

Condensed Minutes*

ALPHA SIGMA PHI FRATERNITY

1984 NATIONAL CONVENTION

August 2-5, 1984

Champaign, Illinois

1. The Executive Director of Alpha Sigma Phi and Secretary of the Convention, Robert M. Sheehan, Jr. (Westminster '76) called the Convention to order at 7:23 p.m. on Thursday, August 2, 1984.
2. Grand Marshal Donald R. Morgan (Purdue '57) led the Convention in our Invocation Ceremonies.
3. Robert M. Sheehan, Jr. called the roll. Missing were: Atlantic Christian, Charleston, Concord, East Carolina, Francis Marion, Hartwick, Marietta, New Jersey Inst. of Technology, Northern Michigan, Oklahoma, Penn State, Rensselaer Polytechnic Inst., Rutgers, Stevens, Tulane, Wagner, and Westminster.
4. Introductions of the Grand Council members were made by Executive Director, Robert M. Sheehan, Jr.
5. Grand Junior President Evin C. Varner (Presbyterian '58), officially installed the following brothers as Chairmen of their respective committees:

Alumni Relations & Housing:	Andrew Bergdoll (Lehigh '82)
Credentials, Resolutions & Law:	Pat Studdard (Oregon State '83)
Expansion:	Jeff Mosely (Wake Forest '84)
Finance:	Gregory Anderson (Washington '82)
Nominations:	Richard R. Gibbs (Oklahoma '51)
Pledge Education:	Scott Fisher (Radford '82)
Province Program:	Robert Gruszczynski (Lawrence Tech '82)
Publications, Public Relations & Service:	Craig Abrams (American '82)

6. Grand Senior President Stan N. Miller delivered his address to the Convention. At 8:25 p.m. Brother Miller recessed the Convention for the evening to proceed with the Black Lantern Processional.

*Includes only major motions and committee reports.

7. Grand Senior President Stan N. Miller reconvened the Convention at 8:45 a.m., August 3, 1984. Committee meetings and educational sessions were held throughout the day.
8. Grand Senior President Miller convened the General Session of the Convention together at 3:30 p.m. for a discussion concerning legal liabilities led by Grand Councilor Edmund A. Hamburger, New York Polytechnic '45, and James R. Favor, President of James R. Favor and Company. The Convention recessed into Committee Meetings until the next day.
9. Grand Senior President Miller reconvened the Convention at 8:45 a.m., Saturday, August 4, 1984.
10. The Committee on Nominations submitted its report (Exhibit A). The following Brothers were nominated to fill the four open spots on the Grand Council: Stan N. Miller, Purdue '64, Robert A. Sandercox, Bethany '51, Donald R. Morgan, Purdue '57, Ronald W. Dollens, Purdue '65, Dennis R. Parks, Baldwin-Wallace '72, and Larry Spees, Ohio Wesleyan '57. MILLER, SANDERCOX, MORGAN AND DOLLENS WERE ELECTED BY SECRET BALLOT.
11. The Committee on Finance submitted its report (Exhibit B). It was moved by Committee Chairman, Greg Anderson, Washington '82, and seconded by Bowling Green that the last sentence of Section 1 of Article 14 of the By-Laws of the Fraternity be amended so as to read as follows: All undergraduate members, actives and pledges, of a Chapter as of July 1, 1984, shall pay to the Fraternity Undergraduate Dues of \$40.00 per year and commencing July 1, 1985 all such Undergraduate Members as of July 1 of each year shall pay the Fraternity Undergraduate Dues of \$45.00 per year. THE VOTE WAS 29-FOR AND 15-AGAINST BY ROLL CALL AND FAILED FOR A LACK OF 2/3 VOTE.
12. The Committee on Nominations recommended that the following officers be elected from within the Grand Council: Grand Senior President: Evin C. Varner; Grand Junior President: Donald R. Morgan; Grand Secretary: Edmund A. Hamburger; Grand Treasurer: Robert A. Sandercox; Grand Marshal: James V. Fitzpatrick; Grand Councilor: Ronald W. Dollens; Grand Councilor: Stan N. Miller. ALL WERE ELECTED UNANIMOUSLY BY VOICE VOTE.
13. The Committee on Expansion submitted its report (Exhibit C). It was moved by Committee Chairman Jeff Mosely, Wake Forest '84 seconded by Missouri Valley to accept the report of the Committee on Expansion. THE MOTION PASSED BY VOICE VOTE.
14. The Committee on Publications, Public Relations and Service submitted its report (Exhibit D). It was moved by the Bay Area Alumni Council, seconded by the Gamma Psi Alumni Council to accept the report. THE MOTION PASSED BY VOICE VOTE.

15. Finance Committee Chairman Greg Anderson moved that the last sentence of Section 1 of Article 14 of the By-Laws of the Fraternity be amended so as to read as follows: All undergraduate members, actives and pledges, of a chapter as of July 1, 1984 shall pay to the Fraternity undergraduate dues of \$40.00 per year. THE MOTION WAS SECONDED BY AMERICAN AND PASSED BY HAND VOTE 41 TO 3.
16. It was moved by Andrew Bergdoll, Lehigh '82, Chairman on Alumni Relations and Housing, and seconded by Illinois that the Fraternity increase the required number of chapter newsletters from two per year to three per year. The justification for this change is to keep up with alumni addresses as well as strengthening undergraduate-alumni relations. Motion passed by voice vote. It was moved by Bergdoll and seconded by American that the Alpha Sigma Phi Newsletter Service sponsored by the National Headquarters, be created as outlined in the Report of the Executive Director and Headquarters Staff to the Committee on Alumni Relations and Housing with the following modifications:
 - A) That a paragraph be inserted to emphasize the flexibility of each chapter to shape the project to fit its particular needs.
 - B) In guideline Number 4 of attachment C add a new second sentence to read: Each chapter may tailor their request for donations to suit their individual needs. This would be useful to inform alumni as to where their donations are going and what they are being used for.
 - C) In guideline Number 6 of the attachment C add a new second sentence to read: Chapters are encouraged to send in alumni news of their own as well.
 - D) In guideline Number 7 of the attachment, the second sentence should be modified to read: The chapter will not be billed for this cost unless they would rather not ask for donations, in which case the chapter will be billed. MOTION PASSED BY VOICE VOTE.

It was moved by Bergdoll and seconded by Miami that the Convention authorize the Grand Council to: 1) Set minimum insurance criteria for all chapters, 2) Purchase a national insurance program for the Fraternity that all chapters be required to participate in or show that they otherwise meet the minimum insurance criteria, and 3) Apportion the cost of the program in the most equitable manner possible. MOTION PASSED BY VOICE VOTE.
17. Grand Senior President Miller recessed the Convention at 12:40 p.m. for the day.
18. At 9:10 a.m. August 5, 1984, Grand Senior President Evin C. Varner reconvened the Convention.
19. The Committee on Pledge Education submitted its report (Exhibit E). It was moved by Radford, seconded by IIT and PASSED UNANIMOUSLY BY VOICE VOTE TO ACCEPT THE REPORT FROM THE COMMITTEE ON PLEDGE EDUCATION.

20. The Committee on the Province Program submitted its report (Exhibit F). It was moved by Committee Chairman Robert Gruszcynski, Lawrence Tech. '82 and seconded by Iowa State that the provinces be realigned as per the report of the committee. MOTION PASSED BY VOICE VOTE.

It was moved by Gruszcynski, seconded by Iowa State that resolved: Whereas the Province Program Committee has identified that there is a lack of national guidelines for the provinces and whereas the effectiveness of the National Province System of Alpha Sigma Phi is dependent on there being one national definition for the provinces and one common purpose, be it resolved: that the provinces be defined as the official vehicle by which the direct line of authority and accountability is established between the Grand Senior President and the Chapters of the Fraternity, and that the provinces be given the purpose of fostering and maintaining the general welfare and Brotherhood of the chapters. MOTION WAS TABLED.

It was moved by Gruszcynski and seconded by Ohio Northern that: Whereas the Province Program Committee has identified that the provinces lack one common set of objectives designed to aid the provinces in becoming a closer unit and therefore helping to make Alpha Sigma Phi a stronger Fraternity, be it resolved: that the 1984 Convention of Alpha Sigma Phi adopt the following recommendations of objectives of the National Province System:

- 1) That the formal line of communications between the Grand Senior President, The National Headquarters and the chapters be established to flow through the Grand Province Chiefs and that this objective be officially acted upon as an amendment of the Constitution of Alpha Sigma Phi Fraternity
 - 2) That each Province of the Fraternity establish a working constitution and by-laws for the governance of the Province.
 - 3) That each Province of the Fraternity adopt, establish and staff the formal organizational operating structure recommended by the committee.
 - 4) That each Province of the Fraternity establish an alumni council or councils within their Province. THE MOTION PASSED BY HAND VOTE.
21. It was moved by Missouri and seconded by Grand Councilor Miller to create a standing committee to study the reforming of the Province System and to make recommendations to the next National Convention. MOTION PASSED BY HAND VOTE.

22. OLD BUSINESS

At this time no old business was brought before the Convention.

23. NEW BUSINESS

It was moved by Bowling Green and seconded by Missouri Valley that the 1984 Convention recommend that the Grand Council provide each individual chapter with the slate of issues pertaining to the upcoming National Convention. Motion passed by hand vote.

B) Discussion took place on the possibility of holding a winter National Convention.

23. (cont'd)

C) The members of all Province V chapters expressed great thanks to Chuck Vohs for his help in Province V over the past few years and wished him the best of luck on his upcoming move to Massachusetts.

24. The Committee on Credentials, Resolutions and Law, Chaired by Pat Studdard Oregon State '83, moved that Article 17 Prohibitions, Section 1 of the Constitution and Fraternity By-Laws be amended by adding the phrase: "Or violates any pertinent law" to the end of the one sentence section. The section would then read: "A chapter shall not permit the bringing into or drinking of intoxicating beverages and/or use of any illegal substance by members or others within any structure used by it for a chapter or Fraternity house if such action be contrary to the policies of the college or university wherein the chapter is located or violates any pertinent law." THE MOTION PASSED BY HAND VOTE.

It was moved by Studdard and seconded by Radford that:

Whereas The Grand Council has worked so tirelessly to insure the well being of the "Old Gal" without compensation and

Whereas The Grand Council of Alpha Sigma Phi Fraternity has fulfilled the noble tradition of furthering sacred principles of this fraternity,

Be It Therefore Resolved

That the 1984 National Convention recognize and thank the members of the Grand Council and their respective families for the great personal sacrifices they have made for the past, present, and future well-being of the Fraternity.

Whereas Beverly Moody, Connie Robson, and Marilyn Sipes have provided outstanding and laudable service in the organization and operation of the 38th National Convention of Alpha Sigma Phi Fraternity, and

Whereas Their assistance has proven invaluable and indispensable in making this Convention possible,

Be It Therefore Resolved

That the 1984 National Convention go on record as extending its sincere appreciation for their work at this Convention and in the day-to-day operation of the Fraternity.

Whereas The University of Illinois has offered excellent facilities and services to this Convention, and

Whereas The University of Illinois staff has worked earnestly to make this Convention a success

Be It Therefore Resolved

That the 1984 National Convention go on record as offering its sincere thanks to the staff and management of University of Illinois for their contribution to the success of this Convention.

Whereas Brother David B. Walker was initiated into Alpha Sigma Phi Fraternity at Epsilon Chapter, 1958, Ohio Wesleyan University, and

Whereas Brother Walker gave his time, creativity and assistance in the production of Audio/Visual material, and

Whereas He made to the Fraternity free and clear use of valuable Audio/Visual equipment thus saving Alpha Sigma Phi many hundreds of dollars

Be It Therefore Resolved

That the 1984 National Convention go on record as extending its sincere appreciation for his assistance at this Convention.

Whereas John R. Benson was initiated into Beta Chi chapter of Alpha Sigma Phi at American University in 1954, and

Whereas Brother Benson was awarded the Delta Beta Xi in 1957 for his efforts in the fraternity, and

Whereas He led the alumni corporation, and worked closely with Beta Chi to maintain chapter and house, and

Whereas An Alpha Sigma Phi/Beta Chi Memorial Scholarship Fund has been established in his name to benefit chapter members and children of brothers,

Be It Therefore Resolved

That the 1984 National Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother C.Y. Coburn was initiated into the Alpha Theta Chapter of Missouri in 1931, and

Whereas Brother Coburn was a member of the Grand Council from 1960 to 1968, and

Whereas He received the prestigious Delta Beta Xi in 1963, and

Whereas He contributed greatly to the Fraternity in his work with public relations, and

Whereas Brother Coburn led an outstanding career in the field of public relations and promotion,

Be It Therefore Resolved

That the 1984 Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother Schyler Garth was initiated into Alpha Mu Chapter of Alpha Sigma Phi Fraternity at Baldwin-Wallace College in 1972, and

Whereas Brother Garth served as Grand Chapter Advisor of Alpha Mu Chapter from 81-84, and

Whereas His love, guidance and dedication were vital to the re-establishment of the long tradition of Alpha Sigma Phi at Baldwin-Wallace,

Be It Therefore Resolved

That the 1984 Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother James Edward Drew was initiated into Alpha Sigma Phi Fraternity at Nu Chapter, University of California, in 1916, and

Whereas Brother Drew was a speaker at Conventions and educational conferences of the Fraternity and an active supporter of the Bay Area Alumni Council, and

Whereas He received the Delta Beta Xi Award in the Year of Our Lord 1969, and

Whereas He served for many years as director of public relations for Levi Brothers and the National Association of Manufacturers, and

Whereas He distinguished himself by attaining the prestigious position of vice president of Wells Fargo Bank,

Be It Therefore Resolved

That the 1984 Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother C. Wallace Abel was initiated into Alpha Sigma Phi Fraternity at Westminster in 1944, and

Whereas He was awarded the Delta Beta Xi Award in 1964 for his outstanding service to the Fraternity, and

Whereas He wrote and edited various publications for Alpha Sigma Phi, helped edit The Tomahawk for a time and helped create an early expansion plan for the Fraternity, and

Whereas He was a nationally recognized writer and public relations executive with firms like Pittsburgh National Bank, Alcoa and General Motors, and lectured at Arizona State and Penn State,

Be It Therefore Resolved

That the 1984 Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

- Whereas Brother Norman L. Etheridge was initiated into Alpha Sigma Phi Fraternity at Gamma Lambda Chapter, Atlantic Christian College, in 1958, and
- Whereas Brother Etheridge received the Delta Beta Xi Award in 1965, and
- Whereas He was a Charter Member of Gamma Lambda Chapter, and
- Whereas Brother Etheridge was instrumental in forming the first Alumni group, and
- Whereas He used in own credit standing to obtain loans for Gamma Lambda's chapter house,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

- Whereas Brother William Clinton Mullendore was initiated into Alpha Sigma Phi Fraternity at Theta Chapter, University of Michigan, in 1912, and
- Whereas Brother Mullendore received the Delta Beta Xi Award in 1938, and
- Whereas He received the Distinguished Merit Award in 1953, and
- Whereas He was Vice President of the U.S. Chamber of Commerce, and
- Whereas He served as Special Assistant to Herbert Hoover, and
- Whereas He became Executive Vice President of Southern California Edison Company,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother Douglas P. Hammial was initiated into Alpha Sigma Phi Fraternity at Theta Chapter, University of Michigan, in 1929, and

Whereas Brother Hammial received the Delta Beta Xi Award in 1948 for his outstanding service to the Fraternity, and

Whereas He served six years as Michigan's Interfraternity Alumni Council and was a key figure in the founding of the present Theta chapter house, and sent many birthday greetings to Theta brothers, and

Whereas He was an architect and engineer who was instrumental in establishing a medical clinic in the area of Arizona in which he lived,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother Elwood A. Smith, Jr. was initiated into Alpha Sigma Phi Fraternity at Omicron Chapter, University of Pennsylvania, in 1948, and

Whereas Brother Smith served as Assistant Executive Secretary of Alpha Sigma Phi, and

Whereas He received the Delta Beta Xi Award for his outstanding service to the Fraternity, in 1951, and

Whereas He led an outstanding career in his field and recently had worked in the university development,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother Albert G. Jahn initiated into Alpha Sigma Phi Fraternity at Upsilon Chapter, Penn State University, in 1930, and

Whereas Brother Jahn was a leader in Alpha Kappa Pi for many years and went on to serve on the Grand Council of Alpha Sigma Phi from 1949 to 1950, and

Whereas He received the Delta Beta Xi Award in 1948 for his outstanding service to the Fraternity, and

Whereas He was an Electrical Engineer, associated with the Public Works Department, Philadelphia Naval Base,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother James Eugene Moore, Jr. was initiated into Alpha Sigma Phi Fraternity at Tau Chapter, Stanford University, in 1917, and

Whereas He received the Delta Beta Xi Award in 1938, and

Whereas He assisted in rebuilding Tau Chapter of Alpha Sigma Phi Fraternity after the depression, and

Whereas He formed the Tau of Alpha Sigma Phi Corporation, serving as its first President.

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother Guy H. Parkhurst was initiated into Alpha Sigma Phi Fraternity at Alpha Alpha Chapter, the University of Oklahoma, in 1933, and

Whereas Brother Parkhurst received the Delta Beta Xi Award in 1955 for his outstanding service to the Fraternity, and

(Cont'd)

Whereas He served as President of Alpha Alpha Corporation, and President of the Oklahoma City Alumni Council, and

Whereas Under his leadership of the Alumni Corporation, the Alpha Alpha housing debt was retired and funds were raised which resulted in the building of a new chapter house, and

Whereas Brother Parkhurst was a retired Air Force Officer,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Whereas Brother William R. Ward was initiated into Alpha Sigma Phi Fraternity at Beta Iota Chapter, Tufts University, in 1936, and

Whereas Brother Ward received the Delta Beta Xi Award in 1961 for outstanding service to the Fraternity, and

Whereas He served as Beta Iota Advisor for twenty years, served as a Province Chief, was a former President of Tufts Alumni Interfraternity Council, and served as President of the Tufts Alpha Sigma Phi Corporation, and

Whereas He was a Public Affairs Manager for B.F. Goodrich, Co.,

Be It Therefore Resolved

That the National Convention of 1984 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

Report of the Committee on Nominations- Part I

Three members of the Grand Council are currently serving terms that will expire in 1986. They are: Evin C. Varner, Edmund A. Hamburger, and James V. Fitzpatrick. They will remain on the Grand Council until their terms expire.

The following three people are eligible for re-election. It is this committee's strong recommendation that Stan N. Miller, Robert A. Sandercox, and Donald R. Morgan be re-elected to the Grand Council because of their experience, and exemplary service to the Grand Council and Alpha Sigma Phi.

Richard S. Sanders, Grand Secretary is not eligible for re-election.

The nominations committee would like to submit the following two names for consideration to fill the remaining vacancy on the Grand Council.

The 2 nominees are:

Ronald W. Dollens, Purdue '65

and

Dennis R. Parks, Baldwin-Wallace '72

Brother Kevin Pelkey will speak for Ronald Dollens.

Brother Tim Schulien will speak for Dennis R. Parks.

The nominations committee will now relinquish the floor to the chair for discussion and vote.

Report of the Committee on Finance

The proposed budget 1984-85 had a projected budgetary deficit of \$14,860.00. We, the Finance Committee, felt that the Fraternity could not continue to operate efficiently with a running deficit. This deficit was continually depleting the Fraternity's current reserves.

The committee's options were as follows:

- 1) Increase dues 6%, deficit of \$7,360.00,
- 2) Decrease expenses, deficit of \$7,360.00,
- 3) Decrease expenses, deficit zero,
- 4) Increase dues above 6%, deficit zero,
- 5) Decrease expenses, increase dues above 6%,
- 6) Increase dues 6%, decrease expenses,
- 7) Increase percentage each year.

The goal of the 1984 Financial Committee is to balance the budget for the budgetary year 1984-85.

To absolve the \$14,860.00 deficit this year, would have taken a 12% increase effective July 1st. To offset this deficit and take the burden off the individual chapters, we asked the Executive Director of the Fraternity to review and adjust the proposed budget 1984-85.

This means no basic cuts in programming, however it lends itself to balancing the proposed budget 1984-85. These cuts combined with a \$5 increase 1984-85 and a \$5 increase 1985-86 will alleviate the burden of an immediate 12% increase effective July 1st.

Report of the Committee on Expansion

The committee's only suggestion to supplement the 1982 Convention's Report on The Philippines would be to add a supplement to the OGG including a history of the campus situation, facts of organization, facts about a sister program, summary of agreement plus the chapter designations and officers.

Issue 1

Development of a person to encourage every chapter to properly welcome new chapters with small gifts.

The committee recommended that a general announcement letter to chapters be sent out two months ahead of time giving charter information and encouraging gifts. Also, a follow up letter should be sent one month before the charter. Gift suggestions include pens, paddles, plaques, photos, pennants, flags, mugs, and tomahawks.

Issue 2

Development of creative expansion programs that would allow the Fraternity to start chapters without extensive staff time.

The committee agreed upon 1982 Convention ideals, but these ideals should be supplemented by the "The Old Gal Gazette," newsletters and The Tomahawk to publicize the Expansion Program. Hopefully the publication will lead to implementation of the programs which are outlined in the 1982 Convention Report of the Expansion Committee.

Issue 3

A review of the criteria passed by the 1980 and 1982 Convention Committees concerning the characteristics of campuses the Fraternity expands to.

The Committee agreed that the criteria of the 1982 Convention is sufficient and no changes to be made to it.

Since this report has no earth-shaking changes, I move that this report be accepted by the National Convention.

Report of the Committee on Publications, Public Relations and Service

Manuals and Publications:

The committee recognizes the publications and manuals of National as being essential to successful chapter operations.

With this in mind, the committee recommends to the Grand Council to increase individual chapter awareness of the availability of said manuals.

Public Relation and Service:

At the 1982 National Convention this committee recommended a "National Charity Week" to be adopted by Alpha Sigma Phi. This proposal, although a good idea, was found to be impractical with most chapters and was annihilated in committee. In a practical effort to boost fraternity service projects and national awareness, this committee recommends an increase of information exchange between national and all chapters and between all chapters. We believe sharing the ideas of individual chapters will aid in creating fresh, new projects and greater involvement.

Alpha Sigma Phi has a great tradition of charity donations. In this continuing tradition we suggest to each chapter to make donations to the educational foundation of Alpha Sigma Phi. This charity offers all the advantages of any of our other charities plus the added incentive of funding the fine educational programs of Alpha Sigma Phi.

The Educational Foundation of Alpha Sigma Phi is a public charity and recipient of all donations to the Fraternity. This charity funds all educational programs of Alpha Sigma Phi.

For example: Scholarships, scholarship manuals, National Educational Conferences, educational materials.

If we as a chapter grow by helping others, imagine how much more we will grow when we help ourselves.

Report of the Committee on Pledge Education

The major problem that we had of the Report on Pledge Education is with the Statement of Agreement "It was the consensus of the committee that some chapters are just glancing at the Statement of Agreement and then signing it without really looking closely at it."

Our basic proposal is that each chapter turn in a detailed report on all pre-initiation activities to the National office for review.

Some of the proposals are:

That we change: Section 3 on Attachment B to read "The following activities have been explicitly judged in the past to be dangerous to the physical or mental health of any person by the Grand Council."

(Includes a list of activities that was drawn up in the past couple of years.)

That we change: Section 4 on Attachment B to read: "The following activities have been explicitly judged in the past to be dangerous or potentially dangerous to the level of brotherhood within a chapter or colony and or the community of which all Alpha Sigma Phi brothers and pledges are worthy. (This also includes a list of activities.)"

And Section 5 in Attachment B to read: "To this and the 1984 National Convention undergraduate delegates directed that the Special Committee on Pre-Initiation Activities be continued to further define "hazing." The purpose of this Committee is to review the existing pledge education programs of the individual chapters, and to provide chapters, at their request, with interpretations of the policy concerning activities the chapter may wish to sponsor.

And attachment C, which is the actual Statement of Agreement, we would change Clause 2 to read: "The activities of the nature described in the Policy are "dangerous" or "potentially dangerous" to the physical or mental health of any person.

We would like to completely revise Clause 3 to read: The pledge educator will submit a detailed report on all pre-initiation activities to the National Office for review. All activities not considered in accordance with the policy on pre-initiation activities shall be explained."

We've had problems in the past on what exactly is hazing. With this proposal we are giving each chapter a chance to explain their own individual pledge program to the National Office.

Finally, we propose that the H.M. and Pledge Educator also sign the Statement of Agreement, since they are directly in charge of the pledge program.

Therefore I move that we adopt these changes into the policy on Pre-Initiation Activities.

Report of the Committee on the Province Program

Whereas The effectiveness of the individual chapters working together as a province is dependent upon their geographic location, the background of the chapter, student body and individual chapter preferences,

Therefore Be It Resolved

That the following realignment of the Provinces be adopted by the 1984 National Convention (see attachment A.)

Whereas The Province Program Committee has identified that there is a lack of National Guidelines for the Provinces and,

Whereas The effectiveness of the National Province System of Alpha Sigma Phi is dependent on there being one National definition for the Provinces and one common purpose,

Therefore Be It Resolved

That the Provinces be defined as the official vehicle by which the direct line of authority and accountability is established between the Grand Senior President and the chapters of the Fraternity, and; that the provinces be given the purpose of fostering and maintaining the general welfare and brotherhood of the chapters.

Whereas The Province Program Committee has identified that the Provinces lack one common set of objectives designed to aid the Provinces in becoming a closer unit and, therefore; helping to make Alpha Sigma Phi a stronger Fraternity,

Therefore Be It Resolved

That the 1984 National Convention of Alpha Sigma Phi Fraternity at the University of Illinois, Champaign-Urbana, Illinois adopt the following recommendations of objectives of the National Province System:

1. That the formal line of communications between the Grand Senior President, the National Headquarters, and the chapters be established to flow through the Grand Province Chiefs, and that this objective be officially acted upon as an amendment of the Constitution of Alpha Sigma Phi Fraternity.

Report of the Committee on the Province Program - Page 2

2. That each Province of the Fraternity establish a working Constitution and By-Laws for the governance of the Province.
3. That each Province of the Fraternity adopt, establish, and staff the formal organizational operating structure recommended by the committee.
4. That each Province of the Fraternity establish an Alumni Council or Councils within their Province.

CHAPTER AND COLONIES

Province I

1. University of Washington (Mu)
2. Oregon State University (Psi)
3. Univ. of Calif., Berkeley (Nu)
4. U.C.L.A. (Alpha Zeta Colony)

Province II

5. Iowa State University (Phi)
6. Missouri Valley College (Alpha Omicron)
7. University of Oklahoma (Alpha Alpha)
8. University of Missouri (Alpha Theta)

Province III

9. Loyola University of Chicago (Delta Alpha)
10. Illinois Inst. of Tech. (Alpha Xi)
11. University of Illinois (Eta)
12. Purdue University (Alpha Pi)
13. Indiana University (Gamma Chi)

Province IV

14. Tri-State University (Beta Omicron)
15. University of Toledo (Beta Rho)
16. University of Michigan (Theta)
17. Lawrence Inst. of Tech. (Gamma Psi)
18. Northern Michigan Univ. (Delta Beta)

Province V

19. Bowling Green St. Univ. (Gamma Zeta)
20. Ohio Northern University (Gamma Alpha)
21. Ohio State University (Zeta)
22. Baldwin-Wallace College (Alpha Mu)
23. Otterbein College (Phi Beta Colony)

Province VI

24. Rio Grande College (Delta Epsilon)
25. Marietta College (Delta)
26. Univ. of Charleston (Gamma Mu)
27. Davis & Elkins College (Gamma Delta)
28. Bethany College (Beta Gamma)
29. Westminster College (Alpha Nu)
30. Slippery Rock St. Univ. (Delta Delta)
31. Marshall Univ. (Beta Delta)

Province VII

32. Concord College (Gamma Phi)
33. Wake Forest University (Beta Mu)
34. N. Carolina University (Beta Zeta)
35. Atlantic Christian Coll. (Gamma Lambda)
36. East Carolina University (Delta Eta)
37. Radford University (Delta Theta)
38. Longwood College (Delta Iota)

Province VIII

39. Presbyterian College (Alpha Psi)
40. U. of N. Carolina-Charlotte (Delta Zeta)
41. University of Miami (Gamma Theta)
42. Francis Marion College (Delta Kappa)
43. Tulane University (Gamma Omicron)

Province IX

44. American University (Beta Chi)
45. Widener University (Gamma Xi)
46. Lehigh University (Beta Epsilon)
47. Rutgers University (Beta Theta)
48. Stevens Inst. of Tech. (Alpha Tau)
49. Wagner University (Alpha Sigma)
50. New Jersey Inst. of Tech. (Alpha Rho)
51. Stockton St. College (Phi Gamma Colony)

Province X

52. Rensselaer Poly. Inst. (Beta Psi)
53. Hartwick College (Beta Xi)
54. Cornell University (Iota)
55. Lycoming College (Gamma Rho)
56. Penn St. University (Upsilon)

D - Undergraduate Delegate
GC - Grand Council
U - Undergraduate
A - Alumnus
C - Colony Member

1984 NATIONAL CONVENTION COMMITTEE ASSIGNMENTS

Alumni Relations and Housing

Resource Brother: Donald R. Morgan, Purdue '57 (GC)

1. Andrew Bergdoll, Lehigh (D)
2. Robert Block, Michigan (D)
3. Mark B. Davis, Davis & Elkins (D)
4. Robert Guerra, Illinois (D)
5. Mark D. Still, Washington (A)
6. Brian W. Jump, Indiana (GPC)
7. John H. Luckenbill, Stockton State (C)
8. Eric Eanes, Marshall (U)
9. Tom Ellis, Illinois (A)
10. Scott Kroeger, Toledo (U)

Credentials, Resolutions, Law

Resource Brother: Edmund A. Hamburger, N.Y. Polytechnic '45 (GC)

1. Terry Porter, Missouri Valley (D)
2. Pat Studdard, Oregon State (D)
3. Paul Krutsch, Lawrence Tech (U)
4. Steve Perkins, Radford (U)
5. David M. Carney, Baldwin-Wallace (U)
6. Bill Scherer, Miami (U)
7. Max Innocenzi, U.C.L.A. (C)
8. Tom Marren, Loyola (D)

Expansion

Resource Brother: Thomas M. Welsh, Westminster '79 (A)

1. Mark Danter, Missouri (D)
2. Joseph Kozak, Toledo (D)
3. Jeff Mosely, Wake Forest (D)
4. James Wilson, Tri-State (D)
5. Robert W. Kutz, California (A)
6. David Lynn, California (U)
7. Andy Lietz, Illinois Tech (U)
8. John Hlusak, Ohio State (U)
9. Randall G. Bass, N.C. State (U)
10. Jim Murphy, U.C.L.A. (C)

Finance

Resource Brother: Robert A. Sandercox, Bethany '51 (GC)

1. Greg Anderson, Washington (D)
2. Dillard Cosner, Longwood (D)
3. Jeff Goodman, Bethany (D)
4. Earl Jones, Bowling Green (D)
5. Mark Lindley, California (D)
6. Jim Patton, Indiana (D)
7. Jay Bayler, Iowa State (D)
8. Dan Shumaker, Purdue (U)
9. Joe Yammario, Lehigh (U)
10. Nick Quinones, Miami (U)
11. Fred Hulett, Presbyterian (U)

Nominations

Chairman: Richard R. Gibbs, Oklahoma '51, Immediate Past Grand Senior President

1. David Gribler, Ohio Northern (D)
2. Rudy de la Guardia, Miami (D)
3. Frederick Milton Kraft, N.C. State (D)
4. Vince Runyon, Marshall (D)
5. Timothy J. Schulien, Ohio State (D)
6. Tom Dewire, Toledo (U)
7. Eric Davis, Bethany (U)
8. David Bushroe, Tri-State (U)
9. Kelvin Pelkey, Lawrence Tech (U)

Pledge Education

Resource Brother: James V. Fitzpatrick, Illinois Tech '47 (GC)
and Gary A. Anderson, Westminster '71 (A)

1. David Biederman, Cornell (D)
2. Scott Fisher, Radford (D)
3. Anthony Marchese, Illinois Tech (U)
4. Peter F. Ziegenfelder, Lawrence Tech (U)
5. Robert Cabello, Eastern Michigan (GPC)
6. Rich Mansfield, Lehigh (D)
7. Steven Zizzo, Illinois (U)
8. John Thompson, U.C.L.A. (C)

Province Program

Resource Brother: Charles Vohs, Penn State '75 (GPC)

1. Craig Colopy, Rio Grande (D)
2. Robert Gruszczynski, Lawrence Tech (D)
3. Thomas P. Heinz, UNC-Charlotte (D)
4. Casey Liotta, Widener (D)
5. Larry Strawoet, Slippery Rock (D)
6. Otto Sonder, American (GPC)
7. Eric Kaplan, Stockton State (C)
8. Armando Rodriguez, Miami (A)
9. Joe Nowak, Lawrence Tech (U)
10. Mark Ward, Illinois (U)
11. Charlie Ireland, Presbyterian (D)

Publications, Public Relations, and Service

Resource Brother: Evin C. Varner, Presbyterian '58 (GC)

1. Michael Adam, Purdue (D)
2. Craig Abrams, American (D)
3. Thomas Hurlbrink, Lycoming (D)
4. Brad M. Mitchell, Illinois (U)
5. Evan Gieselhart, Illinois (U)
6. Steve Brown, Stockton State (C)
7. Peter Gross, North Carolina State (U)

1984 NATIONAL CONVENTION

UNDERGRADUATES

<u>Chapter</u>	<u>Names (s)</u>	<u>Chapter Address</u>
American University Baldwin-Wallace College	*Craig Abrams *David Carney	Box 77, Eagle Station, Washington, DC 20016 Baldwin-Wallace College, 311 Heritage, East Section, Baldwin-Wallace College, Berea, OH 44017
Bethany College	*Jeffrey Goodman Eric Davis	P O Box 398, Bethany, WV 26032
Bowling Green State Univ.	*Earl Jones #Carl Parker	Bowling Green State Univ, Bowling Green, OH 43402
Univ. of California - Berkeley	*Mark Lindley David Lynn	2498 Piedmont Ave, Berkeley, CA 94704
Univ. of California at Los Angeles (U.C.L.A.)	*Max Innocenzi John Thompson Jim Murphy	P O Box 316, 308 Westwood Plaza, Los Angeles, CA 90024
Cornell University Davis & Elkins College	*David Biederman *Mark B. Davis	804 Stewart Ave, Ithaca, NY 14850 Box O, Davis & Elkins College, Elkins, WV 26241
University of Illinois	*Robert Guerra Mark Ward Steve Zizzo Evan Gieselhart Brad Mitchell **David Evans	211 E. Armory, Champaign, IL 61820
Illinois Inst. of Technology	*Anthony Marchese Andy Lietz	3361 S. Wabash, Chicago, IL 60616
Indiana University	*Jim Patton	1415 N. Jordan, Bloomington, IN 47401
Iowa State University	*Jay Bayler	2717 West Street, Ames, IA 50010
Lawrence Inst of Technology	*Robert Gruszczynski Kevin Pelkey Joe Nowak Paul Krutsch	c/o Lawrence Inst. of Technology, Southfield, MI 48075
Lehigh University	*Andrew Bergdoll Rich Mansfield Joe Yammario	Bldg. 106, Box F-2, Lehigh University, Bethlehem, PA 18015
Longwood College	*Dillard Cosner	Box 1125, Longwood College, Farmville, VA 23901
Loyola University Lycoming College	*Tom Marren *Thomas Hurlbrink	1062 W. Columbia, Chicago, IL 60626 c/o Lycoming College, Williamsport, PA 17701
Marshall University	*Vince Runyon Eric Eanes	2021 Fifth Avenue, Huntington, WV 25701
University of Miami	*Rudy de la Guardia Nick Quinones Bill Scherer	Box 248971, Miami, FL 33124
University of Michigan	*Robert Block #Geoffrey Connell	920 Baldwin Ave, Ann Arbor, MI 48104

*= Delegate

**= Host Coordinator

#= Convention Coordinator

##= Associate Convention Coordinator

University of Missouri	*Mark Danter	1121 Ashland Gravel Rd, Columbia, MO 65201
Missouri Valley College	*Terry Porter	Box 73, Missouri Valley College, Marshall, MO 65340
Univ of North Carolina-Charlotte	*Thomas Heinz	Cone University Center, UNCC Station, Charlotte, NC 28223
North Carolina State Univ.	*Milton Kraft	10 Enterprise Street, Raleigh, NC 27607
	Randall Bass	
	Peter Gross	
Ohio Northern University	*David Gribler	Fraternity Circle, Ohio Northern University, Ada, OH 45810
Ohio State University	*Tim Schulien	81 E. 15th Avenue, Columbus, OH 43201
	John Hlusak	
Oregon State University	*Pat Studdard	410 N.W. 25th St, Corvallis, OR 97330
Presbyterian College	*Charlie Ireland	Box 536, Presbyterian College, Clinton, SC 29325
	Fred Hulett	
Purdue University	*Michael Adam	951 David Ross Rd, West Lafayette, IN 47906
	H. Daniel Shumaker	
Radford University	*Scott Fischer	Box 5712, Radford University, Radford, VA 24142
	Steve Perkins	
	#Rich Kahler	
Rio Grande College	*Craig Colopy	Box 10, Rio Grande College, Rio Grande, OH 45674
Slippery Rock University	*Larry Strawoet	c/o Larry Strawoet, 134 Normal Ave #1-A, Slippery Rock, PA 16057
Stockton State College	*Eric Kaplan	Office of Student Activites, Stockton State College, Pomona, NJ 08240
	Steve Brown	
	Tom Antonelli	
University of Toledo	*Joseph Kozak	1815 W. Bandroft St, Toledo, OH 43606
	Tom Dewire	
	Scott Kroeger	
Tri-State University	*James Wilson	709 West Maumee, Angola, IN 46703
	David Bushroe	
Wake Forest University	*Jeff Mosely	Box 8874, Reynolda Station, Winston-Salem, NC 27109
University of Washington	*Greg Anderson	4554 19th Avenue N.E., Seattle, WA 98105
	#Phil Winkel	
Widener University	*Casey Liotta	Box 1200, Widener University, Chester, PA 19013

ALUMNI COUNCIL

Bay Area Council	Robert Kutz	2188 Picardo Circle, Stockton, CA 95207
Gamma Psi Alumni Council	Pete Ziegenfelder	5922 Berkshire, Detroit, MI 48224

GRAND COUNCIL

Grand Senior President	Stan N. Miller	P.O. Box 3056, West Lafayette, IN 47906
Grand Junior President	Evin C. Varner	1125 E. Morehead St-Suite 208, Charlotte, NC 28204
Grand Secretary	Richard S. Sanders	2645 Edgewood Road, Beachwood, OH 44122
Grand Treasurer	Robert A. Sandercox	Box 142, Bethany College, Bethany, WV 26032
Grand Marshal	Donald R. Morgan	3334 Gallatin Rd, Toledo, OH 43606
Grand Councilor	Edmund A. Hamburger	11377 W. Olympic Blvd., Los Angeles, CA 90064
Grand Councilor	James Fitzpatrick	210 El Brillo, Palm Beach, FL 33480

PAST GRAND SENIOR PRESIDENTS

Richard R. Gibbs	1505 East 6th Street, Tulsa, OK 74120	Oklahoma '51
Robert E. Miller	Quinebaug Valley Community College, Danielson, CT 06234	Connecticut '49
George B. Trubow	1760 Marion Ave, Wheaton, IL 60187	Michigan '53
Ray Glos	110 East Spring, Oxford, OH 45056	Illinois '22

GRAND PROVINCE CHIEFS

Brian Jump (III)	7337 Blue Creek S. Drive, Indianapolis, IN 46256	Indiana '77
Charles G. Vohs (V)	686 Main Street, Harwich Port, MA 02646	Penn State '75
Robert Cabello (VIII)	Office of Student Services, Stockton State College, Pomona, NJ 08240	East. Michigan '70
Otto Sonder (IX)	52 West Street, Oneonta, NY 13820	American '47

ALUMNI

Gary Anderson	3508 West Erie, Chandler, AZ 85224	Westminster '71
Nicholas Biro	680 Cherry St, Winnetka, IL 60093	Illinois '51
Ronald W. Dollens	960 Tillson Ave, Zionsville, IN 46077	Purdue '65
Tom Ellis	206 W. Washington #12, Urbana, IL 61801	Illinois '76
Mark Grandau	6110 S. Kedvale, Chicago, IL 60629	Illinois Tech. '82
Christopher Koch	24 West William Street, Delaware, OH 43015	Indiana '79
William Konefes	723 Arizona Pass, Elk Grove, IL 60007	Illinois Tech. '83
John Luckenbill	2903 Jackson Terrace, Atlantic City, NJ 08401	
## James McMahon	1012 1/2 W Main, Apt 102, Urbana, IL 61801	Illinois Tech. '78
Armando Rodriguez	10231 S.W. 33 Street, Miami, FL 33165	Miami '82
John Savage	7015 Pillod, Holland, OH 43528	Toledo '51
Jeffrey Schwind	360 Yale Avenue, Hillside, NJ 07205	Toledo '75
Mark D. Still	1309 Inis, Altus, OK 73521	Washington '75
Alfred B. Wise	55 Georgetown Dr, Delaware, OH 43015	Baldwin-Wallace '43

STAFF

24 West William St., Delaware, OH 43015

Robert M. Sheehan, Jr.	Executive Director	Westminster '76
Thomas M. Welsh	Chapter Leadership Consultant	Westminster '79
Ralph F. Burns	Executive Secretary Emeritus, and Secretary, Alpha Sigma Phi Educational Foundation	Ohio Wesleyan '32
Beverly Moody	Office Manager	
Connie Robson	Secretary, Membership Services	
Merilyn Sipes	Comptroller	

GUESTS

Lenore Brick	Los Angeles, CA
Ann Gibbs	Tulsa, OK
Mary Glezen	Champaign, IL
Mrs. Ray Glos	Oxford, OH
Kris Jump	Indianapolis, IN
Nancy Sandercox	Bethany, WV
Sabrina Sheehan	Columbus, OH
Steve & Jan Siders	Champaign, IL



**The
Phoenix
...For
Life!**

ΑΣΦ National Convention
Univ of Illinois • Aug 2-5, 1984



Stan N. Miller

Grand Senior President



Evin C. Varner

Grand Junior President



Richard S. Sanders

Grand Secretary



Robert A. Sandercox

Grand Treasurer



THE PHOENIX FOR LIFE . . .

The 38th National Convention of Alpha Sigma Phi Fraternity is proud to convene on the University of Illinois campus, home of Eta Chapter. Eta, founded in 1908, is a fitting host for a convention themed "The Phoenix For Life." The Chapter has produced many outstanding Alpha Sig leaders who have maintained their lifetime loyalty to the "Old Gal," including two Grand Senior Presidents, Dallas L. Donnan, Eta '21, from 1962-66, and Raymond E. Glos, Eta '22, from 1966-68.

As brothers gather here from all across the country, we are presented with special opportunities and challenges. Our Fraternity has entered its 139th year as a strong and vibrant organization. Over 45,000 men have been initiated into Alpha Sigma Phi since our 1845 founding, and 56 Alpha Sig chapters and colonies thrive all across America. But what about tomorrow?

Truly, our future lies in the commitment every Alpha Sig makes to "The Phoenix For Life." The policies and programs adopted at this 38th National Convention will guide Alpha Sigma Phi through the next biennium and will serve an important role in continuing our historic success. We are excited to have you as a part of this rich and rewarding experience!

CONVENTION '84

Presiding
Convention Directors
Associate Convention Director
Host Coordinator
Convention Coordinators

Convention Office
Host Chapter

Stan N. Miller, Grand Senior President
Robert M. Sheehan, Jr., Thomas M. Welsh
James McMahon
David Evans
Geoffrey Connell, Richard Kahler, Carl Parker,
Philip Winkel
Beverly Moody, Connie Robson, Marilyn Sipes
Eta Chapter, University of Illinois
Robert Guerra, HSP



Morgan



Hamburger



Fitzpatrick



Burns



Connell



Kahler



Parker



Winkel



Sheehan



Welsh



Moody



Robson



Sipes

AGENDA
AUGUST 2-5, 1984

Thursday, August 2, 1984

9:00-Noon	GRAND COUNCIL IN SESSION	University Inn
Noon-2:30 p.m.	REGISTRATION	Dormitory
3:00-4:15 p.m.	INFORMAL ORIENTATION	Dormitory Basement
4:15-6:30 p.m.	BROTHERHOOD & BARBEQUE Games Picnic	Dormitory Patio
7:00-7:15 p.m.	OFFICIAL PHOTO	Illini Union Room C
7:15-8:30 p.m.	FORMAL OPENING Call to order Robert M. Sheehan, Jr. Executive Director Ceremony of Invocation Donald R. Morgan Grand Marshal Introduction of Grand Council Robert M. Sheehan, Jr. Greetings James McMahon Associate Convention Director Roll Call Robert M. Sheehan, Jr. President's Address Stan N. Miller Grand Senior President Installation of Committee Chairmen Evin C. Varner Grand Junior President General Announcements	Illini Union Room C
8:30-9:30 p.m.	BLACK LANTERN PROCESSIONAL All Brothers, Pledges	In Front of Illini Union

Friday, August 3, 1984

7:50-8:05 a.m.	STAFF MEETING	Illini Union Room C Office Area
7:50-8:42 a.m.	CONTINENTAL BREAKFAST	Illini Union Room C
8:42-9:00 a.m.	PLENARY SESSION Roll Call General Announcements Committee Announcements	Illini Union Room C
9:00-10:13 a.m.	COMMITTEE MEETINGS Alumni Relations and Housing Credentials, Resolutions, and Law Expansion Finance Nominations Pledge Education Province Program Publications, Public Relations and Service	Illini Union Meeting Rooms 275 261 263 267 262 269 277 273
10:13-10:28 a.m.	BREAK	Illini Union Room C
10:28-Noon	ALPHA SIGS AND ALCOHOL... ...DO THEY MIX? Jeraldine S. Keane, Ph.D. University of Illinois	Illini Union Room C
Noon-1:15 p.m.	SALUTE TO SCHOLARS LUNCHEON Doug Diefenbach Assistant Dean of Students University of Illinois Scholarship and Grant Awards	Dormitory
1:15-3:00 p.m.	GENERAL SESSION Roll Call "Rush" Gary A. Anderson Westminster '71 Past Executive Director	Illini Union Room C

FRIDAY, AUGUST 3, 1984 (Continued)

3:00-3:15 p.m.	BREAK	Illini Union Room C
3:15-5:00 p.m.	COMMITTEE MEETINGS	Illini Union Meeting Rooms
5:30-8:15 p.m.	DINNER Province Meetings	Dormitory
8:45-9:45 p.m.	RITUAL EXEMPLIFICATION Brothers only Roll call	Illini Union Room B
8:45-9:45 p.m.	THE IDEALS OF ALPHA SIGMA PHI Pledges only Roll call	Illini Union General Lounge

Saturday, August 4, 1984

7:50-8:05 a.m.	STAFF MEETING	Illini Union Room C Office Area
7:50-8:42 a.m.	CONTINENTAL BREAKFAST	Illini Union Room C
8:42-12:45 p.m.	PLENARY SESSION Roll Call Committee Reports, New Business Nominations and Elections	Illini Union Room C
12:45-2:00 p.m.	PUBLICATIONS LUNCHEON Evin C. Varner Director of Publications Publications Awards	Dormitory
2:00-5:15 p.m.	FREE TIME	
2:15-4:15 p.m.	ALPHA SIGMA PHI EDUCATIONAL FOUNDATION TRUSTEES MEETING	Illini Union General Lounge
2:15-4:15 p.m.	GRAND PROVINCE CHIEFS MEETING	Illini Union Meeting Room 267

SATURDAY, AUGUST 4, 1984 (Continued)

6:00-7:00 p.m.	GRAND COUNCIL RECEPTION	Ballroom Illini Union
7:00-10:00 p.m.	FINAL BANQUET Welcome Robert A. Sandercox Grand Treasurer Invocation Ralph F. Burns, Executive Secretary Emeritus Dinner Musical Presentation Province Presidents Installation Richard R. Gibbs, Past Grand Senior President and Director of Provinces Guest Speaker John F. Savage, CLU (Toledo '51) Presentation of Chapter and Alumni Awards Stan N. Miller Grand Senior President Robert M. Sheehan, Jr. Executive Director Grand Council Installation Richard R. Gibbs Official Proclamation Of The Third Founding Campaign Benediction Donald R. Morgan	Ballroom Illini Union

SUNDAY, AUGUST 5, 1984

8:10-8:25 a.m.	STAFF MEETING	Illini Union Room C Office Area
8:10-8:52 a.m.	CONTINENTAL BREAKFAST	Illini Union Room C
8:52-11:30 a.m.	FINAL PLENARY SESSION Roll Call Committee Reports New Business	Illini Union Room C

SUNDAY, AUGUST 5, 1984 (Continued)

11:30-Noon	BREAKING OF THE MYSTIC CIRCLE	Illini Union Room C
Noon-1:00 p.m.	LUNCH	Eta Chapter House
Noon-2:30 p.m..	CHECKOUT Expense Checks, Vouchers Merchandise Sales	Dormitory
Noon-2:30 p.m.	GRAND COUNCIL IN SESSION	Illini Union General Lounge



THE NATIONAL CONVENTION COMMITTEE SYSTEM

The committee system is the key to a productive Alpha Sigma Phi National Convention. The depth and breadth of the topics our Fraternity will be discussing cannot be given proper attention in large groups during our allotted time. In fact, the time we will have together is so brief that each committee will have to cover its subject area very efficiently. The success of this Convention depends upon the responsibility exercised by each committee in carrying out its charge.

Any Alpha Sigma Phi brother may participate on a committee. Alpha Sigma Phi colony representatives and pledges may have a voice in committee meetings. Only official voting members of the Convention (this includes delegates from chapters and alumni councils in good standing, Grand Council members, and past Grand Senior Presidents) may vote in committee concerning resolutions or recommendations to the Convention. Voice or attendance at committee meetings by a brother can be prohibited only by a special order of the Convention Chairman.

Every committee elects its own Chairman and, with the exception of the Committee on Nominations, which is chaired by the immediate Past Grand Senior President, the Chairman shall be an undergraduate brother. It is this brother's duty to chair discussions of the committee and its resulting votes on recommendations or resolutions to the Convention. He shall also make the official report of recommendations and resolutions to the Convention body. Every committee also elects its own Secretary. It is this brother's responsibility to submit, in legible form, the final report of the committee and any resolutions it may make to the Convention Chairman.

Every committee has been assigned an advisor, a brother who may be of help in providing direction, answering questions, and offering various points of view worth considering. Of course, in the case where an advisor is also a voting member of the Convention, he has a vote in the committee.

Committee chairmen, or their authorized representatives, should be sure to clear all resolutions, recommendations, and reports with the Committee on Credentials, Resolutions and Law to ensure that they are not in violation of the Fraternity's Constitution and By-Laws.

Every committee will receive a Report of the Executive Director and Fraternity Headquarters Staff which will explain what has been accomplished in that specific committee's area of concern since the last Convention. This report will also include the final report of each committee from the 1982 National Convention.

The following committees will meet at and report to the 1984 National Convention of Alpha Sigma Phi Fraternity. They are charged with the following responsibilities:

Committee on Alumni Relations and Housing

To explore and recommend policies to strengthen alumni relations in the Fraternity; to develop avenues by which the National Fraternity can assist chapters to acquire, manage and maintain chapter houses.

Committee on Credentials, Resolutions, and Law

To certify credentials of Delegates; to propose resolutions giving public recognition and/or fraternal thanks and/or honor to deserving individuals or organizations; to verify that no committee recommendations or reports are in conflict with Alpha Sigma Phi's Constitution and By-Laws.

Committee on Expansion

To review the progress and direction of the Fraternity's expansion program.

Committee on Finance

To review the Fraternity's financial status and recommend changes in dues and fees; to propose any recommendations to ensure financial stability.

Committee on Nominations

To review candidates and recommend a slate of brothers to fill open positions on the Grand Council.

Committee on Pledge Education

To review the current programs and policies that Alpha Sigma Phi supports concerning Pledge Education, and to recommend changes which would better serve our goal "To Better The Man." To review the Fraternity's Policy on Pre-Initiation Activities, and recommend changes if needed.

Committee on the Province Program

To ensure that all phases of the Province Program meet their full potential in providing the vital link of cooperation and camaraderie in the National Fraternity.

Committee on Publications, Public Relations, and Service

To review the Fraternity's national publications; to develop a practical and effective public relations program for chapters; to review the status of the Fraternity's commitment to service and to recommend any resulting changes.

ALPHA SIGMA PHI FRATERNITY DIRECTORY

SUMMER 1984

Founded at Yale College, December 6, 1845, by Louis Manigault, Stephen Ormsby Rhea, and Horace Spangler Weiser. National Headquarters for the Fraternity "To Better The Man" is located at 24 West William Street, Delaware, Ohio 43015. (614) 363-1911.

GRAND COUNCIL

Stan N. Miller (Purdue '64), Grand Senior President, P. O. Box 3056, West Lafayette, IN 47906
Evin C. Varner (Presbyterian '58), Grand Junior President, 1125 East Morehead St., Suite 208, Charlotte, NC 28204
Richard S. Sanders (Missouri Valley '62), Grand Secretary, 2645 Edgewood Road, Beachwood, OH 44122
Robert A. Sandercox (Bethany '51), Grand Treasurer, Box 142, Bethany College, Bethany, WV 26032
Donald R. Morgan (Purdue '57), Grand Marshal, 3334 Gallatin Road, Toledo, OH 43606
Edmund A. Hamburger (Brooklyn Poly. Tech '45), Grand Councilor, 11377 West Olympic Blvd., Los Angeles, CA 90064
James V. Fitzpatrick (Illinois Tech '47), Grand Councilor, 210 El Brillo Way, Palm Beach FL, 33480

EXECUTIVE STAFF

Robert M. Sheehan, Jr. (Westminster '76), Executive Director
Thomas M. Welsh, (Westminster '79), Chapter Leadership Consultant
Beverly J. Moody, Office Manager

ADMINISTRATIVE STAFF

Patricia Kus, Secretary/Receptionist
Connie Robson, Secretary/Membership Services
Merilyn Sipes, Comptroller
Cyndy Volpe, Secretary (Part-time)

EXECUTIVE SECRETARY EMERITUS

Ralph F. Burns (Ohio Wesleyan '32), 24 West William St., Delaware, OH 43015

PROGRAM DIRECTORS

Richard R. Gibbs (Oklahoma '51), Director of Provinces, 1601 East 6th Street, Tulsa, OK 74120
Evin C. Varner (Presbyterian '58), Director of Publications, 1125 East Morehead St., Suite 208, Charlotte, NC 28204
Dennis R. Parks, (Baldwin-Wallace '72), Director of Scholarship, 162 Baker Street, Berea, OH 44017
John Showerman (Northern Michigan '69), Director of Alumni Relations and Housing, 1025 Oxford Road, Deerfield, IL 60015
G. Alan Sternbergh (Westminster '48), Director of Career Development, Director of Placement, Westminster College, New Wilmington, PA 16142
Robert M. Gill (Radford '83), Chairman of Awards Committee, Radford University, Radford, VA 24142

GRAND HISTORIAN

Robert W. Kutz (California '67) Grand Historian, 3313 Boise Street, Bakersfield, CA 93306
Frank Krebs, Ph.D. (Mount Union '29), Grand Historian Emeritus, 1703 Edgewood Drive, Charleston, WV 25302

ALPHA SIGMA PHI EDUCATIONAL FOUNDATION TRUSTEES

Robert E. Miller (Connecticut '49), President, Quinebaug Valley Community College, Danielson, CT 06239
Alfred B. Wise (Baldwin-Wallace '43), 55 Georgetown Drive, Delaware, OH 43015
Robert A. Sandercox (Bethany '51), Box 142, Bethany College, Bethany, WV 26032
Secretary to the Educational Foundation: Ralph F. Burns (Ohio Wesleyan '32), 24 West William Street, Delaware, OH 43015

THE PROVINCES

Province I: California (Berkeley),
California (U.C.L.A.), Oregon State,
Washington
Grand Province Chief: James R. Hammond
(Washington '66), 805 Lenora Street,
Seattle, WA 98121

Province II: Iowa State, Missouri,
Missouri Valley, Oklahoma
Grand Province Chief: Kent Porter
(Missouri Valley '74), P. O. Box 136,
Kearney, MO 64060

Province III: Illinois, Illinois Tech,
Indiana, Loyola, Purdue
Grand Province Chief: Brian W. Jump
(Indiana '77), 7337 Blue Creek S.
Drive, Indianapolis, IN 46256

Province IV: Lawrence Tech, Michigan,
Northern Michigan, Toledo, Tri-State
Grand Province Chief: Gordon Beeman
(Indiana '68), 2130 Agincourt, Ann
Arbor, MI 48103

Province V: Baldwin-Wallace, Bowling
Green, Ohio Northern, Ohio State,
Otterbein
Grand Province Chief: Charles Vohs
(Penn State '75), 1390 Cardwell Square
S., Columbus, OH 43229

Province VI: Bethany, Charleston,
Concord, Davis & Elkins, Marietta,
Marshall, Rio Grande, Slippery Rock,
Westminster
Grand Province Chief: Larry Spees (Ohio
Wesleyan '57), 1040 First Avenue,
Gallipolis, OH 45631

Province VII: Atlantic Christian, East
Carolina, Francis Marion, Longwood,
Miami, UNCC, N. C. State, Presbyterian,
Radford, Tulane, Wake Forest
Grand Province Chief: vacant

Province VIII: American, Lehigh, NJIT,
Rutgers, Stevens Tech, Stockton State,
Widener, Wagner
Grand Province Chief: Robert Cabello,
(Eastern Michigan '70), Stockton State
College, Pomona, NJ 08240

Province IX: Cornell, Hartwick, Lycoming,
Penn State, R. P. I.
Grand Province Chief: Otto Sonder
(American '47), 52 West Street,
Oneonta, NY 13820

ALUMNI COUNCILS

Bay Area Alumni Council, T.P. Wadsworth
(California '17), 1952 Los Angeles
Avenue, Berkeley, CA 94707

Los Angeles Alumni Council, Edmund A.
Hamburger (N.Y. Polytechnic '45),
11377 West Olympic Blvd., Los
Angeles, CA 90064

Gamma Psi Alumni Council, James S.
Donald (Lawrence Tech '70), 14150
Hillcrest, Livonia, MI 48154



Alpha Sigma Phi Fraternity Headquarters, Delaware, Ohio *L. J. S. 1964*

CHAPTERS

- American University (Beta Chi 1940), Box 77, Eagle Station, Washington, DC 20016
- Atlantic Christian College (Gamma Lambda 1958), 902 West Gold St., Wilson, NC 27893
- Baldwin-Wallace College (Alpha Mu 1939), 311 Heritage, East Section, Baldwin-Wallace College, Berea, OH 44017
- Bethany College (Beta Gamma 1929), P. O. Box 398, Bethany, WV 26032
- Bowling Green State University (Gamma Zeta 1950), Fraternity Row, Bowling Green State University, Bowling Green, OH 43402
- University of California, Berkeley (Nu 1913), 2498 Piedmont Ave., Berkeley, CA 94704
- University of Charleston (Gamma Mu 1960), Box 77, University of Charleston, Charleston, WV 25304
- Concord College (Gamma Phi 1966), Box C-6, Concord College, Athens, WV 24712
- Cornell University (Iota 1909), 804 Stewart Avenue, Ithaca, NY 14850
- Davis & Elkins College (Gamma Delta 1949), Box 0, Davis & Elkins College, Elkins, WV 26241
- East Carolina University (Delta Eta 1979), 422 West 5th Street, Greenville, NC 27834
- Francis Marion College (Delta Kappa 1982), Francis Marion College, Florence, SC 29501
- Hartwick College (Beta Xi 1935), 71 Spruce Street, Oneonta, NY 13820
- University of Illinois (Eta 1908), 211 East Armory Street, Champaign, IL 61820
- Illinois Institute of Technology (Alpha Xi 1939), 3361 S. Wabash Ave., Chicago, IL 60616
- Indiana University (Gamma Chi 1968), 1415 North Jordan, Bloomington, IN 47401
- Iowa State University (Phi 1920), 2717 West St., Ames, IA 50010
- Lawrence Institute of Technology (Gamma Psi 1968), c/o Lawrence Inst. of Technology, Southfield, MI 48075
- Lehigh University (Beta Epsilon 1929), Bldg. 106, Box F-2, Lehigh University, Bethlehem, PA 18015
- Longwood College (Delta Iota 1980), Box 1125, Longwood College, Farmville, Va 23901
- Loyola University of Chicago (Delta Alpha 1968), 1062 West Columbia, Chicago, IL 60626
- Lycoming College (Gamma Rho 1951), c/o Lycoming College, Williamsport, PA 17701
- Marietta College (Delta 1860), 302 Sixth Street, Marietta, OH 45750
- Marshall University (Beta Delta 1929), 2021 Fifth Avenue, Huntington, WV 25701
- University of Miami (Gamma Theta 1952), Box 248971, Miami, FL 33124
- University of Michigan (Theta 1908), 920 Baldwin Avenue, Ann Arbor, MI 48104
- University of Missouri (Alpha Theta 1929), 1121 Ashland Gravel Road, Columbia, MO 65201
- Missouri Valley College (Alpha Omicron 1945), Box 73, Missouri Valley College, Marshall, MO 65340
- New Jersey Institute of Technology (Alpha Rho 1921), 273 Martin Luther King Dr., Newark, NJ 07102
- University of North Carolina, Charlotte (Delta Zeta 1979), Cone University Center, UNCC Station, Charlotte, NC 28223
- North Carolina State University (Beta Zeta 1930), 10 Enterprise Street, Raleigh, NC 27607
- Northern Michigan University (Delta Beta 1969), P. O. Box 7, University Center, Marquette, MI 49855
- Ohio Northern University (Gamma Alpha 1942), Fraternity Circle, Ohio Northern University, Ada, OH 45810
- Ohio State University (Zeta 1908), 81 East 15th Avenue, Columbus, OH 43201
- University of Oklahoma (Alpha Alpha 1923), 500 College Avenue, Norman, OK 73069
- Oregon State University (Psi 1920), 410 N. W. 25th, Corvallis, OR 97330
- Pennsylvania State University (Upsilon 1918), 328 E. Fairmount Ave., State College, PA 16801



Presbyterian College (Alpha Psi 1928),
Box 536, Presbyterian College, Clinton,
SC 29325
Purdue University (Alpha Pi 1939), 951
David Ross Road, West Lafayette, IN
47906
Radford University (Delta Theta 1980),
Box 5712, Radford University, Radford,
VA 24142
Rensselaer Polytechnic Institute (Beta
Psi 1940), 31 Belle Avenue, Troy, NY
12180
Rio Grande College (Delta Epsilon 1972),
Box 10, Rio Grande College, Rio Grande,
OH 45674
Rutgers University (Beta Theta 1931), 106
College Avenue, New Brunswick, NJ 08903
Slippery Rock State College (Delta Delta
1970), c/o Larry Strawoet, 134 Normal
Ave., #1-A, Slippery Rock, PA 16057
Stevens Institute of Technology (Alpha
Tau 1926), 903 Castle Point Terrace,
Hoboken, NJ 07030
University of Toledo (Beta Rho 1937),
1815 West Bancroft St., Toledo, OH
43606
Tri-State University (Beta Omicron 1935),
709 West Maumee, Angola, IN 46703

Tulane University (Gamma Omicron 1964),
c/o Howard Herman, 31 McAllister Dr.,
New Orleans, LA 70118
Wagner College (Alpha Sigma 1926), Towers
403, Wagner College, 631 Howard Avenue,
Staten Island, NY 10301
Wake Forest University (Beta Mu 1932),
Box 8874, Reynolda Station,
Winston-Salem, NC 27109
University of Washington (Mu 1912), 4554
19th Ave. N.E., Seattle, WA 98105
Westminster College (Alpha Nu 1939), 129
Waugh Avenue, New Wilmington, PA 16142
Widener University (Gamma Xi 1962), Box
1200, Widener University, Chester, PA
19013

COLONIES

Otterbein College (Phi Beta Colony), 64
East Main Street, Westerville, OH 43081
Stockton State College (Phi Gamma
Colony), Office of Campus Activities,
Stockton State College, Pomona, NJ
08240
University of California at Los Angeles
(Alpha Zeta Colony), P.O. Box 316, 308
Westwood Plaza, Los Angeles, CA 90024



Jim McMahon, Associate Convention Director
and Dave Evans, Host Coordinator



John F. Savage [Toledo '51]: Brother John F. Savage is one of the most successful Life Insurance Salesmen in the country. He is a Life Member of and has been a frequent speaker at the prestigious Million Dollar Round Table. A noted author and speaker, Brother Savage has written the books The Easy Sale and It's Getting Easier, and has given over 300 talks in the past five years in the United States and in over 20 foreign countries. He is the owner and/or board member of over 20 companies that are unrelated to the Life Insurance business. He is an outstanding leader of community and civic organizations, and has served as Chairman of the Board of Trustees of the University of Toledo. Brother Savage will be our Featured Speaker at the Final Banquet, Saturday evening, August 4, 1984.



THE REPORTS OF THE EXECUTIVE DIRECTOR

and the

FRATERNITY HEADQUARTERS STAFF

to

THE 1984 ALPHA SIGMA PHI NATIONAL CONVENTION

COMMITTEES



THE NATIONAL CONVENTION COMMITTEE SYSTEM

The committee system is the key to a productive Alpha Sigma Phi National Convention. The depth and breadth of the topics our Fraternity will be discussing cannot be given proper attention in large groups during our allotted time. In fact, the time we will have together is so brief that each committee will have to cover its subject area very efficiently. The success of this Convention depends upon the responsibility exercised by each committee in carrying out its charge.

Any Alpha Sigma Phi brother may participate on a committee. Alpha Sigma Phi colony representatives and pledges may have a voice in committee meetings. Only official voting members of the Convention (this includes delegates from chapters and alumni councils in good standing, Grand Council members, and past Grand Senior Presidents) may vote in committee concerning resolutions or recommendations to the Convention. Voice or attendance at committee meetings by a brother can be prohibited only by a special order of the Convention Chairman.

Every committee elects its own Chairman and, with the exception of the Committee on Nominations, which is chaired by the immediate Past Grand Senior President, the Chairman shall be an undergraduate brother. It is this brother's duty to chair discussions of the committee and its resulting votes on recommendations or resolutions to the Convention. He shall also make the official report of recommendations and resolutions to the Convention body. Every committee also elects its own Secretary. It is this brother's responsibility to submit, in legible form, the final report of the committee and any resolutions it may make to the Convention Chairman.

Every committee has been assigned an advisor, a brother who may be of help in providing direction, answering questions, and offering various points of view worth considering. Of course, in the case where an advisor is also a voting member of the Convention, he has a vote in the committee.

Committee chairmen, or their authorized representatives, should be sure to clear all resolutions, recommendations, and reports with the Committee on Credentials, Resolutions and Law to ensure that they are not in violation of the Fraternity's Constitution and By-Laws.

Every committee will receive a Report of the Executive Director and Fraternity Headquarters Staff which will explain what has been accomplished in that specific committee's area of concern since the last Convention. This report will also include the final report of each committee from the 1982 National Convention.

The following committees will meet at and report to the 1984 National Convention of Alpha Sigma Phi Fraternity:

- Committee on Alumni Relations and Housing
- Committee on Credentials, Resolutions, and Law
- Committee on Expansion
- Committee on Finance
- Committee on Nominations
- Committee on Pledge Education
- Committee on Province Program
- Committee on Publications, Public Relations, and Service

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON ALUMNI RELATIONS AND HOUSING

General Purpose and Direction; Charge:

To explore and recommend policies to strengthen alumni relations in the Fraternity; to develop avenues by which the National Fraternity can assist chapters to acquire, manage and maintain chapter houses.

Alumni Relations

As "The Phoenix For Life" theme of the 1984 National Convention suggests, alumni support is the single most important key to the continued strength of every chapter. Our Fraternity needs to develop stronger and stronger alumni support for our chapters. We have long known that an essential element of building alumni support is regular communication with chapter alumni. This is why alumni newsletters have always been stressed as an important chapter operation.

Unfortunately, many chapters do not produce even one or two newsletters during an academic year. Most often, the cost and the burden of typing, laying out, and mailing the newsletter are the reasons cited for not producing one. Because newsletters are an essential element of a strong alumni program, and because chapters have had problems producing them, the National Headquarters has developed a "no cost" Newsletter Service! A description of the service and a sample newsletter is attached with this report.

As you can read in the description of the Newsletter Service, three chapter newsletters will be produced during the academic year. It is exciting to think about the number of alumni that will finally be communicated with on a regular basis.

It would be very unfortunate if chapters who now don't print newsletters, would not take advantage of this service. Therefore, it is being recommended to your committee and to the Committee on Publications, Public Relations, and Service, that you consider proposing a resolution which would require every chapter to produce a minimum of three chapter newsletters per year. This resolution would motivate every chapter to participate in the service or to just produce their own three newsletters per year. The availability of the "no cost" service through National Headquarters makes this a very fair requirement.

Your committee may want to meet with some members of the Committee on Publications, Public Relations, and Service to prepare a common resolution.

Housing

Chapter Alumni Housing Corporations have long worked hard to make sure that their chapter's fraternity house has adequate property insurance. Securing proper and adequate insurance has often been a challenging problem. In recent years, with the substantial increase in lawsuits for liability claims, Alumni Corporations have also had to work hard to secure proper and adequate liability insurance. Even chapters that do not have housing, should have liability insurance. Anytime a chapter sponsored activity is held anywhere (campus, hotel, private property), the potential for accidents, and lawsuits exists.

Even seemingly frivolous lawsuits that a chapter may end up winning are costly because attorneys must be paid for a solid defense. It is a sad reality of the increasingly litigious society we live in, that liability insurance is a standard requirement to protect against paying thousands of dollars in legal fees or millions of dollars in lawsuit claims.

The exposure to lawsuits is also a problem for the National Fraternity. Most often, when a local chapter has a lawsuit brought against it, the National Fraternity will be named in the suit as well. If a major claim would be upheld against the National Fraternity, it could wipe us out, as well as Fraternity's Foundation, and maybe even other local chapters. The result could very easily be the end of Alpha Sigma Phi Fraternity.

The Grand Council has been studying this problem for some time now. We know that many chapters have inadequate property insurance and that most chapters do not carry adequate liability insurance, if they carry any at all. It seems that the best answer to this problem is the creation of a National Insurance Program. Such a program would cover every chapter for its necessary property and liability insurance under a single master policy.

The Grand Council has retained the services of James R. Favor and Company, a leader in this field, to gather information on and study every chapter's particular insurance program. Even as this report is being written, information is being assimilated which will give us cost information on a National Insurance Program. Mr. Favor will attend the Convention on Friday, August 3rd, to discuss the results of his survey and what a National Insurance Program would mean for Alpha Sigma Phi. At that time, it is recommended that your Committee propose a resolution "to authorize the Grand Council to 1.) set minimum insurance criteria for all chapters, 2.) purchase a National Insurance Program for the Fraternity that all chapters would be required to participate in or show that they otherwise meet the minimum insurance criteria, and 3.) apportion the cost of the program in the most equitable manner possible."

Any chapter that is currently properly insured, should not pay much more for the extended coverage a National Insurance Program will provide. Many chapters may end up paying less than they currently pay. Current estimates are that chapters without housing who probably currently carry no insurance whatsoever, would pay somewhere in the range of \$350.00 per year for full liability coverage. Final costs, of course, cannot be set until the insurance survey is complete and the Grand Council reviews it.

Issues

- Requiring every chapter to produce a minimum of three chapter newsletters per year.
- Establishing a National Insurance Program.
- Developing other programs to build chapter alumni support.

Attachments

- 7/9 Memo to HSP's and Alumni Corporation Presidents
- Fraternal Law, March 1984 issue (1st three pages)
- Chapter Newsletter Program and Sample Newsletter



NATIONAL HEADQUARTERS
24 WEST WILLIAM STREET
DELAWARE, OHIO 43015
614-363-1911

TO: All Chapter Presidents and Alumni Corporation Presidents
FROM: Robert M. Sheehan, Jr., Executive Director **RMS**
RE: National Chapter Insurance Program and Program Survey
DATE: July 9, 1984

The Grand Council of the Fraternity has become increasingly concerned in recent years over the quality of insurance protection every chapter has. Not only have many chapters had problems securing adequate property insurance, but proper liability insurance, has also become a growing concern in our litigious society. Therefore, the Grand Council has retained the James R. Favor & Company, a leader in this field, to gather information on and study every chapter's particular insurance program.

Your cooperation in this information collection procedure is essential to its success. First, please instruct your present insurance representatives to prepare copies of all your current insurance policies, and forward them to James R. Favor & Company, 12391 E. Cornell Avenue, Aurora, Colorado 80014. Please do this today if possible. Second, representatives of the James R. Favor & Company will be calling you in the very near future as they complete insurance surveys on each chapter. Please assist the James R. Favor & Company representatives and request your present insurance agent's cooperation with them in this process (present agents will also be contacted as part of the survey process.)

The preliminary results of this survey will be discussed at the upcoming National Convention, August 2-5, 1984. Already over 20 national fraternities and sororities have each been surveyed by the James R. Favor & Company. Every one of these organizations has been able to implement a National Insurance Program providing broader and increased coverage at a lower cost. Assuming that our survey yields similar results, the Grand Council will be ready to recommend that the Convention empower it to institute a mandatory National Insurance Program for Alpha Sigma Phi.

The possibility of implementing such a program for Alpha Sigma Phi is exciting! Each of us is made stronger through our collective bonds among one another. I know I can count on your enthusiastic cooperation and assistance with this program.

RMS/pk



FRATERNAL LAW

A newsletter on fraternity law
published by Manley, Jordan & Fischer,
A Legal Professional Association

March 1984

Attachment B

Number 8

HOW TO INSURE A FRATERNITY

National officers of fraternities frequently ask how their organizations can avoid liability for the errors, omissions and misdeeds of members of its local chapters. There is a technical answer to this question and a practical answer to this question.

The technical answer is that wrongs committed by a local chapter or by members of the local chapter normally do not impose liability upon the national organization unless the local action is clearly within the scope of national business. Thus, if a national officer instructs that a local chapter perform a negligent act in order to carry out some national purpose, the national fraternity can be held liable.

In most fraternities there is sufficient local self-determination about social and business affairs that the whole fraternity is rarely responsible for the misdeeds of a local. The test is whether or not the local action is carried out in furtherance of a national purpose and within the scope of authority of the local members to act on behalf of the whole fraternity. This rarely occurs.

The practical answer is that when a local chapter engages in a misdeed that leads to litigation, the national can assume it will be sued unless the local chapter is properly insured. Recently a men's fraternity and a women's fraternity collaborated on a social event. Later, a lawsuit was brought against them alleging negligent personal injury at the event. The women's organization had a national policy of liability insurance under which the local chapter was properly insured. The men's fraternity did not have adequate insurance.

The ensuing litigation named as defendants the persons involved in the negligence, the local chapter of the women's fraternity, the local chapter of the men's fraternity and the men's national organization. The reason the women's national organization was not named as a defendant was that the plaintiff's lawyers realized that the local chapter was adequately insured. The men's national organization was named as a defendant because its chapter was not adequately insured and the plaintiff's counsel was looking for a "deep pocket" from which to recover damages. The lesson in this experience is that the best way to protect against negligence is to make sure that every element of the fraternity is properly insured.

The question of what constitutes proper insurance is difficult to answer. Basically, fraternities buy a variety of insurance. Types of coverage may include:

- fire and casualty loss on real estate
- liability insurance
- boiler insurance
- workers' compensation insurance
- dishonesty insurance
- directors' and officers' liability insurance

Fire and casualty insurance protects against the loss of property from a wide variety of risks. Included among these risks are fire, flood, earthquake, freezing pipes, storm damage, and similar disasters. This is the insurance policy that one looks to when the house is seriously damaged or destroyed.

There is a difference of opinion as to what value should be placed on the house for insurance purposes. Many houses would cost far more to replace than their market value. For example, a large mansion that can be purchased for \$200,000 might actually cost \$800,000 to replace. If it is insured for \$200,000 when a major loss occurs, but the building itself is not totally destroyed, the problem is one of repair or replacement value. For example, if it is going to cost \$100,000 to replace the roof after a windstorm and the house is only insured for 25 percent of its replacement cost, the insurance will normally only cover 25 percent of the repair cost. The result of insuring for market value instead of replacement cost means that the chapter that loses its roof will receive only \$25,000 in insurance proceeds towards a \$100,000 roofing bill. Not many chapters are prepared to take this risk. But, across the country, house corporation after house corporation regularly gambles with this possibility because it is trying to save on insurance premiums.

Liability insurance is a constant companion for all good business people. An individual's every action brings with it the possibility that he will behave in a negligent manner. A negligent person does something that a reasonably prudent person would not do; or, he fails to do something that a reasonably prudent person would do given the same set of circumstances. When a fraternity member drives a car in the course of fraternity business, arranges a party, handles a difficult personnel problem,

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ΣΥΝΔΙΚΟΙ ΕΜΠΕΙΡΟΙ ΤΟΥ ΝΟΜΟΥ ΤΟΥ ΠΕΡΙ ΤΩΝ ΑΔΕΛΦΙΚΩΝ ΕΤΑΙΡΕΙΩΝ

1982

directs pledge training, participates in competitive sports in the name of the fraternity, or is involved in any of the activities associated with Greek life, there is always the risk that negligence will result in someone's personal injury. To fail to insure against this possibility is to invite personal liability disaster.

Whoever is responsible for the negligent conduct can be sued. Plaintiff's counsel will frequently sue everyone imaginable who might be responsible. This may include members of the active chapter, officers of the active chapter, alumni advisors, house corporations, house corporation board members, the national fraternity, and national officers, supervisors and staff members. Even other chapters might be sued. All of these people need to be insured against liability claims.

Boiler insurance protects against damage to a house boiler and to other property or persons as a result of a boiler explosion. Not every house needs boiler insurance, but those that have boilers of a certain size normally should carry it.

Workers' compensation insurance is not required in every state, but it is required in most states. This covers claims arising from injuries to employees of the house corporation. Employees, of course, include such people as housemothers, cooks, cleaning personnel and others who are paid to perform services in or around the fraternity house.

Dishonesty insurance is sometimes referred to as a fidelity bond. Generally it is cheaper to buy a blanket dishonesty policy than to buy a specific fidelity bond for specific positions. The blanket dishonesty policy covers everyone in the fraternity who is responsible for handling money. It protects the fraternity from embezzlement.

Liability insurance for directors and officers protects these representatives of the fraternity from errors in judgment in the management of the affairs of the fraternity. Until about eight years ago this kind of insurance for non-profit organizations was extremely difficult to obtain. It is now generally available. A national policy can cover not only the national officers and directors, but also the officers and directors of local chapters and house corporations.

Traditionally, fraternities have had a *laissez-faire* approach to their insurance needs. The customary method was that each local chapter with a house would have its house corporation buy a homeowner's policy. Chapters that did not have houses typically went uninsured. In some cases, the nationals would buy a policy to cover themselves for liability, but often these policies were of limited scope.

Certainly it is possible for local house corporations to buy local insurance that will give reasonably good coverage. It is also possible for local chapters that do not have houses to buy a policy of liability insurance locally.

The simple procedure of organizing a fraternity to buy its insurance as a group, through one agent and from one carrier, results in better insurance at a substantial financial saving. Through the purchase of such packages

certain nationals have experienced a savings of up to one-half of their former insurance costs.

Whether or not a fraternity should develop a master insurance program for all of its chapters, for its house corporations and for its national organization is a matter that is often considered controversial. Two principal arguments against it are the alienation of local alumni who have been selling insurance to local chapters and the interference with the opportunity for local self-determination.

The desirability of local self-determination is defended on various grounds, including the educational opportunity to develop self-reliance, the impracticality of a national fraternity running the business details of its numerous local chapters, and the insulation of national and of other chapters from the liabilities of one particular chapter. Whatever the rationale for local self-determination, it is a widely cherished value. It is effective as long as the local chapters comply with important national policies. Whether or not the maintenance of adequate insurance is an important national policy is subject to a difference of opinion.

Failure to insure against the possibility of negligence invites personal liability disaster.

Some fraternities have taken the position on the subject of liability insurance that it is no longer a debatable issue. A national organization cannot as a practical matter operate without a program of national liability insurance without jeopardizing the financial future of the entire organization. A number of fraternities have voted—either in convention or otherwise—to adopt a national program of liability insurance. These programs are generally mandatory.

Some of the fraternities that have adopted a master program of liability insurance have also required that all fire and casualty insurance be covered under a master policy. Others have made national insurance for fire and casualty optional.

Survival is the simple reason that fraternities have frequently agreed to compulsory insurance for the entire fraternity under a single unified policy. Many fraternities would be destroyed by a multi-million dollar judgment arising from a personal injury suit. In addition, alumni advisors, house corporation trustees and fraternity officers are becoming more aware of their personal exposure to damages and are insisting that they have adequate liability insurance as a pre-condition of their service.

Whether or not a particular house has adequate fire and casualty insurance is very important to that chapter, but it does not have the same impact on the survival of the fraternity as a whole as does inadequate liability insurance. The chief benefit from a fire and casualty master policy is that if administered properly, the premium generally can be halved.

Payment of the master liability insurance policy

premium typically is sent by the national's treasury, which then bills each chapter for its share. This is done on an annual, semi-annual or quarterly basis according to the way the policy was instituted. Costs are assessed to each chapter on the basis of the number of chapter members. The price is normally modest when computed on a per-person basis, and the policy provides millions of dollars worth of protection from lawsuits for all persons associated with the fraternity.

One initial negative reaction to the national program might be the administrative burden imposed on the central office of the fraternity. Certainly, the processing means additional work for national, but it is not nearly as great a burden as properly overseeing local purchases of insurance. For a central office to determine as a matter of fact that every house is properly insured and that every chapter has proper liability coverage would involve far greater administrative work than the mere forwarding of insurance bills to individual chapters. The insurance company, of course, provides national with the specifics for chapter billings.

When a local group is the purchaser of its insurance, it must make sure that the clause that describes who is covered by the insurance is broad enough to include the local chapter, local house corporation, its officers and directors, local members, alumni members, the national fraternity in all of its aspects, related foundations and members of the fraternity when they are on fraternity business. Simply reading the policies of all of the local chapters and house corporations would probably require several additional people on each fraternity's staff. And still, the probability is very great of their not discovering errors until it is too late.

In addition to seeing to the quality of the insurance, the local insurance buyer should be urged to solicit bids from at least three agents—not to stay with one agent just because he is a friend or an alumnus. During the riots of the 1960s many real estate investors learned the hard way that placing insurance based upon friendship can be dangerous. These investors found that their friendly agents did not have enough clout with the home office to avoid cancellation of their policies because their investment in real estate was in an area of expected rioting. The same was true with respect to fraternity houses on campuses where riots occurred during the anti-Vietnam War days. Thus, in addition to having the best price, it is necessary to make sure that the local agent does sufficient business with the carrier that he will be able to avoid having the policy cancelled if once again campus riots or similar situations become fashionable.

If a master program is bought nationally there are five steps to follow:

1. Prepare detailed specifications about the coverage that is desired, covering all aspects of the insurance. This can be done through an insurance consultant, through the lawyer for the fraternity, or through the fraternity's national insurance committee. Specifications require a great deal of thought, study and attention.

Most fraternities probably have in their ranks a professional insurance buyer who would be honored to be solicited to participate in the preparation of this specification.

2. Select three agents to whom the specifications are sent with a time limit for the submission of bids. The three agents should include two firms that are national in scope and one agency that is regionally strong in the vicinity of the fraternity's home office. Very often the regional firm tries harder than the national firms, because the premium business is more important to the smaller firm.
3. In the specifications, each agent should be informed that he must submit to the fraternity the names of the carriers or underwriters that he intends to solicit for the business. In addition, he should list two alternative carriers or underwriters. In the event that two agents select the same primary carrier, the fraternity should determine which one will solicit that carrier and which one solicits an alternate. It is bad business to have two separate agents going to the same underwriter or carrier to negotiate the same insurance package. The advantage of the multi-bid solicitation is lost in this manner. Agents generally recognize this.
4. When bids come in they should be carefully compared. Often the bids will depart drastically from the specifications. When this happens the price differentials may be misleading.
5. After receiving the bids, sit down and negotiate further with the three prospective agents. This can be done in private by a representative of the fraternity.

A national master insurance program is the best way for a fraternity to be certain of proper insurance coverage.

A national master insurance program is by far the best way to be certain that a fraternity has proper insurance coverage. By following the above procedures, the fraternity should be properly insured at about half the cost of local purchases of usually inadequate insurance.

If any part of a fraternity has inadequate liability coverage, it can jeopardize the financial well-being and survival of the whole organization. This is not only legally unwise, but it is inherently unfair for one chapter or one house corporation to allow itself to place the financial viability of the whole fraternity at risk. While it is theoretically possible to guard against this through properly designed local insurance policies, the national supervision, review and inspection required to do this is prohibitively expensive. The only practical and cost-effective way to deal with protection against liability is through a national program of insurance. ■

—Robert E. Manley



NATIONAL HEADQUARTERS
24 WEST WILLIAM STREET
DELAWARE, OHIO 43015

614-363-1911

THE ALPHA SIGMA PHI HEADQUARTERS NEWSLETTER SERVICE

The purpose of the Alpha Sigma Phi Headquarters Newsletter Service is to provide chapters with an efficient, graphically pleasing way of communicating with their alumni and soliciting annual donations to cover the costs of the publication and the chapter's alumni program.

Chapters with over 100 mailable alumni are eligible for this program. The National Headquarters Staff will work with chapters with under 100 mailable alumni to help them set up an alternative newsletter program.

Following are the guidelines of the Service:

- (1) Three newsletters will be produced during the school year. Each may be up to four pages long and may include up to four photographs.
- (2) The Service includes typing, layout, printing, folding, labeling, postage, and third class mailing of the Newsletter as well as other related costs. Special graphics or creation of mastheads are not a part of the Service.
- (3) The chapter Editor will send copy for the newsletter to National Headquarters by:

September 15 - November 15: for the Fall Newsletter
December 15 - February 15: for the Winter Newsletter
March 15 - May 15: for the Spring Newsletter
- (4) The Newsletter Service also includes requests for donations to the chapter that will accompany the Winter and Spring Newsletters. Donations will be sent through National Headquarters. Chapters will receive a list of all who donate and the amount they donated. The total amount donated will be forwarded to the chapter only after the costs of the Service has been paid. Recommended sample "solicitation letters" for these donation requests will be sent to the Chapter. The HSP must have the letter typed, signed and sent to Headquarters to be reproduced.
- (5) It is understood that the chapter and alumni will not solicit funds from alumni during the year for any purpose as this might interfere with the fundraising for the newsletter.

- (6) Alumni news will be asked for in every newsletter and printed in the issue following its receipt. Alumni news will be sent through National Headquarters, and will not have to be compiled by the Chapter.
- (7) The annual cost for the Newsletter Service is \$250.00 for 100 mailable alumni, and \$156.00 for every 100 additional mailable alumni. The Chapter will not be billed for this cost. Alumni donations as they are received will be applied against the amount charged. The Chapter will receive a check for the amount of donations received over the amount charged. This money should be spent on the chapter's other alumni programs. If the amount donated does not equal or exceed the amount charged, the chapter is not liable for paying the outstanding cost.
- (8) The following agreement must be signed and sent to the National Headquarters along with a \$25.00 deposit. The deposit will be forfeited if the chapter misses any of the newsletter deadlines (see #3); otherwise it will be refunded at year's end:

Our Chapter understands and agrees to the guidelines set forth in this contract and agrees to all conditions.

GCA or Alumni Corp./Assoc.
Representative

HSP

Date

HR

Date

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON CREDENTIALS, RESOLUTIONS, AND LAW

General Purpose and Direction; Charge:

To certify credentials of Delegates; to propose resolutions giving public recognition and/or fraternal thanks and/or honor to deserving individuals or organizations; to verify that no committee recommendations or reports are in conflict with Alpha Sigma Phi's Constitution and By-Laws.

Credentials

The Headquarters Staff has taken care to ensure that all Delegates credentials have been properly recorded. Should any question arise concerning the validity of a Delegate's credentials, the matter will be referred to you.

Resolutions

Memorial resolutions may be in order for the following brothers who entered Omega Chapter in 1982-84, and had received the Delta Beta Xi Award:

Norman L. Etheridge	Gamma Lambda '58, DBX '65
Albert G. Jahn	Upsilon '30, DBX '48
C. G. Coburn	Alpha Theta '31, DBX '63
Douglas P. Hammial	Theta '29, DBX '48
William R. Ward	Beta Iota '36, DBX '61
Guy H. Parkhurst	Alpha Alpha '33, DBX '57
John R. Benson	Beta Chi '54, DBX '66
Ellwood A. Smith, Jr.	Omicron '48, DBX '51
C. Wallace Abel	Alpha Nu '44, DBX '64
James Edward Drew	Nu '16, DBX '69
James Eugene Moore, Jr.	Tau '17, DBX '38
William C. Mullendore	Theta '12, DBX '38

There may be other resolutions concerning the loss of specific chapter alumni or honors alumni have achieved which you may want to make after soliciting requests from the Convention body.

Law

All committees should be informed that you can help them review their reports and resolutions so that nothing they recommend violates Fraternity law. All proposed changes to the Constitution and By-Laws should be approved by you before going to the Convention floor. There will be appropriate times for you to make those announcements on the Convention floor.

The Grand Council recommends that you propose the following change to the Fraternity By-Laws:

That Article XVII Prohibitions, Section 1 be amended by adding the phrase "or violates any pertinent law." to the end of the one sentence section. The section would then read:

"A Chapter shall not permit the bringing into or drinking of intoxicating beverages and/or use of any illegal substance by members or others within any structure used by it for a Chapter or Fraternity house if such action be contrary to the policies of the college or university wherein the Chapter is located or violates any pertinent law."

It is felt that this addition will further clarify our rule.

Attachments

- Obituaries from issues of The Tomahawk listing Delta Beta Xi members entering Omega Chapter.
- 1982 Report and Resolutions of Committee on Credentials, Resolutions, and Law.

C. Wallace Abel, Westminster '44, Delta Beta Xi '64, in Scottsdale, AZ. Nationally recognized writer and public relations executive with firms like Pittsburgh National Bank, Alcoa and General Motors. Wrote and edited various publications for Alpha Sigma Phi, helped edit *The Tomahawk* for a time and helped create an early expansion plan for the Fraternity. Lectured at Arizona State and Penn State.

James Edward Drew, California '16, Delta Beta Xi '69, in San Francisco. Was public relations director for Lever Brothers for many years, a vice president of Wells Fargo Bank and earlier public relations director for the National Association of Manufacturers. Speaker at conventions and educational conferences of the Fraternity and active supporter of the Bay Area Alumni Council.

James Eugene Moore Jr., Stanford '17, Delta Beta Xi '38, Sacramento, CA. Charter member of Tau. Assisted in rebuilding the chapter following the depression and formed the Tau of Alpha Sigma Phi Corporation, serving for two years as its first president.

William Clinton Mullendore, Michigan '12, Delta Beta Xi '38, Los Angeles, CA. Executive vice president, Southern California Edison Co. Served as a special assistant to Herbert Hoover. Was vice president of the U.S. Chamber of Commerce. Received the Distinguished Merit Award of Alpha Sigma Phi in 1953.

Norman L. Etheridge, Gamma Lambda '58, Delta Beta Xi '65, Wilson, N.C. An active member of the local at Atlantic Christian for many years, Etheridge was a Gamma Lambda charter member. He was instrumental in starting the first alumni group and used his own credit standing to obtain loans for the chapter's house which he helped secure. He remained active in alumni work, helping pay off the mortgages on the house. A Wilson restaurant owner, he was well known to all Atlantic Christian students.

Albert G. Jahn, Penn State '30, Delta Beta Xi '48, Philadelphia. A leader in Alpha Kappa Pi for many years, Jahn went on to serve on the Grand Council of Alpha Sigma Phi 1949-50. Known as "Ducky," he is described by Lee Fencil, Penn State '30, as "a loyal, dedicated alumnus who will be sorely missed." An electrical engineer, Jahn was associated with the Public Works Department, Philadelphia Naval Base. □

Ellwood A. Smith Jr., Pennsylvania '48 Delta Beta Xi '51, Washington, DC. Smith was Assistant Executive Secretary of Alpha Sigma Phi from 1951-1957. He had more recently worked in university development.

Guy H. Parkhurst, Oklahoma '33, Delta Beta Xi '57, Oklahoma City. A retired Air Force officer, Parkhurst served for years as president of the Alpha Alpha Alumni Corporation. Under his direction, the Alpha Alpha housing debt was retired and funds raised that eventually resulted in the building of a new home for the chapter. Parkhurst also served as president of the Oklahoma City Alumni Council.

John R. Benson, American '54, Delta Beta Xi '66 Bethesda, MD. Real estate manager. Led alumni corporation for over a decade. Worked closely with Beta Chi during a low ebb to maintain chapter and house. Scores of Alpha Sigs of all ages attended a special memorial service. An estate bequest has established the Alpha Sigma Phi/Beta Chi Memorial Scholarship Fund. It will benefit chapter members and children of brothers. Tax-deductible contributions can be sent to **Jim Maher, American '68**, 1407 Kurtz Drive, McLean, VA 22101. Beta Chi alumni have already begun a drive to build the fund.

C. G. Coburn, Missouri '31, Delta Beta Xi '63, Stamford, Connecticut. A member of the Grand Council, 1960-68, he was the author of several Fraternity manuals including the chapter public relations guide. At his retirement, he was the administrative head of the Hartford Foundation. He brought J. Walter Thompson advertising Washington, D.C. office from a one-man operation to a full-service concern. He was a public relations supervisor with Thompson in New York, then later a pioneering PR director for the Pan-American Coffee Bureau.

Douglas P. Hammial, Michigan '29, Delta Beta Xi '48, Sedona, Arizona. For many years Brother Hammial, an architect and engineer, was a mainstay at Theta. He and his wife found the present chapter house and he was key to a campaign to fund its purchase. He was president for six years of the University's Interfraternity Alumni Council. Retiring to Arizona, he was instrumental in establishing a medical clinic to serve the area. For many years he sent birthday greetings to hundreds of Theta brothers.

William R. Ward, Tufts '36, Delta Beta Xi '61 Medford, MA. Former public affairs manager for B.F. Goodrich Co., he served as Beta Iota advisor for 20 years. He also served as a Province Chief. He was a former president of the Tufts Alumni Interfraternity Council. He also had served as president of the Tufts Alpha Sigma Phi Corporation.

40. The Committee on Credentials, Resolutions and Law filed its report. It was MOVED by Committee Chairman Jonathan Chaet (American '82) and SECONDED by UNCC that the following resolutions be adopted by acclamation:

- A. WHEREAS Brother A. Vernon Bowen was initiated into Alpha Sigma Phi Fraternity at Delta Chapter, Marietta College, in 1924, and
- WHEREAS Brother Bowen served as Executive Secretary of Alpha Sigma Phi from 1928 to 1932, and
- WHEREAS He received the Delta Beta Xi Award in 1939, and
- WHEREAS He led an outstanding career in his field and helped to promote several civic organizations,

BE IT THEREFORE RESOLVED

That the National Convention of 1982 go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

- B. WHEREAS Brother William Samuel Kitchen was initiated into Beta Delta Chapter of Alpha Sigma Phi Fraternity at Marshall University in 1929, and
- WHEREAS Brother Kitchen was awarded the Delta Beta Xi Award in 1946 for his outstanding service to the Fraternity, and
- WHEREAS In 1947 he served as Grand Marshal, in 1952 as Grand Secretary, and in 1954 as Grand Councilor, and
- WHEREAS He had previously been a leader in Alpha Kappa Pi Fraternity and participated in that group's consolidation with Alpha Sigma Phi, and
- WHEREAS He served as Safety Director of Appalachian Power Company and chaired committees of the National Safety Council,

BE IT THEREFORE RESOLVED

That the 1982 National Convention of Alpha Sigma Phi go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

- C. WHEREAS Brother Lloyd See Cochran was initiated into Omicron Chapter of Alpha Sigma Phi Fraternity at the University of Pennsylvania in 1920, and
- WHEREAS He served as Grand Treasurer and later as Grand Councilor, Grand Junior President and Grand Senior President, and
- WHEREAS in 1938 he was awarded the Delta Beta Xi Award for his outstanding service to the Fraternity, and
- WHEREAS He also served as President of the National Interfraternity Conference, and
- WHEREAS He was an outstanding church, civic and Masonic leader,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as expressing its appreciation for his dedication to the Fraternity, a sense of loss at his passing, and deepest sympathy to his family and friends.

- D. WHEREAS Edith M. Swartz, a resident of Delaware, Ohio, had given aid and assistance to various brothers in Alpha Sigma Phi in her lifetime; and
- WHEREAS Edith M. Swartz opened her home to several brothers of our Fraternity during their employment at the Fraternity Headquarters in Delaware, Ohio, and
- WHEREAS Edith M. Swartz opened not only her home but also her heart to those brothers of our Fraternity, and shared with them her wit, her warmth, her kindness, her comfort, indeed the very love of her soul,

BE IT THEREFORE RESOLVED

That Alpha Sigma Phi Fraternity extend posthumously to Edith the love of its soul for her service to our brothers, and direct that this commendation be displayed in her honor and memory at the Fraternity Headquarters forevermore.

- E. WHEREAS The Beta Gamma Chapter of Alpha Sigma Phi Fraternity, located at Bethany College, has offered excellent services to this Convention, and
- WHEREAS The brothers of Beta Gamma Chapter have worked diligently to make this Convention a success,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as offering its sincere thanks to the brothers of Beta Gamma Chapter for their role in the success of this Convention.

- F. WHEREAS The tireless efforts of Administrative Assistant Carol Hallenbeck, Comptroller Marilyn Sipes, Secretary Ruth Reed and Secretary Connie Robson have contributed immensely to the success and efficient operation of this Convention,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as extending its sincere appreciation for their work at this Convention, and in the day-to-day operation of the Fraternity.

- G. WHEREAS The Grand Council of Alpha Sigma Phi Fraternity has fulfilled the noble tradition of furthering the sacred principles, and
- WHEREAS The members of this Grand Council have continued the tradition of providing wise, energetic and enthusiastic leadership to the Fraternity, and
- WHEREAS The past two years have seen an exciting growth and continued vitality and enthusiasm within the Fraternity,

BE IT THEREFORE RESOLVED

That the 1982 National Convention recognize and thank the members of the Grand Council and their respective families for the great personal sacrifices they have made for the past, present, and future well-being of the Fraternity,

H. WHEREAS The exemplary leadership of Grand Senior President Richard Gibbs has been essential to the progress of our Fraternity and has seen the achievement of the following goals:

- 1) Meeting with Alpha Sigma Phi-Philippines
- 2) Increase in the number of chapters & colonies
- 3) Increase in the average size of each chapter, and

WHEREAS Thanks to the inspiring guidance of Brother Gibbs, this Fraternity has renewed its enthusiasm for and commitment to the ideals of loyalty, truth and brotherly love,

BE IT THEREFORE RESOLVED

That this 1982 National Convention express its most sincere appreciation for the achievements of Grand Senior President Richard R. Gibbs, recognizing that his dedication and hard work have assured a brighter, more illustrious future for Alpha Sigma Phi Fraternity.

I. WHEREAS Bethany College has offered excellent facilities and services to this Convention, and

WHEREAS The Bethany College staff has worked earnestly to make this Convention a success,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as offering its sincere thanks to the staff and management of Bethany College for their contribution to the success of this Convention.

J. WHEREAS Brother Thomas Sturges Watson, initiated into Tau Chapter in 1968, is a golfer extraordinaire, and

WHEREAS Brother Watson was the first man to win both the British and U. S. Open Golf Tournaments in quite some time,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as expressing its congratulations to Brother Watson for this tremendous feat.

K. WHEREAS Brother Wilson Hull is a co-founder of Alpha Kappa Pi Fraternity, and

WHEREAS Brother Hull has distinguished himself in both his Fraternity and his professional career, and

WHEREAS If not for a prolonged illness he would be with us today,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as expressing its best wishes to Brother Hull and his family, and our prayers for his speedy recovery, as well as our recognition of the significant part he has played in our history.

L. WHEREAS

Many brothers who have contributed to the strength of our brotherhood have passed into Omega Chapter since the last Convention, and will be missed and remembered for his individual contributions,

BE IT THEREFORE RESOLVED

That the 1982 National Convention go on record as expressing its sense of loss at their passing and deepest sympathy to their respective families and friends.

MOTION PASSED.

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON EXPANSION

General Purpose and Direction; Charge:

To review the progress and direction of the Fraternity's expansion program.

Report:

The following chapters were chartered during the last biennium:

Eta Chapter - University of Illinois, September 4, 1982 (rechartered).

The following colonies currently exist:

Phi Beta Colony - Otterbein College

Phi Gamma Colony - Stockton State College

Alpha Zeta Colony - University of California, at Los Angeles

Phi Gamma Colony's petition to charter has been approved by the Grand Council and is scheduled to be chartered December 8, 1984. Alpha Zeta Colony returns this fall with 35 members, and Phi Beta with 15. The National Headquarters Staff is working with Alpha Zeta and Phi Beta to bring them to chartering status.

As a result of a national "competition" Alpha Sigma Phi has been selected to expand upon the University of Iowa campus, home of dormant Alpha Beta Chapter, during the fall of 1986. The Headquarters Staff will prepare and carry-out a plan to start a colony at Iowa that fall. The Indiana University, Purdue University at Indianapolis has shown an interest in developing a fraternity system on that campus. We have been working with a Faculty Committee on that topic, and may be able to proceed with expansion at I.U.P.U.I. within the next biennium.

The Fraternity's Expansion Program takes a great deal of staff time when we have to send someone onto a campus to start from "scratch." That staff time has not been available over the past two years. The two colonies started during this period at Stockton State and U.C.L.A. were not the result of initial staff contact on that campus. Phi Gamma Colony was virtually a local that decided to affiliate with Alpha Sigma Phi, and Alpha Zeta was initialized through the financing of the dormant chapter's alumni corporation. Alpha Zeta alumni financed the training and expenses of a recent Mu Chapter, University of Washington graduate, Brian King, to recruit men for the colony.

The Grand Council hopes to have two Chapter Leadership Consultants on Staff by 1985-86. At that time we can begin to do more expansion prospecting and recruiting. However, we will not be in a position to aggressively expand until expansion is made a primary or full-time responsibility of a staff member.

You will note that there is a copy of the agreement creating the International Council of Alpha Sigma Phi in your attachments. The Grand Council developed this agreement as directed by the 1982 Committee's Convention resolution.

Issues:

- A review of the criteria passed by the 1980 and 1982 Convention Committees concerning the characteristics of campuses the Fraternity expands to.

- Development of a program to encourage every chapter to properly welcome new chapters with small gifts, notes, and other forms of congratulations.

- Development of creative expansion programs that would allow the Fraternity to start chapters without extensive staff time.

Attachments:

- Report of the 1980 Convention Committee on Expansion

- Report of the 1982 Convention Committee on Expansion and Committee Resolutions

- International Council of Alpha Sigma Phi Agreement

Report of Committee on Expansion
1980 National Convention

Chairman: Robert Shore

Members: Rob Sheehan, Peter Tourtellot, Jeff Hendricks, Keith Rhodes,
Nicholas Lewis, Mark Burton, Jim McMahon.

The Committee dealt with issues in five major categories:

I. PHILIPPINES

BE IT RESOLVED

That the Grand Council actively seek person-to-person communication with the Philippines Alpha Sigma Phi group. With the least possible expense incurred, the Grand Council should seek answers to the following questions on the status of the Philippines group, and investigate the possibility of their eventual association with Alpha Sigma Phi National Fraternity.

Items to be Investigated:

1. Type of institutions where their chapters are located. How many chapters exist?
2. Quality of membership in the Philippines. What is the range of ages? What type of students are members? What is the present membership? Are the Philippines members comparable to members of recognized chapters? of Alpha Sigma Phi-U.S.?
3. Status of women members. Would the Philippines chapters accept affiliation if their women members were not recognized by Alpha Sigma Phi-U.S.?
4. Ritual information. What type of Ritual is used at the functions of the Philippines chapters?
5. Pledge information. What type of pledge program is used? What type of initiation is used?
6. Status of alumni. Are alumni active? How many alumni are on record?
7. Trade problems between the U.S. and the Philippines. Will the Philippines chapters be able to become self-sufficient?

The above information, to be obtained by a representative of the National Headquarters during a visit to the Philippines, will be valuable to the Expansion Committee in assessing the Philippines situation. It will be kept in mind that the most important attribute of Alpha Sigma Phi-Philippines will be their ability to conform to the standards of Alpha Sigma Phi-U.S.

The Expansion Committee encourages individual chapter correspondence between the United States and Philippines groups. A letter has been written to Manuel Momongan, president of Alpha Sigma Phi-Philippines, by the Expansion Committee which states the above information. Mr. Momongan's address is: c/o Ministry of Labor, Regional Office No. 7, M. C. Briones St., Cebu City, Philippines. Air mail postage is 31¢ per half ounce.

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II. CHAPTER RECRUITMENT

We propose that the following questions be considered in priority order before the recruitment of future campus sites:

1. Is there a need on the campus and in the fraternity system for a fraternity such as we can offer?
2. Do we have approval from the administration and IFC as well as their support?
3. Is it a financially stable school? Check enrollment, endowment, and whether or not it is state-supported.
4. Do we have alumni in the area? Are they willing to show support and interest?
5. Do we have the potential for building a model chapter there (among other things, a 50-man chapter)?
6. Are the fraternity and Greek climates suitable for expansion?
7. Is it located near our other chapters, and therefore easy to service?
8. Is it located within a geographical area where we can easily and efficiently work at the beginning stages?
9. Is a fraternity house a need, and can we provide one, if so? To what extent can we fill the competitive need for any type of housing?
10. If it is a reactivation, are the alumni interested and supportive, both financially and service-wise?
11. Is the school a quality institution?
12. Do we have a quality, nearby chapter that will help us out?
13. If it is a reactivation, why did it close and what are the implications for our future? Will we be affected by a past failure?
14. Do we have any alumni in the area who can serve as possible advisors to the new group?

The cumulative degree to which these questions can be answered "yes" will give us the answer to whether or not we should recruit a chapter on that campus.

We also propose that the following goals be accepted for the Expansion Program:

1. In an effort to keep goals and plans pertinent, paid Expansion staff will submit yearly goals to the Grand Council for their approval. A list of goals and accomplishments will also be presented every two months by those involved in any of the expansion programs.
2. We suggest continuing to expand into the Southeast United States, then into the South, West Coast, and the North in an eventual circle around the country. We will not limit ourselves only to this plan of attack, however. All opportunities within our "sphere of serviceability" will be considered.

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II. CHAPTER RECRUITMENT (continued)

3. To accomplish the foregoing goals, the Committee recommends the adoption of the following plans, discussed below:

- (a) Expansion Incentive Plan
- (b) Sister Chapter Plan
- (c) Assistantship Program

EXPANSION INCENTIVE PLAN

Following are the procedures to be followed if a chapter desires to utilize the Expansion Incentive Plan:

- selection of expansion site by chapter, and collection of information
- 3/4 affirmative vote by chapter concerning the responsibilities of the task and its dedication to them
- election of an Expansion Chairman to coordinate efforts between the Expansion Consultant and the chapter
- application to Executive Director requesting permission to begin expansion work (including information on school and ideas for recruitment approach)

Once colonization approval is gained from chapters, alumni councils, the Grand Council, and Headquarters staff, a contract listing the responsibilities of the chapter and the compensation to be received will be signed by the chapter officers, the Grand Senior President, and the Executive Director.

General requirements of the Expansion Incentive Plan (specifics may differ according to the factors of the individual chapter) are as follows:

- Although the chapter is responsible for the development of the new group, they are to work directly under the jurisdiction of the Expansion Consultant and the Executive Director.
- The chapter is responsible for all aspects and steps of the Expansion process as outlined in the Colony Guidance Manual and other program materials designated by the Expansion Consultant. This means that they will be responsible for making contacts with the administration and the IFC to secure their approval before beginning work, recruiting new men to form a colony, helping the men to develop a workable structure of organization, formally pledging them and collecting their bio forms and money, setting up a colonization banquet, helping them petition for colony status, providing them with a solid Pledge Education Program, helping them recruit new members, providing necessary support for the advancement of the new group, helping develop alumni interest in the colony, initiating the men when that time comes, and providing for any other programming that may be determined by the Expansion Consultant as necessary.

(continued)

II CHAPTER RECRUITMENT (continued)

- To insure the stability of the group and to begin their servicing by the National Headquarters staff, two one-week visits will be made by a staff member to the new group. The first will take place at the time when they are officially recognized as a colony, and the second when they are officially chartered as a chapter. Travel expenses will be paid as follows: 3/4 from the Fraternity's General Fund and 1/4 from the Mother Chapter/Colony Trust Fund. All other expenses incurred during the visit will be paid for out of the General Fund. (It is important to realize that on at least one, and perhaps both of these trips, the regular servicing to the mother chapter may also take place, so the real cost is low.)

These are the basic requirements for qualification for the Expansion Incentive Plan. Additions may of course be made if deemed necessary by the Grand Council and Headquarters staff.

The following denotes the breakdown of monies for chapters who qualify:

1. All members pledged to a colony that has been approved by the Fraternity will pay the usual pledge fee (\$35.00) to National Headquarters.
2. Headquarters will credit \$21.00 of this fee to the Mother Chapter/Colony Trust Fund.
3. Headquarters will have use of this \$21.00 until the colony is granted a charter in Alpha Sigma Phi.
4. When the colony is granted a charter, \$25.00 of the initiation fee will be paid to the Mother Chapter/Colony Trust Fund.
5. Concluding chartering, the Trust Fund will be distributed as follows: 80% to the Mother Chapter, and 20% to the Chapter/Colony.

An Example

(with 40 men pledged and 32 initiated)

40 pledged X \$21	\$ 840.00
32 initiated X \$25	<u>800.00</u>
Total to be distributed:	\$1640.00

Thus in the above example \$1312.00 (80%) would be earned by the Mother Chapter and \$328.00 (20%) by the colony/chapter. All chapters and colonies are allowed to participate. However, colonies cannot collect any money until they themselves are granted a charter and are in good standing with the Fraternity.

THE SISTER CHAPTER PLAN

The idea of the Sister Chapter is designed for those who wish to help with expansion but cannot commit the time necessary to qualify for the Expansion Incentive Plan. Help is needed in all areas of expansion: finding the sites, contacting the administration, selling the idea to the administration and IFC, recruiting new men on a campus, teaching them pledge education, helping them to develop their own operations and offices, getting

(continued)

II. CHAPTER RECRUITMENT (continued)

area alumni involved, planning events, and initiating the men as brothers when that time comes.

In return for helping the Expansion and Chapter Consultants in developing the colony, the sister chapter would receive 1) a plaque or certificate (presented at the chartering banquet) formally recognizing them as the "sister chapter" of the new chapter, 2) expenses paid to the chartering banquet for two representatives of the sister chapter, and 3) full coverage of the support they have given in the Tomahawk. The tradition of exchanging gifts between the two chapters would begin as well.

A chapter can either suggest an expansion site to National Headquarters and offer its services as a sister chapter, or it may be asked by the Expansion Consultant to consider qualifying as a sister chapter. In the case where there may be two or more chapters in the area wishing to qualify, they may both or all participate, but a single Expansion Chairman from one of the chapters will be selected to coordinate efforts between the two chapters, and each chapter must fully qualify as a sister chapter in its own right. A chapter wishing to qualify as a sister chapter must meet the following requirements:

- A 3/4 vote of the entire chapter membership must agree to support the work necessary to help the new group.
- A chapter Expansion Chairman must be elected to coordinate efforts between the chapter, Headquarters, and the new group.
- Representatives of the chapter must assume responsibility for initiating the men when the time comes.
- The chapter must participate in membership recruitment with the Expansion Consultant, and also later with the colony as they rush.
- The chapter will aid the Chapter Consultant with the pledge education of the colony.
- The chapter will completely cooperate with the Headquarters staff concerning the programming and education of the new group.

The following are not requirements for a sister chapter, but the chapter's participation in them would be appreciated:

- initial suggestion of the expansion site, and initial contact with the administration
- working with the Headquarters staff as presentations to the administration and IFC are made
- continued help with the colony's development in programming and operations, beyond pledge education
- holding social functions with or for the new group
- getting area alumni involved in the new group's operation
- continuing to support the new chapter after they are chartered and are still growing

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II. CHAPTER RECRUITMENT (continued)

THE ASSISTANTSHIP PROGRAM

The Assistantship Program is designed to provide scholarship funds for undergraduate or graduate brothers studying at a campus where Alpha Sigma Phi has a colony or wishes to start a chapter. National Headquarters will begin accepting applications for this purpose for the 1981-82 school year. The Grand Council shall conduct a full screening of applicants (similar to the Chapter Consultant application process) and provide one week of training for chosen candidates at National Headquarters. A contract shall be signed committing the recipient of the assistantship to a minimum of one (1) full year of service to Alpha Sigma Phi. The Expansion Committee requests that five (5) Assistantships per year be granted, with a remuneration of up to \$1,000 per year from the Memorial Fund.

Individual alumni or alumni group donations may be submitted to the General Fund and earmarked for assistantship purposes. Specific stipulations governing the use of alumni contributions for this purpose will be considered.

III. MERGERS

BE IT RESOLVED That the Grand Council of Alpha Sigma Phi be open and receptive to all possibilities of mergers, with both local and other national fraternity organizations, if and only if these mergers in no way affect Alpha Sigma Phi's present name, identity and function.

IV. HOUSING DIRECTOR

Whereas, The success and growth of many chapters of Alpha Sigma Phi depend on housing situations, and

Whereas, There is a wealth of knowledge required to make responsible decisions concerning residential improvements, and

Whereas, A fraternity member knowledgeable in housing matters could provide a resource for information, Therefore

BE IT RESOLVED That the Grand Council investigate the feasibility of establishing the position of Director of Housing for the Fraternity.

V. ALUMNI INVOLVEMENT

Whereas, Alumni support and involvement are critical to the establishment of new chapters, and

Whereas, The area of alumni affairs is one which seriously affects all chapters and brothers, Therefore,

BE IT RESOLVED That the Fraternity give emphatic support to all alumni programs and to the Director of Alumni Affairs in all of his endeavors.

ALL RESOLUTIONS PASSED.

#

REPORT OF THE COMMITTEE ON EXPANSION

(Non-Resolution Portion)

The Committee on Expansion of the 1980 National Convention set forth an Expansion Incentive Program in their report. A program on how to go about expansion is now needed. We propose the following criteria for an expansion program to establish chapters on other campuses:

1. A proposal for expansion to another campus must be submitted to the national Fraternity Headquarters.
 - a. Headquarters would send an expansion evaluation form for the chapter to fill out and return.
 - b. Headquarters would also send any information it has acquired pertinent to potential expansion. This would include information acquired through past university contacts, alumni comments, whether a chapter was present on the campus at one time, etc.
 - c. The submitted proposal would include an evaluation of criteria set forth in the 1980 Convention Report under "Chapter Recruitment."
 - d. The proposal would include a plan for establishing the new chapter.
2. The proposal would be evaluated by Fraternity Headquarters and corrections made to improve the expansion potential. After evaluation, Headquarters would approve or disapprove the plans.
3. If approval is given, action would be taken to proceed with the expansion plan.

Local Expansion

Upon the review of the Expansion Committee Report from the 1980 Convention, this committee recommends that Section II of that report be revised as follows:

"The committee feels this revision should be adopted in order to give greater recognition to the abilities of financially and organizationally strong local alumni groups to establish/re-establish chapters in regions of lower serviceability by the national Fraternity or nearby chapters."

Chapter Recruitment

We propose that the following questions be considered in priority order before the recruitment of future chapter sites:

1. Is this school an institution of quality?
 - a. Is there a need on the campus and in the fraternity system for a fraternity such as we can offer?
 - b. Is it a financially stable school? Check on enrollment, endowment, and whether or not it is state-supported.

- c. Do we have the potential for building a model chapter there?
- d. Are the fraternity and Greek climates suitable for expansion?
- 2. If it is to be a reactivation, why did it close and what are the implications for our future? Will we be affected by a past failure?
- 3. Do we have approval from the administration and IFC as well as their support?
- 4. Is a fraternity house a need and, if so, can we provide one? To what extent can we fill the competitive need for any type of housing?

Methods of Support

In order to show enthusiasm and resources available, one of two methods of support may be used.

The first route is that of serviceability - based on the serviceability afforded to nearby chapters, according to the following criteria:

- (1) Is the expansion site located near other chapters and therefore easier to service?
- (2) Is it geographically located where we can easily and efficiently work at the early stages?
- (3) Do we have a quality chapter nearby which can help us out?

The second route is that of alumni support - in recognition of the support and services that can be provided by a strong alumni group, according to these criteria:

- (1) Do we have alumni in the area? Are they willing to show support and interest?
- (2) If it is a reactivation, are the alumni supportive, both financially and in services that could be provided?
- (3) Do we have alumni in the area who can serve as advisors to the new group?

The cumulative degree to which these questions can be answered "yes" will give us the answer as to whether we should pursue recruiting a chapter on that campus.

We also propose these goals for the expansion program?

- 1. In an effort to keep goals and plans pertinent, a paid expansion staff will submit yearly goals to the Grand Council for their approval. A list of goals and accomplishments will also be presented every two months by those involved in any of the expansion programs.
- 2. We suggest continued expansion into the Southeast United States, then into the South, West Coast, and North in an eventual circle around the country. We need not limit ourselves to only this plan, however; all opportunities within our "spheres of serviceability" or within the parameters of "local alumni support" will be considered.

19. The Committee on Expansion filed its report (non-resolution portions appear as Exhibit A).

It was MOVED by Committee Chairman Howard Solovei (California '82) and SECONDED by Concord that:

WHEREAS In 1980 the Expansion Committee asked the Grand Council to conduct a fact-finding tour in order to gain the information necessary to make decisions with regard to Alpha Sigma Phi-Philippines, and that that committee noted that "the most important attribute of Alpha Sigma Phi-Philippines will be their ability to conform to the standards of Alpha Sigma Phi-U.S.A.," and through the thorough and generous efforts of Grand Senior President Richard Gibbs this information was obtained, this Committee's review of that information has led to this proposal:

WHEREAS Differences in finance and Fraternity ritual prohibit a merger at this time, and

WHEREAS Alpha Sigma Phi-Philippines has expressed a deep interest in the organization, goals and workings of Alpha Sigma Phi-U.S.A., and

WHEREAS Our continued relationship with Alpha Sigma Phi-Philippines promises rich rewards in cultural understandings for both parties,

THEREFORE, BE IT RESOLVED THAT:

- (1) The Grand Council be recommended to seek to establish an open exchange of ideas and information with Alpha Sigma Phi-Philippines. The information exchanged shall include copies of all pertinent published material of the National Fraternity, excluding that prohibited under Article VII, Section I of the Constitution of Alpha Sigma Phi Fraternity.
- (2) The Grand Council be empowered to set up any agreements or organizations necessary to effect such an exchange of information.

Further, the Committee recommends that the following criteria be carefully considered within the context of any dealings with Alpha Sigma Phi-Philippines:

- (a) Action should be taken to safeguard the use of Alpha Sigma Phi symbols and rituals.
- (b) The creation of an international symbol which may be used freely by either organization.
- (c) Actions taken with the aim of eliminating differences between our two organizations without sacrificing the ideals and principles of Alpha Sigma Phi-U.S.A.
- (d) Action taken to provide local chapters with the information necessary to initiate correspondence with individual chapters in the Philippines on a "sister chapter" basis.

MOTION PASSED.



NATIONAL HEADQUARTERS
24 WEST WILLIAM STREET
DELAWARE, OHIO 43015

614-363-1911

Heads of Agreement between

Alpha Sigma Phi Fraternity, Inc.
of the United States of America ("USA")
and

Alpha Sigma Phi Fraternity
of the Republic of the Philippines ("RP")

WHEREAS USA is a national college social fraternity located and operating in the United States of America and has chartered chapters located at and operating in locations related to colleges and universities; and

WHEREAS RP is a national college social fraternity located and operating in the Republic of the Philippines and has chartered chapters located at and operating in locations related to colleges and universities; and

WHEREAS both USA and RP espouse the principles and ideals of Alpha Sigma Phi, founded at Yale University, New Haven, Connecticut, December 6, 1845; and

WHEREAS USA and RP desire to express each to the other their common interests in espousing and propagating the ideals and tenets of Alpha Sigma Phi and bettering their respective fraternities, but without entering into any formal affiliation or juridical relation other than as set forth herein;

NOW THEREFORE, the parties hereto enter into this Heads of Agreement and provide as follows:

1) Neither USA nor RP is or shall become the partner, affiliate, parent, or subsidiary of the other and neither shall be deemed to be the agent, attorney-in-fact or servant of the other.

2) Each of USA and RP will make available to the other of them, except as prohibited by law, charter and organic documents and rituals, materials published by each relating to their respective organization, governance, affairs, plans, programs and standards, provided, however, that neither USA nor RP shall be obligated by virtue hereof or otherwise to disclose to the other of them or any other person, natural or juridical, any or all of their respective rituals or other initiation work.

3) Each of USA and RP will endeavor to cooperate with the other in connection with problems which one of them may have and to which the other of them may be able to assist with consultation and exemplars of solutions, but neither will be required to act in the affairs of the other or required to furnish the services of any person to act for the other unless separate, express arrangements are made therefor.

4) Each of USA and RP will send to the other at least one copy of the materials published by each for open or external use, subject to the provisions of paragraph 2 hereof.

5) Each of USA and RP will encourage the chapters of each similarly to send to the national office of the other at least one copy of materials published by that chapter for open or external use, subject to the provisions of paragraph 2 hereof.

6) Each of USA and RP will inform their respective chapters of this Heads of Agreement and will encourage them to extend normal courtesy to visitors from the other of them when such visitors shall be in the vicinity of such chapters.

7) USA and RP shall attempt to establish a "sister chapter" system, whereby each chapter of USA would "adopt" one chapter of RP and engage in more direct communication than contemplated by paragraphs 5 and 6 hereof.

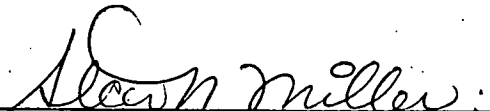
8) This Heads of Agreement and the matters contemplated within the scope hereof shall be administered by a body of six members to be known as the International Council of Alpha Sigma Phi, which shall be a voluntary association not having the characteristics of a juridical person or entity or quasi-entity. The members thereof shall be chosen, in accordance with the internal decision-making process of USA and RP, so that three members shall be chosen by USA and the other three members shall be chosen by RP. Vacancies shall be filled in like manner by the party hereto which had appointed the member in respect of which a vacancy occurs. The International Council shall have powers to implement this Heads of Agreement and coordinate activities hereunder. The International Council shall attempt to meet at least once a year in person, respectively, on an alternating basis, in the United States of America and the Republic of the Philippines, but shall not be required so to do. The International Council shall, in any event, consult, confer and take action through means of communication suited to the matters to be considered and undertaken. The International Council shall report on a regular basis to the National office of each of USA and RP all its acts, decisions and recommendations. The procedures governing the acts and operations of the International Council shall be such as promulgated by it upon 2/3 vote of the members appointed by USA and 2/3 vote of the members chosen by RP.

9) Neither USA nor RP shall be required to expend any funds or assets in implementing this Heads of Agreement except to take the actions contemplated hereunder, and neither shall be liable for the acts of the other or of the International Council.

IN WITNESS WHEREOF each of the parties hereto has caused this Heads of Agreement to be executed at the place indicated by their respective officers thereunto duly authorized.

Executed on February 3, 1984
United States of America

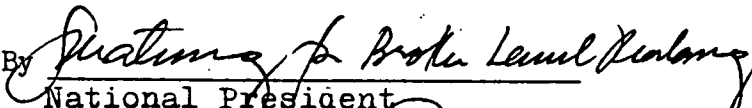
Alpha Sigma Phi Fraternity, Inc.

By 
Grand Senior President

By 
Executive Director

Executed on March 13, 1984
Republic of the Philippines

Alpha Sigma Phi Fraternity of
the Philippines

By 
National President

By 
Executive Director

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON NOMINATIONS

General Purpose and Direction; Charge:

To review candidates and recommend a slate of brothers to fill open positions on the Grand Council.

Report:

Past Grand Senior President Richard R. Gibbs will chair this committee. Brother Gibbs will present information to your committee, and lead a review of candidates and potential officers for the Grand Council. The current officers and their expiration of office are as follows:

<u>Name</u>	<u>Office</u>	<u>Term</u>	<u>Expires</u>
Stan N. Miller	Grand Senior President	1st	1984
Evin C. Varner	Grand Junior President	2nd	1986
Richard S. Sanders	Grand Secretary	2nd	1984
Robert A. Sandercox	Grand Treasurer	1st	1984
Donald R. Morgan	Grand Marshal	1st	1984
Edmund A. Hamburger	Grand Councilor	1st	1986
James V. Fitzpatrick	Grand Councilor	1st	1986

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON PLEDGE EDUCATION

General Purpose and Direction; Charge:

To review the current programs and policies that Alpha Sigma Phi supports concerning Pledge Education, and to recommend changes which would better serve our goal "To Better The Man." To review the Fraternity's Policy on Pre-Initiation Activities, and recommend changes if needed.

Report

The 1980 National Convention developed what has become the Fraternity's Policy on Pre-Initiation Activities. This policy has been in force since 1981. The 1982 National Convention reviewed the Policy, recommended no changes, and recommended that the Fraternity continue to develop positive program suggestions for Pledge Education. This recommendation led to the rewriting of the Pledge Educator's Guide which accompanies "To Better The Man," and to the development of a sample Pinnacle Week Schedule in the new Rituals.

Positive Pledge Education is critical to a chapter's future operation. New members must be taught brotherhood, what the responsibilities of a good member are, and how the chapter operates. Your Committee is encouraged to develop programs that help chapters meet those goals.

Issues

- Review of the Policy on Pre-Initiation Activities
- Ideas for encouraging and supporting Positive Pledge Education

Attachments

- 1982 Report of Committee on Pre-Initiation Activities
- Policy on Pre-Initiation Activities
- Statement of Agreement

REPORT OF THE COMMITTEE ON PRE-INITIATION ACTIVITIES

The Committee recommends the following guidelines for Pledge Education:

1. Transition Period

- a. To create awareness on the part of all brothers of a new administration - clean break.
- b. Inform alumni - newsletter.
- c. House rule: "Don't talk about the old ways."
- d. Support is readily available for backsliding times
 - (1) Headquarters staff
 - (2) Special Committee on Pre-Initiation Activities
- e. Well-planned - long-term.
- f. Award from Fraternity for best program?
- g. Written ideas should be resource to support HSP and chapter
 - (1) Calendars
 - (2) Copies
- h. Headquarters staff on visit should speak directly to pledges and find out if they feel the program is still hazing; recourse to Grand Province Chief; the pledges have a right to ask and share in policy

2. Interaction of pledges and brothers towards development of brotherhood

- a. Interviews
- b. Dinner - Big Brother treats - can be spontaneous to take care of low spots
- c. Closed party
- d. Big-Little Brother mini-golf tournament
- e. Chapter treat to an activity - couples or small groups
- f. Pledges eat with members at house
- g. Sing-alongs
- h. Visit with other chapters, to National Headquarters, Conventions; Conclaves

3. Fun & Games

- a. Bowling for beer cups
- b. Skit night or comedy night - commercials
- c. Jeopardy (TV show) - serious and stupid questions
- d. Sports - pledges and brothers - mixed teams
- e. Pledge swaps with sororities (pre-planned & respectable)
- f. Trick-or-Treat for UNICEF (wear costumes)
- g. Scavenger Hunts (legitimate items - walking only - sufficient time)
- h. Greased Pole Ritual (write Psi Chapter)
- i. Big and Little Brother teams (against other teams)

4. Social Awareness

- a. Greet alumni warmly
- b. Social court cards
- c. Invite pledges to social events involving brothers (weddings, graduations, funerals)
- d. National Fraternity should support teaching of social awareness to pledges.

5. Pledge Awareness of Alpha Sigma Phi as National Organization

- a. Encourage pledges to attend Conventions, Conclaves, conferences
- b. Have pledges meet national representatives and be aware of the purpose for their visits
- c. Pledges and brothers could visit National Headquarters when traveling in the area.

6. Community Service

- a. Pledge involvement with brothers in service projects
- b. Stress good neighbor relations.
 - (1) Shoveling driveways in winter
 - (2) Rake leaves in fall
 - (3) Get to know them and invite them to the house

7. Historical Projects

- a. Have pledges and/or brothers check, organize and store records of historical importance.
- b. Have pledges do projects about their fraternity genealogy
- c. Have alumni speakers; learn the history of the house.

8. Chapter Management

- a. Brothers clean up what they mess up.
- b. Work Day
- c. Pledges who live in house can help and observe maintenance routine.
- d. Open house meetings
- e. IFC meetings

The Committee on Pre-Initiation Activities for the 1982 National Convention has found in its research that three sources are available for use in revitalizing pledge programs:

TO BETTER THE MAN

Pledge Educator's Manual

Policy on Pre-Initiation Activities



POLICY ON PRE-INITIATION ACTIVITIES

I. Intention

Alpha Sigma Phi was founded upon sacred principles which include the Law of Brotherly Love. The Pledge Education Program a chapter develops should emphasize the development of brotherhood among all members, pledges and brothers alike. Pledge Education is also a time for learning about the Fraternity--its history, traditions, organization and operation. Chapters that teach all these things to a pledge will be preparing him well for his responsibilities as a brother, and will secure the strength of the chapter into the future.

Unfortunately, sometimes a chapter will stray from the true purposes of pledge education and sanction activities which run counter to these purposes. It has therefore become necessary to develop a policy concerning these counter-productive activities, to insure that they are short-lived. The purpose of this policy is to provide for the health and safety of all Alpha Sigma Phi brothers and pledges, to encourage a strong sense of brotherhood within each chapter and colony, and to earn the respect of the campus and community by engaging in activities beneficial to those groups.

II. Policy

Alpha Sigma Phi Fraternity forbids its chapters and colonies to sponsor any pre-initiation activity that may be "dangerous" or "potentially dangerous" to the physical and mental health of any person, to the level of brotherhood within each of its chapters and colonies, and to the level of respect on campus and in the community of which all Alpha Sigma Phi brothers and pledges are worthy. "Sponsorship" is defined as "peer-group supported," as well as a sanctioned activity.

III. Activities

The following activities have been explicitly judged to be "dangerous" or "potentially dangerous" to the physical or mental health of any person by the Grand Council. Prohibited activities are not limited to the following:

1. Any form of physical exercise, including pushups or situps.
2. Placing food (eggs, grapes, liver, etc.) in mouths.
3. Forcing individuals to place foods or substances in mouths, or to eat undesirable foods or substances.
4. Swats of any kind.
5. Physically assaulting, pushing, shoving, or tackling individuals.
6. Waking individuals time and again during the night.
7. Forced transporting or kidnapping of individuals.
8. Less than 6 continuous hours of sleep for individuals each night.
9. Physical and psychological shocks.
10. Forcing individuals to drink alcohol.
11. Extremely loud music or music repeated over and over.
12. Lengthy work sessions.

13. Any activity designed to physically harm individuals.
14. Ceremonial "burials."
15. Causing an individual to be indecently exposed.
16. Preventing a pledge from practicing personal hygiene.
17. Uncomfortable or inconvenient sleeping arrangements.
18. Blindfolding pledges (except for formal initiation ceremonies).
19. Hot or cold "ice baths."

IV. Other Activities

The following activities have been explicitly judged to be "dangerous" or "potentially dangerous" to the level of brotherhood within a chapter or colony, and/or to the level of respect on campus and in the community of which all Alpha Sigma Phi brothers and pledges are worthy. Prohibited activities are not limited to the following:

1. Throwing whipped cream, garbage, water, paint, or other substances on an individual.
2. Personal errands run by pledges for active members (servitude).
3. Active members intentionally messing up the house or room for the pledges to clean up.
4. Assigning pranks for pledges such as stealing, panty raids, or harrassing another organization.
5. Pledges intentionally messing up the house.
6. Calling pledges "dirt," "scum," or similar names.
7. Any activity which interferes with scholastic activities.
8. Yelling and screaming at pledges.
9. Deception prior to the ritual designed to convince the pledge that he will not be initiated.
10. Wearing apparel in public which is conspicuous and not normally in good taste.
11. Engaging in public stunts and buffoonery.
12. Requiring pledges to enter the fraternity's house through any entrance different from the one the other members use.
13. Forcing pledges to participate in activities which are against the law.
14. Carrying or wearing objects designed to make the pledge look foolish.
15. Humiliation in front of non-members by reference to pledgeship.
16. Rat Court, Kangaroo Court, or other individual interrogation.
17. Any activity that might reasonably bring embarrassment or psychological harm to an individual.
18. Any activity which makes the individual an object of amusement or ridicule.
19. Any requirement which compels an individual to participate in any activity which is illegal or contrary to the individual's genuine moral and/or religious beliefs, or contrary to the rules and regulations of the educational institution.
20. Pledges expected to do anything exclusively "for the fun of the active members."
21. House duties not shared by initiated brothers.
22. Pledges vs. actives in athletic contests or other competitions designed to encourage aggression among pledges and brothers, instead of teams composed of members of both groups.
23. Creating mental anguish in pledges by continually inferring that they are failures or useless.
24. Excessive or particularly hard questioning of pledges on Fraternity information; abusive and extremely pressurized questioning of any kind.

V. Special Committee on Pre-Initiation Activities

To this end, the 1980 National Convention undergraduate delegates directed that a committee be formed to further define "hazing," and the Grand Council has therefore appointed a Special Committee on Pre-Initiation Activities. The purpose of this Committee is to provide chapters, at their request, with interpretations of the policy concerning activities the chapter may wish to sponsor. The Committee will also make recommendations to the Grand Council for additions to the list of "forbidden activities."

VI. Procedure

Chapters, colonies, or individuals desiring interpretations of the Policy concerning any specific activity not already spelled out can send their request to the "Special Committee on Pre-Initiation Activities" in care of the National Headquarters. The Committee will exercise reasonable judgment concerning the "potential harm" an activity might produce. Replies to requests can be expected after about three weeks. Chapters should not sponsor questionable activities before receiving interpretations from the Committee. The Committee will not have the responsibility for suggesting alternative positive pledge activities. This shall be the responsibility of the National Headquarters staff.

VII. Makeup

The Committee shall be composed of a five-man board with a non-voting Chairman who shall be an alumnus. The rest of the Committee shall consist of two undergraduates and two alumni, one of whom must be a Grand Council member. All members serve at the request and the pleasure of the Grand Council.



STATEMENT OF AGREEMENT

We, the undersigned and duly elected officers of _____ Chapter
of Alpha Sigma Phi Fraternity, do acknowledge and swear that:

- Each of us has read the Fraternity's Policy on Pre-Initiation Activities and that it has been read aloud to our total membership.
- The activities of the nature described in the Policy as "dangerous" or "potentially dangerous" to the physical or mental health of any person do not and will not take place in our chapter.
- Each of us will work to see that the activities of the nature described in the Policy as "dangerous" or "potentially dangerous" to the level of brotherhood within a chapter or colony, and/or to the level of respect on campus and in the community of which all Alpha Sigma Phi brothers and pledges are worthy, will be eliminated from our Pledge Education Program.
- Each of us fully understands the policy and will submit questions, if and when they arise, to the Grand Council, the Executive Director, or the Special Committee on Pre-Initiation Activities.

Signed:

HSP _____

HJP _____

HE _____

Prudential Committee Member-at-Large _____

Prudential Committee Member-at-Large _____

HCS _____

HS _____

Date _____

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON THE PROVINCE PROGRAM

General Purpose and Direction; Charge:

To ensure that all phases of the Province Program meet their full potential in providing the vital link of cooperation and camaraderie in the National Fraternity.

Report

The Province Program has increased in effectiveness over the past two years due to the dedication of our fine corps of Province alumni volunteers. Currently they are:

Director of Provinces: Richard R. Gibbs, Oklahoma, '51

Grand Province Chiefs:

Province I: James Hammond, Washington '66

Province II: Kent Porter, Missouri Valley '74

Province III: Brian W. Jump, Indiana '77

Province IV: Gordon Beeman, Indiana '68

Province V: Chuck Vohs, Penn State '75

Province VI: Larry Spees, Ohio Wesleyan '57

Province VII: Vacant

Province VIII: Robert Cabello, East Mich. '70

Province IX: Otto Sonder, American '47

The Grand Province Chiefs have attended the past two national meetings, and will be in attendance at the 1984 Convention. The Fraternity has felt that bringing these important volunteers to these meetings has helped to strengthen the overall program.

The current Province List is attached. As you can see, Province VII is particularly overloaded and is too large to service by one Grand Province Chief. No other Provinces seem to require realignment or have asked to be changed.

Issues

- Possible realignment of Provinces
- Ideas to improve Province effectiveness

Attachments

- Current Province List

CHAPTERS AND COLONIESProvince I

1. University of Washington (Mu)
2. Oregon State University (Psi)
3. Univ. of Calif., Berkeley (Nu)
4. U. C. L. A. (Alpha Zeta Colony)

Province II

5. Iowa State University (Phi)
6. Missouri Valley College (Alpha Omicron)
7. University of Oklahoma (Alpha Alpha)
8. University of Missouri (Alpha Theta)

Province III

9. Loyola Univ. of Chicago (Delta Alpha)
10. Illinois Inst. of Tech. (Alpha Xi)
11. University of Illinois (Eta)
12. Purdue University (Alpha Pi)
13. Indiana University (Gamma Chi)

Province IV

14. Tri-State University (Beta Omicron)
15. University of Toledo (Beta Rho)
16. University of Michigan (Theta)
17. Lawrence Inst. of Tech. (Gamma Psi)
18. Northern Michigan Univ. (Delta Beta)

Province V

19. Bowling Green St. Univ. (Gamma Zeta)
20. Ohio Northern University (Gamma Alpha)
21. Ohio State University (Zeta)
22. Baldwin-Wallace College (Alpha Mu)
23. Otterbein College (Phi Beta Colony)

Province VI

24. Rio Grande College (Delta Epsilon)
25. Marietta College (Delta)
26. University of Charleston (Gamma Mu)
27. Davis & Elkins College (Gamma Delta)
28. Bethany College (Beta Gamma)
29. Westminster College (Alpha Nu)
30. Slippery Rock St. Univ. (Delta Delta)
31. Concord College (Gamma Phi)
32. Marshall University (Beta Delta)

Province VII

33. Presbyterian College (Alpha Psi)
34. U. of N. Carolina-Charlotte (Delta Zeta)
35. Wake Forest University (Beta Mu)
36. North Carolina St. Univ. (Beta Zeta)
37. Atlantic Christian Coll. (Gamma Lambda)
38. East Carolina University (Delta Eta)
39. Radford University (Delta Theta)
40. Longwood College (Delta Iota)
41. University of Miami (Gamma Theta)
42. Francis Marion College (Delta Kappa)
43. Tulane University (Gamma Omicron)

Province VIII

44. American University (Beta Chi)
45. Widener University (Gamma Xi)
46. Lehigh University (Beta Epsilon)
47. Rutgers University (Beta Theta)
48. Stevens Inst. of Tech. (Alpha Tau)
49. Wagner University (Alpha Sigma)
50. New Jersey Inst. of Tech. (Alpha Rho)
51. Stockton St. Coll. (Phi Gamma Colony)

Province IX

52. Rensselaer Polyt. Inst. (Beta Psi)
53. Hartwick College (Beta Xi)
54. Cornell University (Iota)
55. Iycoming College (Gamma Rho)
56. Penn State Univ. (Upsilon)

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON PUBLICATIONS, PUBLIC RELATIONS, AND SERVICE

General Purpose and Direction; Charge:

To review the Fraternity's national publications; to develop a practical and effective public relations program for chapters; to review the status of the Fraternity's commitment to service and to recommend any resulting changes.

Publications

The Tomahawk. The Tomahawk has been singled out as the #1 National Fraternity or Sorority publication in the country over the past two years. At the 1983 meeting of the College Fraternity Editors Association, representing over 100 national fraternal organizations, The Tomahawk won more awards than any other organization for editorial excellence. At the 1984 meeting, the C.F.E.A., again, gave more awards to The Tomahawk than to anyone else. We are proud of the fine efforts of our volunteer Editor Evin C. Varner, Presbyterian '58. Brother Varner served as President of the C.F.E.A. in 1981-82.

The Tomahawk continues to seek guidance for improvement from all brothers. The current problem with The Tomahawk is that it is off schedule. Brother Varner feels that it can be "caught up" soon.

Chapter Newsletters As "The Phoenix For Life" theme of the 1984 Convention suggests, alumni support is the single most important key to the continued strength of every chapter. Our Fraternity needs to develop stronger and stronger alumni support for our chapters. We have long known that an essential element of building alumni support is regular communication with chapter alumni. This is why alumni newsletters have always been stressed as an important chapter operation.

Unfortunately, many chapters do not produce even one or two newsletters during an academic year. Most often, the cost and the burden of typing, laying out, and mailing the newsletter are the reasons cited for not producing one. Because newsletters are an essential element of a strong alumni program, and because chapters have had problems producing them, the National Headquarters has developed a "no cost" Newsletter Service! A description of the service and a sample newsletter is attached with this report.

As you can read in the description of the Newsletter Service, three chapter newsletters will be produced during the academic year. It is exciting to think about the number of alumni that will finally be communicated with on a regular basis.

It would be very unfortunate if chapters who now don't print newsletters, would not take advantage of this service. Therefore, it is being recommended to your committee and to the Committee on Alumni Relations and Housing, that you consider proposing a resolution which would require every chapter to produce a minimum of three chapter newsletters per year. This resolution would motivate every chapter to participate in the service or to just produce their own three newsletters per year. The availability of the "no cost" service through National Headquarters makes this a very fair requirement.

Your committee may want to meet with some members of the Committee on Alumni Relations and Housing to prepare a common resolution.

Manuals. The following manuals are currently available through the National Headquarters:

- Chapter Officer Guides
- Pledge Educator's Manual
- Editor's Handbook
- Grand Chapter Advisor's Handbook
- Province System Handbook
- Membership Recruitment Manual
- Alumni Council Handbook
- Alumni Corporation Guidelines
- Chapter Consultation Handbook
- Commuter Campus Handbook
- Guide for Career Planning & Placement
- Colony Guidance Manual

In addition to these manuals, two new publications will be ready by September 1 of this year. First, is the new Treasurer's Manual which should be helpful in giving financial guidance to every chapter. Second, is the new Scholarship Guide which is written for new Alpha Sig pledges. Every pledge will receive his own personal copy of the Scholarship Guide in an effort to help out younger members with their studies.

Extensive work still needs to be done on the comprehensive Manual of Operations that the 1982 Convention recommended. This is the next priority to be worked on.

Public Relations and Service

The 1982 Committee recommended that the Grand Council consider setting up a "National Charity Week" for chapters to plan on participating in for any charity of their choice. Unfortunately, many chapters already have set events at different times of the year, which makes this a difficult policy to implement. Your committee may want to consider taking a recommendation like this to the Convention floor.

Issues

- Requiring chapters to produce a minimum of three chapter newsletters per year.
- Recommending the development of additional manuals or other publications.
- Consideration of ways to promote good public relations and service within every chapter.

Attachments

- Newsletter Service and Sample Newsletter
- 1982 Report from Committee on Publications, Public Relations, and Service.
- Resolution by 1982 Committee on Publications, Public Relations and Service.

ALPHA SIGMA PHI FRATERNITY



NATIONAL HEADQUARTERS
24 WEST WILLIAM STREET
DELAWARE, OHIO 43015

614-363-1911

THE ALPHA SIGMA PHI HEADQUARTERS NEWSLETTER SERVICE

The purpose of the Alpha Sigma Phi Headquarters Newsletter Service is to provide chapters with an efficient, graphically pleasing way of communicating with their alumni and soliciting annual donations to cover the costs of the publication and the chapter's alumni program.

Chapters with over 100 mailable alumni are eligible for this program. The National Headquarters Staff will work with chapters with under 100 mailable alumni to help them set up an alternative newsletter program.

Following are the guidelines of the Service:

- (1) Three newsletters will be produced during the school year.
Each may be up to four pages long and may include up to four photographs.
- (2) The Service includes typing, layout, printing, folding, labeling, postage, and third class mailing of the Newsletter as well as other related costs. Special graphics or creation of mastheads are not a part of the Service.
- (3) The chapter Editor will send copy for the newsletter to National Headquarters by:

September 15 - November 15: for the Fall Newsletter
December 15 - February 15: for the Winter Newsletter
March 15 - May 15: for the Spring Newsletter
- (4) The Newsletter Service also includes requests for donations to the chapter that will accompany the Winter and Spring Newsletters. Donations will be sent through National Headquarters. Chapters will receive a list of all who donate and the amount they donated. The total amount donated will be forwarded to the chapter only after the costs of the Service has been paid. Recommended sample "solicitation letters" for these donation requests will be sent to the Chapter. The HSP must have the letter typed, signed and sent to Headquarters to be reproduced.
- (5) It is understood that the chapter and alumni will not solicit funds from alumni during the year for any purpose as this might interfere with the fundraising for the newsletter.

- (6) Alumni news will be asked for in every newsletter and printed in the issue following its receipt. Alumni news will be sent through National Headquarters, and will not have to be compiled by the Chapter.
- (7) The annual cost for the Newsletter Service is \$250.00 for 100 mailable alumni, and \$156.00 for every 100 additional mailable alumni. The Chapter will not be billed for this cost. Alumni donations as they are received will be applied against the amount charged. The Chapter will receive a check for the amount of donations received over the amount charged. This money should be spent on the chapter's other alumni programs. If the amount donated does not equal or exceed the amount charged, the chapter is not liable for paying the outstanding cost.
- (8) The following agreement must be signed and sent to the National Headquarters along with a \$25.00 deposit. The deposit will be forfeited if the chapter misses any of the newsletter deadlines (see #3); otherwise it will be refunded at year's end:

Our Chapter understands and agrees to the guidelines set forth in this contract and agrees to all conditions.

GCA or Alumni Corp./Assoc.
Representative

HSP

Date

HR

Date

REPORT OF THE COMMITTEE ON PUBLICATIONS,
PUBLIC RELATIONS & SERVICE

The Tomahawk

The Committee believes that The Tomahawk is a very good publication overall, with excellent graphics and clear, sharp photography. The section on chapter news from each province has two strong points: first, it gives the chapters information on what is happening in other chapters and, second, the bold-face print informing readers that the chapter did not report serves as a reminder to the chapter not to forget to send information for the next issue. We encourage each fraternity member to fill out the request form that has appeared in the last two issues.

The Old Gal Gazette

The Old Gal Gazette should continue to be published to inform chapters of important information that applies only to undergraduates. The former plan to eliminate the Gazette recommended by the 1980 Convention Committee was not put into effect; since publication responses seemed to be favorable, and since the publication itself is highly cost effective and comparatively easy to produce, the Gazette was continued.

To Better The Man

This past year (1981) a complete revision and expansion of our membership manual, To Better The Man, was accomplished. The Third Edition contains new photos and graphics, and has attempted to stress ongoing member education, and the committee believes that this edition surpasses even the excellent first two editions.

Service and Publicity

At the 1980 National Convention a resolution was passed which called for the Grand Council to adopt a national service project. Information from the Executive Director's Report to the 1982 Convention indicates that it has been difficult to find a project to which we can be one of the major donors, nor is it likely that we will be able to.

With this in mind, and with the desire to have a unified service project which can be used as a national publicity item, the committee recommends the following procedure:

That Alpha Sigma Phi Fraternity adopt the policy of setting a "National Charity Week," the dates of which would be set by the Grand Council, to be announced to all chapters at the next scheduled Province Conclave. This practice would give individual chapters the freedom to choose their own service projects while still maintaining a unified force for positive national publicity.

31. The Committee on Publications, Public Relations and Service filed its report. Non-resolution portions appear as Exhibit B. It was MOVED by

Committee Chairman Armando Rodriguez (Miami '82) and SECONDED by Radford that:

RESOLVED THAT:

The Grand Council consider making an addition to the Minimum Standards that one of the two newsletters required annually be finished by January 1 of the school year and the other done by July 1 of the school year.

MOTION PASSED.

The Report of the Executive Director and Headquarters Staff to:

THE COMMITTEE ON FINANCE

General Purpose and Direction; Charge:

To review the Fraternity's financial status and recommend changes in dues and fees; to propose any recommendations to ensure financial stability.

The Alpha Sig Financial Challenge

The past ten years of inflation have created great hardships for the " Old Gal," just as they have for all fraternities and non-profit organizations. These hardships are particularly challenging for Alpha Sigma Phi because we have also sought to maintain our high standards of operation, rather than lower them as others have.

Over these past ten years, inflationary effects have resulted in operating losses for the Fraternity every year with the exception of 1977-78:

1973-74	(\$ 7,775.69)
1974-75	(\$ 2,131.21)
1975-76	(\$19,529.96)
1976-77	(\$ 8,073.00)
1977-78	\$16,677.73
1978-79	(\$12,877.90)
1979-80	(\$ 9,959.57)
1980-81	(\$45,059.38)
1981-82	(\$20,434.90)
1982-83	(\$16,278.52)
1983-84	(\$ 6,554.60)

Prior to the years of operating losses, the Fraternity had operated in the black. Reserves from those years had been set aside, mostly to provide annual income for the publication of The Tomahawk. Those reserves, after all these years of deficits are dangerously low. As of the end of the audit period 6/30/84, our reserves are \$185,792. Obviously this trend cannot continue.

The Alpha Sig Plan

Good news! In 1979, the Grand Council began developing a plan to meet our great financial challenge, and it is working!! The objectives of the plan are:

1. To create an Endowment Fund in the Alpha Sigma Phi Educational Foundation from alumni contributions. The income from the Endowment Fund would support the Fraternity's educational programs. The effort to raise this money is called The Third Founding Campaign.

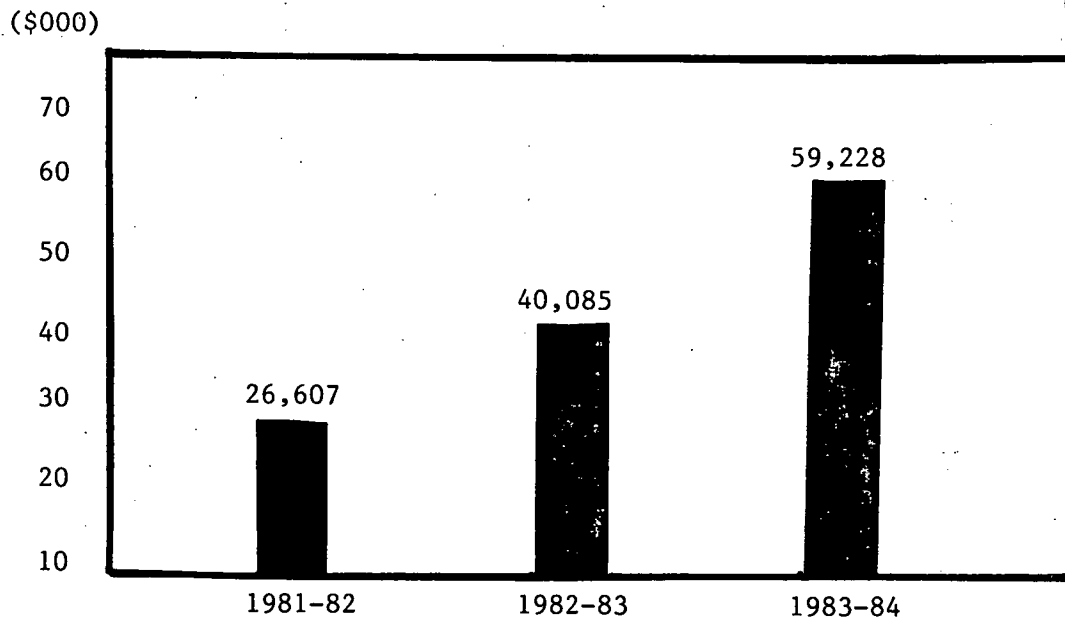
2. To increase annual giving by alumni brothers.

3. To inform undergraduate brothers of our great financial challenge and encourage modest fee increases to meet annual inflationary patterns.

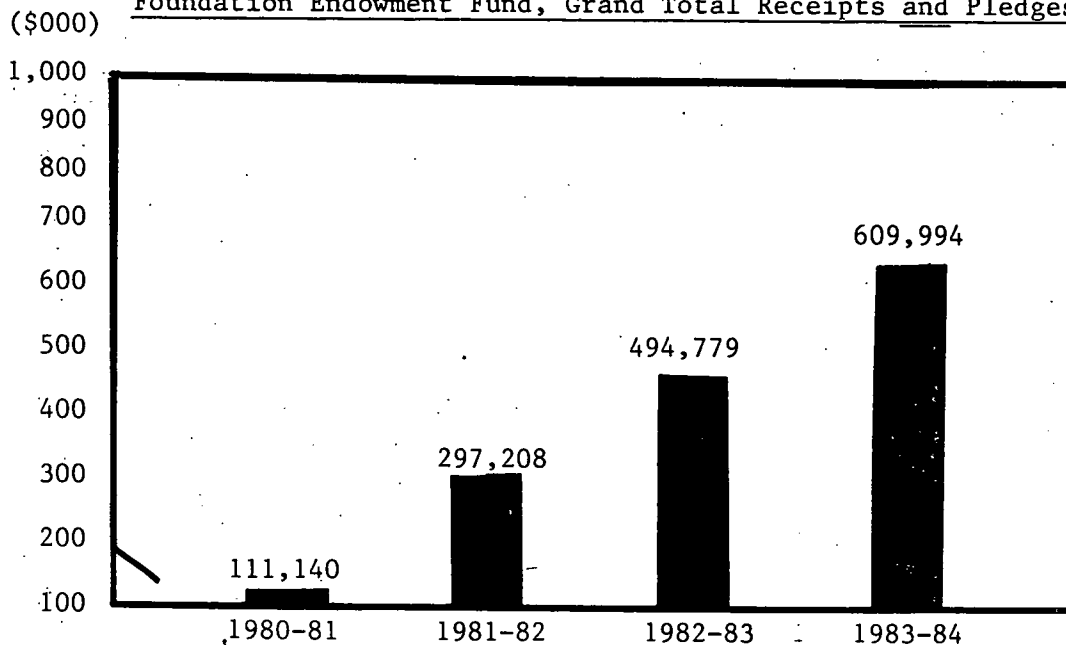
4. To effectively manage the limited existing resources, and cut costs to a minimum until alumni giving increases in income are realized.

Thousands of Alpha Sig Alumni care dearly about the "Old Gal" and they are showing it in dollars and cents. The Grand Council's plan places the heavy responsibility for solving our challenge on alumni. They have responded by increasing their giving to the Annual Loyalty Fund and by making gifts and pledges to the The Third Founding Campaign for the Alpha Sigma Phi Educational Foundation's Endowment Fund. Here's the success story:

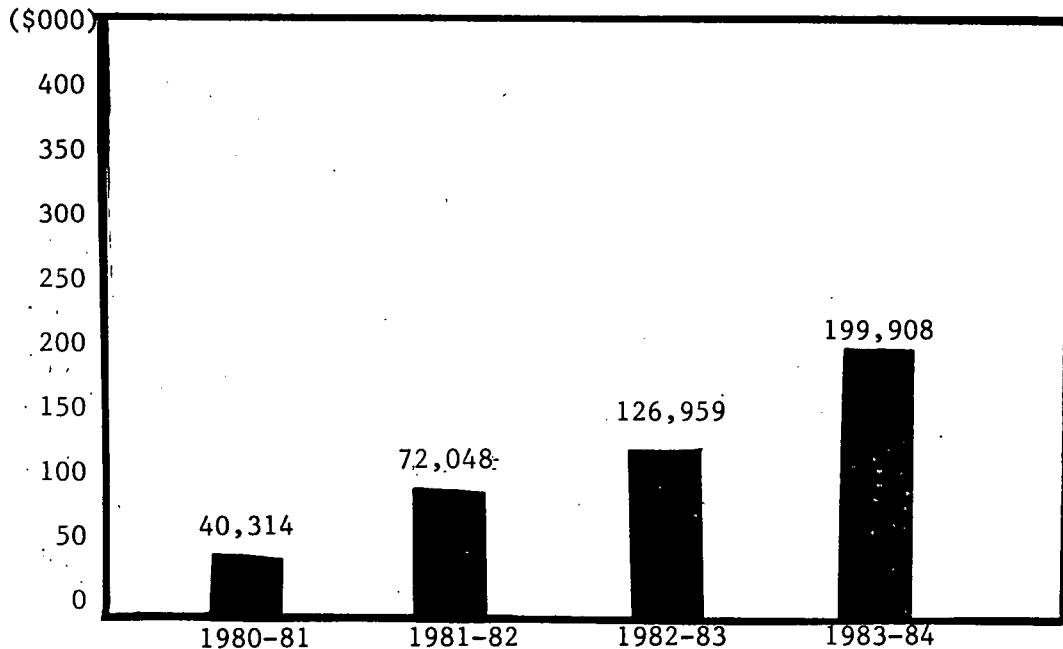
Net Contributed to Annual Loyalty Fund



Foundation Endowment Fund, Grand Total Receipts and Pledges



Foundation Endowment Fund, Received and Currently Invested



The gifts and pledges received from The Third Founding Campaign are results just from its preliminary stages! The official proclamation of the campaign will be made at the Final Banquet of this Convention. Every brother will be asked to help raise the Grand Total to \$1 million by December 6, 1985 - our 140th anniversary!!

The 1984-85 Budget

This is the year to turn the corner on our finances and operate without a loss. Our leadership this year will determine the finances of the Fraternity for years to come.

The attached budget for 1984-85 shows that if a 6% increase were made in undergraduate fees, then we would have a budgeted loss of \$7,360.00. The Staff and Grand Council believe that, with very careful cost management, we can trim that \$7,360.00 down to a "zero" by the end of the fiscal year - June 30, 1985.

If we can provide the needed leadership to balance the budget this year with a fee increase, then 1985-86 looks like an even better year for the "Old Gal." Income projections for 1985-86 from Endowment Fund grants will increase, as will income from the Annual Loyalty Fund. These increases, and continued effective cost management, can enable Alpha Sigma Phi to add another Chapter Leadership Consultant to the staff in 1985-86. We know that the addition of this staff position will help many weaker chapters grow strong, help strong chapters grow stronger, and aide in the Fraternity's expansion efforts. The Phoenix will soar!

Undergraduate Fees

The current Alpha Sigma Phi fees are:

Pledge Fee	\$ 35.00
Initiation Fee	110.00
Undergraduate Dues, per member, per year	35.00
Chapter Fee, per chapter, per year	236.00
TOTAL Four-year cost for an undergraduate member	\$250.00
ADJUSTED Four-year cost	\$215.00

The above numbers are self-explanatory except for the Total four-year cost and Adjusted four-year cost. The Total four-year cost is computed by adding the pledge fee, initiation fee, and three years worth of undergraduate dues. This is what a member who joins as a freshman will pay during his college career. The Adjusted four-year cost is computed by using information from a confidential Interfraternity Survey which lists what a member "receives" when he joins, such as a pledge manual, membership card, badge, and membership shingle. Alpha Sigma Phi provides all of these items to new members. You might be surprised to learn that only eight other national fraternities give a badge, manual, and card. Therefore, the Adjusted four-year cost backs out the cost of the items provided from Total four-year cost so that national fraternities can compare their four-year costs equitably.

Other facts from the Interfraternity Survey:

- Alpha Sigma Phi's Adjusted four-year cost is within the median range of all other fraternities. The average cost is \$210.61 or 2% less than our \$215.00.
- Over 40% of all other fraternities have fees higher than Alpha Sigma Phi's.
- A 6% increase in fees to an adjusted \$230.00 would be 9% higher than the current average.
- Over 50% of all other fraternities expect a fee increase in 1984. Others expect increases in 1985.
- Many fraternities' fees climb up to and over \$300.00.

Very few rushees go "bargain basement" hunting for a fraternity. Certainly no rational person would join or not join Alpha Sigma Phi because we were \$10.00 or \$15.00 less or more expensive to belong to over a four-year period. However, it is important to make sure that we do not "price" ourselves far above all the other fraternities.

Issues:

- Increases in fees will require a change in the Fraternity By-Laws, Article XIV, Fees, Assessments, and Changes.
- If undergraduate fees are to be increased, which fees will be changed?
- How can undergraduate brothers help The Third Founding Campaign, or Annual Loyalty Fund Campaign?

Attachments

- 1982-83 and 1983-84 Budget results, and 1984-85 Budget.

ALPHA SIGMA PHI FRATERNITY, INC.

GENERAL FUND Comparative Operating Statement & Budget Analysis

<u>INCOME</u>	<u>Actual 1982-83</u>	<u>Actual 1983-84</u>	<u>Budget 1983-84</u>	<u>Proposed Budget 1984-85</u>
1. Initiation Fees (\$110x675)	\$71,449.00	\$76,930.00	\$74,250.00	\$74,250.00
2. Pledge Fees (\$35 X 750)	26,595.00	31,805.00	26,250.00	26,250.00
3. Chapter Fees (\$45 X 52)	2,340.00	2,340.00	2,340.00	2,340.00
4. Undergrad. Dues (\$35 X 1500)	50,592.00	53,620.00	50,750.00	52,500.00
5. Annual Loyalty Fund (net)	40,085.45	59,227.73	58,500.00	62,000.00
6. Merchandise (net)	1,687.34	1,520.25	800.00	800.00
7. Investments & Interest	12,578.55	13,399.96	11,000.00	10,500.00
8. Parking Rentals	2,180.00	2,281.62	2,650.00	2,300.00
9. Services to Organizations	10,200.00	15,400.00	15,400.00	15,400.00
10. Grants	11,500.00	-	-	6,000.00
11. Undergrad Increase 6%	-	-	-	7,500.00
12. Miscellaneous	<u>2,417.34</u>	<u>3,351.68</u>	<u>1,000.00</u>	<u>1,000.00</u>
 TOTAL INCOME:	 \$ 231,625.18	 \$ 259,876.24	 \$ 242,940.00	 \$ 260,840.00
 TOTAL EXPENSES:	 <u>247,903.70</u>	 <u>266,430.84</u>	 <u>282,900.00</u>	 <u>268,200.00</u>
 GAIN (LOSS):	 (\$ 16,278.52)	 (\$ 6,554.60)	 (\$ 39,960.00)	 (\$ 7,360.00)

ALPHA SIGMA PHI FRATERNITY, INC.

GENERAL FUND

Comparative Operating Statement & Budget Analysis

<u>EXPENSES</u>	<u>Actual 1982-83</u>	<u>Actual 1983-84</u>	<u>Budget 1983-84</u>	<u>Proposed Budget 1984-85</u>
1. Salaries & Compensation	\$ 113,700.13	\$ 135,227.97	\$ 138,550.00	\$ 114,050.00
2. Utilities	1,913.81	2,534.01	2,200.00	2,600.00
3. Bldg, Maint & Property Tax	1,333.18	3,118.95	1,150.00	1,500.00
4. Telephone	12,443.61	11,939.50	12,000.00	12,000.00
5. Postage	7,327.58	6,662.60	7,800.00	6,600.00
6. Office Supplies & Printing	11,436.49	12,688.36	12,200.00	13,500.00
7. Computer Services	2,569.13	3,496.15	3,100.00	3,300.00
8. Audit & Legal	2,310.00	2,440.19	2,800.00	2,800.00
9. Insurance	4,705.20	4,195.39	4,900.00	3,800.00
10. The Tomahawk	24,333.29	15,993.81	27,000.00	38,000.00
11. The Ritual Project	-	4,722.75	-	-
12. Chapter Services and Visits	18,391.29	16,490.37	21,350.00	23,800.00
13. Expansion	2,846.69	2,445.20	5,600.00	4,900.00
14. Alumni Dev & Third Founding	6,600.22	14,817.74	19,850.00	13,750.00
15. Interfraternity Dues & Mtngs	6,031.94	5,479.85	4,800.00	4,900.00
16. Chapter Programming Dev	1,466.26	845.66	3,900.00	4,400.00
17. Conferences & Exec. Meetings	3,795.94	6,878.41	4,200.00	5,300.00
18. New Memb Jewelry (\$16.25x675)	9,581.85	10,015.15	10,500.00	11,000.00
19. Newsletter Service	-	-	-	1,000.00
20. Doubtful Accounts	-	400.00	500.00	500.00
21. Miscellaneous	2,439.18	1,645.50	500.00	500.00
22. National Meetings (net)	(743.09)	(281.99)	-	-
23. Computer Purchase	15,421.00	4,675.27	-	-
TOTAL EXPENSES:	\$ 247,903.70	\$ 266,430.84	\$ 282,900.00	\$ 268,200.00