

NU COLONY'S
REQUEST
TO THE GRAND COUNCIL OF
ALPHA SIGMA PHI FRATERNITY
FOR CHAPTER STATUS

THE UNIVERSITY OF CALIFORNIA at BERKELEY

The University of California was founded in 1868 when the trustees of the College of California donated its facilities in Berkeley, California to the state. Since then the University of California has expanded to nine campuses, from San Diego in the south to Davis in the north, and is arguably the best public university system in the country.

The Berkeley Campus has a reputation as one of the country's preeminent centers for physical science and engineering research. Its two major laboratories, Lawrence Berkeley and Lawrence Livermore, have synthesized nearly all of the transuranium elements and is currently one of two national laboratories conducting hydrogen fusion research. The Berkeley faculty has been awarded ten Nobel prizes for Chemistry and Physics and is the home of such notables as Joel Hilderbrand and Edward Teller.

Perhaps more well known is Berkeley's reputation as a center for student radicalism. Events such as the 1968 People's Park riots and the earlier free-speech movement figure prominently in the University's recent history, contributing to the general feeling that both the University and the Student Body should take an active stand on the issues of the day.

With over 30,000 students, the University of California at Berkeley is more a great meeting ground for the intellect than an especially cohesive college. But, as University

Presidents from Daniel Coit Gilman (Alpha Chapter Alumnus) to current Chancellor Ira Michael Heyman would certainly attest, it is the best campus in the best University in the world.

NU COLONY ROSTER

Stephen Allison

Robert Arne

Ken Avery

Adam Bickford

Mallory Bonpua

Oliver Grillmeyer

James Goodwin

Pete King

Bret Lawson

Elliott Lowe

J. Michael Murriner

Steven McBee

David Merenbach

Robert Naegele

Cary Petzel

Michael Press

Sean Ramsay

Stuart Smith

Howard Solovei

Roland Spickermann

Thomas Toller

Troy Trenchard

Victor Yung

I. Jeffery Zucker

Pledge Class

Steven Baisch

Spencer Chen

Timothy Herr

Timothy Howe

Roger Hurwitz

Surrinder Rye

Michael Schwartz

David Woodford

NU COLONY COMMITTEE MEMBERSHIP

Executive (Prudential)

Pete King, Chair
Stephen Allison
Robert Naegele
Cary Petzel
Thomas Toller

Scholarship

Timothy Howe, Chair
Timothy Herr
J. Michael Marriner
Stuart Smith

Rush

David Merenbach, Chair
Stephen Allison
Roger Hurwitz

Pledge Education

David Merenbach, Chair
Mallory Bonpua
Adam Bickford

Service

Michael Press, Chair
Jeff Zucker

Social

Ken Avery, Chair
Pete King
Sean Ramsay
Michael Schwartz
Victor Yung

Alumni Relations

Steven Baisch, Chair
Adam Bickford

Faculty Relations

Robert Naegele, Chair
Roland Spickermann

Public Relations

Oliver Grillmeyer, Chair
Elliot Lowe
Troy Trenchard

Intermurals

Robert Arne, Chair
Spencer Chen
Jamie Goodwin

Extention

Thomas Toller, Chair

David Woodford

Chatrering

Jeff Zucker, Chair
Roger Hurwitz
Pete King
Michael Marriner

ORDER AND NAMES TO APPEAR ON NU CHAPTER'S CHARTER

David Loth Merenbach

Roger A. Hurwitz

Michael Irwin Press

Michael J. Schwartz

Thomas Patrick Toller

Surrinder Rye

Ken Avery

David Robert Woodford

Adam Bickford

Ivan Jeffery Zucker

Stephen Joseph Allison

Cary Allen Petzel

Stephen L. McBee

Bret E. Lawson

Mallory Allen Bonpua

Robert Gerard Naegele

Roland Spickermann

James Goodwin

John Michael Marriner

Stuart Tyson Smith

Howard Solovei

Troy Michael Trenchard

Sean Dante Ramsay; Midn., U.S.N.R.

Peter John King

Elliott Agassi Lowe

Victor Yung

Steven Matthew Baisch

Spencer C.Chen

Timothy Ellsworth Herr

Timothy Alan Howe

We, the undersigned members of Nu Colony, do hereby petition the Grand Council of Alpha Sigma Phi Fraternity to grant this organization the honor of being designated a Chapter of Alpha Sigma Phi Fraternity. We agree, if Chapter Status is granted, to abide by the Constitution, Bylaws and Rituals of the Fraternity. We request February 27, 1982 for the conferring.

- 1) Cary Pichel, HSP
- 2) Pete King, HSP
- 3) Holand Guernsey ^{HAE}
- 4) Jeff Zucker
- 5) David R. Woodford
- 6) David R. Woodford
- 7) Elliott Lowe
- 8) Stuart J. Smith
- 9) Michael Marriner
- 10) [Signature]
- 11) Robert E. Arue
- 12) Michael C. Puse
- 13) Timothy E. Kerr
- 14) Ken Avery
- 15) Walt M. Stewart
- 16) Michael J. Schwartz
- 17) Stephen L. McBee
- 18) Stuart M. Baisch
- 19) Don Hutz
- 20) Bret Eric Sausser
- 21) Spencer C. Chen
- 22) Jean-Louis Ramon, MIDN, USNR
- 23) Steve Allison
- 24) Thomas P. Toller
- 25) William A. Bongura
- 26) Victor Guly
- 27) [Signature]
- 28) Adam Puffel
- 29) [Signature]
- 30) James M. Goodin
- 31) Liver Gillmeyer
- 32) Suzanne Rye

You are about to enter the BERKELEY ZONE...



Nu Colony Activities
Inaugral Year
1981

Alpha Sigma Phi first appeared in Berkeley on February 1, 1913, when the national organization granted the Atherton Club (founded 1904) a charter as the thirteenth (Nu) chapter of the Fraternity, and the second chapter to be founded on the Pacific coast. The original location of the Atherton Club is now a dormitory, and thus has lost its historic value. The second house, occupied from 1921 to 1969, remains standing, although it is now occupied by Kappa Delta Rho.

The first chapter was characterized over the years as a group with deep loyalties expressed especially for the Fraternity. As undergraduates, they started the Black and White Formal, now a tradition throughout the nation, and the Hawaiian-style party. As alumni, 27 members of Nu have been elected to Delta Beta Xi, more than any other chapter despite a dozen years of inactivity. The first Grand Senior President not to be from either Yale or Marietta was William John Cooper, an initiate of Nu in 1913, and serving as GSP from 1932 until his death in 1935.

Another alumni characteristic is involvement. Leon Ettinger, the first HSP, was also the President of the Associated Students of the University of California. Paul Fussell was aboard Henry Ford's famous "peace ship" during World War I. There is scarcely an activity which has not included an alumnus, be it soldier, musician, teacher or judge: in all, an example to emulate in almost every way.

During the summer of 1980, Steve Allison, a student at U.C. Berkeley, was boating with Guy Clarke, an alumnus of the then-inactive Nu chapter at Berkeley. Mr. Clarke aroused Steve's interest in restarting the chapter, whereupon the Bay Area Alumni Council financed a trip for Steve to Nashville, Indiana, the location of the year's Alpha Sigma Phi convention. He was encouraged by what he saw, and by the support given him in his efforts.

Now that Alpha Sigma Phi had a foothold in Berkeley, Rob Sheehan (then the Director of Expansion) arrived to commence a no-holds-barred recruitment drive. For two weeks the fraternity received saturation-coverage in the campus newspaper The Daily Californian and in all leaflet-posting areas. The drive was successful, and the initial meetings claimed attendance of fifty or more, some merely casual skeptics, but others already fired with the founding spirit. After further meetings with Mr. Jeff Schwind (then the Chapter Consultant), the first pledge ceremonies at Berkeley since the 1960's were held in a classroom, 200 Wheeler Hall, on April 16, 1981.

Thereafter, elections were held for terms lasting for the duration until chartering, and colonial activities reached frenetic levels. In the two months between pledging and year-end, the colony ratified a constitution, held its first Undergraduate-Alumni event (a softball game), its first

all-brother activity (broomball: a modified ice-hockey), published its first newsletter (initially titled Nu's News, later titled Notissima), found itself living quarters for the next school year, and planned its summer activities. The highlight, of course, was the official colonization banquet on May 30, 1981, featuring Grand Treasurer Stan Miller and scores of alumni from many chapters.

Summer 1981 was not quiet. The most salient feature was perhaps Berkeley's large representation at the 1981 National Education Conference in Toledo, but more important was the preparatory work done for Fall Rush. In this, the colony faced difficulty. For mysterious and still-unknown reasons, the Berkeley Interfraternity Council refused to recognize the colony as "an IFC-sponsored organization", although Alpha Sigma Phi had been on the campus for many years. As such, the colony was denied use of university facilities in its plans for Fall Rush. The colonists formed a front organization known as the "Associated Students for Progress" which, under university sponsorship, was entitled to facilities.

The Rush problems, however, had only begun. The colony was given only one Rush list, although it knew of another (and has since learned of a third), and thus was effectively denied two thirds of its potential recruitment. The IFC house tour avoided the colony, and seemed to take pains to

encourage the opinion that Nu colony was a temporary fixture.

Alpha Sigma Phi nevertheless attracted four new members, and has since attracted four others, and has still more prospective members. The colony is now entitled to what is effectively "observer" status with the IFC and has every expectation of attaining its voting rights after chartering. The interfraternal crisis is probably over.

Rush was followed by a brothers-only expedition to Kennedy Park in Napa, California, for football, frisbee, baseball and a barbecue. The Fall quarter was graced by the visitations of Rob Sheehan, Grand Secretary Evin Varner, and Grand Senior President Richard Gibbs and his wife. It was also filled with repairing the fraternity's residence, planning social events (including an alumni reception), sporting intramurals teams, holding a Little Sister Rush, publishing a third newsletter, and serving the community. Colonists volunteered for work in "The Great Berkeley Race", stopping traffic and manning a first-aid station. Colonists also guarded the Big "C", a campus landmark, during Big Game Week preceding the game against Stanford. The Special Olympics Bowling Tournament also saw colonists helping out in what is likely to be a quarterly event.

What strikes an observer most about the fall was its uniqueness. The first quarter of cooperation and cohabitation

requires much readjustment, both for the individuals and for the group. Therein lies the brotherhood-building, the consciousness of the group as more than the sum of its parts. This feeling possibly never occurs to this degree again, for ever; afterward, there will be predecessors and precedents. The brotherhood, though never completed, will at least be started.

This new camaraderie is making itself felt in this current quarter. Though the individualism has not been lost, the house unity is clearly felt. Activities currently include a skiing expedition with the little sisters to Squaw Valley, assistance in Special Olympics Basketball and Gymnastics, and the planting of Talisman Roses in the city's rose garden. Top priority, however, is now given to chartering. Preparations are under way for what promises to be a memorable event, not only for the colony but also for the national organization. Nu colony at the University of California at Berkeley believes itself ready for admission into the Mystic Circle, and, if the Grand Council pleases, to experience the fullness of membership.

Service Projects

September 5, 1981: Nu Colony assisted the NROTC in ushering and taking tickets at the Cal vs. Texas A&M football game. 15 brothers attended the event, which took place prior to the beginning of Fall quarter, 1981.

November 15, 1981: Nu Colony manned the first-aid station and directed runners along the course of The Great Berkeley Race. 18 brothers worked in the rain to make this community event a success.

November 18, 1981: Our first major project with our Little Sisters was an all-night vigil guarding the Big "C" from vandals and other assorted beasts from Leland Stanford Junior University during Big Game Week. Our guarding was so successful that we have been asked by the Rally Committee to assist them in future projects.

November 21, 1981: On the day of the Big Game against Leland Stanford Junior University 18 brothers and 4 Little Sisters officiated at an Alameda County Special Olympics bowling tournament. Many brothers commented on the special feelings they had about helping the handicapped and, because of the positive feedback from the Special Olympics, we are planning to make their sporting events a major part of our community service program.

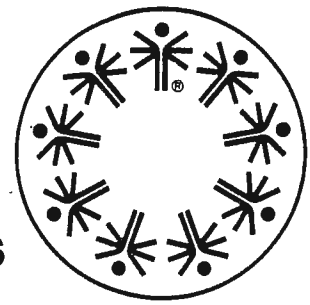
December 8, 1981: Plans are finalized to donate Talisman Rose bushes to the Berkeley Rose Garden. A letter will be sent to the Colony acknowledging the acquisition of the roses.

For 1982: Officiating Special Olympics Basketball and Gymnastics during Pinnacle Week; Working with the Rally Committee during Basketball and Baseball seasons.

Financial Records

The fees of Nu Colony are as follows:

General Dues:	\$15.00	per man per month
Live-Out Fee:	\$12.00	per man per month, for Monday night dinners.
	\$13.00	per man per month, for use of the Colony House
	<u>\$25.00</u>	per man per month



alameda county special olympics

P. O. BOX 52 • FREMONT, CALIFORNIA 94537

November 28, 1981

Alpha Sigma Phi Fraternity
2316 Bowditch
Berkeley, CA 94704

Dear Alpha Sigma Phi Fraternity:

Alameda County Special Olympics would like to thank you for
volunteering your time at the Bowling Meet on November 21, 1981. We hope
to see you again at another of our events.

Thanks again,

Jean Jew
Alameda County Special Olympics
Volunteers Chairperson

Housebill: \$235.00 per man per month, for rent,
meals and utilities.

\$1.00 per man per month goes to a sinking fund.

A written budget prescribing the appropriate distribution of monies is prepared by the treasurer based on requests recommendations submitted by each committee by January 1, 1982. The written budget must then be approved by a majority of the members of the Colony. The budget will then be forwarded with an audit statement for National to review. Currently, Nu Colony has no outstanding debts.

Alumni Relations

We have recieved much support from both the Bay Area Alumni Council and the California Alpha Sigma Phi Association in our reactivation. In response to this support, we have tried to keep the Alumni informed of our progress by publishing at least one copy of our newsletter, Notissima, each quarter, sending an additional mailing to the Alumni each quarter, extending an open invitation to our Colony meetings, contributing news of the Colony to the Bay Area Alumni Council newsletter, having Bay Area Alumni Council and California Alpha Sigma Phi Association meetings at the Colony House, and sending a group of 21 colonists to the 1981 Founders Day Banquet on the 4th of December.

Our Alumni-only event for 1981 was a housewarming and wine tasting held at the Colony House on October 30, 1981. Seventeen alumni attended, including two alumni from Tau Chapter and one Nu alumnus from Washington D.C.

Future plans for our Alumni Relations Program include holding another Alumni-only event after our initiation, presenting an award for Alumni Service and organizing a pre-game brunch for Alumni and Parents on home football Saturdays.

Interchapter Activities

This summer three colonists went to the National Education Conference in Toledo, Ohio. In November, five colonists traveled to Psi Chapter in Corvallis, Oregon to participate in the Province 1 Conclave. We have hosted the Executive Director, the Grand Secretary, and Grand Senior President, Richard Gibbs at the Colony House. We have extended hospitality to brothers from Mu Chapter on their way to the Rose Bowl and provided a place for Tau Chapter to hold their pledge sneak. By last count, we will have ten men attending the National Conventioin in August.

Scholarship

The major task of the HSC and the Scholarship Committee has been the construction of a suitable library in the basement of the Colony House. Construction and soundproofing is expected to be completed by the end of February.

During finals week the Scholarship Committee provided bluebooks and other examination supplies for those brothers who found themselves lacking. They also provided for a half-hour milk, cookies and coffee break each evening.

Future plans call for study workshops and a scholarship banquet later this quarter.

Social

The first Brother-only event for the 1981-82 school year took place on Sunday, September 21. The event was a picnic and pool party in Napa, California at the house of Ken Avery, our Social Chair.

This year we have started a Little Sister program that currently has 24 women in its ranks. The Little Sisters act with a minimum of organization and supervision, much to the satisfaction of all involved.

The future of the Social program includes a concentration on Brothers-only events and recreational sports events as well as at least two sorority exchanges before the end of the academic year.

Ritual

The Marshal has conducted three Pledge Ceremonies according to the published ritual materials. He has seen to it that the Pledge Ceremony is copied on parchment to encourage the proper mood for the ceremony.

The Marshal and the Little Sister Chair have created and are in the process of revising the Little Sister Welcoming Ceremony, used to bring Little Sisters and their Big Brothers closer together.

The Marshal's future plans include training a staff of brothers to assist him in the conducting of the Ritual.

Pledge Education

Generally, the Pledge Education program attempts to improve the knowledge of Alpha Sigma Phi of all members, not just our most recent pledges. Specifically, Pledges are educated in Alpha Sigma Phi according to the schedule below.

- Week 1: Chapter Management
1. President's Address
 2. Officer and Committee Structure
 3. Meeting Procedure
 4. What is Expected from Members
- To Better The Man (TBTM): Sections 1&3
Speakers: HSP, HJP, HE
- Week 2: Substance Abuse, Sexual Rights, Developing Ideals
1. Use of Drugs and Alcohol
 2. Discussion of Personal Rights, Responsibilities as they relate to Alpha Sigma Phi
 3. Commitment to Common Goals & Ideals
- TBTM: None
Speakers: Guest or knowledgeable brother
- Week 3: National and Chapter History
1. The National Fraternity System
 2. The History of Alpha Sigma Phi
 3. The History of Nu Colony
 4. The History of the University of California
- TBTM: Section 2
Speakers: Mr. Bob Kutz, Nu'67, HAE
- Week 4: Goals and Ideals
1. Discussion on Growth of the Colony
 2. Beginning of Pledge Project
- TBTM: None
Speakers: All interested parties.
- Week 5: The National Perspective
1. Government by Undergraduates
 2. The National Office
 3. The Province System
- TBTM: Section 3
Speaker: HCS
- Week 6: Rush
1. Its Importance
 2. Policies
 3. The Ideal Alpha Sig?
 4. What is Alpha Sigma Phi? (Use as review for test)
- TBTM: Section 4
Speakers: Rush Chair and Pledge Educator
- Week 7: Songs of Alpha Sigma Phi and Cal.
- Week 8: The Pledge Test and Completion of the Pledge Project.

Meetings with Faculty, the University and the IFC

On Monday, November 16, Professor Winthrop D. Jordan attended dinner at the Colony House and led an interesting discussion on recent American and European History. Professor Jordan has expressed his wishes to dine with us again, and we plan to have him speak in late March.

Although we have been unable to get Thomas Trutner, Dean of Fraternities to visit the Colony House, we have met with Scott Swischer, the Assistant Dean of Fraternities. During the week of November 9th we were given status as observers at Inter-Fraternity Council meetings.

According to Cary Petzel, our HSP, the prospects of our gaining full membership in the IFC this academic year are excellent. Apparently, we are the only fraternity at Berkeley that has not had any complaints lodged against it. The IFC feels that the inclusion of Alpha Sigma Phi and Nu Colony would be of tremendous benefit to their sagging image.

Communications

As of January 15, 1982 Nu Colony has complied with all deadlines and requests for information by National Headquarters, the Grand Province Chief and the local Alumni Organizations.

Officer Files

As of this writing, all H-Officers and Committee chairs are compiling their reports for presentation at the end of their terms of office. These reports will be published for the entire membership to review.

Bylaws

We have yet to approve a comprehensive set of bylaws for the operation of Nu Colony. Enclosed is the final draft of the bylaws pertaining to the H-Officer and Committee structure. If all goes as planned, we will have a complete set of bylaws by chartering.

WINTHROP D. JORDAN
1558 KEONCREST DRIVE
BERKELEY, CALIFORNIA 94702
(415) 527-8492

19/11 mo./81

Gentlemen:

Thank you for such an interesting and hospitable evening. It's very clear that you have, collectively, something very special underway.

With appreciation and thanks,

Win Jordan

(Winthrop D. Jordan
Prof. of History
U.C.B.)

OFFICERS AND COMMITTEES

A. Purpose

The purpose of the H-Officer and Committee structure is to provide for the input of the general membership in the running of the Chapter (Colony) and to provide a structure for conducting the activities and meeting the goals of the Chapter (Colony).

B. Elections

- 1.a. The following H-Officers and Committee Chairs shall be elected by the general membership and serve terms as specified by the Constitution: HSP, HJP, HE, HS, HCS, HAE, HC, HM, HSC, Rush Chair, Pledge Educator, Service Chair, Social Chair, Alumni Relations Chair, Faculty Relations Chair, Public Relations Chair, Intermurals Chair, Extension Chair, The At-Large Members of Excom, and The At-Large Member of the Community Committee.
- b. The House Manager and the Kitchen Steward shall be appointed by Excom, subject to the approval of the general membership.
- c. The Morale Officer shall be appointed as specified below.
2. Nominations for office shall be opened at the weekly Chapter (Colony) meeting three (3) weeks prior to the end of the Winter term. Elections shall take place two (2) weeks prior to the end of the Winter term. On election day, nominations for each office shall be reopened to allow for last minute candidates. H-Officers and Committee Chairs-elect will assume office on the first Chapter (Colony) meeting of the Spring term.
3. All elections of Officers (incl. Special Officers) and Committee Chairs shall take place in the following manner: All candidates for a given office shall leave the chapter room. Each candidate shall return to the chapter room and speak to the general membership for a maximum of five minutes. After all candidates have addressed the general membership there will be a discussion for a maximum of ten minutes limited to the positive aspects and qualifications of the candidates. Afterwards, a hand-count shall be taken on each candidate. A simple majority is necessary to elect an Officer or Committee Chair. If no candidate receives more than 50% of the votes cast, a runoff between the two highest vote getters shall take place.

C. Finances

At the end of each academic term, each Officer and Committee Chair will present to the HE a proposed budget for the next academic term. This budget will include planned activities and estimated expenses for that term. On approval of Excom, a budget will be established for the Office or Committee (~~OFFICERS~~ and Committees may list planned activities and

expenses in order of preference, in order to aid Excom in its budget review.) Officers and Committees shall keep financial records of all expenditures and present an itemized report to the HS within one week after an expenditure takes place. The HS shall make these reports available for any member to review. No more money will be allotted to an Office or Committee once they have spent the money budgeted to them, except on approval of a majority of the general membership.

D. Reports

1. Monthly Reports

At the first meeting of each month, all Officers and Committees shall submit to the HS a written report consisting of the following: 1) An evaluation of Officer/Committee activities for the past month, 2) A discussion of planned activities and goals for the current month, and 3) A statement of account. Monthly Committee reports shall also include the following: 1) A list of permanent members of the committee, and 2) Meeting days and times.

2. Weekly Reports

At each weekly meeting each Officer and Committee shall make an oral report to the general membership consisting of the following: 1) Upcoming activities/projects, and 2) A statement of account. Weekly Committee reports shall also include the following: 1) The next meeting date, place and time, and 2) The items to be discussed at the next meeting.

3. All Monthly reports shall be made available for any member to review by the HS.

E. Goals

All Officers and Committee Chairs shall meet at the beginning of each academic term to discuss and coordinate the activities of the Chapter (Colony).

F. Appeals

1. The decisions made by any Officer or Committee may be appealed to the general membership by either Excom or by a written petition of one-quarter of the general membership. This petition must be submitted to the HS within two (2) weeks of the date the decision is announced to the general membership. This petition shall be read by the HC at the first Chapter (Colony) meeting after the petition is submitted.

2. Decisions made by Excom may be appealed in the same manner as above.

G. Qualifications for Office

All Members and Pledges are eligible for all Offices and Committee Chairs, with the following qualifications:

1. All Officers and Committee Chairs must be able to serve a full one-year term.
2. No member shall hold two H-Offices concurrently.

3. No Officer may serve two consecutive terms in any H-Office.
4. The HSP, HJP, Rush Chair and Social Chair must live in the Chapter House.
5. Candidates for HSP and HJP must have Grade Point Averages at or above the median Grade Point Average for the Chapter (Colony) for the term they are elected.

H. Duties/Responsibilities of H-Officers

1. The President
The HSP's duties shall include: 1) Representing Alpha Sigma Phi at all IFC meetings, 2) Representing Nu Chapter (Colony) to the various Alumni Organizations as necessary, 3) Representing Nu Chapter (Colony) to the University as necessary, 4) Presiding over Chapter (Colony) meetings as the Chair of the Committee of the Whole, 5) Seeing to it that the weekly agenda is clearly posted for all those attending the weekly meeting to see, 6) Seeing that Nu Chapter (Colony) remains a member in good standing in Alpha Sigma Phi Fraternity, 7) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 8) Other duties as mandated by the membership.
2. The Vice President
The HJP's duties shall include: 1) Acting as the Chair of Excom, 2) Supervising the activities of all Committees, 3) Acting as President in the HSP's absence, 4) Appointing a Parliamentarian at the beginning of each meeting, 5) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 6) Other duties as mandated by the general membership.
3. The Treasurer
The HE's duties shall include: 1) Keeping and maintaining all funds and accounts necessary for the efficient operation of the Chapter (Colony), 2) Keeping Excom and the general membership informed of the financial state of both the Chapter (Colony) and the Officers and Committees within the Chapter (Colony), 3) Assisting all Officers and Committees in making budgets for each academic term, 4) Serving as Chair of the Financial Committee, 5) Serving on the House Committee, 6) Serving on Excom, 7) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 8) Other duties as mandated by the general membership.
4. The Recording Secretary
The HS's duties shall include: 1) Keeping accurate and complete of all Chapter (Colony) meetings, 2) Keeping accurate address files for both undergraduate and alumni brothers, 3) Publishing and posting minutes of all Chapter (Colony) meetings, 4) Providing for open files, available to all

members, of all Officer and Committee reports, manuals and publications from National Headquarters, manuals and publications pertaining to the better operation of the Chapter, 5) Maintaining a bulletin board with a schedule of events, lists of house duties, and a suggestion box, 6) Acting as Secretary for Excom, 7) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 8) Other duties as mandated by the general membership.

5. The Corresponding Secretary

The HCS's duties shall include: Acting as the corresponding link between the Chapter (Colony), National Headquarters, campus organizations and the community, 2) Complete and submit all forms and correspondence from National Headquarters as specified in Alpha Sigma Phi Chapter Officer Guides, 3) Distributing communications and forms to the proper Officers and Committees, 4) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 5) Other duties as mandated by the general membership.

6. The Editor

The HAE's duties shall include: 1) Publishing a Chapter (Colony) newsletter several times an academic year, 2) Sending materials about Chapter (Colony) activities to the Tomahawk and Old Gal Gazette for publication, 3) Keeping a Chapter Scrapbook, 4) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 5) Other duties as mandated by the general membership.

7. The Sergeant-At-Arms

The HC's duties shall include: 1) Secruing and preparing the Chapter room for meetings and ceremonies, 2) Maintaining order at Chapter (Colony) meetings, 3) other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 4) Other duties as mandated by the general membership.

8. The Marshall

The HM's Duties shall include: 1) Seeing that all rituals are properly perfomed, 2) Storing and maintaining all ritual equipment, 3) Maintaing a serious atomsphere during the ritual, 4) Other ditues as stated in Alpha Sigma Phi Chapter Officer Guides, 5) Other duties as mandated by the general membership.

9. The At-Large Members of Excom

The At-Large Members of Excom shall 1) Represent the views of the general membership in Excom meetings, 2) In sure that Excom is acting in good faith towards the wishes of the general membership, 3) Submit written reports as specified in Section D1 above, 4) Perform duties as mandated by the general membership.

10. The House Manager
The House Manager's duties shall include: 1) Providing for the maintainance and security of the Chapter House, 2) Serving on the House Committee, 3) Hiring kitchen staff, 4) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 4) Other duties as mandated by the general membership.
11. The Kitchen Steward
The Kitchen Steward's duties shall include: 1)Writing menus for meals served at the house, 2)Ordering food and supplies in proper quantities to keep the live-in members proprely fed, 3)Serving on the House Committee, 4) Other duties as stated in Alpha Sigma Phi Chapter Officer Guides, 5)Other duties as mandated by the general membership.
12. The Parlimentairian
The Parlimentairian shall be appointed by the HJP at the beginning of each Chapter (Colony) meeting and shall be consulted in questions of parlimentary procedure. No H-Officer may serve as Parlimentairian. No member may serve as Parlimentairian more than twice in a given month.
13. The Morale Officer
 1. The Morale officer will be known as the Hi-Phi.
 2. The Hi-Phi shall be appointed by the outgoing Hi-Phi and serve for a term of one year. This appointment shall take place at the time of of regular Chapter elections, and may be appealed by the general membership only if it is determined that the new Hi-Phi lacks a sense of humor.
 3. The Hi-Phi's duties shall include: 1)Leading cheers at football games and other sporting events, 2)Honoring member's birthdays, 3)Making appropriate party tapes, 4)Leading songs at meals, making jokes when appropriate, acting as a doorman when appropriate, and otherwise preventing the general membership from taking itself too seriously.

I. The Executive Committee (Excom)

1. The Executive Committee is the primary oversight body for the Chapter (Colony). Its purpose is to manage the financial, administrative, and procedural activities of the Chapter (Colony) in such a manner so that the Chapter (Colony) is run in accordance with the wishes of the general mambership.
2. Excom will consist of the HSP, the HJP, the HE, and two members elected at large. The HJP will act as the Chair of Excom, with the HE following in succession. The HS will act as secretary for all open sessions of Excom.

3. The duties of Excom shall include 1) Approval of expenditures not allocated to a specific committee, 2) Recommending appointments for special officers not specified in the constitution, 3) Proposing changes in the By-Laws, 4) Acting as an appeals board for disciplining any disciplinary board, 5) Writing the agenda for the weekly Chapter (Colony) meeting, 6) Performing other duties as mandated by the membership.
4. Excom shall meet at least weekly, at least one hour prior to the regular weekly Chapter (Colony) meeting. The meeting shall take place at a time and place announced at either the previous week's Chapter (Colony) meeting, or by posting the meeting place, date, and time on the House Bulletin Board at least 48 hours prior to the meeting.
5. Excom shall be required to hold at least two open meetings per calendar month. These meetings shall be announced at least prior to the open meeting in accordance with Article I.4.4 above.
6. Excom may retire into closed session during an open meeting to discuss matters deemed confidential or sensitive only when: 1) A roll-call vote of the committee members is taken and the majority decides that an issue is to be discussed in closed session, and 2) discussion of the issue in question is postponed until the end of the open meeting. Excom may limit discussion on specific issues upon a majority roll-call vote of the members as necessary in order to expedite the progress of the meeting.
7. Excom must comply with Articles C, D, and F above.

J. General Committee Structure

1. Membership
The membership of a committee will consist of the Chair (Chairs) and all members present and participating at the time of the meetings.
2. Meetings
Committees will meet at least once a month, with additional meetings as necessary. Meeting times and places shall be arranged so that as many interested members as possible may attend.
3. Activities
Committees may schedule activities as it sees fit, however these activities must be scheduled as far in advance as possible in order to insure full participation of the Chapter (Colony).

4. Committee Chairs/Duties

- A. The Scholarship Committee shall be chaired by the HSC and shall concern itself with improving the academic performance of the members, establishing and maintaining a suitable library, and presenting awards for suitable scholarship.
- B. The Rush Committee shall be chaired by the Rush Chair and shall concern itself with organizing a proper program to insure the continuation of the Chapter (Colony) by pledging new members.
- C. The Pledge Education Committee shall be chaired by the Pledge Educator and shall concern itself with educating pledges and actives in the goals, standards, and history of both the Chapter (Colony) and Alpha Sigma Phi.
- D. The Service Committee shall be chaired by the Service Chair and shall concern itself with planning and executing projects and activities that will benefit the University and the General Community.
- E. The Social Committee shall be chaired by the Social Chair and shall concern itself with providing for the social and recreational needs of the members by planning and executing parties, brothers-only events, a Little Sister program, and other activities as mandated by the membership.
- F. The Alumni Relations Committee shall be chaired by the Alumni Relations Chair and shall concern itself with establishing and maintaining a good working relationship between the members, the Alumni, and the members' parents. The Committee shall schedule and execute at least two Alumni-only events per academic year, present a yearly award for Alumni service, and organize an Alumni/Parents brunch prior to each home football game.
- G. The Faculty Relations Committee shall be chaired by the Faculty Relations Chair and shall concern itself with establishing a good relationship between the Chapter and the University.
- H. The Public Relations Committee shall be chaired by the Public Relations Chair and shall concern itself with maintaining the good reputation of the Chapter (Colony), advertising the Chapter's (Colony's) social and other functions, and design a suitable letterhead and calling cards for the membership.
- I. The Intermurals Committee shall be chaired by the Intermurals Chair and shall see that the Chapter (Colony) participates in the intermural sports program and shall plan and execute recreational sports events for the membership.

- J. The Extention Committee shall be chaired by the Extention Chair and shall work with National Headquarters to establish new chapters on other campuses, and work with the other chapters in the province to keep all chapters in the province strong.
- K. The Financial Committee shall be chaired by the HE and shall assist all Officers and Committees with their budgets and fund raising efforts.
- L. The House Committee shall consist of the House Manager, the Kitchen Steward, and the HE, and shall concern itself with maintaining and operating the Chapter House, presenting house rules for the approval of the membership, securing accomodations for visiting brothers of Alpha Sigma Phi, and securing new accomodations for the Chapter (Colony) as the need arises.
- M. The Community Committee shall consist of two members appointed by Excom and one member elected at large. This committee shall act as a forum for ideas from the General Membership and administer and compile Chapter Officer Evaluations, Chapter Operations Evaluations and The Survey of Chapter Attitudes as found in Alpha Sigma Phi Chapter Officer Guides once each academic term. These survey reports shall be submitted to the HS by the last meeting of the academic term, and will be made available for each member to review. There will be no chairman for this committee.

K. Removal from Office

- A. Officers and Committee Chairs may be impeached only for the following reasons: 1) Misappropriation of Chapter (Colony) funds, 2) Repeated disregard of the wishes of the General Membership, 3) Failure to fulfill the duties of office in areas that effect the legal status and/or reputation, 4) Failure to act in good faith towards the wishes of the general membership, 5) Hazing or failure to report hazing.
- B. The procedure for removal from office shall be as follows: A motion to Impeach must be made, seconded, and accompanied by a written petition signed by 50% of the general membership. This petition shall contain the name of Officer or Committee Chair to be tried for impeachment and the specific charges levied against him. This petition shall be submitted to and read by the HC and then postponed for two weeks. After the two weeks a vote will be taken to consider the petition. If the majority of the membership decides to consider the petition, the member(s) presenting the petition will take a maximum of five minutes to present their evidence in favor of impeachment. The Officer and Committee Chair in question then has five minutes for rebuttal,

including the cross examination of his accusers. After the rebuttal, both the Officer or Committee Chair and his accusers will leave the room. The remaining members will then discuss both sides of the issue for ten minutes. After the discussion, a secret ballot vote will be taken. A 7/8 majority of the general membership is necessary to remove an Officer or Committee Chair.