

MINUTES TO GRAND COUNCIL  
CONFERENCE CALL  
ALPHA SIGMA PHI FRATERNITY, INC.  
February, 24, 1998

CALL TO ORDER AND WELCOME:

Kevin Garvey, Grand Senior President, approx. 6:02 ET

ROLL CALL

Kevin Garvey, Grand Senior President; Stuart Spisak, Grand Junior President (excused early); John Gibson, Grand Treasurer; Bob Cabello, Grand Secretary; Mark Williams, Grand Marshall; Ed Leedom, Grand Councilor; Scott Olson, Grand Councilor; Stuart Linscott, Undergraduate Representative; Josh Orendi, Undergraduate Representative.

Staff Present: Steve Zizzo, Executive Vice President; Michael Hovermann, Director of Chapter Development; Bob Woerner, Director of Leadership Development; Robert Blaidell, Director of Expansion; Ryan Brown, Chapter Leadership Consultant; Joshua Waggoner, Chapter Leadership Consultant; Tom Hinkley, future Executive Director.

COMMITTEE REPORTS

Finance: John Gibson  
Accounts Receivable concern. Income under plan. Expenses under plan. Overall, on target.  
Sub-committee on fees and dues to have report in April.

Expansion: Bob Cabello  
New opportunities are not as plentiful as we would like. Robert Blaisdell is coming up to speed. Marietta did not go well. Penn State Altoona is going well.

Alumni: Mark Williams  
Nothing to report

Undergraduate Operations: Stuart Spisak  
Standards Matrix and Chapter Services Plan coming along. Begin looking at program evaluation.

OLD BUSINESS

None

NEW BUSINESS

Moved by Brother Cabello and seconded by Brother Williams to approve the chartering petition for the University of Maryland. Approved 7-0

After much discussion, it was moved by Brother Olson and seconded by Brother Williams that Widener and Coastal Carolina be extended promissory notes to cover their 1997-98 liability insurance premium. Motion passed 5-1

At this time the Grand Council went into Executive Session.

ADJOURNMENT

The meeting adjourned at approximately 7:30 p.m.

Respectfully Submitted:

---

Robert Cabello  
Grand Secretary

---

Thomas Hinkley  
Executive Director

MINUTES TO GRAND COUNCIL  
CONFERENCE CALL  
ALPHA SIGMA PHI FRATERNITY, INC.  
April 21, 1998

CALL TO ORDER AND WELCOME:

Kevin Garvey, Grand Senior President, approx. 5:58 ET

ROLL CALL

Kevin Garvey, Grand Senior President; Stuart Spisak, Grand Junior President; John Gibson, Grand Treasurer; Bob Cabello, Grand Secretary; Mark Williams, Grand Marshall; Ed Leedom, Grand Councilor; Scott Olson, Grand Councilor; Stuart Linscott, Undergraduate Representative; Josh Orendi, Undergraduate Representative; Art King, Undergraduate Representative

Staff Present: Tom Hinkely, Executive Director; Michael Hovermann, Director of Chapter Development; Bob Woerner, Director of Leadership Development; Robert Blaidell, Director of Expansion; Ryan Brown, Chapter Leadership Consultant; Joshua Waggoner, Chapter Leadership Consultant

GOOD NEWS

Time spent reviewing some of the good things going on in our chapters.

COMMITTEE REPORTS

Finance: John Gibson  
Accounts Receivable – still work to be done.

Expansion: Bob Cabello  
Making good progress. Penn State Altoona is going well, possibility of colonizing before semester end. Otterbein now has interest group. Approved for Eastern Michigan and Salibury State in the fall. Local fraternity at Northwestern is looking at national organizations to affiliate with.

Alumni: Mark Williams  
Nothing to report

Undergraduate Operations: Stuart Spisak  
Nothing new to report.

NIC Meeting Update: Bob Cabello  
Much discussion on alcohol free housing. Scholarship meeting in  
May in Indianapolis.

Alcohol Advisory Committee Update: Kevin Garvey  
Three hour conference call. Trying to get committee to focus on  
issue of alcohol abuse rather than alcohol free housing.

Update on Chapters: Tom Hinkley  
We asked to wait until June meeting to further discuss the  
situations with Widener and Coastal Carolina.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The meeting adjourned at approximately 6:48 p.m.

Respectfully Submitted:

---

Robert Cabello  
Grand Secretary

---

Thomas Hinkley  
Executive Director

MINUTES TO GRAND COUNCIL MEETING  
ALPHA SIGMA PHI FRATERNITY, INC.  
June 13 - 14, 1998

- Call to Order: GSP Garvey called Meeting to order at 8:55 a.m. on June 13, 1998 at the Columbia Club in Indianapolis, IN.
- Roll Call: GSP Kevin Garvey, GJP Stuart Spisak, GS Robert Cabello, GT John Gibson, GM Mark Williams, GC Scott Olson, GC Ed Leedom, Undergraduate Representative Art King, Undergraduate Representative Stuart Linscott, Undergraduate Representative Joshua Orendi and Grand Historian Robert Kutz were present.
- From the fraternity staff, Executive Director Tom Hinkley, Director of Expansion Robert Blaisdell, CLC Toby O'Brien, CLC Ryan Brown, CLC Drew Thawley, CLC Joshua Waggoner, and Intern Bryan Proctor were present.
- Guests Ed Lenane (until 4:00 p.m.) and Bruce Burns (from 1:00 p.m. to 4:00 p.m.) were also present
- Minutes: Moved by Williams, seconded by Spisak to approve minutes of the January Grand Council Meeting, February and March Conference calls, and the three mail votes. Passed 7-0
- Reports: Staff shared some "good news" that has been gathered from various chapters and shared a mission statement for headquarters developed by the staff.
- Moved by Cabello, seconded by Spisak to endorse the headquarters mission statement presented by the staff.  
Approved 7-0
- During review of the strategic plan, there was much discussion regarding the role and effectiveness of the 'ad hoc' committees.
- Moved by Williams, seconded by Leedom, to set the Grand Council committee structure as Undergraduate Operations (to include programming, membership education, chapter standards, and services offered), Fraternal Values and Ethics

(to include philanthropy, community service, scholarship, and ritual), Finance (to include reporting, fees and dues, and liability insurance), Alumni (to include awards, communication, recruitment, and development), and Expansion (to include new campuses, recruitment, retention, and re-colonizations). Passed 6 - 1

Undergraduate Operations Committee:

Further discussion of the Standards of Excellence matrix. A disclosure statement will be added to the operational descriptor. Committee chairs are to provide feedback to the Executive Director on how it may impact their committees by 7/1/98. No Motions were made.

Alumni Operations Committee:

Moved by Brother Williams, seconded by Brother Cabello to approve the following Delta Beta Xi nominees:

Jeff Owens, Illinois, '87  
David Kaiser, RPI, '75  
Todd Reigle, Rio Grande, '88  
Michael Young, Murray State, '94  
Robert Riegg, Cal Berkley, '58  
Richard Roth, Ohio State, '58

Motion passed 7-0

Motion by Brother Williams, seconded by Brother Cabello to approve the following Distinguished Service and Distinguished Merit nominees for 1998:

Distinguished Service Award Recipient for 1998

Larry G. Spees, Ohio Wesleyan, '57

Distinguished Merit Award Recipient for 1998

Horace R. Kornegay, Wake Forest, '42

Motion passed 7-0

### Expansion Committee:

Moved by Brother Cabello, seconded by Brother Leedom to accept the chartering proposal from the West Virginia Wesleyan Colony. Motion passed 6-0-1

Moved by Brother Cabello, seconded by Brother Williams to accept the chartering petition from the Bloomsburg Colony. Amendment added: Grades must be submitted prior to chartering and if the number of members with a 2.3/4.0 GPA or higher is less than the average campus size for a fraternity chapter, the petition is denied. Motion passes 7-0

Discussion was held concerning the ideal size of new groups. With Eastern Michigan and Salisbury State approved for the fall, it may be difficult to achieve the desired 35 number. Appropriate attention will be given to campus average prior to expanding to a new campus going forward. No motion was made.

### Chapter Reports:

Moved by Brother Williams, seconded by Brother Spisak, to extend the administrative suspension of the Beta Chi chapter at American University through August 1998. Discussion was held as to whether charter revocation proceedings should begin immediately. Revocation proceedings will not be initiated at this time. It is the expectation that brothers from Beta Chi meet with the Grand Council in August and further action may be taken at that time. Motion passed 4-3

Chapter reports will be continued following the report of the Alcohol Abuse committee.

### Member Education:

Ed Lenane, Chairman of the sub-committee on Member Education, discussed the charge of the committee and gathered feedback. There are three main areas of focus for the committee, which are: 1) Re-write of To Better The Man 2) Development of a prototype new member education program and 3) develop an assimilation process for local

fraternities who join Alpha Sigma Phi. It is desired to have the TBTM re-write complete for the 1999-2000 academic year to avoid re-printing of the existing version. It was agreed, without motion, for this to be done concurrently with the development of a prototype new member education program. No motions were made.

### Alcohol Abuse

Bruce Burns shared a report from the Alcohol Abuse sub-committee. Motion was made regarding the charge for the Standard and Ethics committee.

Motion made by Gibson, seconded by Leedom, for the charge to be: The Grand Council charges the Standard and Ethics committee to reaffirm our existing policies as regards to alcohol and substance abuse and that the convention direct the Grand Council to implement a three strikes and your out policy.

Motion was amended by a 4-3-1 vote to delete three strikes and your out clause.

Gibson withdrew motion.

Williams moved, Olson seconded, the charge of the Standards and Ethics committee to be:

- 1) To adopt a statement of position on alcohol abuse;
- 2) To endorse/propose the convention pass a resolution endorsing:
  - a) the Ohio Plan;
  - b) calling upon chapters, including undergraduates and alumni, to develop a policy within existing fraternity guidelines, on alcohol within the chapter.
  - c) That each chapter develop a action plan for dealing with alcohol use and abuse

Motion passed 5-2

### Chapters of Concern (Cont.)



Spisak moves, seconded by Olson, to extend administrative suspension for Widener until November 1998, based upon staff recommendations. Motion passed 5-2

Cabello moves, seconded by Spisak, to extend administrative suspension for Coastal Carolina until January, 1999. Motion was amended to state that if Coastal Carolina does not have 25 members by January 15, 1999, staff support will be pulled from the chapter and charter revocation process will begin. If they do have 25 by January 15, 1999, current debt is forgiven. Motion passed 5-1-1

### Finance

Gibson moves, seconded by Spisak, that the 1998-99 and 1999-2000 fiscal year budgets be approved. Motion passed 7-0

Gibson moves, seconded by Leedom, that the subcommittee recommendation on fees and dues be endorsed and forwarded to the Finance Convention Committee. Motion passed 7-0

Gibson moves, seconded by Leedom, that the sub-committee on Liability Insurance and Risk Management's report and recommendation be forwarded to the Risk Management and Liability Convention Committee for consideration, sections 1 through 4 only (excludes revision of incentive program). Passes 6-1

Motion by Gibson, seconded by Olson, to retain Ness & Co. to perform our annual audit. Motion passes 7-0

Motion to move into executive session.

### Executive Session:

Convened at 9:00 p.m. on Saturday, June 13, 1998 at the Columbia Club in Indianapolis, Indiana.

Role call: Garvey, Spisak, Cabello, Gibson, Williams, Leedom, King, Orendi, Linscott, Olson, and Kutz were present.

After discussion, Motion was made by Gibson to provide a funding pool of 5.3% (\$7,500) for staff raises to be distributed by Executive Director for the 1998-99 fiscal year. Motion was seconded by Olson. Passed 7-0

After discussion, motion was made by Williams, to compensate Mr. Hinkley \$4,100 for work performed while not under contract. Seconded by Leedom. Passed 7-0

Discussion was held regarding the increase of Joanna Burn's pension. It was the sense of the Grand Council to allow for the 5.3% increase as allowed for in the previously passed budget. This will bring her annual stipend to the amount of \$15,876.

Executive Session was concluded at 10:15 p.m. Meeting was to re-convene at 9:00a.m. on Sunday.

Sunday, June 14, 1998

Meeting re-convened at 9:07 a.m. Garvey, Spisak, Cabello, Gibson, Olson, Leedom, Williams, King, Orendi, Linscott, and Kutz were all present.

Motion was made by Williams, seconded by Spisak, to accept a variable pay plan proposal for the staff. Much discussion was held, especially concerning the need to possibly focus more on explicitly on expansion. Motion passed 6-1. The dissenting option was in support of the concept but concerned that the plan did not focus enough on expansion

Discussion was held concerning the 1998 National Leadership Conference and Convention. Staff members Brown, Thawley, and Proctor joined for the discussion. No motions were made.

Meeting adjourned at 11:14 a.m.

Respectfully Submitted;

---

Thomas R. Hinkley, Executive Dir.

---

Robert Cabello, Grand Secretary