to administer, the trustees shall enter into a deed of trust with the Grand Council to be signed, acknowledged, and delivered, and duly recorded according to law. Said instrument shall contain the usual provisions of deeds of trust to provide for the investment and re-investment of the corpus

and additions thereto of the funds in proper investment securities; for the collection and payment to the Grand Council of the income; and any part of the corpus as may be provided in the authorization creating the trust or amendment thereto; and to pay therefrom the expenses of investment, taxes, assessments, insurance, and all other necessary and proper charges and expenses, if any, incident to the performance of the duties prescribed by said deed, including the premium upon any surety bond required, and for the termination of any trust in the event the purposes for which it shall have been created are fully performed or otherwise completely terminated.

Section 7. As to the Tomahawk Fund, the indenture shall provide that it shall be the duty of the Trustees to invest and re-invest the Fund, and to receive the rents, issues and profits and income therefrom derived, and to pay therefrom the expenses of investment, taxes, assessments, insurance, and all other necessary and proper charges and expenses, if any, incident to the performance of the duties prescribed by the indenture, including the premium upon any surety bond required, and for the purpose of defraying the expense of publishing the Fraternity's magazine, The Tomahawk, to pay (from income or principal or both) to the Grand Council or its successor an annual amount determined by such method as the Grand Council in consultation with the Trustees may from time to time adopt, it being understood that any such method will be consistent with the fundamental purposes of the Fund, that is, on the average to use for the purpose stated above in equal annual amounts

during the life of the life subscriber the principal of his deposit together with such income as may be realized on it.

Section 8. Successors to trustees whose terms of office expire shall be selected by the Grand Council for six years, or until their successors are elected and qualified. Vacancies in membership of a board shall be filled by the Grand Council for the unexpired portions of the terms.

Section 9. No member of a board of trustees or its officers shall be paid compensation, or derive any profit from the funds administered by a board.

Section 10. The Grand Council shall require a surety bond from all members of boards of trustees.

Section 11. All transactions and deposits shall be in the name of the Fraternity except as otherwise provided.

Section 12. Except as otherwise provided, permanent funds shall be administered by the Grand Council. The agreement with reference to the Memorial Fund is hereby ratified and confirmed.

Article VIII. Suspensions, Expulsions, and Reinstatements

Section 1. A Chapter suffering expulsion or the withdrawal, revocation, or cancellation of its charter can be reinstated only upon the petition of qualified persons pledging themselves and their successors to obey the laws of the Fraternity and administer the same. Such Chapter, and also Chapters suspended after a trial in which conviction resulted from violating the laws of the Fraternity, must be reinstated in the same manner in which a new Chapter



is admitted to the Fraternity. A Chapter suspended for a definite period of time shall be reinstated upon the expiration of the prescribed time without ceremony, unless their sentence otherwise provides.

Section 2. Members shall be suspended or expelled as provided by the Codes.

Section 3. Whenever a Member is suspended or expelled in accordance with the Codes, notice thereof shall be sent by the presiding judge of the court pronouncing sentence to the Executive Secretary and recorded in his office.

The Executive Secretary shall notify immediately all Chapters of every such suspension and expulsion and also of every reinstatement, and such information shall be at once entered in the Chapters' records of suspensions, expulsions, and reinstatements.

Section 4. Suspended and expelled Members may be reinstated for good cause shown to the Grand Council and on its recommendation to the Chapter followed by a three-fourths vote in favor thereof. If such a Member has been expelled for violating his obligations or any of them, he shall be again given the obligation he violated in due and regular form.

Section 5. Whenever a Member shall be thus reinstated notice thereof shall be immediately sent by the corresponding secretary to the Executive Secretary and proper record and notice thereof made by that officer.

Section 6. Suspended or expelled Chapters and Chartered Alumni Councils may be reinstated for good cause by unanimous vote of the Grand Council. The Grand Council is also charged with the duty of supervising the reinstate-

ment and reobligation of Members of suspended or expelled Chapters and Chartered Alumni Councils.

Section 7. Petitions for reinstatement by Members suffering suspension or expulsion shall be directed to their Chapters, and their Chapters shall be charged with their obligation.

Article IX. Grip, Official Badge, and Other Insignia

Section 1. The Grip. The grip of this Fraternity shall be used with the greatest caution, and shall never be explained in writing.

Section 2. Official Badge. The visible badge of this Fraternity shall consist of a golden pin, rectangular in form, of a size prescribed by the specification on file with the Grand Council. It shall have a trefoil at each corner, and shall bear on its face a raised shield of black enamel. In the middle of the shield in white shall be an open book surmounted by a pen in gold. On the pages of the book shall be five hieroglyphics, the significance of which shall never be explained outside the Rituals. Upon the black enamel of the shield below the book shall appear in gold the three Greek letters, "ΑΚΠ," the initial letters of our secret motto. Upon the back of the pin shall be engraved the Chapter letter, the year of the first organization of said Chapter, the Member's initials, and the date of his initiation. Subsequent to the Convention of 1946, the official badge of AKPI also shall be recognized as an official badge of the Fraternity for alumni of AKPi. This badge is in the form of a seven-pointed star, unjeweled, containing the three Greek letters, "AKPi," above crossed sabers on a black enamelled base.

Section 3. Decoration of the Badge. No decorations or jewelery of the badge or other insignia shall ever be permitted, except as to sister pins.

Section 4. Wearing the Badge. Every Undergraduate Member shall wear his badge at all times when dressed on the inside of the coat on vest or shirt on the left side over the heart. No Member, undergraduate or alumnus, shall permit his badge to be worn by a woman except she be his betrothed or his wife.

Section 5. Sister Pins. Sister pins of the Fraternity shall consist of the former official badge of Alpha Kappa Pi reduced in size as per specifications on file with the Grand Council as to size and details of manufacture and shall be permitted only to be worn by the female members of the family of a Member or by his betrothed or wife. It may be decorated or jeweled.

Section 6. Pledge Pins. Pledge pins officially adopted by this Fraternity may be used by any of the Chapters, be distributed to and worn by their pledges so long as they remain such, and when such pledgship is ended be surrendered to the Chapters. The pledge pin of Alpha Sigma Phi is the former pledge pin of Alpha Kappa Pi.

Section 7. Colors. The colors of this Fraternity shall be cardinal and stone. Any Chapter may use these instead of the official pledge pin.

Section 8. Seal. The seal of this Fraternity shall consist of the shield as it appears upon the badge surrounded by a double circle between the circumference of which shall appear the open motto of the Fraternity, and the year of its founding, viz: Causa Latet Vis Est Notissima, 1845; the date to be placed on a band or scroll connecting and crossing the circles under the lower apex of the shield.

Section 9. Coat of Arms. The coat of arms of the Fraternity shall consist of a crest, a wreath or twist, a shield and a ribbon.

The crest shall consist of the eagle with upraised wings.

The wreath or twist shall be made up of six segments,

alternating white and black, or d'argent and sable.

The shield shall be quartered, the dexter chief and sinister base to be fields d'argent crossed by a sable band with three mullets d'or spaced at proper intervals. The sinister chief shall be a field d'or supporting an open book on the pages of which shall appear the hieroglyphics and pen of the Fraternity. The dexter base shall be a field d'or on which shall appear a Greek column without capital, an ancient lamp burning at its base, and leaning against its opposite side a circular wreath of laurel.

Beneath the shield upon the ribbon shall appear the year of the founding of the Fraternity and its open motto.

Section 10. Plaques. The seal, the official badge, or the coat of arms may be made into wall plaques for the use of Members and Chapters only.

Flag.

Section 11. / The official flag shall consist of two equal sized vertical bars, the one next to the staff being cardinal in color, the other stone. From the lower corner next to the staff a white bar one-fourth the width of the flag shall extend diagonally across to the upper end of the flag and have three equally spaced cardinal stars upon the bar. The Greek letters "ΑΣΩ" in cardinal shall appear in the vertical bar of stone.

Section 12. Hatband. The official hatband shall be two inches in width with the following color scheme therein: 15/16" black, 1/16" cardinal, 1/16" stone and 15/16" black.

Section 13. Shingle. An engrossed certificate of membership or shingle shall be furnished Members by the Fraternity.

Section 14. Traveling Cards. At a nominal cost, traveling cards shall be furnished all Members of the Fraternity.

Section 15. Flower. The flower of the Fraternity shall be the Cardinal Rose.

Section 16. Motto. The open motto shall be "Causa Latet Vis Est Notissima."

Section 17. All the insignia described in this Article together with all fraternity banners, plaques, jewelry, sister pins, pledge pins, official badges, seals, coat of arms, etc., shall be secured only through the National Office of the Fraternity, or its duly authorized agents.

Section 18. No person not a Member of this Fraternity shall ever be permitted to wear, or otherwise use, its insignia of membership except as authorized by these By-Laws.

#### Article X. Chapter Names

Section 1. Each Chapter shall have as its official name a letter or combination of letters of the Greek alphabet. The first twenty-three Chapters shall have the first twenty-three letters as heretofore assigned to them. The next twenty-three with the Greek letter "alpha" prefixed to the Greek letter in order; the next twenty-three "beta", etc., and this order shall be maintained as a prefix in the lists of twenty-three chapters in each section. Each Chapter may adopt as its popular ~~and~~ unofficial name that of the institution of learning at which it is located. Chapters granted under TITLE III, Article II, Sections 3 and 4 of the Constitution may have, if desired, the date of its founding in conjunction with its chapter name.

Article XI. Publications, etc.

Section 1. The Tomahawk shall be the official exoteric publication of the Fraternity. It shall be distributed to all life subscribers during the natural life of each, to all others who have subscribed, and to all authorized recipients and exchanges.

Section 2. Song books, histories, and other fraternity literature may be authorized by the Grand Council to be published from time to time.

Article XII. Dues, Fees, Assessments and Other Charges

Section 1. Beginning with the academic year, 1954-55, each Chapter shall pay annual dues in the amount of \$16.00 for each and every Undergraduate Member it may have for each and every academic year or part thereof. Dues shall never be pro-rated for the portion of the year in which the Member is active. The Grand Council shall designate for and set aside in the Reserve Fund the sum of \$1.00, from the dues paid for each Member, to be used under such regulations as may be prescribed from time to time by the Grand Council, unless otherwise provided in the Constitution and By-Laws.

Section 2. Beginning with the academic year, 1952-53, a fee in the amount of \$42.00 shall be paid to the Fraternity for every initiate by the Chapter desiring to admit him to membership before a license to do so shall issue. Said fee shall comprise the following items:

|  |         |
|--|---------|
| Life Subscription to <u>The Tomahawk</u> ..... | \$15.00 |
| Reserve Fund.....                              | 2.00    |
| Initiation Fee.....                            | 25.00   |
|  | <hr/>   |
|  | \$42.00 |

The Grand Council shall set aside in the Reserve Fund the above \$2.00 designated for that purpose to be used under such regulations as may be prescribed from time to time by the Grand Council, unless otherwise provided in the Constitution and By-Laws, and shall pay from time to time to the Tomahawk Trustees the amounts collected for Life Subscriptions to The Tomahawk.

Section 3. Beginning with the academic year, 1952-53, each Chapter shall pay to the Fraternity an annual fee in the amount of \$100.00; this fee to be known as the Convention Fee.

Section 4. Each Chartered Alumni Council shall pay annual dues of fifty dollars. Each Chartered Alumni Council shall endeavor to collect the annual contributions provided in Section 10 of this Article from Alumni Members within its vicinity, and shall forward promptly all amounts so collected to the Executive Secretary. In the collection of such annual contributions, the Alumni Council shall be responsible only for contributions actually collected by it.

Section 5. Members transferring their work from one department of the institution of learning to another shall, while in college, render their Chapter liable for dues for undergraduate membership for them to the Fraternity. Where actual graduation precedes such transference the Chapters may release such membership as provided in the Constitution.

Section 6. Dues shall not be exacted of Faculty Members

Section 7. One-half annual dues, or \$8.00, shall be exacted for the academic year or part thereof in which Members are initiated.



Section 8. Dues and other charges of a similar nature fixed upon the Chapter shall become due and payable the 1st day of November of each year for all Members active before such date and the 1st day of the month following the resumption of undergraduate membership at any time thereafter. Beginning with the academic year, 1952-53, dues and other charges remaining unpaid on January 15th shall be increased by 10%.

Section 9. All official badges, all paraphernalia, all insignia, and all other necessary supplies for Members, or Chapters, or Initiates, shall be distributed through the National Office and be paid for in advance. An official badge and shingle for each initiate shall be acquired by Chapters prior to the initiation, at a price determined by the Grand Council, and to be paid for in advance.

Section 10. Alumni Members shall be invited to pay to the Fraternity such annual contributions as the Grand Council may determine. The contributions may be anticipated at any time by the payment to the Fraternity of \$100.00.

Section 11. Charter fees shall be \$100.00 payable at the time the petition is made. If granted, the amount will be turned into the general treasury; if refused, it shall be returned to the petitioners.

#### Article XIII. The Rituals

Section 1. The Rituals of the Fraternity shall be enacted by the Grand Council which shall have full charge thereof, shall have sole power to make any changes therein, and shall verify that the Rituals used in the initiations and meetings of Chapters are properly and completely administered.

ARTICLES OF INCORPORATION

OF

ALPHA SIGMA PHI ASSOCIATION OF MICHIGAN

These Articles of Incorporation are signed and acknowledged by the incorporators for the purpose of forming a non-profit corporation under the provisions of Act No. 327 of the Public Acts of 1931, known as the Michigan General Corporation Act, as follows:

ARTICLE I

The name of this corporation is Alpha Sigma Phi Association of Michigan.

ARTICLE II

The purpose or purposes of this corporation are as follows: To acquire, furnish, hold title to, maintain and operate a chapter house for \_\_\_\_\_ Chapter of Alpha Sigma Phi Fraternity and turn over the entire amount of the net income therefrom to said Chapter.

ARTICLE III

The location of the corporation is \_\_\_\_\_, in the County of \_\_\_\_\_, State of Michigan. Post office address of registered office in Michigan is \_\_\_\_\_.

ARTICLE IV

Said corporation is organized upon a non-stock basis.

The amount of assets which said corporation possesses is:  
Real property: \_\_\_\_\_

Personal property \_\_\_\_\_

Said corporation is to be financed under the following general plan: Sale of membership certificates to members and pledges of Alpha Sigma Phi Fraternity.

ARTICLE V

The names and place of residence, or business, of each of the incorporators are as follows:

Names

Residence or Business Address

ARTICLE VI

There shall be nine directors who shall be elected by the members in the manner and shall hold office for such terms as may be provided by the By-Laws. The Board of Directors shall have direction, supervision and control over the chapter house and all other property of the corporation, shall have power and authority to acquire, hold, protect and convey property for and in the name of the corporation, shall have power and authority whenever the general interests of the corporation require to borrow money and issue promissory notes and bonds of the corporation for repayment thereof with interest at such rates as they shall determine, shall have power and authority to mortgage all or any part of the property of the corporation as security for its debts or other lawful engagements, and generally shall have and may exercise all corporate powers within the limits prescribed by statutes relating to non-profit corporations.

The names and addresses of the first board of directors are as follows:

Names

Addresses

ARTICLE VII

The term of this corporation is fixed at thirty years.

ARTICLE VIII

The qualifications for admission, suspension and expulsion of members shall be those provided in the By-Laws of the association. Each member shall be entitled to one vote either in person or by proxy at all meetings of the members of the association. A quorum for any meeting of the members shall consist of 25 members represented in person or by proxy.

IN WITNESS WHEREOF the incorporators have signed these Articles of Incorporation this \_\_\_\_ day of \_\_\_\_\_, A.D., 195\_\_.

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|  |  |
|  |  |

STATE OF MICHIGAN                    )  
COUNTY OF                            ) SS

On this \_\_\_\_ day of \_\_\_\_\_, A.D., 195 , before me  
a Notary Public in and for said County, personally appeared

\_\_\_\_\_  
to me known to be the persons named in and who executed the foregoing instrument, and severally acknowledge that they executed the same freely and for the intents and purposes therein mentioned.

Notary Public \_\_\_\_\_  
My commission expires: \_\_\_\_\_

**BY-LAWS**

of

**ALPHA SIGMA PHI ASSOCIATION OF-----**

**ARTICLE I**

**Name**

The name of the corporation shall be Alpha Sigma Phi Association of \_\_\_\_\_.

**ARTICLE II**

**Purposes**

The purposes of this corporation shall be to acquire, furnish, hold title to, maintain and operate a chapter house for \_\_\_\_\_ Chapter of Alpha Sigma Phi Fraternity and to turn over the entire amount of the net income therefrom to said Chapter.

**ARTICLE III**

**Membership**

Section 1. All members of Alpha Sigma Phi Fraternity may become members of this corporation on paying a membership fee, the amount of which shall, from time to time, be fixed by the Board of Directors.

Section 2. Each member shall receive a membership certificate, the form of which shall be determined by the Board of Director, but no certificate of membership shall be issued until the membership fee has been fully paid.

Section 3. Each member shall be entitled to one vote upon all questions presented at any meeting of the members of the corporation and to one vote for each director to be elected at the annual meeting of the members. Members may vote either in person or by proxy, and members only may serve as proxies.

Section 4. Certificates of membership shall be non-transferable, and all rights of members shall terminate upon death of a member or upon termination of his membership in Alpha Sigma Phi Fraternity for any reason what-so-ever.

**ARTICLE IV**

**Meetings of Members**

Section 1. The members of the corporation shall meet annually on the last Saturday in April, at the time and place to be designated in the notice of the meeting. Special meetings of the members may be held at such times and places as may be determined by the Board of Directors.

Section 2. Notice of each annual and special meeting of the members shall be given to each member at least fourteen days prior to the date of the meeting by mailing notice thereof to his address as it then appears in the records of the corporation. The notice of any special meeting shall specify the pur-

poses for which the meeting has been called. An affidavit of mailing of the notice of any annual or special meeting of the members shall be conclusive evidence of the receipt of notice by the members

Section 3. A quorum shall consist of twenty-five members represented either in person or by proxy.

Section 4. All meetings of the members shall be governed by Roberts' Rules of Order.

#### ARTICLE V Order of Business

The order of business for the annual meeting of the members shall be as follows:-

- (1) Reading of the minutes of the previous meeting.
- (2) President's report.
- (3) Treasurer's report.
- (4) General business of the corporation.
- (5) Election of directors.
- (6) Adjournment.

#### ARTICLE VI Directors

Section 1. The business of the corporation shall be managed by a board of ~~nine~~ directors who shall be elected by the members for terms of three years. The directors shall be divided into three classes of three directors each, the terms of office of one class of directors expiring at each annual meeting. The terms of office of \_\_\_\_\_, and \_\_\_\_\_ shall expire at the annual meeting to be held in 195; the terms of office of \_\_\_\_\_, and \_\_\_\_\_ at the annual meeting to be held in 195; and the terms of office of \_\_\_\_\_, and \_\_\_\_\_ at the annual meeting to be held in 195. Three directors shall be elected at each annual meeting of the members commencing with the annual meeting to be held in 195. Nominations for the Board of Directors may be made by a nominating committee appointed by a majority of the officers of the corporation.

Section 2. A meeting of the directors shall be held immediately following each annual meeting of the members, and special meetings of the directors may be called by the President or any two directors at any time. Notice of each special meeting of the directors shall be given to each director three days prior to the date of the meeting by mailing a notice thereof to his address as it then appears in the records of the corporation. The purposes of the special meeting need not be stated in the notice.

Section 3. The Board of Directors shall have direct supervision and control over the chapter house and all other property of the corporation, shall have power and authority to acquire, hold title to, protect and convey property for and in the name of the corporation, shall have power and authority,

whenever the general interests of the corporation require, to borrow money and issue promissory notes and bonds of the corporation for repayment thereof with interest at such rates as they shall determine, shall have power and authority to mortgage all or any part of the property of the corporation as security for its debts or other lawful engagements, and, generally, shall have and may exercise all corporate powers within the limits prescribed by the Articles of Association and statutes relating to non-profit corporations.

Section 4. Should a vacancy occur in the office of director due to death, resignation or other cause, the Board of Directors may fill the vacancy by appointing a director to serve for the unexpired term of the vacated office.

#### ARTICLE VII Officers

Section 1. The officers of the corporation shall be President, Vice-President, Secretary, and Treasurer. They shall be elected for terms of one year at the annual meeting of the Board of Directors.

Section 2. The President shall preside at all meetings of the members and at all meetings of the Board of Directors, and shall perform all duties generally pertaining to the office of president of a corporation, as well as those required by the Board of Directors.

Section 3. The Vice-President shall perform the duties of the President during his absence or disability.

Section 4. The Secretary shall keep a record of all proceedings of the members and Board of Directors, shall keep a record of the membership, shall have charge of the corporate seal and shall affix the same to documents as he may be authorized and directed by the Board of Directors, and shall perform all duties generally pertaining to the office of secretary of a corporation, as well as those required by the Board of Directors.

Section 5. The Treasurer shall supervise the finances of the corporation, shall furnish the Board of Directors with statements of the financial condition of the corporation at such times as they may require, shall prepare for consideration of the members at each annual meeting a financial statement showing the condition of the corporation, and shall perform all duties generally pertaining to the office of treasurer of a corporation, as well as those required by the Board of Directors.

#### ARTICLE VIII Seal

The corporation shall have a seal, which shall be that adopted by resolution of the Board of Directors.

#### ARTICLE IX Amendment

These by-laws may be amended by vote of a majority of the members present at any annual meeting or at any special meeting of the members called for that purpose.



# ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

November 8, 1957

TO: MEMBERS OF NATIONAL HOUSING COMMITTEE

FROM: Ralph F. Burns, Executive Secretary

The Committee, at the October 31, 1957 meeting, requested that I give them a description, purpose, where the money comes from and where it goes for the various Funds of the Fraternity.

The four Funds of the Fraternity are the General Fund, the Tomahawk Trust Fund, Reserve Fund, and the Memorial Fund.

## General Fund

This is the operating fund. This Fund receives and disburses monies to meet the fiscal operations of the Fraternity.

The major sources of revenue for this fund are:

1. Fee collected at the time of initiation of \$58 which is distributed as follows:

|                               |        |
|-------------------------------|--------|
| A. Official Badge (inc. tax)  | \$7.00 |
| B. Shingle                    | 1.00   |
| C. Tomahawk Life Subscription | 15.00  |
| D. Reserve Fund               | 2.00   |
| E. Initiation Fee             | 25.00  |
| F. Half-Annual Dues           | 8.00   |

Items A,B above are general income and expense items; items C, D are transferred each month to the Tomahawk and Reserve Funds; items E, F stay in the General Fund.

2. Undergraduate per capita dues are \$16.00. Of the \$16.00, \$1.00 is placed in the Reserve Fund and \$15.00 is retained in the General Fund.
3. Alumni Contributions - each year alumni are asked to make a voluntary contribution; \$5.00 has been suggested. The cost of solicitation is taken from the amount received and the net remains in the General Fund.
4. A National Convention Fee of \$100.00 is assessed each chapter each year. This money is held in escrow and is used to cover the cost of the biennial convention. Amount charged this past year was \$5700.00

To: National Housing Committee - 2 -

November 8, 1957

For the fiscal year ending June 30, 1957, the above sources produced the following income to the General Fund:

|         |                                 |                   |
|---------|---------------------------------|-------------------|
| 1. a,b. | - Badge, Shingle                | \$7,341.45        |
| 1. e    | - Initiation Fee                | 13,600.00         |
| 1. f    | - Half Annual Dues              | 5,952.00          |
| 2.      | Undergraduate Dues              | 17,955.00         |
| 3.      | Alumni Contributions - net      | 6,567.45          |
| 4.      | Convention Fee (not considered) |                   |
|         |                                 | <hr/> \$56,415.90 |

Clearing through the General Fund books are the transfers to the Tomahawk Fund and the Reserve Fund. Monies are also received from the Tomahawk Fund. This money is used to cover the cost of printing and distributing the Tomahawk.

The major items of expense of the General Fund for the fiscal year ending June 30, 1957 were:

Administrative:

|                                       |                   |
|---------------------------------------|-------------------|
| Salaries (3 Staff and 3 1/2 clerical) | \$25,792.70       |
| Rent, heat, light, water              | 2,491.70          |
| Chapter visitation                    | 6,376.92          |
| Extension                             | 3,341.35          |
|                                       | <hr/> \$46,150.24 |
| Cost of Badges and Shingles           | 6,399.12          |
|                                       | <hr/>             |
| Total operating expenses              | \$52,549.36       |

Tomahawk Fund

This is a Trust Fund. It is supervised by three Trustees, operating under a Trust Agreement in accordance with the laws of the State of New York. Trustees serve without remuneration.

The restrictions on the investment of the funds are as follows:

"The Trustees, or their successors, may invest the principal of said trust estate in real estate bonds, secured by mortgages upon lands in the United States, not exceeding two-thirds of the appraised value thereof, or in bonds of railroads secured by mortgages, and in such bonds, stocks or other securities as are allowed by the law of the State of New York for investment by trustees, and in no other."

The purpose of this fund is to provide income to publish the Tomahawk.

The source of principal funds to the Tomahawk Fund is from the \$15.00 Life Subscriptions from undergraduates and \$15.00 from alumni; \$10.00 of which is placed in the Tomahawk Fund and \$5.00 in the General Fund. For the fiscal year ending June 30, 1957, \$11,200.00 was transferred to the Tomahawk Fund through the General Fund.



To: National Housing Committee - 2 -

November 3, 1957

The Tomahawk Fund transferred, from income and principal, to the General Fund during the fiscal year ending June 30, 1957, \$11,104.84 to cover the cost of publishing the Tomahawk.

This Fund had a total principal of \$183,415.54 as of June 30, 1957.

#### Reserve Fund

This is the Fund of the Fraternity from which loans are made to Chapters for improvements, remodeling, new equipment, and for emergency situations. It is being increased each year by payments at the time of initiation and by annual dues of undergraduates. It is risk money. It is not a trust fund and is not managed as such.

During the fiscal year ending June 30, 1957, this Fund received \$2,711.00 from the \$2.00 collected from each new initiate and \$1.00 from each active undergraduate. On June 30, 1957, this Fund amounted to \$45,869.03. It was started in 1940.

Another source of income to this Fund began this past year by action of the 1956 Convention. Each pledge to the Fraternity pays a \$10.00 pledge fee. If the man is initiated, the \$10.00 is credited to his fee at initiation of \$58.00, or he pays \$48.00. If the man is not initiated, the \$10.00 is transferred to the Reserve Fund at the close of the fiscal year. How much this will produce each year, we do not know. To date, it has produced \$2,580.00.

Beginning in 1941, 57 loans, amounting to \$78,953.64, have been made from this Fund. It has been of real service to the Fraternity.

#### Memorial Fund

Income and principal in this Fund are designated for the educational and benevolent Purposes of the Fraternity. All contributions and bequests to the Fund are tax deductible, and are entered in the permanent records of the Fraternity. Contributions may be designated as a memorial.

Scholarships in the amount of \$1,925.00 have been given from this Fund. The Fund has \$1,039.09 in it at the present time.

This Fund is under the supervision of three Trustees. A description of the Fund is attached.



# ALPHA SIGMA PHI FRATERNITY

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National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

September 5, 1957

TO: Members of Grand Council  
FROM: Ralph F. Burns, Executive Secretary  
SUBJECT: Minutes of Executive Committee Meeting -  
August 17, 18, 1957

Herewith, you will find the minutes of the Executive Committee meeting, thirteen exhibits, and a brief report on the undergraduate chapters. There is no Exhibit I.

May I urge your careful study of the material. I would appreciate your comments.

Would you please note the following:

1. Item 29 - I would appreciate your reviewing my report which was sent to you with the June minutes. I would like your thoughts on the housing question.
2. Item 34 - Please give me any thoughts you may have on the operation of the Reserve Fund.
3. Item 39 - the statements on selectivity by the Executive Committee will be sent to you as soon as I have received them.
4. Item 45 - Would appreciate any comments on this.
5. Item 47 - Do you have some recommendations?



# ALPHA SIGMA PHI FRATERNITY

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National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

September 5, 1957

TO: MEMBERS OF GRAND COUNCIL

Gentlemen:

You will find enclosed Ralph's letter of transmittal and the enclosures relating to two Executive Committee meetings. I wish to add some comments:

The preceding G.S.P., the National Treasurer, National Headquarters staff, and especially Ralph, deserve a good hand for closing the fiscal year, June 30th, with a balance. It could easily have been otherwise and it took hard work and perseverance to achieve this end.

We are all sorry to see Bill and Smitty leave and especially at this time of year. Ralph is optimistic about some replacements; others of us are not so. In all events, the maturity and experience cannot be replaced. If at all possible within the limits of Ralph's time to set up standards, we may call upon alums to make some chapter visitations. We are urging Ralph to provide himself now with more secretarial help so as to make his work easier.

As you know, we have had two Executive Committee meetings in Columbus. They have been held on a Saturday and Sunday and too typically, with day and night sessions.

At the outset of our meetings, I suggested that the Committee should try to perform as many of the housekeeping functions as possible and then try to set up an agenda so that the Grand Council could devote more of its time to policy questions. Whether we can accomplish this now with Ralph to be spread so thin remains to be seen.

We would like to have two committees made up of non-Grand Council men, with Grand Council men as advisors or chairmen, go to work on two separate subjects - Housing and Alumni - so as to have reports ready for a Grand Council meeting three or four months from now. We would be hopeful these reports would be in such form as to recommend actions to be taken.

We will also have for Grand Council consideration the

To: Members of the Grand Council

page 2 9/5/57

the subjects of reorganization and selectivity.

You can help Ralph substantially by getting in your comments promptly on the material herewith. Please comment on any and all parts.

If you have pledge recommendations, please send them to Ralph right away.

Fraternally,

Charles T. Akre  
Grand Senior President

cta/d  
encs.

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# ALPHA SIGMA PHI FRATERNITY

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National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

February 10, 1958

To: Members of the Grand Council  
From: Ralph F. Burns, Executive Secretary  
Subject: Sigma Alpha Fraternity, Atlantic Christian  
College, Wilson, North Carolina, petition to  
Alpha Sigma Phi

Brother Lloyd S. Cochran, Chairman of Extension has requested that I submit this petition which was received in today's mail to you for study.

It is Brother Cochran's desire that an investigating committee make a visit to this group prior to the Grand Council meeting.

This petition will be discussed at the Grand Council meeting and I would appreciate your bringing it with you to Chicago along with any questions which you may have.

1958 NATIONAL CONVENTION  
Pocono Manor Inn  
Pocono Manor, Pennsylvania  
September 3, 4, 5, 6, 1958

February 10, 1958

TO: MEMBERS OF THE GRAND COUNCIL  
FROM: Ralph F. Burns, Executive Secretary  
SUBJECT: Financial Statements

Enclosed find the following financial statements to be reviewed at the Grand Council meeting:

General Fund:

Comparative Balance Sheet  
Comparative Operating Statement  
Chapter Accounts Receivable

Tomahawk Fund:

Comparative Balance Sheet

Reserve Fund:

Comparative Balance Sheet  
Income and Fund Principal

Comments:

General Fund - Balance Sheet:

Item 7 - \$6,187.37 - the increase here is the result of the purchase of new addressing equipment and a copy machine. The new addressing equipment provides us with two plates on each known address: one filed geographically and one filed by chapter roster number.

Item 8 - \$2,901.45 - the increase here is the result of increased inventory of pledge manuals for purchase over January 31, 1957.

Operating Statement:

Item 1. Initiations - there have been 10 less initiations this year compared to last year for the same period.

Item 2. Dues - we have billed chapters for 60 more men or \$900.00 for dues this year than budgeted.

Item 6. Tomahawk Trustees - this is three-fourths of the amount which will be received from the Trustees this fiscal year, July 1, 1957-June 30, 1958.

Item 11. Salaries - this is below the budget, because of the fact that we have not had full staff. This is also

2/10/58

reflected in items 21 and 23.

Item 20. Conferences - this reflects the cost of the two Executive Committee meetings last summer.

Item 28. Tomahawk - this is the cost of printing, engraving, and mailing of two issues of the Tomahawk this fiscal year. There will be two additional issues published.

Tomahawk Fund - Balance Sheet:

Item 8. - June 30, 1957 there were:  
33 mortgages - 4 drawing 5 1/2 %  
27 " 5 %  
2 " 4 1/2%

January 31, 1958 there are:  
37 mortgages - 8 drawing 5 1/2%  
26 " 5 %  
2 " 4 1/2%

Reserve Fund - Balance Sheet:

Item 11. - Pledge Fee Contributions, \$3810.00  
On June 30, 1957, we transferred \$3810.00 collected for pledge fees during the fiscal year, 1956-57, of men not initiated. From July 1, 1957 through January 31, 1958, 199 men have been dropped as pledges which would amount to \$1,990.00 which will remain in the Reserve Fund; 99 of the 381 pledges have been initiated and 83 are still carried as pledges.

If you have questions relative to these reports, jot them down and they will be answered at the Grand Council meeting.

General Fund  
Comparative Balance Sheet  
as of  
January 31, 1958-1957

| <u>ASSETS</u>          |                             | 1958            | 1957         |
|------------------------|-----------------------------|-----------------|--------------|
| 1.                     | Total Cash                  | \$28,797.88     | \$15,196.14  |
| 2.                     | U. S. Savings Bonds         | 48.10           | 46.44        |
| 3.                     | Accts. Rec. less Reserve    | 3,980.78        | 6,455.37     |
| 4.                     | Prepaid Insurance           | 449.62          | 178.20       |
| 5.                     | Cash Surrender Life Ins.    | 1,305.00        | 1,175.00     |
| 6.                     | Air Travel Deposit          | 425.00          |              |
| 7.                     | Furn. & Fix. less Deprec.   | 6,187.31        | 2,489.95     |
| 8.                     | Inventory                   | 2,901.45        | 783.35       |
|                        |                             | <hr/>           | <hr/>        |
| 9.                     | TOTAL ASSETS                | \$44,095.14     | \$26,324.45  |
| <br><u>LIABILITIES</u> |                             |                 |              |
| 10.                    | Tomahawk Fund               | 225.00          | 705.00       |
| 11.                    | Reserve Fund                | 3,657.71        | 3,770.71     |
| 12.                    | Soc. Sec. Tax.              |                 | 96.30        |
| 13.                    | Withholding Tax             |                 | 309.40       |
| 14.                    | Charges for 1958 Convention | 11,247.00       | 6,048.69     |
| 15.                    | Jewelry Excise Tax          |                 | 34.65        |
| 16.                    | Reserve-Pledge Fees         | 1,520.00        | 4,460.00     |
|                        |                             | <hr/>           | <hr/>        |
| 17.                    | TOTAL CURRENT LIABILITIES   | 16,649.71       | \$15,424.75  |
| 18.                    | Principal                   | 16,576.22       | 10,376.47    |
| 19.                    | Increase for Period         |                 |              |
|                        | 7/1 - 1/31                  | <hr/> 10,869.21 | <hr/> 523.23 |
| 20.                    | TOTAL LIABILITIES           | \$44,095.14     | \$26,324.45  |



**General Fund**  
**Comparative Operating Statement with Budget**  
**Period July 1- January 31**

| <u>INCOME</u>                                       | Budget<br>1957-58  | Actual<br>7/1/57-1/31/58 | Actual<br>7/1/56-<br>1/31/57 |
|---|--------------------|--------------------------|------------------------------|
| 1. Initiations                                      | \$19,000.00        | \$6,300.00               | \$6,525.00                   |
| 2. Dues-Actives                                     | 24,080.00          | 20,931.00                | 20,013.00                    |
| 3. Alumni Contributions                             | 10,500.00          | 496.35                   |                              |
| 4. Service  | 7,500.00           | 3,306.56                 | 2,878.36                     |
| 5. Publications                                     | 2,000.00           | 1,127.75                 | 1,219.21                     |
| 6. Tomahawk Trustees                                | 11,200.00          | 8,409.78                 | 8,328.63                     |
| 7. Other Tomahawk Income                            | 400.00             | 11.00                    |                              |
| 8. Miscellaneous                                    | 300.00             | 280.61                   | 288.14                       |
| 9. Total Income                                     | <u>\$74,980.00</u> | <u>\$40,863.05</u>       | <u>\$39,252.34</u>           |
| <u>EXPENSES</u>                                     |                    |                          |                              |
| 10. Service   | \$ 6,550.00        | \$ 2,344.72              | \$ 1,936.35                  |
| 11. Salaries  | 25,900.00          | 12,838.37                | 15,022.45                    |
| 12. Rent, heat, light                               | 2,500.00           | 1,399.38                 | 1,590.68                     |
| 13. Telephone, Telegraph                            | 1,150.00           | 434.99                   | 561.35                       |
| 14. Stationery & Supplies                           | 1,300.00           | 981.79                   | 796.39                       |
| 15. Office  | 1,000.00           | 373.89                   | 127.44                       |
| 16. Postage   | 1,000.00           | 340.30                   | 464.18                       |
| 17. Interfraternity Conf.                           | 1,700.00           | 1,358.43                 | 1,241.64                     |
| 18. Insurance                                       | 600.00             | 305.42                   | 985.40                       |
| 19. Legal and Audit                                 | 600.00             | 559.98                   | 554.48                       |
| 20. Conference                                      | 2,500.00           | 913.35                   | 343.81                       |
| 21. Visitation                                      | 5,500.00           | 1,682.35                 | 4,238.16                     |
| 22. Soc. Sec. Tax                                   | 512.00             | 186.65                   | 208.09                       |
| 23. Extension                                       | 3,000.00           | 368.43                   | 910.05                       |
| 24. Alumni  | 4,000.00           |                          |                              |
| 25. Bad Debt Provision                              | 400.00             |                          |                              |
| 26. Publications                                    | 2,000.00           | 149.25                   | 3,927.46                     |
| 27. Depreciation                                    | 600.00             |                          |                              |
| 28. Tomahawk  | 10,300.00          | 5,756.54                 | 5,815.33                     |
| 29. Miscellaneous                                   | 150.00             |                          | 5.85                         |
| 30. Paraphernalia                                   | 100.00             |                          |                              |
| 31. TOTAL EXPENSE                                   | <u>\$71,362.00</u> | <u>\$29,993.84</u>       | <u>\$38,729.11</u>           |
| 32. Increase or (Decrease)<br>in Surplus for Period | <u>3,618.00</u>    | <u>10,869.21</u>         | <u>523.23</u>                |
|   | \$74,980.00        | \$40,863.05              | \$39,252.34                  |

General Fund  
Comparative Chapter Accounts Receivable  
June 30, 1957-January 31, 1958

|                            | Balance<br>June 30, 1957 | Payments<br>Rec'd on<br>1956-57 Chrgs. | Owe<br>Current<br>Year | Balance<br>Jan. 31,<br>1958 |
|----------------------------|--------------------------|--|------------------------|-----------------------------|
| 1. Alabama                 |                          |  | 104.50                 | 104.50                      |
| 2. American                |                          |  | 435.48                 | 435.48                      |
| 3. Arizona                 |                          |  | 92.50                  | 92.50                       |
| 4. Bethany                 | 42.25                    |  |                        | 42.25                       |
| 5. Buffalo                 |                          |  | 209.00                 | 209.00                      |
| 6. U.C.L.A.                |                          |  | 110.00                 | 110.00                      |
| 7. Cincinnati              | 203.00                   |  |                        | 203.00                      |
| 8. Colorado                | 493.20                   |  |                        | 493.20                      |
| 9. Columbia                | 1,464.55                 |  | 215.60                 | 1,680.15                    |
| 10. Connecticut            |                          |  | 5.00                   | 5.00                        |
| 11. Illinois               |                          |  |                        | (20.00)                     |
| 12. Illinois Tech          |                          |  |                        | (.63)                       |
| 13. Kentucky               | 1,536.45                 |  | 137.28                 | 1,673.73                    |
| 14. Marshall               | 644.80                   | 51.60*<br>298.40                       |                        | 294.80                      |
| 15. Miami                  |                          |  | 42.90                  | 42.90                       |
| 16. Michigan State         |                          |  | 2.20                   | 2.20                        |
| 17. Milton                 |                          |  | 5.40                   | 5.40                        |
| 18. Missouri               | 284.50                   |  | 120.00                 | 404.50                      |
| 19. Mt. Union              | 762.60                   | 115.00                                 |                        | 647.60                      |
| 20. Newark                 | 365.20                   |  |                        | 365.20                      |
| 21. Ohio Northern          |                          |  | 1.75                   | 1.75                        |
| 22. Ohio State             | 113.42                   |  | 356.40                 | 469.82                      |
| 23. Ohio Wesleyan          |                          |  | 260.00                 | 260.00                      |
| 24. Pennsylvania           | 860.25                   | 200.00                                 | 433.40                 | 1,093.65                    |
| 25. Penn. State            |                          |  |                        | (6.00)                      |
| 26. Presbyterian           | 303.70                   | 10.00                                  | 1.25                   | 294.95                      |
| 27. Purdue                 |                          |  |                        | (80.00)                     |
| 28. Stevens                | 1,060.40                 | 223.20                                 | 198.00                 | 1,035.20                    |
| 29. Syracuse               | 250.90                   |  | 110.00                 | 360.90                      |
| 30. Tri-State              |                          |  | 11.00                  | 11.00                       |
| 31. Washington Univ.       |                          |  |                        | (10.00)                     |
| 32. Wesminster             |                          |  | 2.00                   | 2.00                        |
| 33. West Virginia Univ.    | 467.40                   | 2.00*                                  |                        | 465.40                      |
| 34. West Virginia Wesleyan | 561.65                   | 200.00                                 | 303.60                 | 665.25                      |
| 35. Wofford                |                          |  | 274.40                 | 274.40                      |
| 36. California             | 40.00                    | 40.00                                  |                        |                             |
| 37. Hartwick               | 262.20                   | 262.20*                                |                        |                             |
| 38. Rutgers                | 46.15                    | 46.15                                  |                        |                             |
| 39.                        |                          | 1,132.75 A                             |                        |                             |
| 40.                        |                          | 315.80 *                               |                        |                             |
| 41.                        | <u>\$9,762.62</u>        | <u>\$1,448.55</u>                      | <u>\$3,431.66</u>      | <u>\$11,745.73</u>          |

A On June 30, 1957, \$2,114.30 was owed on charges for the fiscal year 1956-57 of this \$1,132.75 has been collected.

\* Amount collected on charges prior June 30, 1956.

Tomahawk Fund  
Comparative Balance Sheet  
as of  
December 31, 1957-June 30, 1957

December 31, 1957

June 30, 1957

ASSETS

|                         |                   |                   |
|-------------------------|-------------------|-------------------|
| Cash in Banks-Principal |                   |                   |
| 1. For Investment       | 8,379.09          | \$28,543.54       |
| 2. Loss on Investment   | 4,168.80          | 3,531.66          |
| 3. Taxes, Ins., Etc.    | <u>2,247.01</u>   | <u>1,307.66</u>   |
| 4.                      | \$14,794.90       | \$33,382.86       |
|                         |                   |                   |
| 5. Cash in Bank-Income  | 1,576.51          | 1,759.11          |
|                         |                   |                   |
| 6. TOTAL CASH           | \$16,371.41       | \$35,141.97       |
|                         |                   |                   |
| 7. U.S. Defense Bonds   | 5,000.00          | 5,000.00          |
|                         |                   |                   |
| 8. Mortgages            | <u>171,350.49</u> | <u>149,872.00</u> |
|                         |                   |                   |
| 9. TOTAL ASSETS         | \$192,721.90      | \$190,013.97      |

LIABILITIES

|                                   |                   |                   |
|-----------------------------------|-------------------|-------------------|
| 10. Res.for Loss on Investments   | 4,168.80          | 3,531.66          |
| 11. Res.for Taxes and Insurance   | 2,247.01          | 1,307.66          |
| 12. Income due Nat'l Headquarters | 1,576.51          | 1,759.11          |
|                                   |                   |                   |
| 13. Trust Fund-Principal          | <u>184,729.58</u> | <u>183,415.54</u> |
|                                   |                   |                   |
| 14. Total Liabilities             | \$192,721.90      | \$190,013.97      |

Reserve Fund  
Comparative Balance Sheet January 31, 1958-June 30, 1957

January 31, 1958

June 30, 1957

ASSETS

|                             |                  |                  |
|-----------------------------|------------------|------------------|
| 1. Cash-New York            | \$ 1,567.46      | \$1,554.84       |
| 2. Ohio                     | <u>13,421.25</u> | <u>8,345.17</u>  |
| 3. Total Cash               | \$14,988.71      | \$9,900.01       |
| 4. U.S. Series F. Bonds     | 49.00            | 49.00            |
| 5. Accounts Rec. Gen'l Fund | 3,675.71         | 3,675.71         |
| 6. Notes Rec.-Less Res.     | <u>30,059.82</u> | <u>32,244.31</u> |
| 7. Total Assets             | \$48,773.24      | \$45,869.03      |

LIABILITIES

Reserves-

|                       |          |          |
|-----------------------|----------|----------|
| Colonization and      |          |          |
| 8. Extension          | 592.89   | 592.89   |
| 9. Life Contributions | 2,725.00 | 2,525.00 |
| 10. Chapter Drives    |          |          |
| Colorado              | 225.00   | 225.00   |

Pledge Fee Contributions

|                        |                  |                  |
|------------------------|------------------|------------------|
| 11. from Gen'l Fund    | <u>3,810.00</u>  | <u>3,810.00</u>  |
| 12. Total Reserves     | \$ 7,352.89      | \$7,152.89       |
| 13. (A) Fund Principal | <u>41,420.35</u> | <u>38,716.14</u> |
| 14. Total Liabilities  | \$48,773.24      | \$45,869.03      |

Statement of Income & Reserve Principal  
July 1, 1957- January 31, 1958

INCOME

Chapters:

|                                   |                 |
|-----------------------------------|-----------------|
| 1. Initiations                    | \$ 639.00       |
| 2. Dues                           | <u>1,079.00</u> |
| 3. Total Inc. Chapters            | \$1,718.00      |
| 4. Interest Savings Accts.        | 12.62           |
| 5. Interest-Notes and Accts. Rec. | <u>973.59</u>   |
| 6. Total Income                   | \$2,704.21      |

Fund Principal

|                 |                  |
|-----------------|------------------|
| 7. July 1, 1957 | <u>38,716.14</u> |
|-----------------|------------------|

Fund Principal

|                      |             |
|----------------------|-------------|
| 8. (A) Jan. 31, 1958 | \$41,420.35 |
|----------------------|-------------|

FOUNDED



1845

# ALPHA SIGMA PHI FRATERNITY

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National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

February 7, 1958

TO: MEMBERS OF THE GRAND COUNCIL  
FROM: Ralph F. Burns, Executive Secretary  
Subject: Grand Council meeting, February 21-23, 1958

The Grand Council meeting will begin with dinner at 7 p.m. on Friday, February 21, 1958 at the Union League Club, 65 West Jackson Boulevard, Chicago, 4, Illinois.

If you come by plane to Chicago, take the airport limousine to the Conrad Hilton Hotel or the Palmer House and take a taxi to the Club.

Brother Akre is most anxious that those who plan to attend arrive for the Friday night meeting as there are a number of important items which will be on the agenda Friday evening.

Enclosed are two committee reports which need your study. I would appreciate it very much if you would bring these reports with you to the Grand Council meeting.

More material will go forward to you the first of next week.

1958 NATIONAL CONVENTION

Pocono Manor Inn

Pocono Manor, Pennsylvania

September 3, 4, 5, 6, 1958

February 7, 1958

TO: MEMBERS OF THE GRAND COUNCIL

FROM: Committee on Reorganization

Your committee submitted a report to the August 17, 18, 1957 meeting of the Executive Committee. The Executive Committee requested that a more detailed report be made available for the next meeting of the Grand Council, including specific recommendations relative to changes in the Constitution and By-Laws.

Your committee took into consideration the recommendations of the Executive Committee which appear on page 15 of the August 17, 18, 1957 minutes of the Executive Committee meeting and others received from members of the Grand Council.

The enclosed report is in the form of a resolution amending the Constitution and By-Laws which, if approved by you, will be sent by the Executive Secretary to all Chapters and Chartered Alumni Councils with a formal notice that this resolution will be presented to the National Convention for action at its meeting scheduled for September 3-6, 1958 at Pocono Manor Inn, Pocono Manor, Pennsylvania.

The amendments may be summarized briefly as follows:

1. Clear definitions of an active member and privileges of a faculty member.
2. Provision of a transfer certificate for a Brother desiring to affiliate with another chapter.
3. Past Grand Senior Presidents to be recognized as Grand Senior Presidents Emeriti.
4. Reduction of Grand Council from fifteen to five upon recommendation of the Executive Committee; however, all amendments suggested could be easily adjusted to a reduction to seven if the Grand Council desires.
5. Provides that Grand Senior President Emeritus be an honorary member of the Grand Council without vote.
6. Addition from the 1913 Constitution stating who is eligible for membership; this is in no way intended by this Committee to solve any selectivity question but we feel would be a valuable aid in all events.
7. New prohibitions on chapter's conduct toward pledges during pledge training and the elimination of hell-week practices.
8. Prohibition on actions of members.
9. Provision that the Grand Senior President may not serve more than two terms.
10. Provision that the Grand Senior President should have served

TO: Grand Council

- 2 -

at least one term as Grand Junior President.

11. Provision that any member of the Grand Council can be elected Grand Junior President.
12. Recommending procedures to allow for an examination of new initiates over the following areas of Fraternity information: history, ritual, meanings of symbols, local and national laws.
13. New article on Committees providing standing and special committees with their duties:

A. Special Committee - Nominations

B. Ten standing Committees:

|          |                    |
|----------|--------------------|
| Alumni   | Province Chiefs    |
| Awards   | Public Relations   |
| Finance  | Purposes & Objects |
| Housing  | Scholarship        |
| Law      |                    |
| Magazine |                    |

Respectfully submitted,

Wilbur H. Cramblet, Chairman  
Ralph F. Burns

\* \* \* \* \*

The following is a suggesting WORDING OF TRANSFER CERTIFICATE to be furnished by the Fraternity, suggested on page 3, Title II, Section 5 of the Constitution and By-Laws enclosed.

\_\_\_\_\_, \_\_\_\_\_ (place), \_\_\_\_\_ (date)

This is to certify that \_\_\_\_\_ is a member  
in good standing of the \_\_\_\_\_ Chapter, the  
\_\_\_\_\_ of Alpha Sigma Phi Fraternity, having been initiated  
on the \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, and having been assigned number  
\_\_\_\_\_ on the official roster of the Chapter.

\_\_\_\_\_  
Grand Senior President

\_\_\_\_\_  
Executive Secretary

February 7, 1958

To: The Members of the Grand Council  
From: Ralph F. Burns, Executive Secretary  
Re: Report of the Housing Committee

Attached herewith is a Report of the Housing Committee.

The Committee is proceeding on the survey of our housing needs. There may be some information available at the time of the Grand Council meeting.

You will note on page 5 and 5 that reference is made to the section of the Internal Revenue Code. These figures have been left in blank and can be filled in at the time when this information is suggested to a particular group.

We have the following questions to consider:

1. Do you agree with the conclusions and general content of the report, and
2. if so, how should the money be raised, assuming we know the housing needs?

As suggested by Brother Akre in connection with the Reorganization Committee report, I trust that you will find time to study this carefully before the Grand Council meeting.



January 25, 1958

TO: THE GRAND COUNCIL

FROM: The National Housing Committee

One of the objects of the Fraternity is to:

"foster the maintenance of college homes by Chapters for their active members."

Competition among fraternities is intense today. For this reason, housing has become of primary importance in the life of a chapter. A new chapter has terrific problems to face if it is to compete with older, and well-established chapters of other fraternities. Chapters already established are finding it necessary to consider plans for remodeling or building new chapter houses. The chapters are looking increasingly to the Grand Council, and to the nebulous entity called "The National Fraternity" for help and advice.

We believe that the policy of considering housing as an individual chapter problem, with the Fraternity assisting where possible, is sound for the following reasons:

1. It builds and continues the interest of alumni in their chapter or one close to their residence.
2. Due to varied conditions of housing of the chapters throughout the country, any program developed must be patterned to the local problem.

Under this policy we believe the Fraternity should have the following aims:

1. To maintain and strengthen the housing situation where adequate housing exists.
2. To improve the situation where inadequate, or no housing, exists.

3. To assist in establishing housing for new chapters.

We believe to accomplish these aims, we need a sound organizational structure, and money. To attain the former, we recommend the following:

Basic Principles for Chapter Housing

1. The chapter which pays rent is adding nothing to its financial strength, while the chapter which is purchasing its house on land contract or retiring a mortgage is constantly increasing an equity which may serve as a fortress in times of war and depression.
2. The purchase of a house by an undergraduate chapter organization is not ideal. The members of the chapter may lack the business experience required for negotiating a purchase on favorable terms, while the ever-changing chapter membership is not conducive to that continuity of supervision which is required for meeting long-term contract or mortgage payments.

The purchase of a house by alumni association can be equally unsatisfactory. The alumni are generally organized into informal associations located in widely separated communities, while football games, and class reunions furnish the occasions for their infrequent visits to the active chapter. The alumni associations are in no position to confer authority or accept responsibility for negotiating the purchase, or exacting fulfillment of the financial obligations assumed by the associations or the active chapter.

After careful study, the conclusion has been reached that a sound housing plan should be implemented by the organization of a corporation which shall own, and in turn, lease the house to the active chapter.

3. The Grand Council, before granting a charter, should require that the new chapter have a definite program for such housing, or furnishings and equipment, as is appropriate for the institution.

This program to be participated in by both pledges and undergraduate brothers while in attendance. A similar plan should be worked out for existing chapters who now lack such a program.

4. The Grand Council should require a chapter which is renting space to have a definite program for a sinking fund to provide for furnishings and equipment, and their replacement.
5. The Grand Council should require each chapter house to be adequately insured. This should cover areas, such as fire and extended coverage, boiler explosion, liability, workman's compensation, furnishings, and such other coverage as is considered prudent in the locality.
6. The Grand Council should recommend that the ownership of a house in the hands of an undergraduate chapter be transferred to an alumni corporation.
7. The Grand Council should request an annual report of the financial and physical condition of the housing

operation. The Grand Council should provide a uniform report to be used.

Recommended Type of Housing Corporation

To implement suggestion No. 2 of the basic principles stated above, we recommend the following:

The corporation should be of the non-profit membership type which may be organized under the laws of most states. Non-profit corporations are generally exempted from state franchise taxes and are required to file with state officers a minimum number of reports. Membership corporations are preferable to corporations with capital stock for a number of reasons:

1. there is no limitation on the number of memberships which may be sold;
2. the memberships may be sold at such prices as may, from time to time, be determined by the corporation;
3. the member is entitled to but one vote without regard to the price of his membership or the amount of his donations to the chapter;
4. the membership certificate may be made non-transferable, and
5. the property interest represented by the certificate dies with the member and does not become a part of his estate.

A lease should be carefully drafted in conformity with the laws of the state in which the chapter house is

situated. The rental to be paid by the chapter should be adequate to provide the corporation with funds to finance the purchase of the house, to pay taxes and insurance premiums, to make necessary repairs and improvements, and to establish a reserve. The lease may also require the chapter to adopt and enforce by-laws to be approved by the corporation; the by-laws to require the vacating of rooms by members who become delinquent in meeting their financial obligations to the chapter, the submission of periodic financial reports to the corporation and the establishment of adequate reserves.

While amounts paid by alumni and members of the active chapter to purchase memberships are not deductible for individual income tax purposes, the income of the chapter and the corporation may be exempted from Federal income taxation. Internal Revenue Code, Section , Sub-section exempts "Clubs organized and operated exclusively for pleasure, recreation and other non-profitable purposes, no part of the earnings of which inures to the benefit of any private stockholder;..."; while Section , Sub-section of the same chapter exempts "Corporations organized for the exclusive purpose of holding title to property, collecting income therefrom, and turning over the entire net income thereof, less expenses, to an organization which itself is exempt from the tax imposed by this chapter."

The corporation must file a questionnaire with the Collector of Internal Revenue to secure exemption

from Federal income taxation under Sub-section above. To this questionnaire must be attached copies of its Articles of Incorporation and By-Laws. Thus the Articles and By-Laws should be carefully drafted to conform to the requirements of the Internal Revenue Code, especially in the statement of the purposes of the incorporation. As the Alpha Sigma Phi Association of Michigan has been granted exemption, copies of its Articles and By-Laws are attached to this report (Exhibit A). While the provisions of these Articles and By-Laws will not fulfill the requirements of the laws of the various states in which chapter houses are situated, there is no reason why the statement of the purposes of incorporation contained in the Articles may not be used in drafting articles for similar non-profit corporations.

The plan suggested offers the following advantages:

1. There is a concentration of responsibility and authority in the corporate Board of Directors with the resulting power to provide effective management by drawing upon the business and professional experience of the alumni;
2. There is the ability to draw upon the financial resources of the actives and the chapter alumni as well as the alumni of other chapters who

have established their places of residence in the vicinity of the chapter and who have become interested in its welfare and progress;

3. There is the ability of the corporate management with little effort to familiarize itself with the scholastic standing and financial conditions of the chapter through reports and the continuous introduction of members of the active chapter into the corporation through the compulsory purchase of membership certificates;
4. There is the ability of the corporate management to deal with the university or college authorities with respect to the fraternity problems on a plane more nearly approaching equality;
5. There is the ability of the corporate management through enforcement of the chapter By-Laws to exert indirect but effective pressure on the individual members of the active chapter, and
6. Most important of all, there is the constant education and development of the member of the active chapter in enabling him to assume responsibility and gain experience through familiarizing himself with the management of his corporation.

As stated in "The Decalogue of Fraternity Policy" adopted by the National Interfraternity Conference:

"The fraternity men and chapter group acquire

strength and stature as they develop business experience and true perception of correct business methods. Financial strength and integrity in the fraternity enables it to accomplish its other aims...."

We believe the Grand Council cannot and should not assume responsibility for the success or failure of the acquisition plans which chapters may choose to pursue. However, it can, and should, counsel and advise upon such plans as they submit.

This committee suggests that all house purchase plans should, at the outset, be implemented by a committee of alumni and actives on which the legal, architectural professions, and business, should be represented. Thus the promotional ability of the salesmen among the alumni and actives will not be dashed upon the rocks of despair but will be channeled into a sound plan for the purchase of a practicable house on terms which will give the chapter at least a fair opportunity to achieve the permanency which can result only from absolute ownership.

#### MONEY

How much is required? Your committee does not know, but is proceeding with a housing survey which we hope will provide the Grand Council with information on which to make a judgment of the need.

In the meantime, we make the following recommendations for your consideration:

1. The Tomahawk Trustee Indenture be amended to permit the Trustees to invest that portion of the Tomahawk Fund in excess of \$200,000.00 in second mortgages on Chapter house property within the Fraternity, subject to the legality of such procedure.
  - A. We also recommend that the Grand Council carry out the investigation of such second



mortgage loan applications and be responsible for making recommendations to the Tomahawk Trustees. It being understood that the Trustees are the sole judges in making such loans.

2. The Grand Council proceed on a vigorous program to secure new life subscriptions to the Tomahawk from the many alumni who are non-subscribers.
3. The Grand Council re-establish the program of securing paid-up alumni life contributions at \$100.00; said money to be placed in the Tomahawk Fund for chapter house investment. Such a program to provide a life subscription to the alumnus who may not now have a life subscription.
4. The Grand Council proceed on a vigorous program to secure \$10.00 annual contributions from the alumni; \$5.00 of which is to be placed in the Reserve Fund.
5. That a careful study be made whereby a house corporation could sell second mortgage bonds to its alumni, the alumni if they so desired could give the bonds to the Memorial Fund and take an income tax deduction.
6. A careful study of various insurance programs was made to provide future monies for the alumni corporation. We believe this to be a local chapter decision.

We submit EXHIBIT B on this matter.

CONCLUSION

Your committee respectfully submits this report in the hope that it may be of service in this problem.

Edward C. Bailey, Wayne '40

Herbert L. Dunham, Michigan '17

Basil C. Foussiances, Toledo '41

Douglas P. Hammial, Michigan '29

M. J. Pierce, Illinois '16

Harold C. Smith, Chicago '21

W. Gardner Mason, Michigan '17

Chairman, National Housing Committee

## EXHIBIT B

### Insurance Programs for Housing

(Statement prepared by one of the members of the National Housing Committee who is an insurance executive)

The fundamental idea of the life insurance plan for raising money for fraternity houses lies in assignment by the policyholder of a definite amount of the cash value of the policy to be paid to the fraternity if and when it reaches this value.

The premiums collected by the insurance company cover pure insurance plus an added amount which provides the cash value or savings feature of the policy. The cash value is reduced to zero when the payment is made to the fraternity and thereafter the premiums start building up the cash value from zero, but for the sole benefit of the policyholder.

If the policyholder dies before the assigned amount has been paid to the fraternity, it is paid out of the death payment or face value of the policy, the remainder of the face value going to the named beneficiary or estate of the deceased. (The cash value disappears upon payment of the face value.)

All life insurance (other than term insurance) consists of pure insurance plus enforced savings. Plans offered to the fraternity may vary in detail but the fundamental idea set forth here is the basis for all of them.

There are plausible arguments, pro and con, for the life insurance plan which I am not listing here. The key

to the success of the plan lies in the effective selling and administering of it. Young men are not inclined to pay premiums on life insurance voluntarily. Someone must follow collections closely to prevent lapses. The local agent of the company does this because he gets paid a portion of the premium. He is the essential. It is not possible to have a program administered from a central national agency distant from the chapter.

Obviously, the life insurance company must be paid for its services and for that of its agent. This is included in the premium charged.

The life insurance plan has been used successfully in some fraternity chapters but it has not been used extensively. Wherever it is successful, you will find an energetic local agent administering it.

In my opinion, a plan of specific assessments against active members and a program for alumni dues or contributions has the advantage of more of the dollar paid by the donor getting into the house fund coffer. It has less of commercialism. No matter how thin you slice it and how heavy you coat it with sweet phrases, money collected for the house fund is either in an added initiation fee or cost of belonging, or it is a gift. Like the insurance plan, the success of this type of program is dependent upon the energetic and effective work of local chapters and alumni officers and individuals who can motivate the membership to contribute. Where there is strong, active leadership, it will succeed. Where there is no such leadership, I question

if it is worthwhile for the chapter to continue to exist - and, in fact, it will not unless such leadership is re-established.

There is no one best plan - any well conceived plan will do the job if properly and enthusiastically administered by an able leadership.



# ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

January 2, 1958

TO: Members of Grand Council  
FROM: Ralph F. Burns, Executive Secretary  
RE: Several Items

## New Traveling Personnel

I am happy to report that I have been able to secure two traveling representatives for the Fraternity.

Jess M. Green, Davis-Elkins College, Class of 1956, initiated May 17, 1953. Jess spent a year after graduation from Davis-Elkins College at Wharton School of Finance, University of Pennsylvania. Jess has come to us highly recommended by alumni Brothers and Professors. Jess' home town is Rochester, New York.

George Veenendall, Michigan State University, Class of 1957, initiated April 21, 1956. George was a member of the group which was colonized at Michigan State and installed in April, 1956. George comes to us highly recommended by alumni Brothers and Professors. George's home town is Grand Rapids, Michigan.

I am taking both Jess and George to the Field Secretaries Conference at Oxford, Ohio on Friday and Saturday, January 3 and 4, 1958, conducted by the College Fraternity Secretaries Association. Subjects on the agenda of this conference are:

- "Training Program for the Field Secretary"
- "A Field Secretary Visits the Dean"
- "The Field Secretary as Seen by the Advisor"
- "The Ideal Chapter Visit"

This should be a very worthwhile Conference.

Both of these Brothers have had sound Chapter experience. I am counting on them to do a grand job for the "Old Gal".

|                     | <u>Initiations</u>              | <u>1957</u>   | <u>1956</u> |
|---------------------|---------------------------------|---------------|-------------|
| July 1 - December 1 |                                 | 221           | 213         |
|                     | <u>Undergraduates Returning</u> |               |             |
| Fall - <u>1957</u>  | - <u>1956</u>                   | - <u>1955</u> |             |
| 1270                | 1206                            | 1157          |             |

## Selectivity

Enclosed is a copy of the Amherst Student referred to in the material sent you on December 20, 1957.



# ALPHA SIGMA PHI FRATERNITY

National Office • 24 WEST WILLIAM STREET DELAWARE, OHIO

TELEPHONE 22921

May 2, 1958

TO: Grand Council  
FROM: Ralph F. Burns, Executive Secretary  
SUBJECT: Several Matters

## Resignation of Staff Member:

I am sorry to report the resignation of Brother George Veenendall, Michigan State '56. George left the staff after being employed three months. He is planning to accept an opportunity to go into business for himself. I, of course, was concerned that I had misrepresented the job to him; he stated this was not true. This threw my plans for chapter visitations for the balance of the spring off but it is being worked out satisfactorily.

## Alumni Contributions:

The annual campaign for alumni contributions began in March under the direction of Grand Councilor Dallas L. Donnan. Gross contributions to April 30, compared to the period last year are as follows:

|  | <u>1958</u> | <u>1957</u> |
|--|-------------|-------------|
|  | \$7,313.25  | \$6,598.00  |

## Initiations:

Initiations to date this fiscal year, July 1, 1957 - April 30, 1958 are a little behind this year:

|  | <u>1958</u> | <u>1957</u> |
|--|-------------|-------------|
|  | 603         | 622         |

It should be noted that 303 who have been reported as pledges have not been initiated. We should finish the year on June 30, 1958 with a pretty good showing.

## Atlantic Christian Installation:

Chuck Akre, Wilbur Crambley, and Jess Green and I of the staff, along with some undergraduate members of the Presbyterian Chapter, will be in charge of the Atlantic Christian installation this weekend.

1958 NATIONAL CONVENTION  
Pocono Manor Inn  
Pocono Manor, Pennsylvania  
September 3, 4, 5, 6, 1958

May 2, 1958

Convention Dates Finally Determined:

Negotiations with the Hotel at Pocono Manor make it possible for us to hold the Convention on Thursday, Friday, and Saturday, September 4, 5, and 6. Would you be kind enough to plan your travel time to arrive at Pocono Manor Inn sometime on Wednesday, September 3. Details of travel connections will be given to you later.

Two Week Trip Planned:

I will be away from the office for the next two weeks - the Atlantic Christian installation this weekend; American University Monday and Tuesday of next week as well as a meeting with the Washington, D.C. alumni; Reinhold Neibuhr in Princeton on Wednesday; Wagner College, meeting of Public Relations Committee in New York on Thursday; meeting of the Tomahawk Trustees on Friday; Saturday and Sunday, a meeting at Pocono Manor Inn regarding arrangements for the Convention; Monday and Tuesday, Syracuse University and I am returning to New York Wednesday and Thursday to attend the annual Columbia dinner Thursday night and returning to Delaware, Friday, May 16th.



MINUTES  
OF  
GRAND COUNCIL MEETING  
ALPHA SIGMA PHI FRATERNITY

December 12,13,14, 1958  
Union League Club  
Chicago, Illinois

1. Meeting Called to Order:

The meeting was called to order by Grand Senior President Charles T. Akre at 8:55 p.m. on Friday, December 13, 1958 at the Union League Club, Chicago, Illinois. The meeting was opened with a word of prayer by Brother Charles T. Akre.

2. Attendance:

In attendance at the meeting were the following members of the Grand Council: Grand Councilors Akre, Boland, Boxley, Donnan, Hayes, Hornberger, and Mason. Also in attendance were Field Representative Green and Executive Secretary Burns.

3. Approval of Grand Council Minutes:

It was moved, seconded, and unanimously passed, that the Grand Council Minutes of September 6, 1958 as read by the Executive Secretary be approved and distributed with the minutes of this meeting.

4. New Constitution - Fraternity Reorganization - Committee Appointments including Province Chiefs:

Grand Senior President Akre lead the discussion on the new Constitution and By-Laws approved by the 1958 Convention resulting in a reorganization of the internal administration of the Fraternity, including the appointments to National Committees and Province Chiefs.

The Constitution and By-Laws was reviewed, page by page, to ascertain if the Grand Council had any recommendations for the changes to be considered.

The matter of the term of the Grand Senior President in the Constitution, Article III Administration, Section 1, was discussed.

A motion was presented by Brother Boxley, seconded by Brother Mason, and passed, that no change in this section be submitted to the Chapters and Chartered Alumni Councils for vote.

5. Committee Appointments:

In accordance with Article III of the By-Laws, the appointment of Committees, both special and standing, was discussed and approved. Attached hereto is Exhibit A: the Committees, giving their responsibilities. All Chairmen of Committees and members thereof have not indicated their availability to serve. The Grand Senior President asked for and received authority to fill vacancies. As soon as the Committee membership is complete, the personnel, with addresses, will be distributed.

It was recommended that when all Committee and Province Chief appointments were completed, that appropriate publicity be given to these appointments and their activity.

6. Grand Historian:

It was recommended and approved that Brother Edmund B. Shotwell be requested to continue as Grand Historian of the Fraternity.

7. Prohibitions:

Constitution Title V, Discipline, Article 1, Prohibitions.

This article of the Constitution is to be submitted to the Purposes and Objects Committee to study and present a positive, constructive program of education among the Chapters.

8. Scholarship:

The recommendation to continue Brother Ray Glos as National Scholarship Chairman was approved. The Grand Council wished to express to Brother Glos their appreciation for the many letters written to Chapters in an effort to improve scholarship, stating that these communications have been very well received. The following suggestions were made to be submitted to Brother Glos and his Committee:

- A. Study the question of a minimum scholarship standard for initiation.
- B. Probation for Chapters and Members who fall below a minimum scholarship standard.
- C. Development of Chapter Libraries - suggest reviewing the Sigma Alpha Epsilon program.

Recess

The Grand Council was recessed from 12:15 a.m. Saturday, December 13, 1958 to 9:30 a.m. Saturday, December 13, 1958.

Shortly after the time of reconvening on Saturday, December 13, 1958, Past Grand Senior President Cochran joined the Grand Council to discuss an extension matter.

9. Extension:

Brother Cochran discussed with the Grand Council the matter of a merger which had been before the Grand Council at its February and September, 1958 meetings. Inasmuch as there was no action to be taken, the report was considered one of progress and Brother Cochran was thanked for his efforts and requested to continue any activity which he deemed advisable.

- A. Carroll College - The Executive Secretary reported that a request had been received from Brother Boyd B. Burnside, Dean of Men at Carroll College, Waukesha, Wisconsin to visit this campus, looking toward the possibility of placing a chapter on that campus.

It was moved by Brother Boxley, duly seconded and passed, that Carroll College be submitted to the chapters and chartered alumni councils for approval for extension purposes.

- B. University of Indiana: - The Executive Secretary was requested to visit this campus and report to the Grand Council on future plans and development of a colony on that campus.
- C. Other Schools for Approval: - It was suggested that the Executive Secretary should submit several other institutions for approval for extension along with Carroll College.

10. Executive Secretary's Report:

The Executive Secretary submitted no written report. The Executive Secretary was requested to secure a report on pledging from all of those chapters who had completed their pledging but had not reported. A number of other items were discussed which are covered in the minutes as specific items.

11. Financial:

- A. Tomahawk - Brother Akre lead the discussion on the amendment to the Tomahawk Trust Indenture.

A motion was presented by Brother Hayes, seconded by Brother Mason and passed, that the amendment to the Tomahawk Trust Indenture (Exhibit B) as submitted be approved.

- B. Instruments of the Tomahawk Fund needing Execution -

The following action was taken on a resolution prepared by Brother Boxley:

Upon motion made by Brother Hornberger, seconded by Brother Hayes and unanimously passed, it was ~~RE~~

Resolved: that the President and Executive Secretary of Alpha Sigma Phi Fraternity, Inc. be, and hereby are, authorized and directed to make, execute, and deliver on behalf of Alpha Sigma Phi Fraternity, Inc., in writing, such instruments including but not limited to extensions of mortgages, releases, and other types of instruments requested by the Trustees of the Tomahawk Trust Fund of Alpha Sigma Phi Fraternity, Inc., in connection with the administration of such Trust (it being the responsibility and the function of the Trustees of such Fund to determine the validity and necessity of execution of such instruments); and Be It Further Resolved: that all actions of the President and the Executive Secretary of Alpha Sigma Phi Fraternity, Inc. heretofore taken in the execution

and delivery of such instruments on behalf of this Corporation be and the same hereby are adopted, ratified, confirmed, and approved.

- C. Reserves for Tomahawk Fund - The Executive Secretary read a letter dated October 24, 1958 to Robert L. Jagocki, Chairman of the Tomahawk Trustees, and Brother Jagocki's reply dated October 29, 1958 relative to the reserve against losses agreed upon between the Trustees and the Grand Council in September, 1954.

A motion was presented by Brother Hornberger, seconded by Brother Donnan and passed, that the Tomahawk Trustees should be informed that the Grand Council believes that the information which they have at hand would indicate that 10 per cent of earned income should be set aside for losses until such time as the overall reserves for losses reaches five per cent of the Tomahawk Fund.

- D. Approval of 1958-59 Budget - A motion was presented by Brother Donnan, seconded by Brother Hornberger and passed, approving the budget shown as Exhibit C attached.
- E. Office Lease - A motion was presented by Brother Hayes, seconded by Brother Donnan and passed, approving a new lease for the National Office space for a three-year period, January 1, 1959 through December 31, 1961, at \$190 per month.
- F. Arrangement Between the Grand Treasurer and the Executive Secretary -

A motion was presented by Brother Donnan, seconded by Brother Boxley and passed, approving the following

arrangement: Realizing the Grand Treasurer is now and maybe some distance from the site of the National Office, the following arrangement is recommended to facilitate the disbursing of Fraternity Funds:

1. A special account of \$2500.00 be authorized by the Grand Council for the use of the Executive Secretary. The Executive Secretary will replenish the Special Account by properly certifying the disbursement from the same to the Grand Treasurer who, in turn, will draw a draft on the General Fund. This Special Account would be used to pay rent, utilities, and miscellaneous office items; also salaries of office employees, not the Field Representative or Executive Secretary. All large bills would be paid by the Grand Treasurer.
  2. The Grand Treasurer would countersign all checks to be drawn on the General Fund and the replenishing of the Special Account.
- G. Bank Resolutions - A motion was presented Brother Hornberger, seconded by Brother Hayes and passed, instructing the Executive Secretary to have necessary bank resolutions signed by proper officers of the Fraternity.
- H. Surety Bond - A motion was presented by Brother Donnan, seconded by Brother Hornberger and passed, that the surety bond coverage of the Grand Treasurer, Executive Secretary, and the other members of the Grand Council authorized to sign checks be increased from \$2500.00 to \$5,000.00.

- I. Car Mileage Expense - A motion was presented by Brother Hornberger, seconded by Brother Hayes and passed, authorizing the payment of eight cents per mile to anyone using his car for Fraternity business.
- J. Liability Insurance - Cars - It was moved, seconded, and passed that cars used in Fraternity business by the Traveling Representative, Executive Secretary, or Grand Council Representatives must carry an endorsement in the name of the Fraternity for the Fraternity's protection with limits of \$50/100,000.
- K. Surety Bond for Chapter Treasurers - A motion was presented by Brother Donnan, seconded by Brother Hornberger and passed, that the Treasurer of each Chapter be covered by a \$1,000.00 surety bond.

12. Reserve Fund:

- A. Iowa State Loan - The Executive Secretary reported the loan in the amount of \$5,000.00 to the AlsiPhi Association, the alumni corporation of the Iowa State Chapter, had been approved by a mail vote.  
A motion was presented by Brother Hayes, seconded by Brother Boxley and passed, affirming this vote.
- B. Delinquencies of Defunct Chapters - A motion was presented by Brother Hornberger, seconded by Brother Hayes and passed, that the Reserve Fund indebtedness of defunct chapters be written off. The amounts are as follows: Bowling Green, \$1,176.88 and Colorado, \$3,139.01.
- C. Ohio State - The housing situation was discussed.

It was pointed out that the Alumni Corporation was in default in its loan from the Reserve Fund. The balance of this loan is \$2,346.04. The Grand Council was informed that the first mortgage on the Ohio State Chapter House was held by Brother Arthur Jahn of Columbus, Ohio.

A motion was presented by Brother Donnan, seconded by Brother Hayes and passed, that contact be made with Brother Jahn to ascertain if he would be willing to give and assign the first mortgage to the new National Housing Corporation in an effort to proceed to collect the first mortgage and the Reserve Fund loan from the Zeta Alumni House Corporation.

13. General Fund:

Reserve Fund Notes and General Fund Accounts Receivable were studied.

- A. Accounts Receivable - A motion was presented, duly seconded and passed, empowering the Grand Treasurer to write letters to chapters and alumni corporations on General Fund and Reserve Fund delinquencies.
- B. General Fund Indebtedness - A motion was presented by Brother Hornberger, seconded by Brother Hayes and passed, that the General Fund indebtedness from defunct chapters be written off. The accounts were as follows: 1. Colorado, \$473.20; 2. Columbia, \$1,660.15.
- C. Alumni Contributions Program - The Executive Secretary was instructed to proceed with the alumni contributions program for 1959 in February. He was instructed to list the names of Life Contributors.

14. Memorial Fund:

The Executive Secretary was instructed to contact the



Memorial Fund Trustees requesting them to develop the possibilities of this Fund; to raise money for it and to recommend what services this Fund might render to the Fraternity.

15. Housing:

Gard Mason, Chairman of the National Housing Committee, lead the discussion on this subject. He reviewed the housing survey which had been made. He called attention to the housing programs underway for new construction at Lehigh, Ohio Wesleyan, Marietta and Stanford. He called upon Brother Akre to speak on the subject of a National Housing Corporation. It was the opinion that if a plan could be developed a National Housing Corporation might be of real service to assist Chapters to meet their housing problems. The report of Brother Mason on Housing was received with thanks.

16. Membership Standards:

The Executive Secretary read the following resolution passed by the 1958 Convention:

Whereas, the Constitution and By-Laws of Alpha Sigma Phi Fraternity, Incorporated, contain no creedal nor racial restrictions to membership; and

Whereas, Alpha Sigma Phi Fraternity was founded upon Christian principles which include the second law, the law of Brotherly love;

Now, Therefore, Upon Motion Duly Made, Seconded, and

Carried, Be It Resolved: that the Grand Council be, and it hereby is, requested to change the Ritual so that it contains no statements restricting membership upon the grounds of race or religion; and

Be It Further Resolved: that the Grand Council be requested to change the Ritual so that individuals be elected to membership who are likely to be intellectually, morally, and socially a valuable acquisition to the Fraternity; and

that the individuals are to be selected by unanimous secret vote of the Chapter.

After some discussion, a motion was presented by Brother Donnan, Seconded by Brother Hornberger, that the Rituals of the Fraternity be changed to conform with the Resolution passed by the Convention.

After considerable discussion, the motion presented by Brother Donnan was withdrawn.

Considerable discussion took place concerning the attitude or wishes of the delegates at the Convention in passing the Resolution on this question.

A motion was presented by Brother Hornberger, seconded by Brother Akre that the Rituals of the Fraternity be changed to conform with the Resolution passed by the Convention.  
The motion was passed with the vote as follows: for: Akre, Boland, Hornberger and Mason; against: Boxley, Donnan; abstaining: Hayes.

Considerable discussion took place after the motion was passed during which Brother Akre asked the members of the Grand Council if they had other suggestions.

A motion was presented by Brother Hornberger, seconded by Brother Hayes and passed, that a special committee be appointed by the Grand Senior President to study and make recommendations as to the changes in the Ritual, the authorization form at the time of initiation, and as to the proper announcement to be made.

Grand Senior President Akre announced the following committee to study this matter to report to the Grand Council with recommendations: Grand Marshal Boland, Chairman; Past Grand Senior President Cramblet and Grand Councilor Mason.

Recess

A motion was presented by Brother Hayes, seconded and passed that the Grand Council recess until Sunday morning December 14, 1958 at 9:00 a.m.

17. Use of Alumni as Staff Members:

The Executive Secretary reported that a few retired alumni were available to do some work on behalf of the Fraternity. After discussion it was decided that these individuals be recognized as Grand Council representatives. It was decided that they should serve without remuneration but their expenses would be paid by the Fraternity.

18. Tomahawk Magazine Committee:

X 4

The report of the Magazine Committee (Exhibit D) held on November 21, 1958, was submitted to the Grand Council prior to its meeting, was discussed.

A motion was presented by Brother Hayes, seconded by Brother Boxley and passed, that the Report of the Magazine Committee be received with thanks. That the report be referred to the Committee with the request that they make a survey by the use of a questionnaire among the undergraduate chapters and alumni to ascertain their reactions to the recommendations contained in the report.

The feeling was expressed that there might be two issues of the magazine published during the year as the spring and fall issues.

There was real concern over the responsibilities of the Executive Secretary in assuming the full duties of the editor of the Tomahawk.

A motion was presented by Brother Boxley, seconded by Brother Mason and passed, that the Executive Secretary be authorized to search for a person who might edit the Tomahawk at a fee of \$1000 per annum.

19. Chapter Progress Committee:

Brother Calvin Boxley reviewed the condition and progress being made by a number of our Chapters. It was his opinion and concurred by the members of the Grand Council that the approach on matters of improvement in the chapter should be made in a very positive way. Brother Boxley indicated there seemed to be a correlation in the weak chapters between poor scholarship, poor finances, and small membership. When the two or three areas are tops, one will usually find a good chapter.

20. Communications:

It seemed desirable that with the reorganization of the Fraternity and the development of the activity of the Grand Chapter Advisors and Province Chiefs, there would have to be communications sent to these individuals from time to time other than correspondence relative to their individual chapter or chapters in their province area. It also seemed desirable to develop a directory with addresses and phone numbers for members of the Grand Council, members of National Committees, as well as Province Chiefs, and Grand Chapter Advisors.

21. Awards Committee:

Brother Hayes, Chairman of the new Committee on Awards, asked if Brother William H.E. Holmes, Jr. might be placed on this Committee. This recommendation was received and approved.

Brother Hayes also requested the Executive Secretary to give him the background on the Delta Beta Xi award, notifications for election, who can nominate, and other actions relative to this award which have been passed by the Grand Council from time to time.

22. Approval of Expenses:

Brother Hornberger presented a motion, seconded and passed, that the expenses of this Grand Council meeting be approved.

23. Next Meeting of the Grand Council:

After considerable discussion, a motion was presented

duly seconded, and passed, that the Grand Council  
would meet in Chicago the weekend of April 17, 18,  
and 19, 1959, and that the Executive Secretary proceed  
to attempt to make arrangements to meet with the  
Chicago Alumni Council at that time.

Adjournment

The meeting adjourned at 12:30 p.m. on Sunday,  
December 14, 1958.

ALPHA SIGMA PHI FRATERNITY  
From By-Laws - September, 1958

AWARDS COMMITTEE - There shall be a Committee on Awards appointed by the Grand Senior President with the advice of the Grand Council consisting of three members of the Grand Council.

Duties:

The duties of the Committee shall be to solicit, receive, examine, and make recommendations to the Grand Council for recipients of the Delta Beta Xi Award and the Distinguished Merit Award.

It shall also make recommendations to the Grand Council as to appropriate action on other awards granted to Chapters and others at the National Convention.

It should also study the possibility of other awards which may be granted from time to time by the Fraternity.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

ALUMNI AFFAIRS COMMITTEE - The Grand Senior President with the advice of the Grand Council shall appoint an Alumni Director, who shall have general supervision of the alumni activities of the Fraternity.

DUTIES:

He will be the official adviser to the Grand Senior President and the Grand Council relative to policies for the promotion of alumni activities.

The Alumni Director shall organize and develop an Alumni Committee whose members shall be appointed by the Grand Senior President with the advice of the Grand Council and whose functions shall be to encourage, organize, and develop alumni associations of the Fraternity under the general direction of the Grand Senior President.

The Alumni Committee shall undertake to encourage the formation of an Alumni Committee and/ or an Alumni Chairman in each Chapter.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

CHAPTER PROGRESS COMMITTEE - The Grand Senior President with the advice of the Grand Council shall appoint a Committee on Chapter Progress.

Duty:

It shall be the duty of said Committee to be informed of the progress on each Chapter in all areas of its operation and to make recommendations to the Grand Council.

CHAIRMAN:

MEMBERS:



## ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

EXTENSION COMMITTEE: - The Grand Council shall designate a Chairman in charge of the Extension of the Fraternity who shall be guided by the following policy: The institution shall be of ~~such~~ college grade as specified in the Constitution. The Fraternity situation therein shall be such as to indicate potential success for the Chapter if granted a charter. The personnel of the petitioners shall be of the type and character required for membership in this Fraternity. The petitioners shall pledge themselves and their successors to the support of, and obedience to, the laws of the Fraternity.

### Duties:

It shall be the duty of such Chairman to correspond with individuals, groups of students, members of the Fraternity, or others interested in securing a chapter at any institution of learning. He shall at all times be receptive toward petitions and correspondence relating thereto without in any way committing the Fraternity to more than a full and fair consideration of the proposal for membership.

It shall further be the duty of such Office to direct the preparations of petitions, their reception, investigation, preparation of reports and investigations thereon, and the distribution thereof.

Subject to the conditions laid down in Section 1 of this article, persons eligible for membership in this Fraternity may petition for a charter constituting them a Chapter thereof in an institution of learning. Such petition shall be prepared under the direction of the Chairman of Extension and shall contain.....

The Chairman of Extension shall appoint an investigating Committee of not more than three members who shall visit the petitioners and make an immediate report to the Grand Council. The Chairman of Extension may visit the petitioners in person if he desires.

Immediately upon the completion of the preparations of the petitions, reports, and recommendations as provided in the preceding sections, the Chairman of Extension shall certify the petition to the Grand Senior President and request a ballot be taken and the Grand Senior President shall cause a copy of each petition to be distributed to the members of the Grand Council, together with a ballot upon which the Council member receiving same shall register his ~~vote~~ in favor of or against said petition....

The Chairman of Extension shall make a report of activities of his office at least once each year to the Grand Council. A resume of such report shall be distributed by the Grand Council to each Chapter and Chartered Alumni Council.

The general expenses of the office of Chairman of Extension shall be paid by the Fraternity from the Funds appropriated therefore by the Grand Council.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

FINANCE COMMITTEE - There shall be a Finance Committee appointed by the Grand Senior President with the advice of the Grand Council. The Committee shall include the Grand Treasurer, Chairman, Grand Junior President and one other.

Duties;

This Committee shall serve as the Reserve Loan Committee to investigate applications for loans from the Reserve Fund and make appropriate recommendations to the Grand Council.

It shall be responsible for such other matters of finance relative to the Fraternity which may be referred to it by the Grand Council.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

HOUSING COMMITTEE - There shall be a Committee on Housing appointed by the Grand Senior President with the advice of the Grand Council, composed of five members.

Duties:

It shall be the duty of this Committee to advise, aid and assist Chapters in the formulation and execution of plans for financing, erection, and construction of chapter houses and to assist in the development of a sinking fund to provide for furnishings and equipment, and their replacement.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

INSTRUCTION COMMITTEE - The Grand Senior President with the advice of the Grand Council shall appoint a Committee on Instruction.

Duties:

It shall be the duty of said Committee to assist in the development and encouragement of a pledge training program along with proper examinations.

It shall also be the duty of this Committee to develop a program which would allow new members to pass a satisfactory qualifying examination in the following areas:

History of the Fraternity

Rituals

Meaning of symbols

Constitution and By-Laws (local and national)

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

LAW COMMITTEE - There shall be a Law Committee appointed by the Grand Senior President with the advice of the Grand Council, composed of three members.

Duties:

It shall be their duty to make a continuous study of the Constitution and By-Laws of the Fraternity and to make recommendations to the Grand Council or National Convention concerning desirable changes, amendments, and revisions.

Legislative acts of the Convention will be referred to this Committee for editorial review. Suggested editorial changes recommended by the Committee will become effective only after approval by the Convention or by the Grand Council.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

MAGAZINE COMMITTEE - The Grand Senior President with the advice of the Grand Council shall appoint a Magazine Committee of three..

Duties:

...whose duties shall be to advise the Editor of the Tomahawk on content, format, and distribution of the Tomahawk, seeking continually to its improvement.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

NOMINATIONS COMMITTEE - The Grand Senior President with the advice of the Grand Council shall appoint for each biennial convention, a Committee on Nominations which shall consist of eight members; at least half of whom shall be undergraduate members. The Chairman of said Committee shall be the immediate Past Grand Senior President.

Duties:

To study the personnel available to serve on the Grand Council and to present in nomination at the Convention, nominees for vacancies on the Grand Council.

After the members of the Grand Council have been elected, the Committee will submit nominations for officers of the Fraternity.

CHAIRMAN:

MEMBERS:



ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

PROVINCE CHIEFS COMMITTEE - The Grand Province Chiefs shall be appointed by the Grand Senior President with the advice of the Grand Council.

Duties:

They shall visit and inspect each chapter in their respective provinces at least once in each year.

The Province Chief shall be responsible for the holding of at least one Province Conclave, either separately or in conjunction with one or more other Provinces, between the regular sessions of the biennial Convention.

The time and place of each such Conclave shall be approved by the Grand Senior President.

Such Conclaves may not be waived except by the Grand Council and then only on the request of a majority of the Chapters in the Province.

Each chapter shall furnish the Grand Province Chief a copy of all reports required by the National Office and such other reports which may from time to time be required.

Each Province shall have the optional authority to collect funds for the purposes of financing conclaves.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

PUBLIC RELATIONS COMMITTEE - The Chairman of said Committee, appointed by the Grand Senior President with the advice of the Grand Council, shall organize and develop the Public Relations Committee, the members thereof to be appointed by the Grand Senior President with the advice of the Grand Council.

Duties:

The duties of said Committee shall be to cooperate with all constituent bodies of the Fraternity in promoting true public relations and favorable publicity for the Fraternity and its Chapters through every available medium.

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY

From By-Laws - September, 1958

PURPOSES AND OBJECTS COMMITTEE: - The Grand Senior President with the advice of the Grand Council shall appoint a Purposes and Objects Committee of three, the Chairman of which shall be the Grand Chaplain.

Duties:

The duty of this Committee will be to advise and counsel the Grand Senior President and the Grand Council and to develop a program to give emphasis to the other purposes and objectives of the Fraternity not covered specifically by other Standing Committees, such as "maintain charity", "promote **patriotism**", "encourage culture", "promote college loyalties", "perpetuate friendship", and "cement social ties and true brotherhood."

CHAIRMAN:

MEMBERS:

ALPHA SIGMA PHI FRATERNITY  
From By-Laws - September, 1958

SCHOLARSHIP COMMITTEE -

The Grand Senior President with the advice of the Grand Council shall appoint a Scholarship Chairman...

Duties:

..... who shall have general supervision of the educational activities of the Fraternity.

He will be the official adviser to the Grand Senior President and the Grand Council in regard to policies for the promotion of educational work and scholarship attainments of the undergraduate members, and shall assist in securing and maintaining high standards of scholarship in the Chapters.

The Scholarship Chairman shall organize and develop a Scholarship Committee whose members shall be appointed by the Grand Senior President with the advice of the Grand Council and whose function shall be to counsel with all constituent bodies of the Fraternity on educational matters.

The Scholarship Committee shall undertake to encourage the formation of a Scholarship Committee and/or a Scholarship Chairman in each Chapter.

CHAIRMAN:

MEMBERS:

Exhibit B

December 13, 1958

Amendment To

TOMAHAWK TRUST FUND INDENTURE

The Chairman brought to the attention of the meeting questions that had been raised regarding the provisions of the Tomahawk Trust Fund Indenture. These involved the trustees' investment powers and the desirability of requiring annual accounts from the trustees and requiring the filing of objections thereto, if any, within a reasonable time. He observed that the trustees had been filing accounts from time to time.

After discussion it was, upon motion duly made and seconded, RESOLVED that the TOMAHAWK TRUST FUND INDENTURE, as amended by Indenture between the Grand Council of ALPHA SIGMA PHI FRATERNITY, INC. and others, dated September 10, 1950, and it hereby is further amended

First: by deleting subparagraph "3" reading as follows:

"3. The Trustees, or their successors, may invest the principal of said trust estate in real estate bonds, secured by mortgages upon lands in the United States, not exceeding two-thirds of the appraised value thereof, or in bonds of railroads secured by mortgage, and in such bonds, stocks or other securities as are allowed by the law of the State of New York for investment by trustees, and in no other way."

and substituting therefore the following:

"3. The Trustees or their successors may invest the principal of said trust fund in such of the following securities as would be acquired by prudent men of discretion who are seeking a reasonable income and the preservation of their capital:

- (a) Obligations of the United States or those for which the faith of the United States is pledged to provide for the payment of the interest and principal.

- (b) Obligations of any State of the United States and negotiable obligations of any city, county, or political subdivision thereof, provided same are allowed by the State of New York for investment by trustees.
- (c) Bonds and mortgages on unencumbered real property in the State of New York worth fifty per cent more than the amount loaned thereon; bonds and mortgages on unencumbered real property regardless of location or percentage of value of said real property, if insured by the federal housing commissioner.
- (d) Deposits in New York savings banks or in special interest or thrift departments of New York State banks or national banks located in New York State, provided the full amount of such deposit shall be insured by the federal deposit insurance corporation.
- (e) Shares of common and preferred stocks and bonds, debentures and notes of corporations organized and existing under the laws of the United States, the District of Columbia or of any state of the United States and shares in a common trust fund of such securities, subject to the following:
  - (1) no investment shall be made under the provisions of this subsection (e) which, at the time made, will cause the aggregate market value of the investments not made eligible by preceding subsections (a), (b), (c) and (d) to exceed 50% of the aggregate market value at that time of all property of the fund held by the trustees (mortgages to be valued at the unpaid principal thereof).
  - (2) no common or preferred stocks or shares in a common trust fund shall be purchased unless currently fully listed on an exchange registered with the securities and exchange commission as a national securities exchange."

Second: by adding after subparagraph "7" and before paragraph "SECOND" a new subparagraph reading as follows:

"8. The Trustees shall render, at least annually, appropriate reports covering their activities in a form acceptable to the Grand Council who shall, within ninety days following the receipt of such reports either accept as satisfactory or reject same; otherwise the actions of the Trustees reflected in such reports shall be deemed to be ratified and approved."

ALPHA SIGMA PHI FRATERNITY  
BUDGET 1958-59

| INCOME                    | Budget             |
|---------------------------|--------------------|
|                           | 1958-59            |
| 1. Initiations            | \$19,000.00        |
| 2. Dues                   | 24,390.00          |
| 3. Alumni Contributions   | 11,000.00          |
| 4. Service                | 7,900.00           |
| 5. Publications           | 1,500.00           |
| 6. Tomahawk Fund & Other  | 11,750.00          |
| 7. Miscellaneous          | 400.00             |
| 8. Total Income           | <u>\$75,940.00</u> |
| <br><u>EXPENSE</u>        |                    |
| 9. Services               | \$ 7,200.00        |
| 10. Salaries              | 26,800.00          |
| 11. Rent, heat & light    | 2,550.00           |
| 12. Telephone & Telegraph | 1,500.00           |
| 13. Stationery & Supplies | 1,300.00           |
| 14. Office                | 750.00             |
| 15. Postage               | 1,500.00           |
| 16. N.I.C.                | 1,500.00           |
| 17. Insurance             | 500.00             |
| 18. Legal & Audit         | 615.00             |
| 19. Conference            | 3,000.00           |
| 20. Visitation            | 5,000.00           |
| 21. Soc. Sec. Tax         | 400.00             |
| 22. Extension             | 3,000.00           |
| 23. Alumni                | 4,500.00           |
| 24. Publications          | 2,000.00           |
| 25. Tomahawk              | 11,000.00          |
| 26. Paraphernalia         | 75.00              |
| 27. Miscellaneous         | 75.00              |
| 28. Committees            | 1,000.00           |
| 29. Bad Debt Provision    | 400.00             |
| 30. Depreciation          | 800.00             |
| 31. Total Expense         | <u>\$75,465.00</u> |
| 32. Increase in Surplus   | <u>\$ 475.00</u>   |

November 28, 1958

Report on the Meeting of the Magazine Committee  
Held on November 21, 1958 in New York City

By: C.G. Coburn

Present: Brothers Charles T. Akre, Ralph F. Burns, C.G. Coburn,  
Vernon C. Myers and Ellwood A. Smith

The committee reviewed various analytical data pertaining to the editing and publication of the Tomahawk, including cost, content and time involved.

From this it was determined that the Tomahawk was being issued within the budget and that an immediate problem was one of the staff time involved in editing. It was estimated that the time required to put out the magazine was at least 10 working days each issue. It was agreed that in view of the present state of the headquarters staff, this was imposing an onerous burden on the Executive Secretary and was a responsibility from which he should be immediately relieved.

One apparent solution examined by the Committee was the hiring of an outside editor on a parttime basis, as had been done at times in the past. Experience with editors of this type was reviewed---some good and some bad. It was indicated that a trustworthy and capable brother could be retained for this purpose. It was brought out, however, that even with an outside editor there was still a great deal of guidance and assistance to be rendered by the Executive Secretary even though the mechanics of getting out the Tomahawk were handled by someone else.

It was estimated that adequate compensation for an outside editor would amount to \$250 per issue or \$1,000 per year, which might or might not be within the Tomahawk Fund budget. The point was made, however, that it was a major policy decision, outside the authority of this Committee, as to whether the Tomahawk could better accomplish its purpose by being subsidized to some extent from the General Fund. It was also strongly recommended that policy control of the Tomahawk be retained by the elected and appointed officers of the Fraternity.

It was suggested, in view of the foregoing, that perhaps a part time editor could be found in Delaware so that he or she could work closely with the Executive Secretary. In this phase of the discussion, no definite conclusions were reached other than that relief must be obtained for the Executive Secretary.

Perhaps the most significant part of the Committee's deliberations centered around a questioning of the entire structure of the Tomahawk -- its purposes and how well it was discharging them, the Fraternity's obligation to issue a publication, its content and format. This part of the discussion was wide and far-ranging and encompassed a variety of areas and possibilities.



It was agreed that under presently-existing Fraternity rules and regulations there was an obligation and a need to issue publications of some type but not necessarily in the traditional format of the Tomahawk as it has appeared in recent years.

In answer to the question, "Why Should we?", it was the concensus that a fraternity publication was important:

1. To the active chapters as a rushing tool and as a matter of general prestige;
2. To the alumni, as a means of maintaining interest and as the only concrete association with the Fraternity that many of them have; and
3. To a lesser extent, as a means of communication with parents of active members, since it is sent to the actives' homes during the school year.

From this point, the Committee attempted to examine the questions of how well it was serving these three groups, and whether they might be better served by some other type of communication. In this connection, it was again stressed that the Tomahawk, regardless of format, must also serve as an organ of policy dissemination for the Grand Council. It was the concensus that the Tomahawk as presently issued was not doing the ideal or optimum job.

In this vein of thought the Committee examined various suggestions for new approaches to the basic problem of intra-fraternity communications. As a result of this discussion, it was agreed that the following proposals be submitted to the next meeting of the Grand Council for consideration:

1. That the Tomahawk as presently issued be discontinued.
2. That it be replaced by a greatly expanded "annual" edition to come out in the Spring and by three or more "newsletter" type communications during the earlier part of the school year.

There was considerable discussion of the format and content of the "annual report" edition of the Tomahawk with no substantial conclusions except that it should be large, handsome and comprehensive, an excellent rushing tool for actives and a publication which alumni would be glad to keep around their homes or offices and show to friends and pledge prospects.

The other publication to be issued was envisaged as a four-page, "Kiplinger Letter" type newsletter of which there might be two versions--one for the approximately 12,000 alumni brothers, and one for 100 to 200 chapter officers. It was felt by some members of the committee, however that the latter communication fell more within the realm of administration and chapter guidance than general Fraternity communications.

X4

The problem of newsletter content, how much could be said and what would be desirable but not advisable, was a consideration intertwining all of the discussion. It was agreed, however, that a newsletter type communication would undoubtedly be more readable-- and more read-- by alumni than the present Tomahawk, that it could carry all pertinent information as to the progress and condition of the Fraternity, and would fulfill the Fraternity's obligation under the regulations governing the Tomahawk Fund.

As to costs and budget, it was estimated that a four-page newsletter written primarily for the alumni but distributed also to the undergraduate members at their homes (approximately 13,000 copies) could be printed and mailed for approximately \$ per issue or a total of \$ for three issues. This would leave in the Tomahawk Fund about \$ . All of this could (and probably should) be spent in the production of the "annual report" issue. The relatively limited edition of the Chapter Officer newsletter is not included in the above budget estimates.

The Committee reluctantly agreed that adoption of such proposals would do little to relieve the burden on the Executive Secretary and presented new problems. It would be necessary, and it is so recommended, that compiling and editing the proposed annual be placed in the hands of a competent person, ideally a part time headquarters staff member, located in Delaware. Writing the newsletters, however, would require an intimate and detailed knowledge of the Fraternity and its affairs. This could be done only by the Executive Secretary or by a competent field secretary with a flair for expression. Such a person should be actively sought and, if available, could solve this problem effectively.

(note to the Committee: The following occurred to me during the meeting, but was not discussed because of time. It has to do with the subject of Chapter news for alumni. I do not know whether it is feasible but if the majority think it is, we can include it in the report. Coby.)

"It was noted during the discussions that perhaps the section in the present Tomahawk of greatest interest to alumni was the news notes from their individual chapters. It was pointed out that some chapters did a fair job of issuing chapter newsletters but that most of them did little or nothing. In view of this situation, it was suggested that consideration be given to filling this gap which would be left, should the present Tomahawk be discontinued, by providing incentives to the chapters to issue regular alumni newsletters. Such incentives might take the form of (1) reimbursing the chapters for postage; (2) handling the mimeographing and mailing from headquarters, cost to be assessed against the Tomahawk Fund; and (3) a substantial award to the chapter with the best newsletter each year."