

ALPHA SIGMA PHI FRATERNITY

MINUTES

GRAND COUNCIL MEETING

January 22, 23, 24, 1965

Union League Club
65 West Jackson Boulevard
Chicago, Illinois

11. FRIDAY NIGHT - JANUARY 22 - JOINT MEETING WITH CHICAGO ALUMNI COUNCIL:

A meeting of the Grand Council was held on Friday evening, January 22, with the Chicago Alumni Council. The Executive Secretary, Ralph F. Burns, M. C. d the program which started with all Brothers introducing themselves, giving their chapter initiation and their present occupation.

Brother Ray E. Glos, Grand Treasurer of the Fraternity, explained the finances and the various Funds of the Fraternity. Grand Councilor W. Gardner Mason, Treasurer of the A-S-P Corporation, explained the purposes of the A-S-P Corporation. He spoke of the assistance which it had been able to give to a number of chapters for housing.

Grand Junior President John L. Blackburn spoke of the changing undergraduate attitudes on the campuses throughout the country. He spoke of the importance of the awareness of the Fraternity to the expectations of administrative officers and faculty of fraternities and the general student life of the campus.

Grand Senior President Dallas L. Donnan spoke of the overall program of the Fraternity and the recent trip which he had made with the executive secretary in the presentation of the Distinguished Merit Award to Dr. Owen Wangenstein in Minneapolis and Charles M. Beeghly in Pittsburgh. He told of his contacts with a number of chapters; namely, Bethany, University of Toledo, Wayne State University, and the Colony at Bowling Green State University.

Brother A. C. Droegemueller, former National Treasurer of Phi Pi Phi and a graduate of the University of Chicago, was thanked for handling all the details of the dinner. William Elliott, President of the Chicago Alumni Council, announced the council would have another affair in the spring or summer.

12. SATURDAY - JANUARY 23 - MEETING CALLED TO ORDER:

The meeting was called to order by Grand Senior President Dallas L. Donnan at 9 a. m.

13. ATTENDANCE:

Grand Councilors Augustine, Blackburn, Coburn, Donnan, Glos, Mason and Miller; Province Chiefs Lewis Hawkins and Frank Sleeper; Wallace Abel of New York City and Executive Secretary Burns were present. Province Chief Robert Eckles arrived Saturday noon and attended the balance of the meeting.

14. APPROVAL OF GRAND COUNCIL MINUTES:

A motion was presented by Brother Coburn, seconded by Brother Glos and passed, that the minutes of the Grand Council Meetings of August 25 and 29, 1964, held immediately prior and following the 1964 Convention, be approved.

15. EXECUTIVE SECRETARY'S REPORT:

The Executive Secretary read his report. (Appended as Exhibit A)

A motion was presented by Brother Augustine, seconded by Brother Mason and passed, that the report of the Executive Secretary be accepted and that copies be distributed to members of the Grand Council, Province Chiefs, National Scholarship Chairman and Chairman of Extension.

16. REPORT OF THE GRAND COUNCIL OFFICERS:

Following the order of business set down by the Grand Council, re-

ports of the various officers of the Fraternity were considered. No reports were given or received from Grand Junior President Blackburn, Grand Marshal Augustine, Grand Chaplain Collins and Grand Historian Krebs.

Grand Secretary Coburn stated his remarks would be taken up under the Chapter Progress section of the agenda. Grand Senior President Donnan expressed his desire to make his report later in the meeting. Grand Treasurer Glos gave the following report.

17. REPORT OF THE GRAND TREASURER:

Brother Glos lead a discussion on the financial reports of the Fraternity contained in the agenda. These reports are appended as Exhibit B.

A. General Fund:

(1) Undergraduate Dues Income - 1964-67:

Brother Coburn raised the question, so that it would be fully understood by all the members of the Grand Council, that with the new single payment plan at initiation of \$75, starting in the Fall of 1964, the undergraduates still in college initiated under the \$58 initiation fee, would continue to pay undergraduate dues for the next three academic years - 1964-65, 1965-66, 1966-67. He observed that over the three year period, this source of income would phase out.

Brother Glos pointed out that it should be understood that during the next two or three years, we might expect surpluses in the general operation of the Fraternity. However, reserves should be built up to take care of the loss of the revenue from undergraduate dues, as the \$75 single payment plan under the present budgeted number of new initiations would not be sufficient to meet the size of our present budget.

(2) Balance Sheet:

Brother Glos was given authority to place some monies in a savings account which were now in the General Fund checking account. It was deemed advisable that the balance in the General Fund checking account be sufficient only to meet the current operations. It was pointed out that the current Accounts Receivables were in good shape.

B. Reserve Fund:

Brother Glos discussed the entire operation of the Reserve Fund. It was pointed out that the condition of the Notes Receivable and the general overall payments were good. The following accounts were discussed:

(1) University of Missouri:

Although this loan is secured by a second mortgage, the Grand Council expressed concern that no interest was being paid on this obligation.

(2) Wayne State University:

The Wayne State University loan was discussed as they are delinquent. Brother Donnan and Burns spoke of their recent visit to the chapter and the fact that payments were beginning to be made by the House Corporation.

The general attitude of the undergraduate chapter and the alumni was much improved and it was the hope and desire that payments would be brought up to date.

(3) University of Pennsylvania:

A motion was presented by Brother Blackburn,
seconded by Brother Glos and unanimously passed,
that the Fraternity contact the Alumni Corporation
relative to the Reserve Fund and General Fund ob-
ligations. A program resulting in a regular reduc-
tion of this indebtedness was necessary or to secure
the indebtedness by a second mortgage on the House,
with a payment plan.

It was pointed out that the interest of the Fraternity had to be protected. In contacting the chapter and alumni corporation, it was to be emphasized that they were the only chapter for which a satisfactory program was not arranged.

(4) University of Connecticut:

The Executive Secretary reviewed for the Grand Council correspondence between the University of Connecticut Chapter and himself relative to a request from the Gamma Gamma Chapter for a \$1000 loan from the Reserve Fund of the Fraternity. This money is to be used for a new rug for the lounge in the Chapter's quarters on the University of Connecticut campus.

This Chapter has had two loans in the past. Their credit is good. The rug is a part of an overall decorating program which they are on.

A motion was presented by Brother Miller, seconded by Brother Glos and passed, that the University of Connecticut Chapter be granted a loan of \$1000 from the Reserve Fund of the Fraternity under the usual terms.

(5) Missouri Valley College:

The Executive Secretary read a letter from Province Chief Frank Sleeper stating that Missouri Valley College was proceeding with the construction of new housing for fraternities on campus. The new house would be ready for occupancy in September of 1965.

Each Fraternity is responsible for the furnishing of a large formal living room, chapter room, lounge and outdoor patio. In addition to the monies which the chapter and the alumni corporation are raising, it seemed that the Chapter would need to borrow, possibly \$5000, from the Reserve Fund of the Fraternity to complete the furnishings.

A motion was presented by Brother Blackburn, seconded by Brother Coburn and passed, that a loan up to \$5,000 be authorized for Missouri Valley Chapter, to be repaid within five years at four per cent interest.

D. Tomahawk Fund:

Brother Glos discussed the statements of the Tomahawk Fund submitted by Tomahawk Trustees J. Louis Donnelly and Russell M. Hoverman as of December 31, 1964 (Exhibit B).

Brother Coburn stated that Tomahawk Trustee Russell M. Hoverman raised the question as to where the corporate offices of the Fraternity were located; also, why satisfaction of mortgages had to be sent direct from New York to Delaware to be properly executed.

Executive Secretary Burns stated that the Fraternity was a New York corporation with its corporate offices in Suite 3020, 120 Broadway, New York, New York, which is the law offices of a Penn State Brother, Dennis P. Donovan.

As secretary of the corporation, the executive secretary signs Satisfaction of Mortgages held by the Tomahawk Fund in the name of the Fraternity.

A motion was presented by Brother Miller, seconded by Brother Mason and passed, that the statements of Brothers Donnelly and Hoverman be received and that the Tomahawk Trustees be commended on their excellent services to the Fraternity in the operation of the Tomahawk Fund.

E. Approval of Grand Treasurer's Report:

A motion was presented by Brother Augustine, seconded by Brother Coburn and passed, that the report of Grand Treasurer Glos be approved.

18. REPORT OF THE A-S-P CORPORATION:

W. Gardner Mason, Treasurer of the A-S-P Corporation, led the discussion. He submitted a Balance Sheet as of December 31, 1964

and a Cash Receipts and Disbursements report, July 1, 1964 through December 31, 1964. (Appended as Exhibit B)

The report showed a surplus for the first time since the beginning of the A-S-P Corporation, December 31, 1959. \$7.00 from each new initiate is now going into the A-S-P Corporation.

It was pointed out that the general membership of the Fraternity needs to have more knowledge of the purposes of all the Funds of the Fraternity. The Grand Council discussed in a general way what direction the Fraternity should be going in its overall finances.

The Fraternity needs a housing program which would put all of our houses in good physical condition and in a competitive position with other fraternities on campuses where we are located.

It is desirable to develop a program to secure chapter house corporations' cooperation in turning over their property to the A-S-P Corporation. The purpose of this would be to increase the assets of the A-S-P Corporation and place it in a better position in attempting to secure the interest of other financial institutions in loaning money for chapter house construction.

A motion was presented by Brother Blackburn, seconded by Brother Miller and passed, that a prospectus be developed for the sale of A-S-P bonds on a personal basis, using Chicago, Illinois as a test area.

It was moved further, that a direct mail campaign be conducted. Brothers Coburn and Wallace Abel would write the material for such a campaign and select the test area.

A motion was presented by Brother Augustine, seconded by Brother Miller and passed, that the report of the A-S-P Corporation as presented by Brother Mason be accepted.

19. MEMORIAL FUND:

The Executive Secretary read a memorandum dated January 11, 1965 from Brother Donald J. Hornberger, a member of the Memorial Fund Trustees, to Brothers Hugh K. Duffield and Paul J. Cupp, the other two members of the Memorial Fund Trustees. (Appended as Exhibit C)

In accordance with the Memorial Fund Indenture, the Trustees recommended to the Grand Council, the appointment of Grand Treasurer Ray Glos as a Trustee of the Memorial Fund to replace Donald J. Hornberger who is no longer on the Grand Council.

A motion was presented by Brother Blackburn, seconded
by Brother Mason and passed, approving the appointment
of Brother Glos as a Memorial Fund Trustee to replace
Brother Hornberger.

Considerable discussion took place with regard to the overall program of the Memorial Fund. Brother Glos spoke of the material appearing in the November, 1964 The Scroll of Phi Delta Theta, calling attention to their educational fund. He also discussed and distributed to the members of the Grand Council, a letter dated December 8, 1964 from the Stewart-Howe Services, Inc. of Evanston, Illinois regarding a proposal which they wished Alpha Sigma Phi to consider with a survey to be made by them looking forward to possible development of a program of solicitation for the Memorial Fund.

It was discussed that a selected list of alumni be developed who might be solicited to support the Memorial Fund in a special way. A well-thought-out and well-planned program would have to be developed.

The question of officers of the Memorial Fund was discussed. Grand Senior President Donnan appointed Brothers Glos, Past Grand Senior President Hornberger, and the Executive Secretary to develop an overall program for the Memorial Fund, as well as to make recommendations for the officers of the Memorial Fund.

Because of the desirability of securing money for the Memorial Fund, the following motion was presented:

It was moved by Brother Mason, seconded by Brother
Coburn and passed, that the general alumni fund solici-
tation for 1965 be solicited in the name of and for the
Alpha Sigma Phi Memorial Fund.

20. BUCKROEDER CASE:

Brother Glos read a letter received from the President of the National Interfraternity Conference, Mr. Dwight Peterson, calling attention to the cost and expense in connection with the protection of the right of fraternities to decide who manufactures their own insignia. This fight has been conducted by the Interfraternity Research and Advisory Council, which includes the National Interfraternity Conference, National Pan Hellenic Council and the National Association of Honorary and Professional Fraternities.

The Fraternity has supported this program in the amount of \$235, which was paid in 1963. After full discussion of this matter,

It was moved by Brother Miller, seconded by Brother
Glos and passed, directing the Fraternity Secretary and
Brother Augustine to write to the National Interfraternity
Conference for additional information, study this whole
situation and make a recommendation at the next meeting
of the Grand Council regarding any additional financial
support of the Fraternity in this matter.

21. APPOINTMENT OF A GRAND CHAPLAIN:

The question of replacing Brother Ben Collins as Grand Chaplain was discussed. After consideration of a number of persons, the following motion was made:

It was moved by Brother Coburn, seconded by Brother
Blackburn and passed, that the Reverend John Henry
Galbreath, Westminster '39, Minister of the Westminster
Presbyterian Church, Upper St. Clair, Pennsylvania,
be approached to serve as Grand Chaplain of the Frater-
nity. This would include the Chairmanship of the Purposes
and Objects Committee of the Fraternity.

22. EXPANSION:

A. Appointment of Chairman of Extension:

The Grand Council was aware of the interest of Brother Wallace Abel, Westminster '44, Editor of The General Motors World, the publication of the international division of General Motors, in the general expansion of the Fraternity.

A motion was presented by Brother Miller, seconded by Brother Coburn and passed, approving the appointment of Brother Wallace Abel as Chairman of the Extension Committee of the Fraternity.

B. Alpha Gamma Upsilon Fraternity:

The Executive Secretary led the discussion with regard to a possible merger of Alpha Sigma Phi with Alpha Gamma Upsilon. He submitted a memorandum dated January 21, 1965 (Appended as Exhibit D).

After considerable discussion on the pros and cons of the matter, the following motion was presented:

It was moved by Brother Augustine, seconded by Brother Blackburn and passed, approving the merger and the appointment of a committee with power to work out the details with Alpha Gamma Upsilon.

It was pointed out by the Executive Secretary that Alpha Gamma Upsilon was having a meeting to reach their decision in Ypsilanti, Michigan on Sunday, January 24, 1965. (After adjournment of the Grand Council meeting, Brother Donnan called Mr. James Brown, President of Alpha Gamma Upsilon, in Detroit, Michigan telling him of the action of the Grand Council and learned that the Alpha Gamma Upsilon meeting had been called off due to weather conditions. Mr. Brown stated that the meeting was to be re-slated for February 7, 1965.)

C. Bowling Green State University:

Brother Burns reported on the status of the Colony at Bowling Green State University. He indicated that Brother Donnan and he had visited the Colony on Wednesday, January 20. He stated the colony would be going into their rushing in February and that it was desirable they have some definite answer with regard to possible installation.

Executive Secretary Burns recommended that the Colony be installed as a Chapter in the month of March, 1965.

It was moved by Brother Glos, seconded by Brother
Augustine and passed, that the Grand Council approve
the installation of the Colony at Bowling Green State
University to be known as the reactivated Gamma Zeta
Chapter at Bowling Green State University, Bowling
Green, Ohio.

(Since the meeting of the Grand Council, the date of Saturday, March 13, 1965, has been set for the installation of the Colony at Bowling Green.)

D. Expansion in Catholic Institutions:

The Executive Secretary reported they had had a number of inquiries from Catholic institutions. The Grand Council was aware of the work which Brother Robert Eckles had been doing at Loyola University in Chicago.

A motion was presented by Brother Blackburn,
seconded by Brother Augustine and passed, that
Catholic institutions be treated as any other insti-
tution for expansion purposes.

E. Ball State Teachers College:

The Executive Secretary read a letter from Kenneth M. Collier, Assistant Dean of Students, Ball State Teachers College, Muncie,

Indiana, calling attention to the local fraternity, Phi Delta Gamma, on the Ball State Teachers campus.

Brother Robert Eckles lead the discussion on this matter and stated that Brother Richard Sherlock of the Fraternity Office had visited Muncie, Indiana on two occasions, the week of January 18, 1965.

Progress was being made. He indicated the interest of the alumni in the Muncie-Richmond area as well as that of the Chapter at Purdue University. He indicated there was considerable competition with other national fraternities; namely, Delta Tau Delta and Tau Kappa Epsilon.

F. Additional Expansion Possibilities:

A number of other institutions in which the Fraternity has been interested were discussed and will be reported on in more detail by the Chairman of Extension at the next meeting.

23. AWARDS:

A. Committee Chairman:

Several suggestions were made to the Executive Secretary for a Chairman of the Awards Committee. The appointment of the Chairman will be announced at the next meeting of the Grand Council.

B. Delta Beta Xi Award:

The Grand Council discussed thirty-one names for the Award of Delta Beta Xi. The following nominations were made and elections approved for election to Delta Beta Xi of December 6, 1964:

It was moved by Brother Blackburn, seconded by

Brother Glos and passed, instructing the Executive

Secretary to inform those making the nominations for

these Brothers who were elected:

✓ Clarence Wallace Abel, Westminster '44
James Browning Allen, Alabama '30
William Clifton Kegel, Westminster '48

Karl-Otto Eberhard Mann, American '42
Arthur Byron McWood, Jr., Michigan '49
Robert Emil Miller, Connecticut '49
John Stewart Peterson, Illinois Inst. of Technology '48
Richard Franklin Sherlock, Morris-Harvey '60
Frank Whitworth Stubbs, Jr., Colorado '17
Peter Edward Sylvester, Jr., Stanford '50

C. Distinguished Merit Award:

Grand Senior President Donnan reported on the presentation of the Distinguished Merit Awards to Brother Wangenstein in Minneapolis on January 19, and to Brother Charles M. Beeghly in Pittsburgh on Tuesday, January 20.

The Grand Council were requested to think of some additional men who might be considered for the Distinguished Merit Award; said Award to be announced at the 1966 Convention.

24. ALUMNI AFFAIRS:

A general discussion of the development of Alumni Councils and the whole area of alumni affairs was discussed. It was the consensus that more involvement of alumni in the program of the Fraternity was necessary and desirable.

The Executive Secretary had no recommendation to make for Chairman of the Alumni Affairs Committee. A number of suggestions were made and appointment will be announced at the next meeting of the Grand Council.

25. HOUSING:

A motion was presented by Brother Mason, seconded by

Brother Blackburn and passed that Herbert L. Dunham

be continued as Chairman of the Housing Committee.

No report was made regarding the survey requested by the National Convention. It was suggested this survey proceed under Brother Dunham's direction.

26. CHAPTER PROGRESS:

Brother Coburn gave a written report (Attached hereto as Exhibit E).

The Grand Council spent considerable time discussing individual chapters and the reports received from Chapter Presidents and Province Chiefs concerning the conditions within the Chapter.

A. Alabama:

It was pointed out that the University of Alabama will be celebrating their 35th Anniversary on April 10. They are developing a very excellent program which should result in a fine weekend.

B. Arizona:

Morale in the Chapter at the University of Arizona is not high. They are having some internal problems; however, their rush is much improved and morale is improving.

C. U. C. L. A.:

Report from the H. S. P. Clifford E. Aggen shows real progress in this Chapter.

D. University of Connecticut:

A fraternity study has been made at the University of Connecticut and there is real work to be done within the Chapter.

E. Michigan State University:

A letter from Tom Cornell, Grand Chapter Advisor, reported very excellent rushing results at Michigan State. They have 14 pledges. Because of the problems which we are having at Michigan State, it was suggested we try to screen the present pledges and attempt to initiate the topnotch pledges just as soon as possible. This would make it possible to involve the new initiates in the total program of the Chapter.

F. University of Michigan:

The University of Michigan report indicates some real progress. They were in favor of the consolidation with Alpha Gamma Upsilon and urged the possibility of an alumni council in the Detroit area.

G. Milton:

Brother Bob Eckles reported on the Milton situation and the

need for a real housing program for that Chapter. It was recommended that we attempt to organize an alumni council in the area. It appeared desirable to relieve the present Grand Chapter Advisor.

H. Missouri Valley:

Brother Sleeper gave a report on Missouri Valley, looking forward to a new chapter house on that campus.

Province Chief Sleeper recommended a Grand Chapter Advisor for Missouri Valley. He suggested Brother James Nisley, Missouri Valley '45, 1390 Salt Pond Street, Marshall, Missouri. The recommendation was approved.

I. Ohio State University:

Reports from Ohio State indicated a continuing need for housing. The Executive Secretary was instructed to attempt to stimulate the Alumni Corporation of Ohio State through Brother Wise, Province Chief, looking toward the possibilities of a new house or complete remodeling.

J. University of Missouri:

The report of the Missouri Chapter was given under the Reserve Fund report.

K. Pennsylvania State University:

Louis Amici of Penn State reported on the advancement which the Chapter is making. The Executive Secretary felt the leadership at Penn State is much better than it was in the Fall.

L. Tulane University:

The Grand Chapter Advisor, Brother Richard Detjen gave a rather complete report on the Chapter with the final statement as follows:

"In my report to the Grand Council of February 26, 1964, I stated, 'it will take the United States six years to put a man on the moon, and it will take Alpha Sigma Phi of Tulane the same time to be #1 on campus, in all ways and stay there.' They are green. We are one year down, five to go. Fear not, we will make it, and I hope ahead of schedule."

M. Additional Reports:

Reports were received also from the University of Washington and several other Chapters.

27. COMMITTEE ON INSTRUCTION:

Brother Miller reported on the work of this committee. He stated a suggested letter had been developed which would go forward from Brother Dallas L. Donnan to all new pledges of the Fraternity, welcoming them into the Fraternity. It was his suggestion a small official document be developed to be sent to each pledge officially recognizing him.

Brother Miller reported that a number of suggestions would be forwarded to Chapters relative to programs and projects they might work into their chapter activities.

He stated that a pledge examination had been developed.

Members of the Committee are Dr. Frank Krebs, Grand Historian, Province Chief Bill Ward, with the Executive Secretary Ralph F. Burns, ex officio. It is hoped the work of the committee will be completed this school year.

28. LAW COMMITTEE:

The Executive Secretary read a letter from C. Russell Kramer, Chairman of the Law Committee, suggesting that the Grand Council proceed to review the Constitution and By-Laws of the Fraternity. It was suggested that certain revisions might be made which would make the Constitution and By-Laws a more workable instrument.

After some discussion, the Executive Secretary was requested to contact Brother Kramer, asking him to proceed so that specific recommendations could be made to Chapters for action at the 1966 Convention.

29. PURPOSES AND OBJECTS COMMITTEE:

There was no report from the Chairman, the Reverend Ben L. Collins, Grand Chaplain of the Fraternity.

The Executive Secretary read from the By-Laws, the responsibilities

of this Committee. After discussion, it was deemed advisable to appoint a Chairman plus two other members; thereby the program of this committee could be developed into a larger program of the Fraternity. It was suggested, on behalf of the Grand Council that the Reverend Dr. John H. Galbreath, (Item 21) be asked to serve as Grand Chaplain of the Fraternity. It was further suggested that possibly Ed Drew, New York City, be asked to serve as one of the members of the Committee.

30. SCHOLARSHIP COMMITTEE:

Due to weather conditions, Scholarship Chairman, Dr. Karl Mann, did not attend the meeting. His report (Appended as Exhibit F.) was discussed.

The Executive Secretary also stated that Dr. Mann had been in touch with the Chapters of the Fraternity relative to their scholarship during the Fall of 1964.

31. REPORT OF THE NIC DELEGATE:

John L. Blackburn, the Fraternity's Delegate to the National Interfraternity Conference, reported on the annual meeting of the House of Delegates as well as the annual meeting of the National Interfraternity Conference held in Cincinnati the early part of December. In addition to Brother Blackburn, the Fraternity was represented by Dr. Ray Glos, Grand Treasurer; Dr. Karl Mann, Scholarship Chairman; and Ralph Burns, Executive Secretary.

Brother Glos also commented on the National Interfraternity Conference meeting. It was reported that the annual dues of the membership of the Conference was being increased this year to \$10 per Chapter; that considerable discussion took place regarding the effectiveness of the central office of the National Interfraternity Conference and the services rendered by it to the member fraternities.

32. REPORT OF DELEGATE TO THE COLLEGE FRATERNITY SECRETARIES AND THE COLLEGE FRATERNITY EDITORS ASSOCIATIONS

Executive Secretary Burns, as official representative to both groups, gave a brief report on the activities of these organizations. He spoke of the meeting he attended representing these groups and spoke particularly to secure the reaction of the Grand Council, of the activities of the College Fraternity Editors Association on their program "Operation Challenge".

It was the feeling of the Grand Council that the best of the articles to be produced by the Committee on "Operation Challenge" should be reproduced in issues of the Tomahawk as long as no more than one such article appeared in each issue.

The Executive Secretary was requested to run a statement in the Tomahawk soliciting bequests to the Memorial Fund of the Fraternity. It was suggested that an article explaining the Memorial Fund of the Fraternity be prepared for the summer issue of the Tomahawk.

33. 1965 EDUCATIONAL CONFERENCE:

After considerable discussion, Brother John L. Blackburn, Director of the 1963 Educational Conference, was appointed by Grand Senior President Dallas L. Donnan as Director of the 1965 Educational Conference.

The Educational Conference has a budget of \$7,000. It will be held on the Morris-Harvey College campus, Charleston, West Virginia, on August 25-28, 1965.

Very few comments were made on the program, except that the program for the 1963 Conference was not too tight. It was requested that Brother Blackburn have a complete report of the program at the next meeting of the Grand Council in April.

34. 1966 CONVENTION:

Considerable discussion took place with regard to the site of the 1966 Convention. No decision was made regarding this matter. The Executive Secretary was instructed to contact a number of other locations securing availability of dates, costs, et cetera.

Grand Senior President Donnan polled those in attendance at the meeting as to their first and second choices of a location. These were as follows:

Donnan -	Grand Bahamas, Homestead
Coburn -	Homestead, Ashville, Tennessee
Miller -	Grand Bahamas, Ashville, Tennessee
Augustine -	Grand Bahamas, Ashville
Sleeper -	Grand Bahamas, Ashville
Hawkins -	Grand Bahamas, Ashville
Abel -	Ashville, Biloxi, Mississippi, and several other suggestions
Mason -	somewhere in Rocky Mountain area - possibly Brown Palace in Denver, or Boulder, Colorado
Glos -	Grand Bahamas, Mackinac Island

Regarding the program for the 1966 Convention, it was the feeling of the Grand Council that more classroom type of discussion take place on financial operation, rushing, pledge training, etc. It was the feeling that we continue the chapter conference.

35. RELEASE TO CHAPTERS:

The Grand Council requested that the Executive Secretary prepare a release which would go to all the Chapters of the Fraternity after this Grand Council meeting. This release would help meet criticism coming from the Chapters in connection with lack of information expressed by some at the 1964 Convention on the financial affairs and general condition of the Fraternity.

36. RESIGNATION OF OFFICE MANAGER

Brother Burns reported that Brother Dick Sherlock resigned as office manager, effective February 1, 1965, to accept a position with the Hercules Powder Company of Wilmington, Delaware.

It was moved by Brother Blackburn, seconded by Brother Augustine and unanimously passed, that the resolution regarding Brother Dick Sherlock be approved.

(Appended as Exhibit G)

37. "FOR THE GOOD OF THE SOCIETY"

A. Alpha Sigma Phi Record Album:

Brother Donnan appointed a committee composed of Brothers Abel, Coburn and Blackburn to investigate the possibilities of the development and production of a record album for the Fraternity. The Committee was requested to report at the next meeting of the Grand Council.

B. Gifts to New Chapters:

The Executive Secretary was requested to investigate the possibilities of the distribution of a picture of the old Yale Tomb as well as a picture of one of the early Tomahawks to be framed and to be given to new chapters of the Fraternity at the time of their installation.

C. Ritual Revision:

Brother Donnan appointed a committee to study the consideration of ritual revision; Brother Augustine, Grand Marshal, to act as Chairman, with Brothers Blackburn and Burns serving.

D. Resolutions:

A resolution from the Grand Council to be sent to the family of the Past President of the National Interfraternity Conference, Robert Kelly on his recent death; also, to Phi Delta Theta Fraternity on the loss of one of their field secretaries in an automobile accident.

E. Extension:

(1) Extension Brochure:

Brother Hawkins suggested that the Province Chiefs be provided with a brochure on extension. This brochure to be broad in its approach and a second brochure to be tailored to the institution where a brochure would be presented personally.

(2) Extension Visitation:

Province Chief Robert Eckles indicated that during his sabbatical leave, prior to his going to Europe, he would be in Rhode Island in February and would be happy to call upon the University of Rhode Island, Northeastern, and the University of New Hampshire.

He felt also there was a need for further expansion of the Fraternity in the Rocky Mountain area.

(3) Extension Possibilities in Minnesota, North and South Dakota, Nebraska and Iowa:

Brother Hawkins requested for him, and Brother Sleeper, names of officers in charge of Fraternity at institutions in the States of Minnesota, North and South Dakota, Nebraska and Iowa. He asked also for directions as to what province chiefs could do in the area of expansion.

(4) Bowling Green Installation:

It was suggested that, at the Bowling Green installation, the Executive Secretary might use Lloyd S. Cochran or Ed Drew as a speaker.

F. Alumni Contributions Campaign - Memorial Fund:

Brother Glos commented that he felt the decision of the Grand Council to allocate the 1965 Alumni contributions to the Memorial Fund was a very important decision. He felt this Fund was now off the ground and had many possibilities for the Fraternity.

G. Province Chief Brochure:

Brother Sleeper spoke of the need of additional information on the responsibilities of province chiefs in the Province Chief Brochure.

H. Fraternity Housing:

Brother Donnan spoke of his continued interest in the housing of Chapters of the Fraternity; that we should continually seek to improve the standards of cleanliness and good housekeeping and attempt to develop, wherever possible, better housing for our chapters.

He expressed the belief that the Fraternity, in working with undergraduate chapters, should devote time to strengthening those chapters at institutions where the climate on the administrative and faculty level was favorable and not concern ourselves at institutions where there was not a positive climate.

I. Tax Relief:

Brother Mason felt it was important that the National Interfraternity Conference move in the direction of seeking relief, on a national level, for real estate taxes on housing for fraternities and on taxes on contributions.

38. NEXT GRAND COUNCIL MEETING:

It was the consensus that the next Grand Council meeting should be held the weekend of April 23, 24, 25, 1965 at a location to be decided later.

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It was the feeling it ought to be held in Kansas City or, in case of the development of the Alpha Gamma Upsilon merger, it might be desirable to have the meeting in the Detroit area.

38. PERSONNEL IN THE FRATERNITY OFFICE:

The Grand Council went into executive session on Saturday evening, and on Sunday morning, discussed with Executive Secretary Burns the importance and desirability of getting additional personnel in the Fraternity Office to assist him. It was decided that Brother Donald J. Hornberger, Past Grand Senior President; Grand Treasurer Ray Glos and Province Chief Al Wise assist Brother Burns in acquiring additional personnel.

It seemed desirable that the Fraternity should set its sights higher to get a little older man, someone between 30-35 years of age who could take over as Executive Secretary sometime in the future. It seemed desirable that the salary for this man might have to be higher to secure the right man.

A year ago at this time there was the Executive Secretary plus four girls in the office and three men on the road. At the present time there are four girls in the office and the Executive Secretary.

The Executive Secretary was authorized to secure two men, an assistant to him who would be willing to travel and possibly take over as Executive Secretary upon his retirement, and a field man who would be on the road most of the time. The Executive Secretary was instructed to move ahead as rapidly as possible in this area.

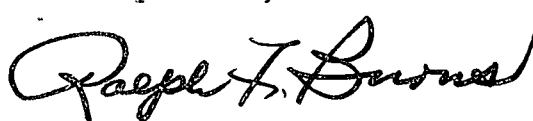
39. APPROVAL OF EXPENSES:

It was moved by Brother Glos, seconded by Brother Augustine
and passed, that the expenses of this meeting be approved.

ADJOURNMENT

The Grand Council Meeting adjourned
at 12:30 p.m. January 24, 1965.

Respectfully submitted,



Ralph F. Burns
Executive Secretary

GRAND COUNCIL MINUTES AGENDA ITEM 4
January 22-24, 1965 January 22, 1965

EXHIBIT A

To: Members of the Grand Council
From: Ralph F. Burns, Executive Secretary
Re: Report of the Condition of the Fraternity

Matters which I will discuss in my report, in some cases, will be covered in more detail under various items of the Agenda for this Grand Council meeting. I feel that by the close of this meeting, you will have a complete picture of the condition of the Fraternity.

STAFF:

At the present time, we have four women and myself associated with the Fraternity Office. To date, I have been unable to replace vacancies caused by the resignation in June of 1964 of Richard A. Dexter who is now in the Army in Europe, and Brother George E. Lord who is in graduate law school. You have received a memorandum from me indicating that Brother Richard Sherlock has tendered his resignation effective February 1, 1965.

CHAPTERS:

In the academic year, 1964-65, we have 52 actively operating Chapters and one Colony for a total of 53 operating units. These figures include the newly-installed Chapter at Findlay College and the Colony at Bowling Green. It takes into consideration also the lack of any operation at the University of Missouri. It also includes the Chapter at the University of Buffalo which, although still initiating men, is not paying any dues by virtue of action of the Grand Council.

The Chapters have reported 1,413 men returning to Chapters this fall compared to 1,428 last year. Also, new pledges reported are 426 compared to 487. Initiations are considerably ahead of the same period last year: initiations reported are 283 compared to 216 - for an overall total of 2,122 men compared to 2,131 men last year.

VISITATIONS:

Institutions where we have Chapters started their academic year this fall anywhere from before Labor Day until about October 1.

Thirty-seven institutions have had a visit from either a member of the Fraternity Office, staff, a Province Chief, or a member of the Grand Council. We have been limited in the number of official contacts we have

been able to make due to lack of personnel for both chapter visitation and expansion.

It is hoped that our program for visitation will be such that each Chapter will be visited this year by a Province Chief or a member of the Grand Council, or a staff member.

Several Chapters of the Fraternity have been subject to some type of disciplinary action this year by the institutions where they are located. Briefly, these situations are as follows:

Arizona: A desert party, with dates, was held by some of the Brothers where beer was served. The conduct of the party was such that it came to the attention of the police and the university authorities. The alumni and province chief have this situation well in hand and the Chapter is now on social probation.

Lehigh: Under instructions of the active Chapter, a pledge was picked up by the authorities and upon proper investigation the Chapter has been placed on social probation. The alumni and province chief are on top of this situation.

Illinois: This chapter is on social probation due to two successive semesters of being below 2.2 on a 5-point basis scholastically. This means they cannot hold any social functions with women at the chapter house. If they do not bring their point average above the 2.2 mark by the end of the first semester, 1964-1965, they will be placed on disciplinary probation which means they cannot enter into intramural or other general campus activities.

Penn State: This chapter was placed on social probation for serving beer to a minor. The situation developed by a guest, accompanied by a young lady coming to the house. Beer is permitted to be served in the Chapter House by the University. It can be served only to those over 21. Circumstances developed that the young lady did not return to her dormitory that night and tracing back, it was learned she had been at the Alpha Sig house earlier in the evening and had one beer. The institution took action, placing the chapter on social probation.

Westminster: Due to a misunderstanding of the local rules, some men were thrown into a lake on the campus. This has been a traditional thing with this Chapter. They were placed on social probation for the first semester of this year. They were taken off probation in the middle of December.

Some items of interest concerning other chapters are:

University of Buffalo: The Alumni Interfraternity Council has now secured an injunction which, at the present time, permits fraternities on that cam-

pus to continue to operate. I will keep you informed as to developments on this situation.

Coe: I am anxious to hear how they make out on their rush situation. They appear to be very discouraged. Brother Hawkins will have an uptodate report. (Coe secured no pledges.)

Marshall: The Chapter has made progress and the financing of the house is now complete. The A-S-P Corporation took a second mortgage. We should see real developments there.

Massachusetts: We are concerned about the long-range housing of this chapter due to the fact they are now in rental housing of the SAE Chapter which has been thrown off campus.

Michigan State: We are anxious to hear how they made out on rushing, which they are now in. Brother Rank, Province Chief, will be at this meeting and will have an uptodate report. (Brother Rank did not make the meeting - Michigan State secured 14 pledges.)

Milton: This chapter needs to look forward to new housing. There is now another national fraternity on campus resulting from a merger situation.

Missouri Valley: They have housing developments here. This is true at Ohio Northern also. Plans are underway in the area of housing also at Oklahoma.

University of Pennsylvania is facing a critical situation in housing due to the condemnation of the property where the house is now located, looking forward to urban redevelopment and the expansion of the campus.

Purdue is now in a program of raising money for a new house on their campus.

Sacramento State is under a trusteeship and to date, I have no report with the exception that the conditions in the chapter have improved greatly. I have no recommendation at this time as to whether the Trustees, by recommendation of Province Chief McKenzie should be relieved of their responsibilities.

Toledo: This chapter is operating in good shape. However, they are in the unfortunate situation of having two houses, one of which is empty but they still have to make payments on it. It is hoped they can sell the same and get out from under this financial obligation.

Tri. State: I visited this chapter last week and it is in excellent condition; however, it may be involved in some developments which will need great

maturity if a consolidation is developed with Alpha Gamma Upsilon.

Tulane: Reports indicate that this new chapter is moving along quite satisfactorily.

Wake Forest: I have no report at this time other than the contact which was made last fall. It is hoped that the increased rushing they had will much improve their scholarship.

Wayne: We still continue to have a problem at Wayne State; however, Brother Donnan and I will have a report on this after a visit to this Chapter prior to the Grand Council meeting.

PUBLICATIONS:

You have received the November issue of the Tomahawk and a 64-page issue of the Tomahawk will come out in January. The next issue will be in March and a large issue in the summer.

The revised edition of the Pledge Manual is off the press and has been distributed. 2,482 copies were printed. It cost \$4,088.30, or \$1.64 per copy. The sale price of the pledge manual is \$2.00.

The manual for chapter treasurers has been revised and has gone to press. It should be completed within the next few weeks.

Other manuals for chapter officers are being updated regularly and the Fraternity Office Staff would welcome any recommendations or suggestions from the Grand Council on other publications.

We should proceed to reprint the Rituals of the Fraternity.

FINANCES:

A complete report of the Fraternity's finances will be made by Grand Treasurer Glos. I should like to make one observation and that is: the lease on the space at the Fraternity Office expired on December 31. We are continuing to operate under the old lease which calls for rental on the office of \$2400 per year. However, the continuance of this lease is somewhat up in the air as the owner of the building is rather seriously ill with cancer and is no longer living in the City of Delaware. She sold her home and now resides in North Carolina. Her attorney is also in the hospital, having undergone surgery.

I should like to discuss with the Grand Council again, the matter of the ownership of a Fraternity Office, the relocation of the Fraternity Office in another state, and the general overall planning of the Fraternity Office in the future.

MEMORIAL FUND:

I should like to discuss with you, the program I have outlined with the present Memorial Fund Trustees.

Under the indenture of the Memorial Fund, it calls for a member of the Grand Council to be a member of the Trustees. With Brother Hornberger no longer on the Grand Council, the Memorial Fund Trustees, with the approval of the Grand Council, will submit a name for recommendation of a Trustee at this meeting.

It is also hoped that the Grand Council will discuss, very seriously, the appointment of officers of the Memorial Fund so that the program of this Fund can be investigated and enlarged, both from the standpoint of the raising of money for the fund and additional services which this fund might render in the total advancement of the Fraternity.

CHARGES FOR FACULTY MEMBERS:

At the present time, and for over thirty years, we have charged undergraduate chapters for the initiation of faculty members or administrative officers of an institution, members of old locals, or alumni petitioning groups which during their colonization status become alumni before the group is installed, an initiation fee of \$25.00. It is my recommendation that this fee be increased to \$30.00 or \$35.00 because of the distribution of the fee at the time of initiation to various funds.

Under the old \$58.00 fee, the General Fund received \$38.40; the cost of the badge and shingle was \$7.00; we sent the Tomahawk Trustees \$6.00; and the A-S-P Corporation got \$6.00. The Federal excise tax was \$.60.

Now, for a faculty member, there is \$19.60 out-of-pocket expense under our present distribution and I think the Fraternity should get a little bit more than it is at the present time.

PLEDGE TRAINING AND ACTIVE TRAINING PROGRAMS:

I think the Fraternity should continue its work with Brother Miller's committee on instruction. This program can be distributed to the chapter's this academic year. It is also hoped that a suggested program of ideas can be distributed for the development of the total chapter program which will continue the interest of the upperclassmen of the Fraternity.

The competition which fraternities are having to face in the academic climate of the institutions where we are located is such that we have to make our programs much more vital, in keeping with the changing conditions on the campuses where we have chapters, realizing and appreciating the responsibilities which institutions are taking in the development

of residence halls, programs within these halls and the increased emphasis on academic work. The fraternity must fit its program to the changes taking place on the university and college campus.

FUTURE GOALS OF THE FRATERNITY:

In the past, I have mentioned the overall long-term goals of the Fraternity of expansion, chapter housing, construction of a national headquarters' building, and many other areas.

I still feel, if it is possible, it might be desirable to set up a special committee, either of the Grand Council or outside the Grand Council, which could make a progress report to the next meeting of the Grand Council that would give us some guideposts to direct our thinking and govern the entire direction of the Fraternity for some time to come.

Although we are understaffed, and I need counsel from the Grand Council on this matter, I think there is great progress to be made in the Fraternity. We have a great opportunity at the present time. I am sure, with the leadership of this Grand Council, we can continue to make a contribution to the undergraduates, to our alumni, and to the campuses where we are located.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ralph F. Burns". The signature is written in dark ink and is positioned above the printed name and title.

Ralph F. Burns
Executive Secretary

ALPHA SIGMA PHI FRATERNITY, INC.
GENERAL FUND
Comparative Operating Statement
as of December 31, 1964-63

Income	Budget 1964 - 65	6-30-64 to 12-31-64	6-30-63 to 12-31-63
1. Initiations @ \$25	--	\$ 1,275.00	\$ 5,450.00
2. Initiations @ \$49	\$39,200.00	11,368.00	--
3. Dues - undergraduates	21,000.00	21,078.00	22,774.00
4. Pledge Fees	16,500.00	6,465.00	4,910.00
5. Alumni Contributions (net)	9,000.00	2,976.07	1,756.13
6. Insignia Sales & Service	6,400.00	4,326.65	3,450.86
7. Publications	--	971.20	1,164.45
Tomahawk Fund & Others			
8. A. Trustees	14,000.00	5,576.95	4,565.43
9. B. Initiations @ \$5	4,000.00	1,440.00	1,105.00
10. Necktie Sales (net)	--	88.25	(193.88)
11. Miscellaneous Income	125.00	3,044.40	10.00
12. Interest	175.00	171.88	96.88
13. Total Income	<u>\$110,400.00</u>	<u>\$58,781.40</u>	<u>\$45,088.87</u>
Expenses			
14. Salaries	\$43,500.00	\$18,257.20	\$20,225.63
15. Rent & Utilities	3,000.00	1,437.34	1,374.48
16. Telephone & Telegraph	2,200.00	832.51	948.24
17. Postage	2,000.00	799.18	1,110.74
18. Stationery & Office	3,000.00	1,366.37	924.63
19. Audit & Legal	800.00	740.59	630.00
20. Insurance	4,300.00	975.30	277.09
21. Social Security	1,150.00	356.55	446.05
22. Miscellaneous Expense	500.00	542.28	227.13
23. Depreciation	1,400.00	--	--
24. Doubtful Accounts	1,000.00	--	--
25. Visitation	8,000.00	1,435.89	3,838.06
26. Conferences	4,500.00	94.97	1,154.97
27. Extension	4,000.00	1,203.76	1,082.35
28. N.I.C.	2,500.00	653.20	1,357.85
29. Committees	1,000.00	302.70	81.12
30. Tomahawk	13,500.00	6,765.17	6,174.25
31. Insignia Purchases	6,200.00	2,909.43	2,482.38
32. Publications	2,000.00	4,092.54	344.32
33. Leadership School	3,500.00	--	6,304.47
34. Convention Expense	--	3,808.25	--
35. Total Expenses	<u>\$108,050.00</u>	<u>\$46,573.23</u>	<u>\$48,983.76</u>
36. Increase or (decrease) for period	2,350.00	12,208.17	(3,894.89)
	<u>\$110,400.00</u>	<u>\$58,781.40</u>	<u>\$45,088.87</u>

ALPHA SIGMA PHI FRATERNITY, INC.
GENERAL FUND
Comparative Balance Sheet
as of December 31, 1964-63

	<u>1964</u>		<u>1963</u>	
<u>Assets</u>				
Cash:				
1. Office	\$ 50.00		\$ 50.00	
2. General-checking	21,381.75		7,903.01	
3. General-savings	4,451.00		--	
4. Total Cash		\$25,882.75		\$ 7,953.01
5. Accounts Rec.-chapters	8,946.75		8,954.70	
6. Less: Allowance for Doubtful Accounts	2,974.30	5,972.45	1,790.00	7,164.70
7. Accounts Rec.-Res.Fund		--		5,664.00
8. Inventory		649.00		2,261.00
9. Marketable Securities		5,000.00		5,000.00
10. Deposits - TWA		450.00		450.00
11. Prepaid Insurance		705.00		1,155.00
12. C.S.V. Life Insurance		--		2,085.00
13. Advance A-S-P Corp.	1,966.00		1,374.00	
14. Stock A-S-P Corp.	13,400.00	15,366.00	8,600.00	9,974.00
15. Equipment	13,434.01		14,003.88	
16. Less: Depreciation	6,179.35	7,254.66	5,421.22	8,582.66
17. Total Assets		<u>\$61,279.86</u>		<u>\$50,289.37</u>
<u>Liabilities & Principal</u>				
18. Convention Reserve		\$ 6,375.00		\$10,359.03
19. A-S-P Corp. Capital		3,334.00		1,326.00
20. Fund Principal	\$39,362.69		\$42,499.23	
21. Increase or (decrease) for period	12,208.17	51,570.86	(3,894.89)	38,604.34
		<u>\$61,279.86</u>		<u>\$50,289.37</u>

ALPHA SIGMA PHI FRATERNITY, INC.
GENERAL FUND
Analysis of Accounts Receivable
as of December 31, 1964

Chapter	Balance 6-30-64	1964-65 Charges	Amount Paid	Balance 12-31-64
1. American	---	\$ 493.00	\$ 368.00	\$ 125.00
2. Arizona	---	285.00	160.00	125.00
3. Atlantic Christian	---	365.00	216.00	149.00
4. Buffalo	\$ 593.60	125.00	100.00	618.60
5. Coe	---	285.00	128.00	157.00
6. Connecticut	---	461.00	---	461.00
7. Cornell	---	893.00	861.00	32.00
8. Davis & Elkins	---	733.00	333.00	400.00
9. Illinois	---	541.00	---	541.00
10. Marietta	---	1,117.00	692.00	425.00
11. Marshall	---	317.00	---	317.00
12. Michigan	8.00	---	---	---
13. Michigan State	187.20	189.00	187.20	189.00
14. Missouri	556.75	---	---	556.75
15. Oklahoma	---	349.00	---	349.00
16. Pennsylvania	1,405.00	---	---	1,405.00
17. Penn State	---	573.00	---	573.00
18. Tulane	---	477.00	---	477.00
19. Wagner	---	653.00	---	653.00
20. Wayne	940.40	493.00	40.00	1,393.40
	<u>\$ 3,690.95</u>	<u>\$ 8,349.00</u>	<u>\$ 3,085.20</u>	<u>\$ 8,946.75</u>

ALPHA SIGMA PHI FRATERNITY, INC.
RESERVE FUND
Comparative Income and Fund Principal
as of December 31, 1964-63

	<u>1964</u>	<u>1963</u>
Income		
1. Dues	\$ 4.00	--
Interest Earned		
2. A. Notes	860.48	\$ 763.08
3. B. Savings		
4. C. Bonds	<u>57.50</u>	<u>57.50</u>
5. Total Income	<u>\$ 921.98</u>	<u>\$ 820.58</u>
Expenses		
6. Legal & Audit	\$ 750.00	\$ 270.00
7. Miscellaneous Expense	<u>100.00</u>	<u>--</u>
8. Total Expenses	\$ 850.00	\$ 270.00
9. Net Income	<u>71.98</u>	<u>550.58</u>
	<u>\$ 921.98</u>	<u>\$ 820.58</u>
Statement of Fund Principal		
10. Net Income for Period	\$ 71.98	\$ 550.58
11. Fund Principal	<u>55,506.07</u>	<u>50,900.12</u>
12. Total Principal	55,578.05	51,450.70
13. Less Reserve for A-S-P Corp.	<u>10,000.00</u>	<u>10,000.00</u>
14. Net Principal	<u>\$45,578.05</u>	<u>\$41,450.70</u>

ALPHA SIGMA PHI FRATERNITY, INC.
RESERVE FUND
Comparative Balance Sheet
as of December 31, 1964-63

	<u>1964</u>	<u>1963</u>
Assets		
Cash - Savings Accounts:		
1. Delaware, Ohio	\$ 7,609.84	\$18,129.15
2. New York, New York	11,063.94	10,606.76
3. Hamilton, Ohio	<u>9,000.00</u>	<u>---</u>
4. Total Cash	\$27,673.78	\$28,735.91
5. Notes Receivable	35,736.40	36,524.16
6. Less: Allowance for Doubtful Accounts	<u>17,907.13</u>	<u>17,829.27</u>
		18,694.37
		17,829.79
Investments:		
7. A-S-P Corp. Stock	11,000.00	11,000.00
8. Zeta House Corp. 5% Bonds	<u>1,800.00</u>	<u>2,300.00</u>
9. Total Assets	<u>\$58,303.05</u>	<u>\$59,865.70</u>
Liabilities & Fund Principal		
10. Reserve for A-S-P Corp.	\$10,000.00	\$10,000.00
11. Accounts Payable-General Fund	---	5,690.00
12. Life Contributors	2,725.00	2,725.00
13. Fund Principal	<u>45,578.05</u>	<u>41,450.70</u>
	<u>\$58,303.05</u>	<u>\$59,865.70</u>

ALPHA SIGMA PHI FRATERNITY, INC.
RESERVE FUND
Analysis of Notes Receivable
as of December 31, 1964

Chapter	Balance 6-30-64	New Loans 1964-65	Interest for year 1964-65	Amount Paid 1964-65	Balance 12-31-64
1. Alabama	\$ 457.72	--	\$ 9.15	\$ 466.87	--
2. Alsiphi(Iowa)	2,828.44	--	14.14	2,842.58	--
3. American	4,861.15	--	97.22	307.02	\$ 4,651.35
4. Arizona	2,554.00	--	51.08	254.00	2,351.08
5. Bethany	4,693.84	--	46.94	500.00	4,240.78
6. Davis & Elkins	607.56	--	18.23	408.00	217.79
7. Marshall	--	\$2,500.00	16.05	138.15	2,377.90
8. Michigan State	1,200.00	--	24.00	--	1,224.00
9. Missouri	10,077.40	644.82	302.32	--	11,024.54
10. AΣΦ of New Orleans	2,456.24	--	49.12	366.00	2,139.36
11. AΣΦ of Philadelphia	2,623.25	--	78.70	--	2,701.95
12. Stevens	2,277.75	--	45.56	877.56	1,445.75
13. Wake Forest	975.85	--	29.28	30.00	975.13
14. Wayne	2,623.08	--	78.69	315.00	2,386.77
	<u>\$38,236.28</u>	<u>\$3,144.82</u>	<u>\$ 860.48</u>	<u>\$6,505.18</u>	<u>\$35,736.40</u>

AGENDA ITEM 5-E

January 8, 1965

Memorandum Re:

Alumni Contributions Program
Calendar Years - 1964-1963

From: Ralph F. Burns, Executive Secretary

The Alumni of the Fraternity were asked to contribute \$5 during 1963. In 1964, they were asked to contribute \$10. Here are the results with some supporting data:

	<u>1964</u>	<u>1963</u>			
Gross Amount Received	\$13,229.68	\$12,055.36			
Gross Cost of Program	<u>4,270.39</u>	<u>3,260.79</u>			
Net Proceeds	<u>\$ 8,959.29</u>	<u>\$ 8,794.57</u>			
Number of solicitations	4	3			
Number of 1st class solicitations	1	1			
Number of 3rd class solicitations	3	2			
Average number of alumni solicited	18,184	17,105			
Total Givers	1,718	2,217			
Per cent responding	9.4	12.9			
Classification of Giving	<u>Less \$5</u>	<u>\$5</u>	<u>\$5-\$10</u>	<u>\$10</u>	<u>Above \$10</u>
1964 - Requested \$10	85	768	31	807	27
1963 - Requested \$5	97	1,979	3	115	23

Contributions by Months

	<u>1964</u>	<u>1963</u>
January	\$ 106.00	\$483.50
February	37.00	141.75
March	38.00	57.00
April	15.00 *20	3,512.00 *3
May	5,611.00	3,842.55 *20
June	3,179.00 *4	1,857.50 *14
July	1,121.00 *28	1,264.06
August	1,247.50	353.00
September	643.00	189.00
October	250.20	146.00
November	187.00	124.00
December	794.98 *7	85.00
	<u>\$13,229.68</u>	<u>\$12,055.36</u>

* Month, and day of month on which mailings were made

Grand Council Meeting, January 22-24, 1965

Alumni Contributions Program - 1964 - 1963

Postage Unit Costs - a first class mailing is 5 cents each
third class is 1 1/4 cents each

Cost of Returns - we use first class business reply envelopes -
when received they cost us 7 cents.

<u>Postage Cost</u>	<u>1964</u>	<u>1963</u>
- for mailings	\$1,617.24	\$1,333.71
- for returns	<u>120.26</u>	<u>155.19</u>
Total Postage Cost	<u>\$1,737.50</u>	<u>\$1,488.90</u>

Observations -

1. Although there were 500 less contributors in 1964 than 1963, the net proceeds was greater.
2. Could it be that with over 1,000 more solicited and 500 less giving, the request for \$10 resulted in fewer of our alumni giving?
3. Comparing the contributions by months, it is obvious that we receive our greatest return within 20-25 days of the date of the solicitation.
4. Although the cost of the postage return of the reply envelope is 7 cents, the amount paid out is negligible when you consider the ease of the return by the contributor.
5. It is interesting to note that the postage cost is over 1/3 of the cost of the program.
6. Advice and judgment should be expressed by the Grand Council as to when these mailing should be made, keeping in mind that the fiscal year is from June 30 to June 30.

ALPHA SIGMA PHI FRATERNITY
TOMAHAWK FUND
Trial Balance December 31, 1964
Prepared by: R.M. Hoverman

<u>Acct. #</u>		<u>Debit</u>	<u>Credit</u>
A-1	Cash - Prin. Hoverman	\$ 6,835.92	
A-2	Cash - Prin. Donnelly	901.76	
A-3	Cash - Prin. Res. for Losses	14,982.05	
		<u>22,719.73</u>	
A-7	Cash - Income	3,055.07	
A-9	Bonds	23,706.39	
A-11	Mortgages	106,775.71	
A-12	Common Stocks	62,987.32	
A-13	Preferred Stocks	8,482.24	
L-20	Res. for Losses on Investment		\$14,982.05
L-24	Income Due National		
L-25	Gain on Sale Sec.		3,904.95
L-26	Control a/c - Principal		205,784.39
	Current Income 7/1-12/31/64		3,055.07
		<u>227,726.46</u>	<u>227,726.46</u>
		<u>227,726.46</u>	<u>227,726.46</u>

INCOME AND EXPENSE STATEMENT

R-30	Interest on Mortgages		\$ 2,391.48
R-32	Interest on Bonds		500.03
R-34	Interest on Savings Acct.		464.84
R-36	Dividends		859.78
			<u>4,216.13</u>
E-42	Income to National		
E-44	Administration Expense	860.44	
E-46	Transfer Income to Reserve		
	for Losses	<u>300.62</u>	1,161.06
	Income Available to National		<u>\$ 3,055.07</u>

ALPHA SIGMA PHI FRATERNITY
TOMAHAWK FUND
Principal Account
Six Months ended December 31, 1964

Balance June 30, 1964 (U.S. Trust Co.) \$ 775.54

Receipts

Sept. 30	Received From	R. Hoverman	\$ 3,938.78
Oct. 13	Received from	R. Hoverman	2,964.71
Oct. 21	At. U.S. Trust Co.	Sales Cluett Peabody Rights	2.34
Nov. 9	At U.S. Trust Co.	Sales 36 Phillips Petroleum	1,877.22
Nov. 10	" " " "	Sales 35 Cluett Peabody	1,976.46
Nov. 16	Received from	Alpha Sigma Phi	1,050.00
Nov. 25	Received from	R. Hoverman	1,079.16
Dec. 8	Received from	Alpha Sigma Phi	168.00
Dec. 30	" "	R. Hoverman	500.72
TOTAL			\$13,557.39

Disbursements

Sept. 30	Paid to	Alpha Sigma Phi	\$ 1,263.86
Oct. 13	At U.S. Trust Co.	Paid for \$200 Cluett Peabody bonds	200.00
Nov. 2	At. U.S. Trust Co.	Paid for 50 Continental Ins.	3,113.66
Nov. 2	" " " "	" " 50 Reynolds Tobacco	2,113.38
Nov. 2	" " " "	" " 50 Texaco	4,376.19
Nov. 25	" " " "	" " 25 American Can	1,100.22
TOTAL			\$12,167.31

Balance U.S. Trust Co. December 31, 1964 \$ 2,165.62
(Note: Does not include check to Alpha Sigma Phi for \$1,263.86 dated December 22)

Capital Gains

Cluett Peabody (rights)	\$ 2.34	
36 Phillips Petroleum	29.11	Loss
35 Cluett Peabody	477.92	
NET GAIN	\$451.15	

J. Louis Donnelly, Chairman
Tomahawk Trustees

A-S-P CORPORATION
Cash Receipts and Disbursements
July 1, 1964 to December 31, 1964
Balance Sheet as of December 31, 1964

Cash on Hand as of June 30, 1964

\$13,418.40

Receipts

Alpha Sigma Phi Fraternity (stock)	\$ 1,394.00	
Bond Sales	400.00	
Payment on Mortgages	1,127.65	
Interest on Mortgages	853.51	
Interest on Bond	75.00	
Interest on Savings Account	180.78	
Total Receipts		4,030.94
Total Receipts and Cash		<u>\$17,449.34</u>

Disbursements

State of Delaware Tax	\$.22	
State of Delaware Filing Fee	5.00	
Huntington Alumni Council (Marshall)	7,500.00	
Total Disbursements		<u>\$ 7,505.22</u>

Cash on Hand as of December 31, 1964

\$ 9,944.12

ASSETS AND LIABILITIES

Assets

Manufacturers National Bank	\$ 769.11	
First Federal Savings & Loan	9,175.01	\$ 9,944.12
Mortgages	31,432.47	
Zeta House Corp. Bond	3,000.00	34,432.47
Total Assets		<u>\$44,376.59</u>

Liabilities

Bonds	\$17,700.00	
Stock (Alpha Sigma Phi Fraternity)	25,800.00	
Accrued Interest on Bonds	403.67	\$43,903.67
December 31, 1959 to Date Gain (surplus)		472.92
Total Liabilities		<u>\$44,376.59</u>

W. Gardner Mason, Treasurer
A-S-P Corporation

Grand Council Minutes,
January 22-24, 1965

EXHIBIT C

January 11, 1965

To: Memorial Fund Trustees
Hugh K. Duffield
Paul J. Cupp

From: Donald J. Hornberger, a Member of the Trustees

Article III, paragraph 301, of the Trust Indenture of the Alpha Sigma Phi Memorial Fund states in part:

".....at least one of the Trustees shall be a member of the Grand Council (or other similar governing board) of Alpha Sigma Phi Fraternity so long as there is such a Grand Council or other similar governing board."

In view of the fact I am no longer a member of the Grand Council, I tender my resignation.

Article 3, paragraph 301 of the Trust Indenture, also provides that my successor Trustee can be appointed by the other Trustees remaining. May I suggest for your consideration, with the approval of the Grand Council, the appointment of Dr. Ray E. Glos, Grand Treasurer of the Fraternity, who is now serving on the Grand Council.

I understand that the Grand Council is meeting on the weekend of January 22 and if you feel disposed to act favorably upon this recommendation, they could take action upon it at that time.

In keeping with Article I, paragraph 103, section (b), which states:

"to further learning by the establishment of scholarships, scholarship incentives and awards."

I would like to recommend to the Memorial Fund Trustees the following scholarship awards made by Dr. Karl O. Mann, National Scholarship Chairman of the University of Toledo, approved by the Grand Council and announced at the 1964 National Convention:

<u>Award</u>	<u>Number Given</u>	<u>Cost</u>
1. Highest Scholarship	1	\$17. 00
2. Scholarship Improvement	3	\$51. 00
3. "Summa Cum Laude" Citations	7	119. 00
4. Scholarship "Library Award"	1	127. 00
5. "Scholar of the Year"	2	434. 00
Total		<u>\$748. 00</u>

To: Memorial Fund Trustees

Awards # 1, 2, 3 are engraved awards. #4 is a small number of books for the Chapter Library, and an engraved award. #5 was two monetary awards of \$200 each to Tad Harbison Koch, Ohio State (1963) and Theodore Bohdan Belytschko, Illinois Institute of Technology (1964), plus an engraved certificate.

The approval of these recommendations carries with it the approval of paying for the cost of these Awards.

I am sending you an original and a copy. Please sign one and return it to the Fraternity Office, using the envelope enclosed.

Fraternally,

s/ Donald J. Hornberger

_____ I approve _____ I disapprove
the above recommendations.

Date: _____

FOUNDED

1845



ALPHA SIGMA PHI FRATERNITY

National Office

24 WEST WILLIAM STREET DELAWARE, OHIO 43015

TELEPHONE: 614 362-2921

Grand Council Minutes
January 22-24, 1965

EXHIBIT D

January 21, 1965

Memorandum: Conference between James A. Brown, President Alpha Gamma Upsilon; Dallas L. Donnan, President Alpha Sigma Phi; and Ralph F. Burns, Executive Secretary Alpha Sigma Phi.

Purpose: To discuss possibilities of a consolidation between Alpha Gamma Upsilon and Alpha Sigma Phi Fraternity.

Active Chapters: Alpha Gamma Upsilon has 6 active chapters:

Institution	Greek	Founded	Housing	Membership	
				Active-Fall '64	Alumni
Detroit Tech	Gamma	1930	none	10	592
Indiana Tech	Beta	1932	own-2	15	647
Lawrence Tech	Epsilon	1933*	none	16	477
Eastern Michigan	Iota	1948	rent	23	246
Tri State	Lambda	1949*	own	26	275
Lycoming	Nu	1951	college dorm	31	138
*Unaccredited Institution				Total 121	2375

Released Chapters:

General Motors Institute - Phi Gamma Delta
Defiance College - Tau Kappa Epsilon

Inactive Chapters:

Anthony Wayne	1922-31	207
Universal	1927-28	32
Detroit	1934-57	252
Wayne State	1947-67	138
Toledo	1948-56	91
Rider	1951-57	241
Total		961

Recap: Active 2,375
Released 681
Inactive 961
4,017 Total-figures-Oct. '64

Total initiates as of January 21, 1965 - 4,255

Re: Alpha Gamma Upsilon -
Alpha Sigma Phi

- 2 -

January 21, 1965

Finances:

Alpha Gamma Upsilon Initiation Fee - \$10.00
give initiate - shingle, identification card
Dues - \$3.00 per initiate per quarter

<u>Accounts Receivable:</u>	<u>1-1-65</u>	<u>12-1-64</u>
Detroit Tech	\$25.00 (1)	-
Indiana Tech	-	-
Lawrence Tech	221.00 (1) (2)	\$315.83 (1)
Eastern Michigan	580.54	573.50
Tri State	-	-
Lycoming	-	-

(1) Past due - active membership reports and fees
(2) Past due - membership forms and initiation fees

Notes Receivable:

Eastern Michigan	\$1,407.00 Past Due
Lycoming	\$1,340.00 Paid to date

Cash: Current Bank Balance \$9,058.09

Current Accounts Payable (est): \$100.00

Believe Lawrence Tech Alumni have about \$6,000.00

Indiana Tech - owes James A. Brown \$1,200.00
(this was a personal loan)

James A. Brown suggests:

that each of the chapters be placed on a colony status;
at such time they could prove their worth, they could be
installed. They understand that Lawrence Tech could not
be installed until they become accredited. They would be
able to approve for initiation men in good standing.

Recommendations:

We believe that we should proceed with the consolidation
with Alpha Gamma Upsilon.

We recommend that we should proceed on the following basis:

1. All chapters of Alpha Gamma Upsilon be recognized as colonies.

January 21, 1965

2. Alpha Sigma Phi would proceed to install these colonies at such time they meet basic standards developed by Alpha Sigma Phi (and Alpha Gamma Upsilon). These standards would include those elements which would insure the growth of these colonies as chapters of Alpha Sigma Phi.
3. Undergraduates would have to be in good standing with their chapter, institution and Alpha Gamma Upsilon.
4. Initiation Fee - for each undergraduate initiated into Alpha Sigma Phi, the fee would be \$75.00; it being understood that the initiation fee of \$75.00 be taken from the Funds to be transferred from Alpha Gamma Upsilon.

Alumni - Alumni in good standing of the present active chapters of Alpha Gamma Upsilon will be initiated at their chapters at a charge of \$35.00.
5. Initiation Paraphernalia: Complete initiation paraphernalia will be furnished out of proceeds from the Treasury of Alpha Gamma Upsilon on payment of the usual Charter Fee of Alpha Sigma Phi which is \$100.00.
6. Notes Receivable of the Chapters at Eastern Michigan and Lycoming will be transferred to the Reserve Fund of Alpha Sigma Phi.
7. All Accounts Receivable in addition to those on page 2 for Detroit Tech, Lawrence Tech and Eastern Michigan will be transferred to the General Funds of Alpha Sigma Phi.
8. It is understood that the personal note to James A. Brown, owed by Indiana Tech of \$1,200.00 will be recognized.
9. Dates of founding of these Chapters of Alpha Gamma Upsilon would carry the date when they were installed into Alpha Gamma Upsilon.
10. At the moment, have no suggestion of the initiation of alumni of inactive or released chapters of Alpha Gamma Upsilon.
11. While a colony status is held by the group, Alpha Sigma Phi would permit use of pledge pins and name "Colony of Alpha Sigma Phi".

Re: Alpha Gamma Upsilon -
Alpha Sigma Phi

- 4 -

January 21, 1965

Finances:

1. Turn over all the assets of Alpha Gamma Upsilon and Grand Council of Alpha Sigma Phi will distribute on basis of:

- A. Initiation fee of \$75.00
- B. Charter Fee of \$100.00

Questions: On this basis what happens if cash assets do not cover above:

2. Colony at Lawrence Tech - alumni transfer funds to Alpha Sigma Phi for A-S-P Corporation bonds at 4 per cent - to be used for building sometime in future.

EXHIBIT E

January 17, 1965

Memorandum

To: The Grand Council, ASP

From: National Secretary

Re: Chapter Progress

A detailed analysis of our manpower situation, based on the report by the Executive Secretary on pages 44-46 of the agenda, is rather discouraging.

Considering only the last column -- Total Manpower, 1964 vs. 1963 -- we end up with a loss of nine men in 52 chapters, which also represent a loss of two or three chapters in the last two or three years.

It is recognized that, from year to year, discrepancies and inequities exist in such reports due to changes in the timing of initiations and pledging, late reports and the like. But assuming that these figures even out themselves from year to year, our situation is not good.

Out of the 52 chapters reported, between 1963 and 1964 --

28 lost members
17 gained
7 were stagnant

In other words, we lost ground in 35 chapters because no gain must be counted as a loss.

But total figures must also be looked at and broken down like this:

1964 vs. 1963

Chapters <u>losing</u> five or fewer men	9
Chapters <u>gaining</u> five or fewer men	5
Chapters <u>losing</u> 6 - 10 men	14
Chapters <u>gaining</u> 6 - 10 men	3
Chapters <u>losing</u> 11 or more men	6
Chapters <u>gaining</u> 11 or more men	8

In my opinion, it is the second two categories that should give us concern -- those losing up to 10 or more men. These must be explained or investigated and then helped, if possible.

For example, down 10 men in strength are Alabama, Presbyterian and Stevens.

Down more than that are: Davis-Elkins, 20; Illinois, 16; Massachusetts, 19; Oklahoma, 13; PMC, 13; and Wagner, 13.

On the other hand, there are big growths in seven chapters: Marietta, 34; Washington, 15; Stanford, 13; Tulane, 17; Wayne, 21; Baldwin-Wallace, 13; Morris Harvey, 13.

This is not entirely a matter of the big getting bigger and the poor getting poorer -- Washington and Wayne, as two examples, represent fine gains over previously bleak situations.

But if we are to take these overall figures as indicative, our growth and progress in existing chapters is far from healthy.

Gil Coburn

AGENDA ITEM 11-K

"SCHOLARSHIP"

Scholarship of Chapters of Alpha Sigma Phi
Per Cent Above or Below the All Men's Average
1962-63 and 1963-64

Chapter	Per Cent Above or Below the A.M. A.	
	1962-63	1963-64
1. Oklahoma	+17.93	+ 8.12
2. Davis & Elkins	+17.30	+11.22
3. Westminster	+15.79	+18.62
4. Tufts	+13.04	- 7.75
5. Bethany	+12.72	+16.75
6. Arizona	+11.99	-10.21
7. Ohio State	+ 9.64	+16.66
8. Michigan State	+ 9.62	- 3.82
9. Presbyterian	+ 8.24	+ 7.48
10. Toledo	+ 5.06	+ 1.42
11. Morris Harvey	+ 5.04	+ 7.80
12. Illinois Tech	+ 4.19	-10.77
13. Ohio Northern	+ 2.55	+11.98
14. Cincinnati	+ 2.33	+ 3.40
15. American	+ 1.84	N. I.
16. Michigan	+ 1.77	-12.06
17. California (Berkeley)	+ 1.40	-11.07
18. Purdue	+ 1.04	+10.75
19. Connecticut	+ 0.70	- 0.44
20. Cornell	+ 0.56	- 2.19
ALL MEN'S AVERAGE	0.00	
21. Massachusetts	- 0.80	- 2.18
22. Wagner	- 1.08	+ 6.63
23. Marshall	- 2.66	- 0.12
Tulane (Colony until 1964)	- 3.37	- 0.67
24. Rutgers	- 4.13	- 6.44
25. Baldwin Wallace	- 4.18	- 7.80
26. Stanford	- 5.15	+ 0.76
27. Lehigh	- 5.62	+ 9.36
28. Iowa State	- 5.64	- 9.77
29. Illinois	- 7.04	-16.20
30. Oregon State	- 7.12	+ 2.45
31. Marietta	- 7.42	N. I.
32. Sacramento State	- 7.65	- 8.14
33. Missouri Valley	- 8.03	N. I.
34. Washington	- 8.09	- 2.70
35. Wayne	- 8.31	+ 0.24
36. Coe	- 8.40	-16.30

Chapter	Per Cent Above or Below The A.M.A.	
	<u>1962-63</u>	<u>1963-64</u>
37. Tri State	- 8.77	- 2.25
38. Ohio Wesleyan	- 9.08	-10.00
39. Alabama	- 9.27	- 8.95
40. Pennsylvania	-10.77	- 6.44
41. R.P.I.	-12.35	-12.66
42. Penn State	-14.14	- 6.28
43. Wake Forest	-14.83	-16.91
44. Stevens	-14.85	- 7.87
45. Missouri	-17.16	-23.53
46. California (Los Angeles)	N.I.	+ 9.35
47. Atlantic Christian	N.I.	N.I.
48. Buffalo	N.I.	N.I.
49. Hartwick	N.I.	N.I.
50. Milton	N.I.	N.I.
51. Pennsylvania Military	N.I.	N.I.

N.I. = No Information

SUMMARY

Number and Per Cent of Chapters	<u>1962-63</u>	<u>1963-64</u>
- with no information	6	8
- with information	45 (100%)	44 (100%)
- above the A.M.A.	20 (44.4%)	17 (38.6%)
- below the A.M.A.	25 (55.6%)	27 (61.4%)

RICHARD F. SHERLOCK

RESOLVED, that the Grand Council of Alpha
Sigma Phi Fraternity

expresses its deep thanks and appreciation

to RICHARD F. SHERLOCK for his loyal

services and substantial contributions to

the Fraternity; wishes him every success

in the future, and hopes that the Fraternity

can look forward to his continued interest

and support.

GRAND COUNCIL RESOLUTION
ALPHA SIGMA PHI FRATERNITY

Union League Club
Chicago, Illinois

January 23, 1965

ALPHA SIGMA PHI FRATERNITY

MINUTES

GRAND COUNCIL MEETING

April 23, 24, 25, 1965

Statler-Hilton Hotel

Detroit, Michigan

40. Meeting Called to Order:

The meeting was called to order by Grand Senior President Donnan on Friday, April 23, 1965 at 9 p.m.

41. Attendance:

Grand Councilors Augustine, Coburn, Donnan, Glos, Mason, and Miller and Executive Secretary Burns were in attendance. Also, in attendance for part of the sessions, were Karl Mann, National Scholarship Chairman; Province Chiefs Ellwood A. Smith and Marvin Rank; Mr. James A. Brown, President of Alpha Gamma Upsilon; Brother Herbert L. Dunham, President of the A-S-P Corporation and Arthur Schneider, Grand Chapter Advisor of Wayne State Chapter.

42. Approval of Grand Council Minutes:

It was moved by Brother Augustine, seconded by Brother

Mason and passed that the minutes of the January 22-24, 1965

meeting be approved.

43. Executive Secretary's Report:

Executive Secretary Burns read his report. (Appended as Exhibit 1)

It was moved by Brother Glos, seconded by Brother Augustine

and passed that the Executive Secretary's report be accepted.

A. Overhead Costs of the Memorial Fund:

The Executive Secretary recommended that the General Fund of the

Fraternity might absorb the cost of clerical help, such as typing the alumni roll for the printer, addressing envelopes, the mechanics of receiving the contributions and acknowledging the same. All other costs, such as printing, postage, etc. could be charged direct to the Memorial Fund.

B. Charges for Faculty and Alumni Members of Locals:

It was moved by Brother Miller, seconded by Brother Augustine and passed that the initiation fee for Faculty and administrative officers of an institution, as provided in the Constitution of the Fraternity, be retained at \$25. In the future, the initiation of alumni of locals or alumni of nationals which might be merged with Alpha Sigma Phi would be \$35. The Executive Secretary was instructed to so inform the Chapters.

C. Initiation of Members of Old Locals:

The Executive Secretary was instructed to continue the policy of the initiation of members of old locals. This policy has been of long standing. Alumni members of locals, who are in good standing, would be eligible for initiation into Alpha Sigma Phi at a fee of \$35.

D. Fraternity Office Staff:

The question of staff in the Fraternity Office for field work and internal office management was discussed. Grand Senior President Donnan requested Grand Treasurer Ray Glos to act as chairman of a sub-committee of the Grand Council, composed of Brothers Robert Miller and Gard Mason, to discuss with Ellwood A. Smith the possibility of coming on the staff of the Fraternity full time.

E. Fraternity Office Lease:

It was moved by Brother Mason, seconded by Brother

Augustine, and passed, granting authority to the Grand Senior President and Grand Treasurer to enter into a lease agreement which might be proposed by the landlady.

RECESS

The Grand Council recessed at 11:15 p. m.
Friday, January 22, 1965 until Saturday,
January 23, at 9:20 a. m.

44. Grand Senior President's Report:

Grand Senior President Donnan gave no formal report.

45. Financial Statements:

Grand Treasurer Glos led a full discussion of the financial statements of the various funds of the Fraternity which were a part of the Agenda.

A. Reserve Fund - A-S-P Corporation:

Attached herewith is Exhibit 2, a letter from Executive Secretary Burns to Brother Glos, dated February 19, 1965. The letter refers to proper action to be taken by the Grand Council in transferring \$1 of the \$16 annual dues to the A-S-P Corporation rather than to the Reserve Fund.

It was moved by Brother Glos, seconded by Brother Coburn and passed, that the monies collected for annual dues, under Article XII, Section 1 of the By-Laws, be approved for transfer into the A-S-P Corporation by authority granted to the Grand Council under Article XII, Section 1 of the By-Laws.

B. Costs of the Memorial Fund:

It was moved by Brother Glos, seconded by Brother

Mason and passed, that all direct costs of raising money for the Memorial Fund be assumed by the Memorial Fund and indirect costs by the General Fund.

The Executive Secretary was instructed to place the receipts of the Memorial Fund in a checking account of the Memorial Fund.

D. Cost of Official Ties:

It was reported the manufacturing cost of the official tie had been increased by twenty-five cents.

It was moved by Brother Augustine, seconded by Brother Miller and passed, that the cost of the official tie of the Fraternity be raised to \$3.25.

E. Tomahawk Trustees:

A motion was presented by Brother Mason, seconded by Brother Glos and passed, expressing to the Tomahawk Trustees the deep appreciation of the Grand Council for the judicial handling of this Fund.

F. Approval of Grand Treasurer's Report:

It was moved by Brother Mason, seconded by Brother Miller and passed, approving the report of Grand Treasurer Glos.

46. Extension:

In the absence of Brother Wallace Abel, Chairman of the Committee on Extension, Brother Burns reported on this area of the operation of the Fraternity.

A. Alpha Gamma Upsilon Merger:

Executive Secretary Burns reported that the National President of Alpha Gamma Upsilon would join the Grand Council for lunch. He indicated that progress, although very slow, was being made.

A letter (appended as Exhibit 3) was presented and approved by the Grand Council; said letter to be sent to James A. Brown, President of Alpha Gamma Upsilon over the signature of the Grand Senior President.

B. Specific Contacts Made by Extension Committee:

Specific contacts have been made with the following institutions by the Extension Committee: San Fernando State, Northern Illinois University, Wisconsin State at Whitewater, Wisconsin State at Oshkosh, Ball State, Loyola University at Chicago, Ferris State and Slippery Rock College. The Executive Secretary's report (Exhibit 1, pages 4 and 5) gives the details of these contacts.

C. Institutions for Extension:

It was suggested that extension be directed to campuses where pressure of competitive housing is not too great. The attitude on additional mergers was simply that if the question of a merger develops, it should be handled as an individual case.

D. Campuses for Approval and Accreditation:

It was moved by Brother Miller, seconded by Brother Coburn and passed, that the Chairman of Extension proceed to develop a list of institutions to be approved for extension purposes by the Chapters and Chartered Alumni Councils in accordance with the provisions of the Constitution and By-Laws of the Fraternity.

E. Comments by Brother Abel and Approval of Extension Program:

Referring to pages 5 and 6 of the Executive Secretary's report (appended as Exhibit 1) Brother Abel desires approval and support of the policies outlined by him.

It was moved by Brother Coburn, seconded by Brother Miller and passed, that the Grand Council express its

deep appreciation to Brother Abel for his work and
comments, and assure him of the support of the
Grand Council of his program; and that, as soon as
staff is available, the expansion of the Fraternity
would move forward.

47. Scholarship:

Dr. Karl Mann, National Scholarship Chairman, discussed this entire question. He gave a report, giving the percentage at or above the All-Men's Averages for the past eleven years, based upon figures he had received to date for the year, 1963-64.

Per-Cent of Chapters At or Above the All Men's Average

1963-64	37.7%	1957-58	37.0%
1962-63	44.4%	1956-57	27.5%
1961-62	39.6%	1955-56	33.3%
1960-61	51.1%	1954-55	25.6%
1959-60	41.7%	1953-54	41.9%
1958-59	41.7%		

Brother Mann indicated there was a need for a persistent program to attempt to have the Chapters upgrade the selection of their members and the attitude of the Chapter toward intellectual achievement which, if improved, would result in better scholarship.

A motion was presented by Brother Miller, seconded by

Brother Mason and passed, accepting the report of Brother

Mann and approving in principle the program outlined by Brother

Mann.

RECESS

The Grand Council recessed for lunch at 12:20 p. m.
and reconvened at 2:15 p. m.

During this recess, Mr. James Brown, President of Alpha Gamma Upsilon, a guest of the Grand Council, led a discussion with regard to the background of Alpha Gamma Upsilon and its decision after investigating a number of national fraternities to merge with Alpha Sigma Phi.

48. Chapter Progress:

A. Alabama:

It was unanimously moved by the Grand Council that the following resolution, presented by Brother Coburn, be approved:

"Whereas, Alpha Iota Chapter of Alpha Sigma Phi is celebrating its 35th year of membership within the Mystic Circle; and

Whereas, throughout these years this Chapter has always endeavored to exemplify the finest principles and traditions of our Fraternity; and

Whereas, Alpha Iota Chapter has overcome many obstacles and has achieved remarkable growth and progress;

Now, therefore, be it resolved:

That, at its meeting in the City of Detroit, on April 24, 1965, the Grand Council of Alpha Sigma Phi Fraternity, on behalf of the entire Fraternity, offers to Alpha Iota Chapter its hearty congratulations and felicitations, and extends its sincere good wishes for the next thirty-five years."

B. Hartwick:

It was unanimously moved by the Grand Council that the following resolution be approved for

Hartwick Chapter:

"Whereas, The Alpha Alpha Chapter of Alpha Kappa Pi Fraternity, installed on May 4, 1935 as the first Chapter of a National Fraternity at Hartwick College, by virtue of consolidation, became the Beta Xi Chapter of Alpha Sigma Phi Fraternity in September, 1946; and

Whereas, Beta Xi Chapter of Alpha Sigma Phi Fraternity is celebrating its Thirtieth Anniversary; and

Whereas, Throughout these years, the Chapter has overcome many obstacles; has achieved remarkable growth and progress; and has always endeavored to exemplify the finest principles and traditions of our Fraternity;

Now, therefore, be it resolved:

That at its meeting in the City of Detroit, on April 24, 1965, the Grand Council of Alpha Sigma Phi Fraternity, on behalf of the entire Fraternity, extends to Beta Xi Chapter its hearty congratulations and felicitations and offers its sincere good wishes for the next thirty years. "

C. Other Chapters:

Other Chapters discussed were Arizona, Coe, Illinois, Marshall, Michigan State, Milton, Ohio Northern, Pennsylvania Military College, Penn State, Rutgers and Wayne State.

1. Penn State and Rutgers:

It was moved by Brother Coburn, seconded by Brother Augustine and passed that the Grand Council views with alarm the activities of the Penn State Chapter and the Rutgers Chapter in the area of hazing and activities of the Chapters unbecoming members of Alpha Sigma Phi.

2. Housing:

A. The question of housing at Arizona, Marshall, Milton, Ohio Northern and Pennsylvania Military College was discussed.

B. Wayne State:

It was reported that the Wayne State Chapter House was in a location where urban redevelopment was taking place.

3. Michigan State:

It was reported there was some real advancement at Michigan State; six men having been pledged in the spring term. It was also reported that the A-S-P Corporation was planning to take out a second mortgage on the Chapter House which would mean the Michigan State Alumni Association would be able to satisfy its obligation to the Reserve Fund of the Fraternity.

4. Coe College:

It was reported that Coe was having some serious membership problems. No specific action was suggested.

49. Instruction:

Brother Bob Miller led the discussion in this area. He indicated that a booklet containing a number of suggestions on chapter activities was being prepared by the Fraternity Office and would be distributed in the fall giving ideas on chapter activities, with four major developmental goals:

1. intellectual and cultural
2. leadership
3. the Fraternity - history and alumni relations
4. character building value of the Fraternity.

It was suggested the Fraternity might consider the development of an instructional film, the possibility of colored slides which would be available for chapters of important places, people and occasions of the Fraternity.

50. 1965 Educational Conference:

A memorandum on the 1965 Educational Conference was discussed and some suggestions were made by the Grand Council to be forwarded by the Executive Secretary to Brother Blackburn. Speakers suggested were Brother Ed Drew

as the keynote speaker, and Past Grand Senior President Akre to speak on the future of the Fraternity and the plans which are being considered.

It was suggested that more time be given to the purposes and objectives of the Fraternity.

RECESS

The Grand Council recessed at 6:30 p. m. for dinner and reconvened at 8:30 p. m.

51. The Ritual:

Grand Marshal Augustine led the discussion on the Ritual revision and the study which had been made.

It was decided that, in the reprinting of the Rituals during the summer of 1965, some rearrangement of material would take place but, on the whole, the Rituals would remain the same.

It was suggested that the Fraternity might have a trunk of initiation paraphernalia which might be used by the Chapters.

52. 1966 Convention Site:

It was moved by Brother Coburn, seconded by Brother

Glos that the 1966 Convention be held at Harbor House,

Michigan, after an investigation by a competent party.

This motion was lost.

The Executive Secretary was asked to secure from Bedford Springs some later dates; a definite decision to be made at the next meeting of the Grand Council.

RECESS

The Grand Council recessed at 11:30 p. m.
and reconvened at 9:20 a. m. Sunday morning,
April 25, 1965.

53. "For the Good of the Society"

A. Long Range Program of the Fraternity:

Considerable discussion took place on this subject.

It was moved by Brother Augustine, seconded by Brother Coburn and passed that the Grand Senior President request Past Grand Senior President Akre to head a Long Range Planning Committee.

Some subjects which might be developed for the consideration of this committee:

1. what should the size of the Fraternity be?
2. how much staff is needed to service a given number of chapters?
3. what should our attitude be on the question of housing, expansion, ritual, and finances.

It was suggested the Grand Senior President write to members of the Grand Council requesting they send their ideas to Brother Akre.

It was hoped the Long Range Planning Committee might get started on its work at the time of the Educational Conference in August. Brothers Miller, Blackburn, Mann, Glos and Donnan possibly would be in attendance at the Educational Conference.

It was pointed out that we might not be able to do the job on any concrete ideas which might come up unless we have the staff to carry through these ideas.

B. Articles for Sale by the Fraternity:

The question of whether the Fraternity wanted to get into the merchandising business was discussed. Some of these items are already taken care of by the Fraternity Office, but a very few. Such items as neckties, chairs, record albums, chinaware, matches, doilies, napkins, blazers, sweat shirts, etc. were discussed. No action was taken.

C. Memorial Fund:

Brother Coburn suggested the possibility of using more funds of the Memorial Fund to stimulate and encourage better scholarship.

D. Executive Secretary's Itinerary:

The question of the Executive Secretary's itinerary was left to Brothers Glos, Augustine and Mason in consultation with the Executive Secretary.

The question of the Executive Secretary being at Alabama, Tulane, Hartwick and the installation at Lycoming, as well as some requests for commitments on the west coast was discussed.

54. Staff:

Brother Glos reported for the sub-committee appointed by Grand Senior President Donnan. Considerable discussion took place.

It was moved by Brother Augustine, seconded by Brother
Mason and passed, authorizing the Grand Treasurer to offer
Ellwood A. Smith a position as Associate Executive Secretary
of the Fraternity at \$10,500, plus \$500 in fringe benefits.

55. Next Grand Council Meeting:

It was moved by Brother Miller, seconded by Brother
Mason and passed, that the Grand Council meeting be held
in Washington, D. C. on December 4, 5, and 6, 1965 in connection
with meetings of the National Interfraternity Conference.

It was suggested that the Grand Council attempt to arrive on Friday night, December 3, so they would be able to attend the National Interfraternity Conference banquet. However, the meetings of the Grand Council would start Saturday afternoon, December 4.

56. Approval of Expenses of the Grand Council Meeting:

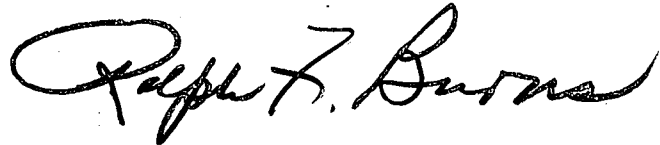
It was moved by Brother Glos, seconded by Brother

Augustine and passed that the expenses of attendance
at this Grand Council meeting be approved.

ADJOURNMENT

The Grand Council meeting adjourned
at 12:00 noon, Sunday, April 25, 1965.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ralph F. Burns". The signature is written in dark ink and is positioned above the printed name.

Ralph F. Burns, Executive Secretary

GRAND COUNCIL MINUTES

April 23, 24, 25, 1965

Exhibit 1

To: Members of the Grand Council
From: Ralph F. Burns, Executive Secretary
Re: REPORT OF THE CONDITION OF THE FRATERNITY

May I report to you on the condition of the Fraternity as I view it as of this day. I will report to you on some items which have taken place since the last meeting of the Grand Council in January, 1965, some matters which need decisions as well as future goals of our Fraternity.

STAFF:

There has been no change in staff personnel since the Grand Council meeting in January. Definite progress in this direction has been made and I trust that some decisions will be made this weekend which will not only relieve but correct this situation. I have made an offer to Brother Ellwood A. Smith to become Assistant Executive Secretary and Brother Donnan has invited him to attend this meeting. No decision has been made on this.

To date, I have interviewed three men for the traveling secretary's job and I now have in the works correspondence with four other undergraduates who have expressed an interest. I am confident that this position will be filled within the next two to three weeks.

CHAPTERS:

We now have 53 active undergraduate chapters and one colony where pledging has taken place at Lycoming College, Williamsport, Pennsylvania. We will discuss individual chapter situations under the Chapter Progress section of the meeting and statistics on undergraduates affiliated with the chapters are a part of the Agenda material.

VISITATIONS:

Since the meeting of the Grand Council in January, 17 Chapters have been visited, either by myself or Province Chiefs. It is hoped, before the close of this academic year, all of the Chapters will have received at least a visit from their Province Chief.

I reported to you in January that several of our Chapters have been subject to disciplinary action by the institutions where they are located. Further discussion on this will take place by Brothers Coburn and Miller.

One of the most distressing conditions which is general in nature is the continuance of hazing on the part of some of our Chapters, and perhaps this is more widespread than has come to our attention. We have attempted to make pronouncements, we have By-Laws which prevent this sort of thing, but we are not getting the message across to the undergraduate chapters in such a way that they are eliminating this problem.

PUBLICATIONS:

Our publications program is moving ahead on schedule and as reported to you in January, we should proceed to reprint the Rituals of the Fraternity sometime during the summer months.

The January issue of The Tomahawk was well received and we had a number of Brothers write expressing their pleasure with this issue.

FINANCES:

A complete report of the Fraternity's finances will be made by Grand Treasurer Glos. Affecting finances is the matter of the cost of the location of our National Convention. I have prepared a separate memorandum on this matter.

We still are continuing our rental of office space under the old lease. I reported to you in January that the owner of our building has moved away from Delaware and it would appear that her attorney has terminal cancer and his partner has proposed to the landlady that the lease be continued under the present arrangement. I think the Grand Council should give authority to the Grand Senior President and the Grand Treasurer to enter into any lease agreement which might be proposed.

MEMORIAL FUND:

The drive for the Memorial Fund is underway and I will have an up to date report to give you at this meeting. Brother Coburn and Abel prepared the letter of solicitation and this will be followed up by a direct mail piece the first part of May.

With Brother Mann in attendance at this meeting and Brother Glos, now a new member of the Memorial Fund Trustees, I think the whole program of Grants-in-Aid, Scholarships, and other Awards which might be charged to the Memorial Fund should be reviewed at this meeting.

It is important that the question of the costs of these drives be discussed and the Executive Secretary instructed as to the pleasure of the Grand Council regarding what items should be charged to the Memorial Fund. It is my recommendation that the General Fund of the Fraternity might absorb the costs of the clerical help such as typing the honor roll for the printer, addressing envelopes and the clerical mechanics of receiving the contributions and acknowledging the same. All other costs, such as printing, postage, etc. could be charged direct to the Memorial Fund.

CHARGES FOR FACULTY MEMBERS:

At the January meeting of the Grand Council, I reported on this matter but no decision was made. For over thirty years, we have charged undergraduate chapters for the initiation of faculty members or administrative officers of an institution, members of old locals, or alumni of petitioning groups who, during their colonization status, became alumni before the group was

installed, an initiation fee of \$25.00.

There is \$19.60 out-of-pocket expense under our present distribution and I think the Fraternity should get a little bit more than it is at the present time. The distribution of \$19.60 is - for a badge and shingle, \$7.00; Tomahawk Fund, \$6.00; A-S-P Corporation, \$6.00; and federal excise tax on the badge, \$.60.

It is my recommendation that either we continue this at \$25 or that we increase it to \$30 or \$35, in view of increased costs. You will recall that we have told Alpha Gamma Upsilon the charge for alumni would be \$35.00.

SALES AGENCY:

We have received several communications in the last several months whereby the Fraternity would promote the sales of a particular manufacturer for sweat shirts, chinaware and chairs. The Fraternity would receive a commission on the sales.

We have received notice from the manufacturer that the price of ties has gone up 10 per cent from \$2.50 to \$2.75. To pass this same increase on to the Chapters, our sales price would increase from \$3.00 to \$3.25. This is a matter upon which I need a decision.

INITIATION OF MEMBERS OF OLD LOCALS:

You have received a communication from me, dated April 5, concerning a Joseph F. Prola who had been a member of a local at the University of Illinois which, after several consolidations, both locally and nationally, is now Alpha Sigma Phi on that campus. A letter from Mr. Prola, in response to mine of March 30, indicates that he did not join Lambda Alpha Lambda or Alpha Kappa Pi.

We can start skating on rather thin ice on matters of this kind. However, it is a policy matter with which we might be faced in the future and it would be desirable to reach some decision of instruction to the Executive Secretary as to how you would prefer future questions of a similar nature to be handled.

NATIONAL HEADQUARTER'S BUILDING:

Brother Hornberger, Wise, and myself have looked over a piece of property in Delaware, Ohio. However, we have no recommendations to make at this time.

EXTENSION:

Brother Wallace Abel, Chairman of Extension, will be unable to attend this meeting. In telephone conversation with him, he wished me to give you the following report:

He wished me to give you a report separately on the question of Alpha Gamma Upsilon and to make the following progress report:

Specific contacts which have been made since the last meeting of the Grand Council are as follows:

San Fernando State: In cooperation with the undergraduate Chapter at UCLA, Province Chief Maitland McKenzie is organizing the activity.

Northern Illinois University: Direct communication has been received from a local on that campus which is being followed up by Brother Trubow, Province Chief in the Chicago area.

Wisconsin State, Whitewater: The Milton Chapter and Faculty Members are keeping in touch with developments on that campus.

Wisconsin State, Oshkosh: The Milton Chapter is working through some former Chapter Brothers who are now in attendance at Oshkosh.

Ball State: It was reported to you in January, that Brother Eckles, Sherlock, our Purdue Chapter and some alumni in the Muncie and Richmond area were working on a local, looking forward to the possibility of a petition. We realized that we had some competitive factors, particularly Delta Tau Delta. It would appear that some Delta Tau Delta Brothers by the name of "Ball" (of Mason jar fame) gave us considerable financial competition because of their interest.

Loyola University: Contacts are continuing to be made at Loyola University with a local on that campus. The Illinois Tech Chapter, along with one of our Brothers who is a senior at Loyola, a transfer from Illinois Tech, Province Chiefs Brother Bob Eckles and George Trubow and myself have visited the group at least on two occasions. As recently as April 11, a meeting was held on the Loyola campus where the Executive Secretary along with undergraduate representatives from Illinois Tech met with undergraduate representatives of the local and several of their faculty members, a number of whom are Heads of Departments.

We have been very much impressed by this group; there are some problems involved in housing, but further contact will continue.

Ferris State:

While in Washington recently visiting our American University Chapter and attending some sessions of the meetings of the National Association of Personnel Administrators, the Dean at Ferris State indicated to me that Alpha Sigma Phi had been approved for expansion purposes at Ferris State along with five other national fraternities.

Slippery Rock State:

No additional progress to be reported at this time. The local IFC have not approved additional fraternities to colonize on that campus. However, our faculty contact and graduate school contact on that campus are attempting to do something about it.

Several other contacts have been made in the East by Brother Bob Eckles at the University of Rhode Island as well as Northeastern, and the ball has been thrown to Province Chief Bill Ward for follow up.

Brother Abel and I have also made contacts at Monmouth College, West Long Branch, New Jersey where no nationals are located. However, this school may be opened up for expansion within the next year.

Brother Miller has reported on conversations with administrative officer at the University of Tennessee and we are attempting to look in that direction.

The Grand Council can be assured of the orderly fashion which Brother Abel is approaching this extension and we have an excellent chairman.

Brother Abel also wishes to express his opinion and secure agreement from the Grand Council that in a careful study of Baird's Manual as well as institutions where we might expand, it would seem desirable that the Fraternity move in an area where there would not be too much competition from well-established housing by other fraternities on that campus. With the limited resources which we have, it seems to be Brother Abel's opinion that this would be a sound policy to follow. He would like your reaction to this.

Brother Abel is also making a very careful study of the possibility of additional mergers with other nationals. He has nothing specific to report at this time. However, he assumes that inasmuch as the Fraternity has completed two mergers in the past and is looking forward to the possibility of completing one this weekend, there is no objection to his proceeding in this direction.

You can be assured that the Chairman of Extension and the Fraternity Staff have extension as one of our paramount concerns.

Another question which comes up in the area of extension is this whole question of colonization where we place a staff man or attempt to secure transfer students into a particular campus where we want to have a chapter and have it developed. Do you feel there would be funds available, either through the Reserve Fund or the Memorial Fund for a fellowship to a person who is not a staff member to do this kind of work.

Alpha Gamma Upsilon:

I am somewhat frustrated on this situation. I have heard nothing of a specific nature from Alpha Gamma Upsilon since our meeting with them in February. You received my memorandum dated February 15 and are aware that on that date, I received a letter from James A. Brown, National President of Alpha Gamma Upsilon to proceed with the colonization of the remaining chapters of Alpha Gamma Upsilon.

No progress has been made in this direction with the exception of Lycoming College where we have pledged all of their men. I have also informed the National Interfraternity Conference of this consolidation, indicating that final details are to be announced later and that the Chapters of Alpha Gamma Upsilon are to be recognized as colonies. The National Interfraternity Conference has ruled that the Alpha Gamma Upsilon Chapter at Lawrence Tech cannot be recognized as a Colony of Alpha Sigma Phi because it is in an unaccredited institution and a member of the National Interfraternity Conference cannot establish a colony in an unaccredited institution. I should like to discuss this matter in full with you.

Representatives of Alpha Gamma Upsilon have been invited to have lunch with the Grand Council Saturday noon and time on the agenda has been allotted for discussion with them Saturday afternoon. My contact with them, makes me feel we might have to be aggressive with them from the standpoint of our suggestions as the situation at Lycoming is such that this chapter would like to have a decision as to when they are going to be installed. Local conditions and the commitments made by that Chapter to new pledges would indicate that an installation would be desirable yet this spring.

There will be other items of discussion on the agenda which will give you a complete report of the condition of the Fraternity at this time.

CONCLUSION:

This has been a rather hectic year. The areas of extension, and being under-staffed have contributed. I feel badly that we have not been able to fill our staff personnel by this time. As indicated earlier, I hope this will be corrected in the very near future.

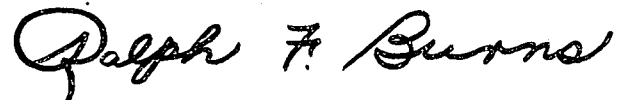
April 23, 1965

Another item, which has come up on several occasions in reports to you, is the desirability to give some thought to long-range plans of the Fraternity in all areas of our activity, looking forward to five, ten, fifteen, twenty-year goals.

I think this has to be done outside of regular Grand Council meetings. We have so much ground to cover at Grand Council meetings, that we cannot fully discuss general areas of advancement of the Fraternity. I would appreciate some discussion on this matter.

We have great opportunities at the present time. I am sure with the leadership you men are giving to the work of the Fraternity and the challenges which we might give to our alumni, we will make real contribution to the "Old Gal" as well as to the fraternity system and the institutions where we have Chapters.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ralph F. Burns". The signature is written in dark ink and is positioned above the typed name and title.

Ralph F. Burns
Executive Secretary

Exhibit 2

February 19, 1965

Dr. Ray E. Glos
110 East Spring Street
Oxford, Ohio

Dear Ray:

Article 12 of the By-Laws, Section 1, reads:

"Each chapter shall pay annual dues in the amount of \$16.00 for each and every undergraduate member it may have for each and every academic year or part thereof. Dues shall never be pro-rated for the portion of the year in which the member is active. The Grand Council shall designate for and set aside in the Reserve Fund the sum of \$1.00, from the dues paid for each member, to be used under such regulation as may be prescribed from time to time by the Grand Council, unless otherwise provided in the Constitution and By-Laws."

At the time of the Convention the By-Laws were changed to provide for the \$75.00 single fee. There was no action, according to my records, to delete the section of the By-Laws quoted above as we are still collecting undergraduate dues from those members who were initiated under the old \$58.00 fee.

In the August 29, 1964 minutes of the Grand Council, Item 4-D on Page 3, you will note that the Grand Council took action to place the \$1.00 mentioned in the By-Laws above into the A-S-P Corporation.

The question which I am raising is whether we can legally do this. I believe we can, but I think at the April meeting of the Grand Council under the power vested in the Grand Council, Section 1 of Article 12 stated above where it says: "to be used under such regulations as may be prescribed from time to time by the Grand Council", I thought we might have a motion something like this:

Moved by Brother Glos, duly seconded and passed, that monies collected for annual dues under Article 12, Section 1 of the By-Laws, be approved for transfer into the A-S-P Corporation by the authority granted to the Grand Council under Article 12, Section 1, of the By-Laws.

I would like to keep the records straight and am wondering if you feel this is desirable and necessary.

Personal regards.

Fraternally yours,

Ralph F. Burns
Executive Secretary

RFB/o

GRAND COUNCIL MINUTES

April 23, 24, 25, 1965

Exhibit 3

April 26, 1965

Mr. James A. Brown, President
Alpha Gamma Upsilon Fraternity
22722 North Nottingham Drive
Birmingham, Michigan 48090

Dear Jim:

It was a real pleasure to have you with us at our Grand Council meeting in Detroit on April 24.

For the well-being of the Chapters of Alpha Gamma Upsilon, it is essential that we proceed immediately to take steps to colonize these Chapters. This we are proceeding to do.

With regard to Lambda Chapter, we are in accord with its desire to become a local fraternity and have no objection to its continuing to use the name, "Alpha Gamma Upsilon." We must insist, however, that your National Board of Directors complete, not later than May 2, 1965, the financial settlement with Lambda Chapter, so that your remaining funds may be released for colonization and installation expenses for the present active members of the balance of the Alpha Gamma Upsilon Chapters.

We also suggest that the Lawrence Tech Chapter petition us as soon as possible so that we may proceed with that colonization when Lawrence Tech becomes an accredited institution.

Copies of this letter are being sent to the President of Alpha Gamma Upsilon Chapters and to the members of your Consolidation Committee, so they may be informed of the progress of the consolidation.

Sincerely yours,

Grand Council
Alpha Sigma Phi Fraternity

60 Spokane Street
Seattle, Washington

per: Dallas L. Donnan
Grand Senior President

DLD/o

cc: Mr. C.M. Force
Mr. Garry Hutchins
Presidents of Alpha Gamma Upsilon Chapters
Members of the Grand Council, Alpha Sigma Phi

ALPHA SIGMA PHI FRATERNITY

MINUTES

GRAND COUNCIL MEETING

August 28, 1965

Holiday Inn
Charleston, West Virginia

Since there were a number of items which needed the attention of the Grand Council and, inasmuch as there was a quorum of the Grand Council in Charleston, a meeting was called.

57. Meeting Called to Order:

Grand Junior President Blackburn called the meeting to order at 2:30 p. m. on Saturday, August 28, 1965.

58. Attendance:

Members of the Grand Council, Brothers John L. Blackburn, Ray E. Glos, Robert Miller and Gard Mason; also, Executive Secretary Burns.

59. University of Toledo:

The Executive Secretary presented a copy of a letter dated June 16, 1965 to John Hall, President of the Toledo Chapter from Robert L. LeeMaster, Advisor to the Interfraternity Council at the University of Toledo. (See Exhibit 1).

The Executive Secretary wrote to Mr. LeeMaster for additional information and received a reply dated July 9, 1965 (see Exhibit 2). Brother Burns contacted Brother Karl Mann, Faculty Advisor, James Butler, Grand Chapter Advisor of the Chapter, and John Hall, President of the Chapter. A letter from H. S. P. John Hall is appended as Exhibit 3.

Members of the Grand Council had before them communications from Brother Mann and Butler of their concern on this matter and particularly, Brother Mann has indicated that possibly it was a campus-wide situation.

It was moved by Brother Miller, seconded by Brother

Mason and passed that the Toledo Chapter be placed on

H.C. M.A. 8-28-65

probation and that they be informed if anything similar
to this incident occurs again the Grand Council will take
further action.

It was also decided, based upon the limited knowledge we now have, the Grand Council may have to remove the charter if conditions like this are condoned by the Fraternity system at the University of Toledo. It was suggested that a letter be written to the President of the Interfraternity Council. It also seemed advisable that the Executive Secretaries of other national fraternities located at the University of Toledo be informed of this situation.

The Chapter was to be informed that any action regarding an individual or individuals would be taken upon further investigation and upon facts secured.

60. Pennsylvania Military College:

The letter of August 20, 1965 (appended as Exhibit 4) from the Executive Secretary to the President of Pennsylvania Military College was discussed.

It was moved by Brother Mason, seconded by Brother
Glos and passed that a Trial Court be set up to hear cases
of individual members involved in the destruction of the
Chapter House at Pennsylvania Military College and the
other items of the letter of August 20 be implemented.

61. Reserve Fund Loan - Hartwick College:

A discussion was held on the application from Hartwick Alumni Corporation for a loan of \$4,000 from the Reserve Fund of the Fraternity. Considerable discussion took place on the past history of this Chapter, the sound credit rating which they have, and their program of chapter house renovation.

It was moved by Brother Mason, seconded by Brother
Glos and passed, that a loan of \$4,000 to the Hartwick

Alumni Corporation be approved.

62. Rituals:

The question of the Ritual was discussed by the Grand Council. It was felt that the consideration of an optional pledge ceremony which could be used before parents might be considered. There might be a public commitment on the part of the pledge after the Chapter had stated publicly why they had pledged the man.

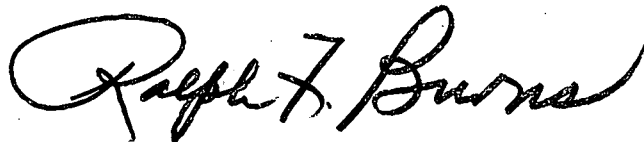
63. Hazing:

It was suggested that the Executive Secretary develop a
forcefully written letter interpreting the meaning and the
attitude of the Fraternity on the question of "Hazing."

ADJOURNMENT

There being no further business, the meeting
was adjourned at 4:30 p. m., August 28, 1965.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ralph F. Burns". The signature is written in dark ink and is positioned above the printed name and title.

Ralph F. Burns
Executive Secretary

ALPHA SIGMA PHI FRATERNITY
MINUTES
GRAND COUNCIL MEETING

DECEMBER 4, 5, 6, 1965
Washington Hilton Hotel
Washington, D. C.

ALPHA SIGMA PHI FRATERNITY

MINUTES

GRAND COUNCIL MEETING

DECEMBER 4, 5, 6, 1965

Washington Hilton Hotel
Washington, D. C.

A number of the members of the Grand Council arrived in Washington prior to Saturday, December 4, 1965, and attended sessions of the National Interfraternity Conference held December 1 - 4, 1965 at the Washington Hilton Hotel. Grand Senior President Dallas L. Donnan was the official delegate to the House of Delegates and Executive Secretary Burns was an alternate.

64. MEETING CALLED TO ORDER:

Grand Senior President Dallas L. Donnan called the meeting to order at 3:40 p.m., Saturday, December 4, 1965.

65. ATTENDANCE:

Members of the Grand Council in attendance were: W. R. Augustine, C. G. Coburn, Dallas L. Donnan, Ray E. Glos, W. Gardner Mason, Robert E. Miller, and Executive Secretary Ralph F. Burns.

66. APPROVAL OF MINUTES:

A motion was presented by Brother Mason, seconded by Brother Miller and passed, approving the minutes of the April 23-25, 1965 meeting of the Grand Council as distributed.

A motion was presented by Brother Augustine, seconded by Brother Mason and passed, approving the minutes of the August 28, 1965 meeting of the Grand Council, as distributed.

67. APPROVAL OF PROCEEDINGS BY MAIL:

A motion was presented by Brother Coburn, seconded by

Brother Augustine and passed, approving Mail Votes

Numbers 69, 70 and 72 as described below:

- A. Mail Vote #69 - Request from University of Illinois Chapter of a loan for \$500 from the Reserve Fund. (This has now been paid.)
- B. Mail Vote #70 - Request from Tulane University Alumni Association for loan of \$2,000 from the Reserve Fund.
- C. Mail Vote #72 - Request for approval to initiate undergraduate members of Alpha Gamma Upsilon at Detroit Institute of Technology, Eastern Michigan University, and Indiana Institute Colonies of Alpha Sigma Phi.

68. MAIL VOTE #71:

The question of the change in policy of engraving member's badges at the time of initiation by using code numbers as against the use of name of initiate, name of chapter, and initiation date had not been approved by mail.

After considerable discussion,

A motion was presented by Brother Coburn, seconded
by Brother Miller and passed, that the policy of engraving
the member's name, chapter, and initiation date be continued.

The Executive Secretary was instructed to attempt to secure some reduction on the engraving costs.

69. EXECUTIVE SECRETARY'S REPORT:

The Executive Secretary reported on the following:

- A. Success of the Educational Conference under the direction of Grand Junior President Blackburn at Morris Harvey College, August 23-28, 1965.
- B. He spoke of the continued difficulty which he is having in securing staff personnel.
- C. He spoke of the activity of the Long Range Planning Committee, Chair-maned by Past Grand Senior President Charles T. Akre.

- D. He spoke of the continued work with the colonies of Alpha Gamma Upsilon. He stated that dates for the installation of these colonies would be set up, as soon as possible, during the current academic year.

He reported the final merger papers had been properly signed and returned to the Fraternity Office in Delaware. He was instructed to write Brother Russell Kramer, Chairman of the Law Committee, with regard to the final dissolution of Alpha Gamma Upsilon and to ascertain if there were any other information which he should have.

He stated that other records had not been received as yet from Alpha Gamma Upsilon.

- E. He reported the general condition of the Fraternity was sound; that memorandums and items on the agenda of this Grand Council meeting would bring the Council up to date on a number of matters pertaining to the general welfare of the Fraternity.

70. REPORT OF THE GRAND TREASURER:

- A. Grand Treasurer Glos led the discussion on the finances of the Fraternity. He submitted reports of the General Fund, the Reserve Fund, and the Tomahawk Fund. (Exhibit A). He submitted a suggested operating budget for 1965-66.

After considerable discussion,

A motion was presented by Brother Augustine, seconded
by Brother Miller and passed, that the report of Grand
Treasurer Glos, including the budget for 1965-66, be approved.

- B. Alumni Solicitations:

Considerable discussion took place on the alumni solicitation for funds for the Memorial Fund for the year 1965. See Exhibit B.

A motion was presented by Brother Augustine, seconded
by Brother Mason and passed, that an additional solicitation
go out over the signature of Brother Dallas L. Donnan, Grand
Senior President to a selected group of alumni who had made
a contribution in 1963 but had not made a contribution in 1965;

this solicitation to go out before December 31.

Here are the results of this solicitation (as of January 31, 1966):

Number of alumni solicited - 943

Gross amount received - January 31, 1966	\$1,021.50
Cost of mailing	82.65
Net Proceeds	<u>\$ 938.85</u>

A motion was presented by Brother Glos, seconded by
Brother Mason and passed that the Alumni Solicitation
for 1966 be made in the name of the Memorial Fund.

C. Reserve Fund Loans

(1) Interest Waived:

Upon recommendation of the Executive Secretary,

A motion was presented by Brother Glos, seconded by
Brother Mason and passed, that interest in the amount
of \$12.49 owed by the Michigan State Alumni Corporation
on a note to the Reserve Fund be written off.

(2) Interest Rate Adjustment:

The Executive Secretary recommended that the interest rate on the loans transferred from Alpha Gamma Upsilon from Eastern Michigan and Lycoming College be adjusted to 4 per cent, in keeping with the interest rate charged on all Reserve Fund loans.

A motion was presented by Brother Glos, seconded by
Brother Augustine and passed, that the interest rate on
these two loans be adjusted to 4 per cent.

RECESS

The Grand Council recessed at 6:10 p.m. until
9 a.m. Sunday morning, December 5, 1965.

71. REPORT OF THE TOMAHAWK TRUSTEES:

The Executive Secretary read the minutes of the October 1, 1965 meeting of the Trustees of the Tomahawk Fund prepared by Russell M. Hoverman, Secretary.

The Tomahawk Trustees submitted for consideration by the Grand Council, the names of Ralph G. Starke and Miles F. York for election to a 3-year term, October 1, 1965 to October 1, 1968.

A motion was presented by Brother Coburn, seconded
by Brother Augustine and passed, approving the recom-
mendation of the reelection of Brothers Starke and York
for a three year term as Tomahawk Trustees.

A motion was presented by Brother Coburn, seconded
by Brother Augustine and passed, instructing the Executive
Secretary to write to the Tomahawk Trustees expressing
to them the thanks of the Grand Council for their fine
contribution to the Fraternity.

From the October 1, 1965 minutes of the Tomahawk Trustees, Brother J. Louis Donnelly was elected Chairman; Leicester W. Fisher, Vice Chairman; and Russell M. Hoverman, Secretary-Treasurer.

72. A-S-P CORPORATION:

W. Gardner Mason, Treasurer of the A-S-P Corporation, reviewed the work of the Corporation. He discussed with the Grand Council the financial report, shown as Exhibit C.

He pointed out that the A-S-P Corporation had assisted 7 chapters by investing in second mortgages at American University, University of Alabama, University of Cincinnati, Marshall, Michigan State and Tulane University; and the purchase of \$3,000 first mortgage bonds from the Zeta House Corporation at Ohio State University.

The question was raised, without any answer being given, "why does the A-S-P Corporation have to be a profit corporation?"

The Grand Council complimented Brother Mason and the other members of the A-S-P Corporation for their work.

A motion was presented by Brother Coburn, seconded
by Brother Glos and passed, receiving the report of
the A-S-P Corporation.

73. MEMORIAL FUND TRUSTEES:

Brother Ray E. Glos presented a financial report of the Memorial Fund (Exhibit D). He reported on the meeting with the other two members of the Memorial Fund Trustees at the Union League Club, Philadelphia, Pennsylvania on Saturday, December 3, 1965. He stated the Memorial Fund Trustees took action on the following items:

- A. They agreed to finance the Educational Conference in the amount of \$4,811.89.
- B. They agreed to take care of any overhead costs of the General Fund in the solicitation of money for the Memorial Fund. They felt a percentage of the gross income could be allocated to costs of solicitation of monies for the Memorial Fund.
- C. They requested the Grand Council to allocate the alumni solicitation for 1966 for the Memorial Fund. (see Item 70-B).
- D. The Memorial Fund Trustees have agreed to furnish \$1,000.00 each year on the basis of the value of the Fund, figured at 4 per cent return, for awards permitted by the Trust.
- E. Brother Glos reported it was the feeling of the Memorial Fund Trustees they would serve as an investment committee but it was not their function to promote the Fund.
- F. They suggested a more formal committee be developed to handle the promotion of the Memorial Fund.

The following thought was suggested by Executive Secretary Burns:

Memorial Fund, Alpha Sigma Phi

Trustees: Paul J. Cupp, Hugh K. Duffield, Ray E. Glos - finances.
Officers (or committee members)

President or Chairman

Vice President or Vice Chairman

Secretary and Treasurer

- G. They took action to invest idle cash in common stocks and expressed an opinion that 50 per cent of the Fund should be in common stocks rather than bonds.

A motion was presented by Brother Coburn, seconded by Brother Mason and passed, that the Grand Council accept the recommendations of the Memorial Fund Trustees.

74. PROMOTION OF MEMORIAL FUND:

A motion was presented by Brother Glos, seconded by Brother Augustine and passed, that the Grand Council approve the appointment of a Memorial Fund Promotion Committee to be appointed by the Grand Senior President to conduct a program for the financial support of the Memorial Fund.

75. EXTENSION:

A. Concord College:

Concord College, located at Athens, West Virginia, has been approved by the Chapters and Chartered Alumni Councils for extension purposes. Brother James Fisher, Province Chief has been doing work in this area which might result in a petition being received in the near future.

B. Monmouth College:

Brother Burns spoke of his contacts with a local fraternity at Monmouth College, West Long Branch, New Jersey. He stated that Brother Charles W. Van Hart, Jr., on the administrative staff of the College is acting as advisor.

C. Approval of Institutions for Extension:

Brother Burns announced that the Chapters and Chartered Alumni Councils had approved a number of institutions for extension which had been submitted to them for vote and indicated there was a complete list of approved institutions in the Fraternity Office.

D. Extension Opportunities:

Resulting from the meeting of the National Interfraternity Conference, it

was announced there were additional extension opportunities when and if proper staff personnel were available to carry on the program.

76. AWARDS:

A. Delta Beta Xi Award:

After considerable discussion, the following motion was made:

A motion was presented by Brother Augustine, seconded by
Brother Mason and passed, that the following ten Brothers
be elected for the class of December 6, 1965:

Joseph Howard Berry (General, U. S. M. C. Ret.)
Oregon '63
Lloyd Earl Campbell, U. C. L. A. '56
John David Helming, Coe '58
Charles Earle Humphrey, Marietta '12
Henry Franklin Mills, Stanford '18
Leo Paschal Monk, Sacramento State '60
Belford Roberts, Morris-Harvey '62
Robert MacMillan Sharp, Jr., Bethany '51
Howard Newton Tench, Arizona '56
George Bernard Trubow, Michigan '53

A motion was presented by Brother Augustine, seconded by
Brother Mason and passed, that the following three Brothers
be elected for the class of December 6, 1966:

Norman Lee Etheridge, Atlantic Christian '58
James Vincent Fitzpatrick, Jr., Illinois Tech '47
William Theodore Heil, Wagner '26

There remains seven to be elected for the Class of December 6, 1966.

Those nominated, but not elected, were:

John R. Benson, American '54
James Bobbitt, Marshall '29
Buford Byers, Purdue '49
James Chapman, Marshall '55
Thomas Bruce Cornell, Michigan State '56
George Raymond Cowgill, Yale '19
Louis DeLuca, Wagner '58

Daniel Lee DeHaven, U. C. L. A. '57
William Allen Hargear, Jr., California '19
Paul J. Herbert, Ohio State '09
Jerry Lee Jones, Bethany '60
James Walter Mais, Stevens '55
James J. Prendergast, Washington '34
Alan Sternbergh, Westminster '48
Frank Lee Tanusak, Wagner '55

B. Distinguished Merit and Service Awards:

The Executive Secretary was requested to prepare a list for consideration by the Grand Council at its next meeting. It was pointed out that the names of George Raymond Cowgill, Yale '19, nationally known nutritionist; Paul J. Herbert, Ohio State '09, a member of the Supreme Court of the State of Ohio; and Brother Vincent Price, Yale '30, might be considered for a distinguished merit award.

77. 1966 NATIONAL CONVENTION:

A. Site:

A motion was presented by Brother Coburn, seconded by
Brother Glos and passed, that the 1966 National Convention
be held at the Hotel Hershey, Hershey, Pennsylvania,
August 23, 24, 25, 26, and 27, 1966.

B. Mileage Fee:

A motion was presented by Brother Glos, seconded by
Brother Coburn and passed, that the Grand Council pay
10 cents per mile, one way, from the Chapter to the site
of the 1966 Convention.

78. COMMITTEE ON NOMINATIONS:

Past Grand Senior President Donald J. Hornberger is Chairman of the Nominations Committee; other members will be appointed by the Grand Senior President.

79. ALUMNI AFFAIRS:

No report.

80. HOUSING COMMITTEE:

The Executive Secretary spoke of the survey being considered by Brother Herbert L. Dunham, Chairman of the Housing Committee. Brother Akre requested that some type of a one-page report be submitted to him relative to the general housing situation of the Chapters of the Fraternity.

81. CHAPTER PROGRESS:A. W. Gardner Mason's Visits:

Brother Mason reported on his trips to chapters at Tulane, Arizona, U. C. L. A., Stanford, California and Sacramento State. He also spoke of meetings with alumni in New Orleans, Arizona, UCLA, the Sacramento Alumni Council and the Bay Area Alumni Council in San Francisco.

A motion was presented by Brother Augustine, seconded
by Brother Coburn and passed complimenting Brother
Mason and expressing appreciation to him for his time
spent in visiting these chapters.

(1) Tulane University:

Brother Mason spoke of the housing situation of this chapter. He interviewed university personnel on the future of the fraternity housing. He indicated there was very good leadership on the undergraduate level.

(2) University of Arizona:

Brother Mason indicated they were having some internal conflicts between the undergraduates and the alumni corporation officers. However, he felt there was real progress being made.

(3) U. C. L. A.:

He spoke of the need here for real motivation and assistance for this Chapter. Brother Mason felt the chapter needed some real help.

(4) Sacramento State:

Brother Mason felt the finances had been straightened out with the college doing the auditing. The house is about five miles from the campus. They have a very fine undergraduate

group of men.

(5) Stanford:

He spoke of this as an outstanding chapter with good constructive membership.

(6) University of California:

The Chapter is having difficulty getting pledges, suffering from "Senioritis" - "moving out of the house" problems.

He spoke of the luncheon with the Bay Area Alumni Council in San Francisco.

Throughout the trip, he felt the underlying question was, "WHAT DOES THE NATIONAL DO FOR US?" He felt some thought should be given to this with some statement being developed by the Grand Council which could be distributed from time to time to undergraduate chapters and members.

B. Visit of Brother Dallas L. Donnan:

Brother Donnan spoke of his visits this fall to the following Chapters: Illinois, Michigan, Michigan State, Connecticut, Massachusetts and Tufts. He spoke of the reception which he received in each Chapter and the fine impression which he had of the caliber of men in these Chapters.

Brother Donnan, in his reports of the chapters visited, indicated:

(1) University of Michigan:

They were interested in increasing the size of the House to take care of additional pledges.

(2) Michigan State University:

This Chapter still was having its problems. The men cook for themselves; take a great deal of pride in the Fraternity but still have problems of size of membership and filling the house.

(3) University of Connecticut:

This is a splendid group of young men. They dress three nights a week for dinner with a shirt, tie and jacket.

(4) University of Massachusetts:

The morale of the Chapter there is excellent. They have a

housing problem.

(5) Tufts University:

Brother Donnan indicated he did not have a long time to spend at Tufts but had lunch with the men and was impressed by the group.

C. Wayne State University:

Executive Secretary Burns reported on the suspension of the Chapter by the University until September, 1966. He indicated the morale of the undergraduate chapter and alumni was excellent.

D. University of Toledo:

The Executive Secretary referred the Grand Council to Item 59 of the August 28, 1965 minutes.

A motion was presented by Brother Miller, seconded by Brother Augustine and passed, that the Executive Secretary, on behalf of the Grand Council, write a letter to the Chapter giving them a warning and emphasizing that any recurrence of the event which caused their probation by the University would result in more severe action by the Grand Council.

It was suggested that a program would have to be submitted to the Grand Council which was satisfactory to them for the development of a program of the Chapter.

The Grand Council desired to have some word on the action taken by the Chapter regarding the Brother who was charged with indecent exposure.

E. Pennsylvania Military College:

The Executive Secretary reported on the progress at Pennsylvania Military College. He stated he would be visiting the Chapter on the week following the Grand Council meeting. The Trial Court of the

men involved as yet had not been formalized but it was expected this would be taken care of within the next week or ten days.

F. University of Illinois:

The Executive Secretary reported on the work and the activity of Brother George Trubow, Province Chief, in his Wisconsin, Illinois and Indiana area, and particularly about his work with the Illinois Chapter.

A motion was presented by Brother Miller, seconded by
Brother Augustine and passed, instructing the Executive
Secretary to write to Brother Trubow, expressing to him
the appreciation of the Grand Council for the work which he
is doing.

G. Milton College:

It was reported by the Executive Secretary that Milton Chapter was considering building a new Chapter House. They were securing as much information as possible from the national office.

H. Cornell University:

The Executive Secretary reported the Cornell Chapter had held an initiation without paying initiation fees. The Executive Secretary was instructed either to go to Ithaca or contact them to work out a program which would straighten out this matter.

RECESS

The Grand Council recessed for lunch at 12:30
p. m. and convened at 2 p. m.

82. LONG RANGE PLANNING COMMITTEE:

When the Long Range Planning Committee, composed of living Past Grand Senior Presidents, chairmaned by Brother Charles T. Akre, learned that the Grand Council was coming to Washington, it was decided they should meet.

Considerable preparation was done by Brother Akre for this meeting and they met with the Grand Council Sunday, afternoon, December 5, 1965. Other

members of the committee are: Lloyd S. Cochran, Wilbur H. Cramblet, Emmet B. Hayes, Donald J. Hornberger with Brother Ellwood A. "Smitty" Smith acting as secretary.

Brother Dallas L. Donnan called the meeting to order and Past Grand Senior President Charles T. Akre led the discussion. In addition to Brothers Donnan and Akre were Grand Councilors W. R. Augustine, C. G. Coburn, Ray E. Glos, W. Gardner Mason, and Robert E. Miller; Past Grand Senior Presidents Lloyd S. Cochran, Dr. Wilbur H. Cramblet, Donald J. Hornberger; and Executive Secretary Burns.

Brother Akre stated the committee had attempted to develop subject area of consideration. He indicated replies were received from 11 people on a questionnaire which resulted in the following questions:

1. What does the Grand Council desire from this committee?
2. When do they want it?
3. Possibility of a survey of the chapters on some things, such as Rituals?

The subject areas which were discussed were: fraternity image, extension, housing, finances and national office location.

A. Fraternity Image:

The committee felt a more positive approach should be developed to the idealism of the Fraternity; the conduct of individual members and alumni, and the chapter; to build the spirit of the Fraternity based upon the written word as contained in the Constitution and By Laws and Rituals of the Fraternity.

To have an effective image, it would seem desirable we should go to the grass roots, that of the undergraduates on campuses where we are located urging them to participate in meeting some of the problems of the Fraternity and to develop an atmosphere which would motivate the individual pledge and member to his greatest capacity.

It seemed desirable that the Fraternity should adopt a code of behavior which would include academic excellence and the requirements for an individual at the time of initiation.

B. Extension:

In the foreseeable future, it was deemed advisable that the Fraternity should have 75 chapters. We need a new plan for better selection of Chapters in the next ten-year period. It was requested that a copy

of the National Interfraternity Conference Report on Extension be distributed to the Long Range Planning Committee, as well as to the Grand Council.

The geographical location of new chapters and the development of alumni support is important.

C. Housing:

It seemed desirable that the Fraternity should take the initiative to see that Chapters are properly housed. Can the Fraternity be insured for the risk which it might take in guaranteeing financial support to a Chapter? It was requested that the Chairman of the Long Range Planning Committee, Brother Akre, be furnished a one-page report on the housing situation of the Chapters.

D. Finances:

It was the opinion of the Committee that the Tomahawk and Reserve Funds of the Fraternity do not need to grow appreciably; however, the General Fund, Memorial Fund and the A-S-P Corporation need to grow as rapidly as possible.

RECESS

The Grand Council and Long Range Planning Committee recessed at 5:20 p. m. to proceed to the home of Past Grand Senior President Charles T. Akre in Arlington, Virginia.

The Grand Council convened again on Monday morning, December 6, at 9:45 a. m.

83. ATTENDANCE:

Those in attendance were: Grand Senior President Donnan; Grand Councilors Augustine, Coburn, Mason and Miller. Also Past Grand Senior President Hornberger and Executive Secretary Burns. Grand Treasurer Glos had to leave Sunday evening for Chicago, Illinois to attend another meeting.

84. COMMITTEE ON INSTRUCTION:

Brother Miller reported on the distribution of the manual "Suggested Chapter Activities". This has been well received by the Chapters. It is hoped this manual will give them considerable help in developing new programs for their Chapters.

85. LAW COMMITTEE:

It was the consensus of the Grand Council that C. Russell Kramer, Chairman of the Law Committee, should be requested to proceed with the revision of the Constitution and By Laws of the Fraternity, as he had suggested.

86. SCHOLARSHIP COMMITTEE:

Distributed in the agenda was the scholastic standing of the chapters for the academic year, 1963-1964.

There being no recommendations from Scholarship Chairman, Dr. Karl O. Mann,

A motion was presented by Brother Mason, seconded
by Brother Augustine and passed, instructing the Executive
Secretary to thank Brother Mann for his report.

87. COMMITTEES ON MAGAZINES, PUBLIC RELATIONS PURPOSES & OBJECTS:

No reports received from these committees.

88. SITE - 1968 NATIONAL CONVENTION:

After considerable discussion, it was decided that the 1968 Convention should be held west of the Mississippi. Consideration might be given to the Ozarks, Rocky Mountain area, Pacific Coast, and possibly the Jackson Hole area in the Grand Tetons of Wyoming.

89. FRATERNITY OFFICE:

Considerable discussion took place regarding the purchase of a Fraternity Office in Delaware, Ohio. The Executive Secretary stated to the Grand Council that the lease on the office building had expired December 31, 1964. No new lease had been drawn in 1965 because of the death of the lawyer representing the landlord; also, the landlord who is seriously ill had moved out of state.

After considerable discussion,

A motion was presented by Brother Mason, seconded by
Brother Augustine and passed, instructing the Executive
Secretary, on behalf of the Grand Council, to make an offer
of \$24,000 for the building, and empowering him to go up to

\$27,500. It was further suggested the negotiations be left

in the hands of Don Hornberger, Al Wise and Ralph Burns.

Everything has been completed (January 15, 1966). All bills have been paid. The total cost of acquiring the building is as follows:

1.	Land - 52.8 feet frontage by 144.2 feet deep Building - one-story brick building, half basement, air-conditioned, 1,840 square feet Garage building - room for nine cars in individual stalls - 1,615 square feet	\$25,450.00
2.	Appraisals	50.00
3.	1965 Real Estate Taxes	402.76
4.	Closing costs, court and attorney's fees	<u>225.00</u>
	Total Costs	\$26,127.76

I believe the Grand Council made a wise purchase.

90. NEXT GRAND COUNCIL MEETING:

It was suggested that the Grand Council should meet again on March 18, 19, and 20 or March 25, 26, and 27, 1966. The Executive Secretary was requested to canvass the Grand Council on these dates early in February, 1966.

91. "FOR THE GOOD OF THE SOCIETY":

A very real concern of the Grand Council and the Long Range Planning Committee was the proper staff personnel for the National Office.

It was suggested that Brother Donnan telephone James Fisher, Charleston, West Virginia. This was done and he indicated he would write a letter to Brother Donnan, with a copy to Charles T. Akre. Brother Coburn was requested to check out the interest of Brother Wallace Abel; Brother John Blackburn was to check on Ed Madison; Brother Krebs on Belford Roberts, and Brother Mason on Marvin Rank. (At the time of the dictation of these minutes, to the knowledge of the Executive Secretary, nothing further was heard from Brother Fisher; Brother Belford Roberts and Marvin Rank did not wish to be considered. Considerable discussion and negotiations were made with Brother Wallace Abel. It can be reported in these minutes that Brother Ed Madison,

after being interviewed in Delaware and in Washington by Brother Akre, indicated he would accept the offer made by Brother Akre on behalf of the Grand Council; said acceptance by Brother Madison was made on Saturday, February 5, 1966.)

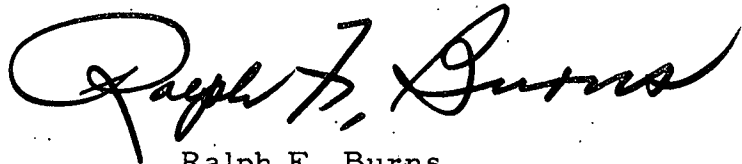
92. APPROVAL OF EXPENSES OF GRAND COUNCIL MEETING:

A motion was presented by Brother Miller, seconded
by Brother Coburn and passed, approving the expenses
of this Grand Council meeting.

ADJOURNMENT

The Grand Council adjourned at 1:25 p. m.
Monday, December 6, 1965.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ralph F. Burns". The signature is written in dark ink and is positioned above the printed name and title.

Ralph F. Burns
Executive Secretary

ALPHA SIGMA PHI FRATERNITY
GENERAL FUND
Comparative Operating Statement
as of October 31, 1965-1964

	July 1, 1965	July 1, 1964
	October 31, 1965	October 31, 1964
<u>Income:</u>		
<u>Chapters:</u>		
1. Initiation Fees	\$ 8,624.00	\$ 7,927.00
2. Pledge Fees	2,895.00	2,720.00
3. Dues	9,225.00	19,806.00
<u>Other Sources:</u>		
4. Alumni Dues (net)	63.17	2,820.38
5. Insignia Sales & Service (net)	1,582.81	1,654.68
6. Tomahawk		441.91
7. Alpha Gamma Upsilon	5,000.00	
8. Miscellaneous	497.14	2,599.09
9. Publications		641.86
10. Total Income	\$ <u>27,887.12</u>	\$ <u>38,610.92</u>
<u>Expenses:</u>		
11. Salaries	\$ 9,265.79	\$ 12,392.17
12. Rent & Utilities	981.37	960.24
13. Telephone & Telegraph	371.71	390.62
14. Postage	225.31	454.85
15. Stationery & Office	1,644.79	714.33
Unemployment Insurance:		
<u>State</u>		
16. 1961-1964	3,067.45	
17. 1964-1965	812.43	
18. July-Sept. 1965	138.11	
<u>Federal</u>		
19. 1962	289.85	
20. 1963	331.26	
21. 1964	197.10	
22. Audit & Legal	415.00	561.34
23. Insurance	146.30	141.30
24. Social Security Tax	172.08	265.47
25. Visitation	1,223.33	676.31
26. Conference	117.84	26.55
27. Extension	160.60	156.25
28. N.I.C.	751.11	391.16
29. Committee	215.29	302.70
30. 1965 Educational Conference	4,811.89	
31. Tomahawk	2,628.46	
32. Publications	986.34	
33. Total Expense	<u>28,953.41</u>	<u>17,433.29</u>
34. Increase or (Decrease) for Period	(1,066.29)	21,177.63
35.	\$ <u>27,887.12</u>	\$ <u>38,610.92</u>

ALPHA SIGMA PHI FRATERNITY, INC.
GENERAL FUND
Comparative Balance Sheet
as of
October 31, 1965 and 1964

	1965	1964
	<u>ASSETS</u>	
<u>Current Assets</u>		
Cash:		
1. General-Checking	\$ 31,559.06	\$ 29,219.11
2. General-Savings	1,224.83	1.00
3. Petty	50.00	50.00
4. 1965 Convention	4,375.00	
5. U.S. Treas. Bond 3 7/8%-May '68	5,000.00	5,000.00
6. U.S. Treas. Note 3 1/8%-Aug. '66	10,000.00	
7. Notes & Accts. Rec. - Net	10,639.25	15,593.45
8. Inventory	2,997.00	649.00
9. Prepaid Insurance	1,267.00	705.00
10. Total Current Assets	<u>67,112.14</u>	<u>51,217.56</u>
Other Assets		
11. Deposits-Travel	450.00	450.00
12. Investment & Advances, A-S-P	22,100.00	14,604.00
13. Furniture & Equipment (net)	6,308.27	7,254.66
14.	<u>\$ 95,970.41</u>	<u>\$ 73,526.22</u>
	<u>LIABILITIES AND FUND PRINCIPAL</u>	
<u>Current Liabilities</u>		
Accounts Payable:		
15. Reserve Fund	\$ 9,705.28	\$ 7,504.00
16. A-S-P	1,847.00	2,500.00
17. 1966 Convention Reserve	13,471.00	2,981.90
18. Total Current Liabilities	<u>25,023.28</u>	<u>12,985.90</u>
19. Prepaid Dues	12,896.00	
20. Fund Principal 6/30/65	59,117.42	39,362.69
21.	<u>97,036.70</u>	<u>52,348.59</u>
22. Increase or (Decrease) for Period	(1,066.29)	21,177.63
23.	<u>\$ 95,970.41</u>	<u>\$ 73,526.22</u>

ALPHA SIGMA PHI FRATERNITY, INC.

GENERAL FUND

Accounts & Notes Receivable

October 31, 1965

	Balance June 30, 1965	Charges July 1- Oct. 31, 1965	Payments Received 7/1-10/31 1965	Balance October 31, 1965
1. Alabama	\$	\$ 229.00	\$	\$ 229.00
2. American		125.00		125.00
3. Arizona	12.50	296.00	75.00	233.50
4. Atlantic Christian	187.90	189.00	187.90	189.00
5. Buffalo	555.10	557.00		1,112.10
6. California		237.00		237.00
7. U.C.L.A.		125.00		125.00
8. Cincinnati		429.00		429.00
9. Coe	137.70		137.70	
10. Connecticut		253.00		253.00
11. Cornell		637.00		637.00
12. Findlay	24.00	381.00		405.00
13. Hartwick		333.00		333.00
14. Illinois		253.00		253.00
15. Illinois Tech.		397.00		397.00
16. Iowa State		381.00	301.00	80.00
17. Lehigh		349.00		349.00
18. Marietta	24.00		24.00	
19. Marshall		205.00		205.00
20. Michigan		221.00		221.00
21. Michigan State	255.00	173.00	225.00	203.00
22. Milton		253.00		253.00
23. Missouri	556.75		556.75	
24. Missouri Valley		1,340.00	1,350.00	(10.00)
25. Morris Harvey		140.00		140.00
26. Ohio State		285.00		285.00
27. Ohio Wesleyan		125.00		125.00
28. Oklahoma	147.70	333.00		480.70
29. Pennsylvania	1,405.00	125.00		1,530.00
30. Penn. Military		125.00		125.00
31. Penn State	27.50		27.50	
32. Presbyterian		397.00		397.00
33. R.P.I.		125.00		125.00
34. Rutgers	24.00	637.00	24.00	637.00
35. Sacramento State		397.00		397.00
36. Stanford		301.00		301.00
37. Stevens		269.00		269.00
38. Toledo	16.80	125.00	16.80	125.00
39. Tri State		253.00		253.00
40. Tufts		349.00		349.00
41. Tulane	24.00	125.00	24.00	125.00
42. Wagner		333.00		333.00
43. Washington, Univ. of		192.00		192.00
44. Wayne	1,262.70	125.00	100.00	1,287.70
45. Westminster	24.00		24.00	
46.	\$ 4,684.65	\$ 12,124.00	\$ 3,073.65	\$ 13,735.00

ALPHA SIGMA PHI FRATERNITY
GENERAL FUND
Suggested Operating Budget
1965-1966

	Budget 1964-1965	Actual 1964-1965	Suggested 1965-1966	
INCOME				
1. Initiations @ \$25	\$	\$ 1,675.00	\$	
2. Initiations 800 @ \$33	39,200.00	26,598.00	26,400.00	
3. Dues Undergraduate	21,000.00	21,056.00	21,200.00	(1)
4. Pledge Fees	16,500.00	16,635.00	16,500.00	
5. Alumni Contributions (net)	9,000.00	3,555.52		
6. Insignia Sales & Service	6,400.00	10,441.89	11,000.00	
7. Publications		2,020.95	1,000.00	
Tomahawk Fund & Others				
8. A. Trustees	14,000.00	14,313.34	13,600.00	
9. B. Initiations @ \$5	4,000.00	4,410.00	4,000.00	
10. Miscellaneous	125.00	202.45	200.00	
11. Interest Earned	175.00	417.59	400.00	
12. Proceeds from Life Insurance		3,029.05		
13. Total Income	\$ 110,400.00	\$104,354.79	\$ 94,300.00	
EXPENSES				
14. Salaries	\$ 43,500.00	\$ 33,608.47	\$ 38,500.00	
15. Rent & Utilities	3,000.00	3,010.90	3,200.00	
16. Telephone & Telegraph	2,200.00	1,983.22	2,200.00	
17. Postage	2,000.00	1,787.48	2,000.00	
18. Stationery & Office	3,000.00	2,931.78	3,250.00	
19. Audit & Legal	800.00	815.59	825.00	
20. Insurance	4,300.00	768.38	1,400.00	
21. Social Security	1,150.00	819.55	1,200.00	
22. Miscellaneous	500.00	753.33	750.00	
23. Visitation	8,000.00	3,026.44	5,000.00	
24. Conference	4,500.00	4,099.63	4,500.00	
25. Extension	4,000.00	4,868.03	5,000.00	
26. N.I.C.	2,500.00	1,735.37	2,500.00	
27. Committee	1,000.00	327.70	1,000.00	
28. Depreciation	1,400.00	1,357.00	1,400.00	
29. Doubtful Accounts	1,000.00	121.45	500.00	
30. Tomahawk	13,500.00	13,757.71	14,000.00	
31. Insignia Purchases	6,200.00	9,788.75	10,400.00	
32. Publications	2,000.00	2,191.26	2,000.00	
33. Leadership School	3,500.00			
34. Convention, 1964		3,808.25	4,000.00	
35. Unemployment Ins. 1961-1964		3,067.45	700.00	
36. Total Expenses	\$ 108,050.00	\$ 94,627.74	\$ 104,325.00	
37. Increase or (Decrease) for Period	2,350.00	9,727.05	(10,025.00)	
38.	\$ 110,400.00	\$104,354.79	\$ 94,300.00	

(1) Undergraduate Dues \$21,200.00 - 650 men returning Fall 1965 under the \$58 initiation who will be charged \$16 dues - 1,350 men in Chapters who had been initiated under the \$75 fee - this will produce \$8 per man.

ALPHA SIGMA PHI FRATERNITY, INC.
RESERVE FUND
Comparative Balance Sheet
as of
October 31, 1965 and 1964

	1965	1964
<u>ASSETS</u>		
1. Cash	\$ 28,884.57	\$ 18,193.39
2. Notes Receivable-Net	10,005.90	17,289.61
3. Accounts Rec.-General Fund	11,705.28	10,000.00
4. A-S-P Stock	11,000.00	11,000.00
5. Mortgage Bond	1,800.00	1,800.00
6.	<u>\$ 63,395.75</u>	<u>\$ 58,283.00</u>
<u>LIABILITIES AND FUND PRINCIPAL</u>		
7. Account Payable-General Fund	2,000.00	
8. Life Contributors	2,725.00	2,725.00
9. Principal June 30 -	58,286.28	55,506.07
10.	<u>\$ 63,011.28</u>	<u>\$ 58,231.07</u>
11. Increase or (Decrease) for Period	384.47	51.93
12.	<u>\$ 63,395.75</u>	<u>\$ 58,283.00</u>

RESERVE FUND
Income and Fund Principal
as of
October 31, 1965 and 1964

	1965	1964
<u>INCOME</u>		
13. Interest-Notes Receivable	\$ 604.47	\$ 844.43
14. Interest-Bonds	45.00	57.50
15. Total Income	<u>\$ 649.47</u>	<u>\$ 901.93</u>
16. Administrative Expense	265.00	850.00
17. Net Income July 1-Oct. 31	384.47	51.93
18. Fund Principal June 30	58,286.28	55,506.07
19. Fund Principal October 31	<u>\$ 58,670.75</u>	<u>\$ 55,558.00</u>

ALPHA SIGMA PHI FRATERNITY, INC.
RESERVE FUND
Notes Receivable
October 31, 1965

	Interest %		Balance June 30 1965	Additions June 30, '65 Oct. 31, '65	Interest 7/1/65- 12/31/65	Payments Received 7/1-12/31/65	Balance October 31, 1965
1.	4	American Univ.	\$ 4,437.36	\$	\$ 88.73	\$ 204.68	\$ 4,321.41
2.	4	Arizona Univ.	2,393.10		47.66		2,440.76
3.	2	Bethany College	3,783.19		37.83	500.00	3,321.02
4.	4	Illinois Univ.	500.00		4.36	504.36	
5.	4	Marshall Univ.	2,149.16		43.07	92.10	2,100.13
6.	4	Michigan State	1,248.48		24.97	1,260.96	12.49 (1)
7.	2	Missouri Univ.	11,355.28	350.00			11,705.28 (2)
8.	6	Pennsylvania Univ.	2,783.01		83.49		2,866.50
9.	4	Stevens Inst.	1,472.67		29.45		1,502.12
10.	4	Tulane Univ.	1,572.13	2,000.00	67.16	137.72	3,501.57
11.	6	Wake Forest	1,004.38		30.13		1,034.51
12.	4	Wayne State Univ.	2,140.37		64.21		2,204.58
13.	6	Eastern Michigan		1,407.00	42.21	92.21	1,357.00 (3)
14.	6	Lycoming College		980.00	29.40	144.80	864.60 (4)
15.	4	Hartwick College		4,000.00	40.00	165.00	3,875.00
16.		Total Notes Receivable	34,839.13	\$ 8,737.00	\$ 632.67	\$ 3,101.83	41,106.97
17.		Less Allowance for Doubtful Notes	19,395.79				19,395.79
18.		Net Notes Receivable	\$ 15,443.34				\$ 21,711.18

Notes:

(1) Recommend this interest be written off.

(2) This balance has been paid in full.

(3) & (4) Recommend the interest rate on these loans transferred from Alpha Gamma Upsilon be adjusted to 4%.

TOMAHAWK FUND of ALPHA SIGMA PHI FRATERNITY, INC.

BALANCE SHEETS, June 30, 1965 and 1964

ASSETS:	<u>1965</u>	<u>1964</u>
Demand deposits	\$ 8,303.04	\$ 9,763.45
Savings bank deposits	22,257.54	21,374.38
Marketable securities at cost	105,522.78	87,677.37
Real estate mortgages	<u>92,775.04</u>	<u>111,722.52</u>
Total assets	<u>\$228,858.40</u>	<u>\$230,537.72</u>

LIABILITIES and FUND BALANCE:

Escrow deposits		\$ 2,259.95
Unremitted income	\$ 2,133.99	3,049.23
Fund balance:		
Reserve for loss on investments	15,275.60	14,681.43
Principal	<u>211,448.81</u>	<u>210,547.11</u>
Total liabilities and fund balance	<u>\$228,858.40</u>	<u>\$230,537.72</u>

TOMAHAWK FUND.

STATEMENTS of INCOME, DEDUCTIONS and UNREMITTED INCOME

(exclusive of security profits and losses)

for the fiscal years ended June 30, 1965 and 1964

	<u>1965</u>	<u>1964</u>
Income from investments:		
Mortgage interest	\$ 5,847.30	\$ 6,517.74
Bond interest	909.94	1,000.00
Savings account interest	904.41	869.06
Dividends	<u>2,299.35</u>	<u>2,274.09</u>
	<u>9,961.00</u>	<u>10,660.89</u>
Deductions:		
Administrative expenses	1,024.17	84.95
Transfer to reserve for loss on investments	<u>594.17</u>	<u>1,305.86</u>
	<u>1,618.34</u>	<u>1,390.81</u>
Excess of income over deductions	8,342.66	9,270.08
Unremitted income, beginning of year	<u>3,049.23</u>	<u>2,565.43</u>
	11,391.89	11,835.51
Income remitted to National Headquarters	<u>9,257.90</u>	<u>8,786.28</u>
Unremitted income, end of year	<u>\$ 2,133.99</u>	<u>\$ 3,049.23</u>

AGENDA ITEM 6-E

November 19, 1965

Memorandum to: Grand Council and Memorial Fund Trustees

Subject: ALUMNI CONTRIBUTIONS PROGRAM -
Calendar Years 1963, 1964, and 1965 to date

From: Ralph F. Burns, Executive Secretary

The alumni of the Fraternity were asked to contribute \$5 during 1963. In 1964, they were asked to contribute \$10. In 1965, they were asked to contribute to the Memorial Fund.

Here are the results with some supporting data:

	<u>1965</u>	<u>1964</u>	<u>1963</u>
Gross Amount Received	\$12,720.80	\$13,229.68	\$12,055.36
Gross Cost of Program	<u>4,152.67</u>	<u>4,270.39</u>	<u>3,260.79</u>
Net Proceeds	<u>\$ 8,568.13</u>	<u>\$ 8,959.29</u>	<u>\$ 8,794.57</u>
Number of solicitations	3	4	3
Number of 1st class solicitations	1	1	1
Number of 3rd class solicitations	2	3	2
Average number of alumni solicited	18,861	18,184	17,105
Total givers	1,520	1,718	2,217
Per cent responding	8%	9.4%	12.9%

<u>Classification of giving:</u>	<u>Less than \$5</u>	<u>\$5</u>	<u>\$5-\$10</u>	<u>\$10</u>	<u>Above \$10</u>
1965 to Memorial Fund	58	862	16	466	118
1964 - Requested \$10	85	768	31	807	27
1963 - Requested \$5	97	1,979	3	115	23

Contributions by Months

	<u>1965</u>	<u>1964</u>	<u>1963</u>
January	\$ 682.00	\$ 106.00	\$ 484.00
February	126.00	37.00	142.00
March	87.00 *25th	38.00	57.00
April	6,127.00	15.00 *20th	3,512.00 *3rd
May	2,519.00 * 7th	5,611.00	3,843.00 *20th
June	1,403.00	3,179.00 *4th	1,858.00 *14th
July	374.00	1,121.00 *28th	1,264.00
August	243.00	1,248.00	353.00
September	170.00	643.00	189.00
October	221.00 *15th	250.00	146.00
November	769.00	187.00	124.00
December	---	795.00 * 7th	85.00

*day of the month on which mailings were made at month indicated.

Postage Unit Costs - first class - 5 cents; third class - 1 1/4 cents

Cost of returns - we use first class business reply envelopes - when contributions are received, they cost 7 cents postage.

Postage Costs

	<u>1965</u>	<u>1964</u>	<u>1963</u>
For Mailings	\$1,447.44	\$1,617.24	\$1,333.71
For Returns	181.03	120.26	155.19
For Acknowledgements	<u>86.29</u>	<u>-</u>	<u>-</u>
Total Postage costs	<u>\$ 1,714.76</u>	<u>\$ 1,737.50</u>	<u>\$ 1,488.90</u>

OBSERVATIONS:

1. The number and percentage of contributions are falling off - can it be that \$5 is the magic figure to expect and a general solicitation when it is tax deductible does not produce larger results.
2. Comparing the contributions by months, it is obvious that we receive our greatest return within 20-25 days after the date of solicitation.
3. The postage cost is over 1/3 of the total cost of the program.
4. Advice and judgment should be expressed by the Grand Council on this total program and the use of the Funds.

AGENDA ITEM 6-E

ALPHA SIGMA PHI FRATERNITY
Alumni Contributions
Fiscal Years 1960-1965

	<u>1965</u>	<u>1964</u>	<u>1963</u>	<u>1962</u>	<u>1961</u>
Receipts	\$ 5,132.73	\$11,170.66	\$14,110.56	\$11,366.55	\$12,670.00
Disbursements	<u>1,577.21</u>	<u>3,700.01</u>	<u>5,092.29</u>	<u>3,026.04</u>	<u>3,861.79</u>
Net Receipts	\$ <u>3,555.52</u>	\$ <u>7,470.65</u>	\$ <u>9,018.27</u>	\$ <u>8,340.51</u>	\$ <u>8,808.21</u>

GRAND COUNCIL MINUTES

December 4,5,6, 1965

Exhibit C

A-S-P CORPORATION
NOVEMBER 30, 1965

CASH ON HAND AS OF JUNE 30, 1965

\$16,691.28

RECEIPTS

Alpha Sigma Phi Fraternity	\$ 1,232.00		
Payments on Mortg.Principal	1,819.18		
Interest on Mortgages	1,032.62		
Interest on Bonds	75.00		
Interest on Savings	<u>93.59</u>	4,252.39	\$20,943.67

DISBURSEMENTS

Alpha Sigma Phi Alumni Corp. (Michigan State)	\$ 3,000.00	3,000.00	<u>3,000.00</u> \$17,943.67
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ASSETS

Manufacturers National Bank	\$ 8,490.65		
First Federal Sav. & Loan	9,453.02	17,943.67	
Mortgages	31,884.06		
Zeta House Corp. Bond	3,000.00		\$52,827.73

LIABILITIES

Bonds	\$17,700.00		
Stocks Issued A.S.P. Frat.	24,400.00		
Stocks Accrued A.S.P.Frat.	8,700.00		
Accrued Interest on Bonds	<u>413.00</u>	51,213.00	

INCREASE - December 31, 1959 to date

1,614.73

\$52,827.73

ALPHA SIGMA PHI

MEMORIAL FUND

Balance Sheets

October 31, 1965 - June 30, 1965 and 1964

10/31/65

6/30/65

6/30/64

ASSETS

Cash:

1.	Checking	\$ 6,003.50	\$ 6,962.27	\$
2.	Savings	4,437.42	4,437.42	3,633.51
3.	Bonds, A-S-P Corporation			
4.	at face value, 4% due 1986	16,100.00	16,100.00	16,100.00
		<u>\$ 26,540.92</u>	<u>\$ 27,499.69</u>	<u>\$ 19,733.51</u>

LIABILITIES

Accounts Payable:

5.	A&P, General Fund	\$	\$ 1,314.20	\$
6.	Fund Principal	26,540.92	26,185.49	19,733.51
7.		<u>\$ 26,540.92</u>	<u>\$ 27,499.69</u>	<u>\$ 19,733.51</u>

STATEMENTS OF INCOME AND FUND PRINCIPAL

Period July 1, 1965-October 31, 1965

and

Years ended June 30, 1965 and 1964

7/1-10/31
1965

1965

1964

Income:

8.	Contributions	\$ 1,008.00	\$ 10,083.85	\$ 3,000.00
9.	Interest		758.91	679.90
10.	Total Income	<u>1,008.00</u>	<u>10,842.76</u>	<u>3,679.90</u>

Expense:

11.	Awards		852.82	
12.	Stationery & Mailing Expense	582.57	3,537.96	
13.	Audit	70.00		
14.	Total Expense	<u>652.57</u>	<u>4,390.78</u>	

15.	Net Income for Period or Year	355.43	6,451.98	3,679.90
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16.	Fund Principal at Beginning of Period or Year	<u>26,185.49</u>	<u>19,733.51</u>	<u>16,053.61</u>
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17.	Fund Principal at End of Period or Year	<u>\$ 26,540.92</u>	<u>\$ 26,185.49</u>	<u>\$ 19,733.51</u>
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