



Plan Now for Your Liability Insurance

As your year is now underway, it is not too soon to be planning for your liability insurance payment.

Each year this payment needs to be received by our insurance agent, Kirlin & Co., by no later than February 1. Each chapter has a small chapter fee and then a per member fee, based upon your roster as of September 1. Why do we use September 1? Because, traditionally, this is when your chapter has the lowest membership. It is after spring graduation and before most fall recruitment cycles are complete.

For budgeting purposes, your chapter should plan on a figure of \$100 per man, in addition to the flat fee of \$300 per chapter.

Last year, our per man rate was \$89.50 per man. Why the increase? While our loss record has been relatively good, the risk of fraternities, as an industry class, remains very high. So, when you read a newspaper report of a someone getting hurt at a fraternity function, it can impact us indirectly.

We do offer incentives and surcharges for groups to try and allocate our premiums fairly.

Our incentive program has three levels:

- 5% discount for paying your previous year's premium on time
- 5% discount for submitting your October Report of Membership and Statement of Agreement by October 1.
- 5% discount for doing three risk management seminars and submitting the proper forms.
- Alcohol free housing discount of 20%

The surcharges are also significant. If you have ANY report risk management violation, you will receive a 15% surcharge on your chapter's premium. The second year after the violation, the surcharge is reduced to 10% and 5% in the third year. If you have a violation, you may not be eligible for the discount program in the first year. Further surcharges may apply if you have a violation of an alcohol free housing commitment.

If you do have a chapter facility, you will also must have a property insurance policy, but you have a choice of carriers.

Our success in years' past is a direct result of how well you have cared for our fraternity. Thank you.

Initiation of Alumni Can Build Advising Team

Does your chapter have a faculty advisor that is not affiliated with another national fraternity? Is there a community leader in your area that may be good advisor? Is your father affiliated with a fraternity?

Faculty members and community leaders can make excellent advisors for your chapter. Many times, all you have to do is ask! In the case of parents, what better way to get your father involved with the fraternity than to initiate him? If you are interested in initiating an alumnus, just contact headquarters and we can walk you through the process.

Risk Management Corner

It is important to point out that it is impossible to completely eliminate risk from your activities. However, there are some things that you can do to help your chapter manage and possibly reduce the risks that it takes.

- Create the position of Risk Management Director within your chapter. This person should be knowledgeable of the risk management policies, and should audit chapter activities to ensure they are not in violation.
- Measure your chapter events and activities against the ritual. Evaluate the purpose, time, location, and duties of the event. Make changes if necessary.
- Troubleshoot. Brainstorm things that could go wrong, and take action to prevent or minimize the chance of those things happening.
- Share your plans with your Grand Chapter Advisor, Greek Advisor, and national staff members to solicit their suggestions.
- Treat brothers, new members, guests, and other Greeks and students with equal respect.
- Do not be afraid to hold others accountable for wrongful behavior. Not only is it your obligation to do so, but it very well may

positively change that brother's life.

- Try to see your programs, events, and treatment of others through the eyes of a parent, university president, or newspaper reporter. Realize that it is often not enough to satisfy your own ethics--it is necessary to avoid all appearances of unethical behavior.
- Think! You took an oath that binds you to live by a higher standard. Reflect on what that means. Remember that your actions reflect on every other Alpha Sig.

Being personally responsible, thinking before you act, holding one another accountable, and showing respect for others are all ways to uphold the obligations of the Fraternity and portray Alpha Sigma Phi in a positive light. Think about what you are doing. Understand where the public draws their perceptions of Greek life. Does that homecoming T-shirt that you wear across campus depict alcohol miss-use or abuse? What does the outside of your chapter house look like during and after a social function? These are the things that the public sees, and remembers. **It is the collective actions of all fraternities that create and perpetuate these images of Greek life.** It is your responsibility to do something about it, and not cause these perceptions to be perpetuated any further.

Finances, Finances, Finances.....

As the new academic year unfolded, some minor adjustments have been made to our fees and dues and our Accounts Receivables policy.

Each year our pledge, initiation, and lifetime fees are adjusted by a standard inflation figure. These fees for the 2001-02 academic year are: Pledge fee, \$77; Initiation Fee, \$194 and Lifetime fee for 1st and 2nd year students, \$188. If you were initiated as a 3rd year student or later, please contact headquarters for the proper lifetime fee. These fees will be valid through June 30, 2002.

We have also modified our Accounts Receivables policy to make it easier to understand. Chapters will begin to see all outstanding invoices for members of the chapter on their statement immediately, eliminating any waiting period before the transfer is made. Invoices will still be sent to individuals as well.

Recruitment News

Even though the year has just gotten underway, we have already heard some fantastic recruitment numbers from some of our chapters.

Below is a brief look at some of our success. Please send us a note with your chapter's success.

- Bowling Green State Univ. - 7
- University of Illinois - 30
- Grand Valley State Univ. - 15
- Lindenwood University - 20
- Murray State University - 15
- Oregon State - 13
- Univ. of Washington - 11
- University of Michigan - 15
- Univ. of Southern Indiana - 13
- Purdue - 15

Keep up the GREAT work!

Look for our new Address Soon

As many of you have already heard, your headquarters will be moving in just a couple of months!

The new building will allow for us to hold some meetings on site, properly display our fraternal archives, and provide us with space that we can all be proud of.

The new building is scheduled to be done by the end of the calendar year, with our hope of moving in and being operational after the winter holidays.

Keep looking here for updates and we will be sending out formal announcements with more information. To avoid confusion, we will hold off on sharing the exact address until the move date gets a little closer.

Academy 2002
January 18 - 20, 2002

This year's Academy of Leadership will be held January 18 - 20, 2002 in suburban Chicago. Please make sure that everyone interested in serving your chapter as HSP is aware of the date and location.

As an added plus, we will also be inviting Grand Chapter Advisor's to this year's Academy. Specific registration information will be sent out shortly, so keep a look out for that!



CANINE COMPANIONS
FOR INDEPENDENCE

Does your chapter have a great idea for a philanthropy or service event for CCI? Let's us know so we can share it with all our other chapters.

Need more information on CCI, contact your Chapter Leadership Consultant or headquarters.

Share Your Success Stories!

Every chapter has had success this year to brag about and now is your opportunity to share!

Let us know about what is going on with your chapter so it can be shared with all our other groups. Perhaps it's recruitment or academics. Maybe it's a great mixer with a sorority or a fantastic service event.

Send your news to your Chapter Leadership Consultant or to Headquarters at alphasigmaphi.org.



ALPHA SIGMA PHI FRATERNITY
NATIONAL HEADQUARTERS
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Nonprofit Org.
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*To all chapters who turned in their
October reports of Membership and
your Risk Management Statement of
Agreement on time...THANK YOU VERY
MUCH.*

*There are still some chapters which
have not turned this in. These must
be sent to Headquarters immediately
to allow for accurate insurance
billings.*

Get the Approval of Headquarters for the Reproduction of Our Marks!

As a reminder, Alpha Sigma Phi®, is a registered mark of our fraternity. Our badge, our greek letters, coat of arms and phoenix, among other symbols, are also registered.

Any reproduction of these symbols needs the approval of a headquarters staff member. So, before you print that t-shirt, dance favor or sweatshirt, be sure to contact us first to get an okay.

For most items, we have contracted with Spirit Recognition to make the process easier for you. You can order most items from them at 800-321-7747 or at www.spirit.cc You can contact them directly to speed up the process.