



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## 2010 GRAND CHAPTER MINUTES

NEW ORLEANS, LOUISIANA

---

**Friday, August 6, 2010**

### **Opening Ceremonies:**

Grand Chapter was called to order by Grand Marshal John Tilden at 10:14 am which was followed by the Parade of Flags, an introduction of five of the living Past Grand Senior Presidents, an introduction of the Grand Council, and an introduction of the President and CEO.

National Anthem.

Grand Junior President Hoffman delivered the invocation.

Grand Councilor Burns led the assembled with the Brotherhood Creed

Grand Treasurer Buss read the list of chapters not in good standing. They included Alpha Nu, Westminster, Gamma Psi Lawrence Tech, Delta Epsilon University of Rio Grande and Epsilon Delta University of Maryland.

Grand Secretary Zimmerman announced that there were the required number of Delegates.

President and CEO Gordy Heminger declared the Grand Chapter open and Grand Senior President Ritter welcomed all to Grand Chapter.

Grand Senior President Ritter appointed Grand Historian Kutz as Grand Parliamentarian for these proceedings.

GSP Ritter asked for motion to approve the standing rules as outlined in the program book. Delta Nu moved #7 to become #6, #6 to become 7, and changes to #12. Seconded by Epsilon Beta. The motion passed by a voice vote.

Motion by Epsilon Kappa and seconded by Epsilon Sigma to approve Committee Charges. The motion passed by a voice vote.

Motion to close Grand Council nominations made by Epsilon and seconded by Delta Phi. The motion passed by a voice vote.

Grand Senior President Ritter offered his "State of the Fraternity" address.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

President and CEO Heminger reviewed the functions of Grand Chapter and provided an overview of how business will be conducted.

Grand Marshal Tilden declared that Grand Chapter was in recess until 10:15AM.

---

### **Plenary Session #1:**

Grand Chapter was called to order by GSP Ritter at 10:19 am.

CEO Heminger called the Roll:

### **Chapters and Associations:**

Epsilon Chapter Ohio Wesleyan University, Zeta Chapter Ohio State University, Eta Chapter University of Illinois, Theta Chapter University of Michigan, Iota Chapter Cornell University, Mu Chapter University of Washington, Nu Chapter University of California, Berkeley, Upsilon Chapter Pennsylvania State University, Phi Chapter Iowa State University, Alpha Mu Chapter Baldwin-Wallace College, Alpha Xi Chapter Illinois Institute of Technology, Alpha Omicron Chapter Missouri Valley College, Alpha Pi Purdue University, Alpha Rho Chapter New Jersey Institute of Technology, Alpha Tau Chapter Stevens Institute of Technology, Alpha Psi Chapter Presbyterian College, Beta Delta Chapter Marshall University, Beta Zeta Chapter North Carolina State University, Beta Eta Chapter University of New Hampshire, Beta Theta Chapter Rutgers University, Beta Nu Chapter West Virginia Wesleyan, Beta Xi Chapter Hartwick College, Beta Omicron Chapter Trine University, Beta Rho Chapter University of Toledo, Beta Tau Chapter Wayne State University, Beta Chi Chapter American University, Beta Psi Chapter Rensselaer Polytechnic Institute, Gamma Zeta Chapter Bowling Green State University, Gamma Theta Chapter University of Miami, Gamma Pi Chapter University of Findlay, Gamma Chi Chapter Indiana University, Gamma Psi Chapter Lawrence Technological University, Delta Beta Chapter Northern Michigan University, Delta Delta Chapter Slippery Rock University, Delta Epsilon Chapter University of Rio Grande, Delta Zeta Chapter University of North Carolina, Charlotte, Delta Theta Chapter Radford University, , Delta Nu Chapter Lock Haven University, Delta Xi Chapter Plattsburgh, S.U.N.Y., Delta Rho Chapter Central Michigan University, Epsilon Nu Chapter Binghamton University, S.U.N.Y., Epsilon Beta Chapter Lindenwood University, Delta Upsilon Chapter Virginia Polytechnic Institute, Delta Tau Chapter Murray State University, Delta Phi Chapter Grand Valley State University, Epsilon Gamma Chapter University of Southern Indiana, Delta Chi Chapter Elmhurst College, Epsilon Delta Chapter University of Maryland, Epsilon Theta Chapter Otterbein College, Epsilon Kappa Chapter Albright College, Epsilon Lambda Chapter University of Hartford, Epsilon Xi Chapter McDaniel College, Epsilon Pi Chapter Miami University of Ohio, Epsilon Rho Chapter Appalachian State University, Epsilon Tau Chapter University of Virginia at Wise, Epsilon Sigma Chapter University of Akron and the Central Ohio Regional Chartered Associations.

### **Past Grand Senior Presidents:**

Rick Dexter, Stan Thurston, Kevin Garvey, John Gibson and Mark Still.

### **Grand Council:**

Grand Councilor Brian Thomas, Grand Councilor Aaron Dau, Grand Councilor Jonathan Burns, Grand Councilor Bernard Schulz, Grand Councilor Edward Lenane, Grand Councilor Scott Gallagher, Grand Marshal John Tilden, Grand Secretary Joe Zimmerman, Grand Treasurer Rick Buss, Grand Junior President Jeff Hoffman, and Grand Senior President Rich Ritter.

### **Not Present:**

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

Gamma Lambda, Barton; Beta Gamma, Bethany; Gamma Epsilon, SUNY Buffalo; Delta Iota, Longwood; and Epsilon Xi, Salisbury. All others not listed on the Roll Call arrived but after the Roll Call.

**Not in Good Standing:**

Alpha Nu, Westminster; Gamma Psi, Lawrence Tech; Delta Epsilon, Rio Grande and Epsilon Delta, Maryland

Grand Secretary Zimmerman confirmed that there are enough delegates to convene the meeting.

GSP Ritter reconvened Grand Chapter and asked for approval of the agenda. Motion by Delta Phi and seconded by Delta Nu. The motion passed by voice vote.

**Old Business:**

None

**Credentials, Resolutions and Law Committee Report:**

Committee Chair Chris Sperring recognized his committee: Dean Boomgard, Kyle DeDiminicanthano, John Miller, Will Noel, Gordon Brezicki, and Christian Tollen.

**CRL Article 18:** Amendment regarding correspondence in voting matters where no replies were received. The committee proposed removing the words “a vote of the majority” and replacing it with “an abstention” when interpreting a non-response. Not require a second. GSP Ritter asked for discussion and, hearing none, called for a voice vote. The motion passed.

**CRL Charge 7:** article V section 6: charge 7: re: resolutions by the CEO and Grand Council between Grand Chapter: The Chief Executive Officer or Grand Council shall further be empowered to grant, suspend, withdraw, or restore charters of Chapters or Alumni Associations, suspend or expel a member or members in accordance with procedures elsewhere provided herein or in the Bylaws. GSP Ritter asked for discussion and, hearing none, called for a voice vote. The motion passed.

**CRL Charge 8:** regarding sub-sections of the Constitution: This change would make all subsections throughout the Constitution and Bylaws a letter instead of a number. (A, B, C instead of 1, 2, 3) GSP Ritter asked for discussion and, hearing none, called for a voice vote. The motion passed.

**CRL Charge 9:** article V section 7: The Grand Council may appoint, continue, suspend, or dissolve any ad-hoc, or special committee, or committees it deems necessary or advisable for the fulfillment of the Vision and Purpose of the Fraternity. GSP Ritter asked for discussion and, hearing none, called for a voice vote. The motion passed.

**CRL Charge 4:** Regarding Grand Council Roles and Position Descriptions: All proposals in this charge are clarifying what they already do and cleaning up the language. GSP Ritter called for a voice vote. The motion passed.

**CRL Charge 5:** Regarding Discipline Imposed by Chapters in Fraternity’s Constitution: to better define the roles, rights and authority of every person involved in the disciplinary process. After discussion it was noted there were discrepancies between the committee’s notes and the PowerPoint. It was motioned to refer this proposal back to committee and the motion was seconded. The motion passed by voice vote.

**CRL Charge 6:** Regarding Discipline Imposed by the Fraternity HQ on chapters, members, and affiliate groups. Outlines the steps of the process and when and what types of sanctions are used. GSP Ritter called for a voice vote. The motion passed.

**CRL Charge 10:** article V section 1: Regarding Grand Council Composition and Election: including meeting frequency, length of terms, and replacing members. GSP Ritter called for a voice vote. The motion passed.

**CRL Charge 11:** Regarding the adoption of a position statement on Sweethearts. Epsilon Xi moved to refer back to committee and seconded by Epsilon Upsilon. Motion failed. Delta Chi offered a friendly amendment that they wear the letters as long as like and add “sweetheart” to the sweatshirt. The Chair agreed to add the word sweetheart under the letters, but not the time limit. GSP Ritter called the question and the motion passed

**CRL charge 13:** Regarding replacing Regional Chartered Associations with Alumni Associations. Closed/inactive chapters can retain recognized alumni associations with at least a president, vice president, secretary and treasurer. If recognized will have voting rights at Grand Chapter but alumni votes can at no time can outnumber undergraduate votes. Alumni Clubs must have at least four members and are an extension of the chapter’s members in their area (president and treasurer) and have annual event to promote networking and brotherhood. Both must have a constitution approved by CEO. Alumni Associations are not allowed to vote on undergraduate fees. Alumni Associations must be in good standing with dues and paperwork submitted. If they choose not to be recognized they can remain an Alumni Association but will not have privileges. GSP Ritter called for a voice vote on the proposal with friendly amendment to allow Alumni Associations to vote in mail votes. The motion passed.

CRL committee chair (with items referred back to committee) yielded the floor.

### **Nominations Committee Report:**

Chairman Horne announced the Grand Council slate as the following:

- Matt Maurer, Bowling Green ‘03
- Bryan Proctor, Grand Valley ‘96
- Rick Buss, UNC-Charlotte ‘90
- Scott Gallagher, Ohio Wesleyan ‘93
- Tom Hinkley, Indiana ‘84
- Byron Hughes, Salisbury ‘06

All will serve a four-year term except for Scott Gallagher who will serve a 2-year term.

Central Ohio RCA moved that the slate be approved by acclimation. With no objections, the slate was approved.

Undergraduate Operations Committee:

Chairman Tanner Pike thanked his committee and asked them to stand to be recognized: Tom Burkhardt, Krish Chopra, Doug Jones, Evan Lambeth, Jimmie Rhodes, and Walt Wollett.

**UOC Charge 1:** Regarding establishing a GPA Requirement for Undergraduate Grand Councilors. The proposal is that they must maintain a 3.00 GPA to remain in position. Grades will be taken from the previous full academic term and the GPA requirement must be maintained while holding office. GSP Ritter called for a voice vote. The motion passed.

**UOC charge 2:** Regarding the adoption of new Expansion Policies. Change Expansion Chief to “Director of Expansion” and update policy for Petitions for Charter. GSP Ritter called for a voice vote. The motion passed.

**UOC Charge 3:** Regarding the revision of Prudential Committee Positions. Referred back to committee.

Motion to recess until 3:30PM.

---

## Plenary Session #2

Grand Chapter was called to order by GSP Rich Ritter at 3:41pm.

### Chapters and Associations:

Epsilon Chapter Ohio Wesleyan University, Zeta Chapter Ohio State University, Eta Chapter University of Illinois, Theta Chapter University of Michigan, Iota Chapter Cornell University, Mu Chapter University of Washington, Nu Chapter University of California, Berkeley, Upsilon Chapter Pennsylvania State University, Phi Chapter Iowa State University, Alpha Mu Chapter Baldwin-Wallace College, Alpha Xi Chapter Illinois Institute of Technology, Alpha Omicron Chapter Missouri Valley College, Alpha Pi Purdue University, Alpha Rho Chapter New Jersey Institute of Technology, Alpha Tau Chapter Stevens Institute of Technology, Alpha Psi Chapter Presbyterian College, Beta Delta Chapter Marshall University, Beta Zeta Chapter North Carolina State University, Beta Eta Chapter University of New Hampshire, Beta Theta Chapter Rutgers University, Beta Nu Chapter West Virginia Wesleyan, Beta Xi Chapter Hartwick College, Beta Omicron Chapter Trine University, Beta Rho Chapter University of Toledo, Beta Tau Chapter Wayne State University, Beta Chi Chapter American University, Beta Psi Chapter Rensselaer Polytechnic Institute, Gamma Zeta Chapter Bowling Green State University, Gamma Theta Chapter University of Miami, Gamma Pi Chapter University of Findlay, Gamma Chi Chapter Indiana University, Gamma Psi Chapter Lawrence Technological University, Delta Beta Chapter Northern Michigan University, Delta Delta Chapter Slippery Rock University, Delta Epsilon Chapter University of Rio Grande, Delta Zeta Chapter University of North Carolina, Charlotte, Delta Theta Chapter Radford University, , Delta Nu Chapter Lock Haven University, Delta Xi Chapter Plattsburgh, S.U.N.Y., Delta Rho Chapter Central Michigan University, Epsilon Nu Chapter Binghamton University, S.U.N.Y., Epsilon Beta Chapter Lindenwood University, Delta Upsilon Chapter Virginia Polytechnic Institute, Delta Tau Chapter Murray State University, Delta Phi Chapter Grand Valley State University, Epsilon Gamma Chapter University of Southern Indiana, Delta Chi Chapter Elmhurst College, Epsilon Delta Chapter University of Maryland, Epsilon Theta Chapter Otterbein College, Epsilon Kappa Chapter Albright College, Epsilon Lambda Chapter University of Hartford, Epsilon Xi Chapter McDaniel College, Epsilon Pi Chapter Miami University of Ohio, Epsilon Rho Chapter Appalachian State University, Epsilon Tau Chapter University of Virginia at Wise, Epsilon Sigma Chapter University of Akron and the Central Ohio Regional Chartered Associations.

### Past Grand Senior Presidents:

Rick Dexter, Stan Thurston, Kevin Garvey, John Gibson and Mark Still.

### Grand Council:

Grand Councilor Brian Thomas, Grand Councilor Aaron Dau, Grand Councilor Jonathan Burns, Grand Councilor Bernard Schulz, Grand Councilor Edward Lenane, Grand Councilor Scott Gallagher, Grand Marshal John Tilden, Grand Secretary Joe Zimmerman, Grand Treasurer Rick Buss, Grand Junior President Jeff Hoffman, and Grand Senior President Rich Ritter.

### Not Present:

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

Gamma Lambda, Barton; Beta Gamma, Bethany; Gamma Epsilon, SUNY Buffalo; Delta Iota, Longwood; and Epsilon Xi, Salisbury. All others not listed on the Roll Call arrived but after the Roll Call.

**Not in Good Standing:**

Alpha Nu, Westminster; Gamma Psi, Lawrence Tech; Delta Epsilon, Rio Grande and Epsilon Delta, Maryland

Grand Secretary Zimmerman confirmed that there are enough delegates to convene the meeting.

**Credentials, Resolution and Law:**

**CRL Charge #5 clarification:** Change section 5 to wording to allow the chapter and GCA to have first disciplinary action and then allow HQ or Grand Council to step in. Same in section 6 for chapter councils. GSP Ritter called for a voice vote. The motion passed.

**CRL Charge #12:** GCA Service resolutions. GSP Ritter called for a voice vote. The motion passed.

Grand Councilor Gallagher moved to delete article 12 of the by-laws pursuant to motions approved this morning. GSP Ritter called for a voice vote. The motion passed.

**Nominations Committee:**

Chair Jeremy Horne thanked his committee Aaron Bullock, Justin Chambers, Brian Ponzi, Eric Dios, Robert Lintault, Dan Mills, and Tim Rososchacki, as well as Past GSP Mark Still and Grand Historian Bob Kutz.

**Slate of officers:**

Grand Senior President Rich Ritter  
Grand Junior President Rick Buss  
Grand Treasurer Tom Hinkley  
Grand Marshall Scott Gallagher  
Grand Secretary Bryan Proctor  
Grand Councilor John Tilden  
Grand Councilor Ed Lenane  
Grand Councilor Matt Maurer  
Grand Councilor Byron Hughes

Committee Chair Jeremy Horne moved to approve the slate. GSP Ritter called for a voice vote. The motion passed.

GSP Ritter announced that this concludes the committee's business and asked for a motion to dissolve the Credential, Resolutions and Law Committed and the Nominations Committee. Moved and seconded. GSP Ritter called for a voice vote. The motion passed.

**Ritual Committee:**

Ritual Committee Chair Brian Ramunno thanked the committee for their work: Kevin Sitek, Jake Winston, Kevin Gallagher, John Feuerstein, Ron Chan, Jeff Davis, Ian Rawdon, as well as alumni Drew Casper and Mike Waters, and Will Frattini and Grand Marshal John Tilden, and other alumni who participated.



Motion to dissolve the Ritual Committee; motion seconded. GSP Ritter called for objections to unanimous consent, and, hearing none, the committee was dissolved for the 2010 Grand chapter.

#### **Finance Committee:**

Chairman Sean Crossley thanked his committee Lorenzo Seirup, Martin Craig, Doug Deitzel, Nick David, Christopher Fonselius, Sam Hadden, Dan Militello, Albert Pinkowski, Grand Councilor Rick Buss and Staff Liaison Theresa Weaver.

**Finance Charge #1:** Fraternity Bylaws, Article XIV, Section 5: Regional Chartered Association fee changes. The Fraternity shall establish the amount and due date of an annual Alumni Association Fee that is billed to the Association.

**Finance Charge #2:** Fraternity Bylaws, Article IV, Section 6. Name change and Good-Standing definition. An Alumni Association is considered in Good-Standing if it continues to meet its financial obligations to the national fraternity; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive officer; and it promotes the anti-discrimination policies of the fraternity in its activities.

Committee Chair Crossley moved for approval of both charges. GSP Ritter called for a voice vote. The motion passed.

**Finance Charge #3:** Housing Fee Assessment: The Fraternity shall establish the amount and due date of an annual Housing Corporation fee that is billed to the Association. The purpose is to establish financial support for CLVEN, LLC. The proposal includes a set annual fee to be due April 1 of \$15/member

Committee Chair Crossley moved for approval of the charge. GSP Ritter called for a voice vote. The motion passed.

GSP Ritter asked for a motion to dissolve the Finance Committee. Moved and seconded, and GSP Ritter asked for unanimous consent. The committee was dissolved.

#### **Undergraduate Operations Committee:**

**UOC Charge 3 Re-visited:** Chair Tanner Pike clarified concerns about the new prudential changes. Epsilon Nu called the question and it was seconded by the Epsilon Xi. GSP Ritter stated it requires a 2/3 majority vote to close the debate, and called a vote by hand. Motion passed with 51 votes (needed 49) and the debate is closed.

GSP Ritter called for a hand vote on the original motion. The motion failed with only 43 votes.

**UOC Charge #4:** re: Prudential Board: skipped based on the vote on Charge #3.

**UOC Charge#6:** regarding GPA requirement for President, Vice President, Treasurer, Sgt-at-Arms and Marshal. Beta Omicron suggested a friendly amendment for a set GPA and not a sliding one for chapters with overly high all men's GPAs: he suggested 2.5 and the Chair accepted the friendly amendment.

GSP Ritter asked for a friendly amendment to rescind the friendly amendment proposed by Beta Omicron and return to the original motion. Friendly amendment accepted. Alpha Tau offered a friendly amendment to clarify the language for previous term and not cumulative and that friendly

amendment was accepted. Grand Councilor Buss called the question and it was seconded by Delta Xi. With a voice vote the debate was closed.

GSP Ritter asked for vote for the original motion and the motion passed with 51 votes (49 were needed)

**Ritual Change Vote:** By a hand vote, the motion failed.

**Alumni Operations Committee:**

Chair: David Turley thanked his committee, plus Grand Councilor Ed Lenane and Staff Liaison Denis Beaudoin.

**AOC Charge #1:** Regarding Chapter Council: Article IV, Section 1, Subsection B and J.

GSP Ritter called for a voice vote. The motion passed.

**AOC Charge #2:** Regarding the Housing Corporation: Article IV, Section 4, adds new Subsections A-D

.GSP Ritter called for a voice vote. The motion passed.

**AOC Charge #3:** Regarding Regional Chartered Associations.

Withdrawn due to CRL charge #13 passed in the morning session.

**AOC Charges #4-5:** Regarding Grand Chapter Advisors: Article VIII, Section 1, Subsections A and H.

The Chair moved to vote on these together. GSP Ritter called for a voice vote. The motion passed.

**AOC Charge #6:** Regarding Grand Chapter Advisors removal or replacement: Article VIII, Section 2, and Subsections A and B. GSP Ritter called for a voice vote. The motion passed.

GSP Ritter asked for a motion to dissolve the Alumni Operations Committee. Moved and seconded. GSP Ritter called for a voice vote. The motion passed.

**Undergraduate Operations Committee:**

**UOC Charge #5:** Regarding the Standards Board. Rationale: The Central Ohio Regional Chartered Association called a point of information: in the previous motion that was defeated the Sgt-at-Arms and Marshall in this charge constitutes re-consideration of a defeated motion. Ritter asked for a motion to consider if this charge is substantially different from the previous charge.

Epsilon Beta moved that this is substantially different and Delta Zeta seconded. Motion to close debate was made and seconded and passed by a voice vote.

Vote on motion from Epsilon Beta to confirm the group believes this charge to be different. Motion passed with 50 votes.

Delta Rho called the question on the original motion and Mu seconded it. GSP Ritter called for a hand vote and the motion passed with 54 votes.

Ritter called for vote on the motion regarding Standards Boards. The motion was defeated with only 43 votes.

It was moved and seconded to dissolve the Undergraduate Operations committee. GSP Ritter called for objections to unanimous consent, and, hearing none, the committee was dissolved for the 2010 Grand chapter.



Grand Council Installation.

The 2010 Grand Chapter Plenary sessions were declared closed.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #1: Updates to Affiliate Groups Language

---

The following proposal is being put before the Alumni Operations Committee by Fraternity Headquarters Staff for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws, it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL:

Fraternity Constitution, Article IV, Section 1, A-K

### ARTICLE IV. AFFILIATE GROUPS

- Section 1. Chapter Council: A Chapter Council will be established as a branch of each Chapter or Colony. The Council will provide input and inspire with an emphasis on (a) exterior directives of the future of the group, (b) encouragement of diverse viewpoints, (c) strategic leadership rather than administrative duties, (d) clearly defined Council roles, (e) collective decisions, (f) future rather than past or present, (g) proactively rather than reactively. Accordingly:
- A. Each Chapter or Colony Council shall have as its official name, the Greek name of its respective Chapter or Colony (e.g. Alpha Chapter Council).
  - B. The Chapter Council is composed of a minimum of the Grand Chapter Advisor. Other positions include, but are not limited to Financial Advisor, Ritual Advisor, Brotherhood Advisor, Scholarship Advisor, Risk Management Advisor, Recruitment Advisor, Parent or Family Member, Undergraduate Chapter President, Undergraduate Prudential Committee Members-at-Large (2), President of the Association, Housing Corporation President, and Faculty/Staff Advisor. The Faculty/Staff Advisor, President of the Association, and Housing Corporation President serve as non-voting members. The Council is encouraged to include members from outside their own chapter to serve on the council.

- C. The Chapter Council will cultivate a sense of group responsibility. The Council may use the expertise of individual members to enhance the ability of the council as a body, rather than to substitute the individual judgments for the council's values.
- D. The Chapter Council will advise, inspire, and direct (when necessary) the Chapter through the careful establishment of written long-term Ends reflecting the council's values and perspectives. The council's major focus will be on the intended long-term impact outside organization operations, not on the administrative programmatic means of attaining those effects.
- E. The Chapter Council will enforce, maintain and regulate itself (when needed) with respect to judicial laws, national policies, acceptable attendance & preparation for meetings, long range planning principles, respect of roles, and ensuring the continuance of governance capability.
- F. Continual Chapter Council development will include orientation of new council members in the council's governance process and periodic discussion of process improvement.
- G. The Chapter Council will allow no officer, individual or committee of the council to hinder or be an excuse for not fulfilling its commitments.
- H. The Chapter Council will monitor and discuss the council's process and performance during each face to face meeting. Self-monitoring will include comparison of council activity and discipline to policies in the governance process and linkage categories.
- I. The Chapter Council will plan one undergraduate retreat each year.
- J. Members of the Chapter Council can appoint and remove members of the Chapter Council by a majority vote.
- K. The Chapter Council will meet a minimum of at least four (4) times per academic year, at least two (2) of those meetings being face to face.

#### **PROPOSED CHANGE:**

Fraternity Constitution, Article IV, Section 1, sub section B and J.

### **ARTICLE IV. AFFILIATE GROUPS**

Section 1. Chapter Council: A Chapter Council will be established as a branch of each Chapter or Colony. The Council will provide input and inspire with an emphasis on (a) exterior directives of the future of the group, (b) encouragement of diverse viewpoints, (c) strategic leadership rather than administrative duties, (d) clearly defined Council roles, (e) collective decisions, (f) future rather than past or present, (g) proactively rather than reactively. Accordingly:

- A. Each Chapter or Colony Council shall have as its official name, the Greek name of its respective Chapter or Colony (e.g. Alpha Chapter Council).

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

- B. The Chapter Council is composed of a minimum of the Grand Chapter Advisor, **who is the Chair of the Chapter Council**. Other positions include, but are not limited to **Brotherhood Advisor, Financial Advisor, New Member Education Advisor, Recruitment Advisor, Risk Management Advisor, Ritual Advisor, Scholarship Advisor, Service/Philanthropy Advisor, Parent/ Family Member Ambassador**, Undergraduate Chapter President, President of the Association, Housing Corporation President, and Faculty/Staff Advisor. The Faculty/Staff Advisor, President of the Association, and Housing Corporation President serve as non-voting members. The Council is encouraged to **elect a Vice Chair and** include members from outside their own chapter to serve on the council.
- C. The Chapter Council will cultivate a sense of group responsibility. The Council may use the expertise of individual members to enhance the ability of the council as a body, rather than to substitute the individual judgments for the council's values.
- D. The Chapter Council will advise, inspire, and direct (when necessary) the Chapter through the careful establishment of written long-term Ends reflecting the council's values and perspectives. The council's major focus will be on the intended long-term impact outside organization operations, not on the administrative programmatic means of attaining those effects.
- E. The Chapter Council will enforce, maintain and regulate itself (when needed) with respect to judicial laws, national policies, acceptable attendance & preparation for meetings, long range planning principles, respect of roles, and ensuring the continuance of governance capability.
- F. Continual Chapter Council development will include orientation of new council members in the council's governance process and periodic discussion of process improvement.
- G. The Chapter Council will allow no officer, individual or committee of the council to hinder or be an excuse for not fulfilling its commitments.
- H. The Chapter Council will monitor and discuss the council's process and performance during each face to face meeting. Self-monitoring will include comparison of council activity and discipline to policies in the governance process and linkage categories.
- I. The Chapter Council will plan one undergraduate retreat each year.
- J. Members of the Chapter Council can appoint and remove members of the Chapter Council by a **simple** majority vote, **except for the Grand Chapter Advisor**.
- K. The Chapter Council will meet a minimum of at least four (4) times per academic year, at least two (2) of those meetings being face to face.

**ORIGINAL:**

New sub-section C; does not currently exist.

**PROPOSED CHANGE:**

Fraternity Constitution, Article IV, Section 1, adds new sub-section C and rennumbers remainder.

- C. Chairman of the Chapter Council: The Grand Chapter Advisor shall be Chairman of the Chapter Council unless absent or upon his request. On absence or upon request of the Grand Chapter Advisor, the Vice Chair shall be Chairman of the Chapter Council. In the event of absence of both the Grand Chapter Advisor and Vice Chair, the Chapter Council shall elect another member to preside as Chairman.
- D. The Chapter Council will cultivate a sense of group responsibility. The Council may use the expertise of individual members to enhance the ability of the council as a body, rather than to substitute the individual judgments for the council's values.
- E. The Chapter Council will advise, inspire, and direct (when necessary) the Chapter through the careful establishment of written long-term Ends reflecting the council's values and perspectives. The council's major focus will be on the intended long-term impact outside organization operations, not on the administrative programmatic means of attaining those effects.
- F. The Chapter Council will enforce, maintain and regulate itself (when needed) with respect to judicial laws, national policies, acceptable attendance & preparation for meetings, long range planning principles, respect of roles, and ensuring the continuance of governance capability.
- G. Continual Chapter Council development will include orientation of new council members in the council's governance process and periodic discussion of process improvement.
- H. The Chapter Council will allow no officer, individual or committee of the council to hinder or be an excuse for not fulfilling its commitments.
- I. The Chapter Council will monitor and discuss the council's process and performance during each face to face meeting. Self-monitoring will include comparison of council activity and discipline to policies in the governance process and linkage categories.
- J. The Chapter Council will plan one undergraduate retreat each year.
- K. Members of the Chapter Council can appoint and remove members of the Chapter Council by a simple majority vote, except for the Grand Chapter Advisor.
- L. The Chapter Council will meet a minimum of at least four (4) times per academic year, at least two (2) of those meetings being face to face.

**ORIGINAL:**

Fraternity Constitution, Article IV, Section 1, sub-section I and K

- I. The Chapter Council will plan one undergraduate retreat each year.
- K. The Chapter Council will meet a minimum of at least four (4) times per academic year, at least two (2) of those meetings being face to face.

**PROPOSED CHANGE:**

Fraternity Constitution, Article IV, Section 1, updates new sub-section J.

Fraternity Constitution, Article IV, Section 1, deletes old sub-section K which is duplicated in the Bylaws, Article VIII, Section 1, sub-section B; replaces with new sub-section L

- J. The Chapter Council in conjunction with the Prudential Committee will plan one undergraduate retreat each year.
- L. Members of a Chapter Council shall not serve concurrently as: Grand Councilors or as officers on the board of any chapter-based affiliate organizations.





ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #2: Updates to Affiliate Groups Language—Housing Corporations subsections

---

The following proposal is being put before the Alumni Operations Committee by Fraternity Headquarters Staff for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

**ORIGINAL:** Fraternity Constitution, Article IV, Section 4; subsections A-D does not currently exist.

### ARTICLE IV. AFFILIATE GROUPS

Section 4. Housing Corporation: All established and future established Housing Corporations are deemed distinct and separate entities from the collegiate chapters they represent and the National Organization of Alpha Sigma Phi. The Housing Corporations are self governed by their local board of directors and the laws of the incorporation of the state wherein they are incorporated or located.

**PROPOSED CHANGE:** Fraternity Constitution, Article IV, Section 4, adds new sub-sections A-D

### ARTICLE IV. AFFILIATE GROUPS

Section 4. Housing Corporation: All established and future established Housing Corporations are deemed distinct and separate entities from the collegiate chapters they represent and the National Organization of Alpha Sigma Phi. The Housing Corporations are self governed by their local board of directors and the laws of the incorporation of the state wherein they are incorporated or located.

A. Each Housing Corporation **should** adopt a Constitution, Bylaws and other organic documents and rules for its own government, not inconsistent with the Constitution and Bylaws of the Fraternity. A copy of each Housing Corporation's

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

Articles of Incorporation, Constitution and Bylaws shall be kept on file with the Fraternity Headquarters.

- B. The relationship between the Housing Corporation and the undergraduate chapter members will be that of landlord and tenant. Each Housing Corporation will have at a minimum, a written, properly executed renter's agreement between the Housing Corporation and each individual renter for each academic year. Said agreement shall be consistent with the laws of the state of incorporation of the Housing Corporation. A copy of the renter's agreement shall be kept on file with the Fraternity Headquarters.
- C. The Housing Corporation will carry sufficient liability and property insurance to protect the assets of the Corporation.
- D. The Housing Corporation will ensure that the chapter house is compliant with the current FIPG Risk Management Policies concerning housing.



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #3: Updates to Affiliate Groups Language—Regional Chartered Associations

---

The following proposal is being put before the Alumni Operations Committee by Fraternity Headquarters Staff for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

**ORIGINAL:** Fraternity Constitution, Article IV, Section 7; subsection 2.

### ARTICLE IV. AFFILIATE GROUPS

Section 7. Regional Chartered Association Chartering Requirements: In most, but not necessarily all instances, the petitioners will have had contact with staff or alumni of the Fraternity and progressed through interest group status prior to submission of such petition. Such prior contact is encouraged, and the staff shall provide appropriate direction to petitioners in qualifications, preparation, amendment, or modification of any petition for a charter. Each petition for charter shall contain at least the following elements:

1. A history of the petitioning group, statement of finances, and roster of the group, including contact information.
2. A group photograph of the petitioners, and if their organization occupies a house, a photograph of its college house.
3. The signature and pledge of each individual member to support the vision and purpose of the Fraternity and to be bound by its Constitution, Bylaws, and policies.
4. A copy of the constitution, bylaws, articles of incorporation, or other organic documents and of the proposed regional association.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

5. The minimum number of members of a petitioning body shall be set by Fraternity Staff with the approval of Grand Council.

**PROPOSED CHANGE:**

Fraternity Constitution, Article IV, Section 7, Removal of sub-section 2 and re-number sections;

- Section 7. Regional Chartered Association Chartering Requirements: In most, but not necessarily all instances, the petitioners will have had contact with staff or alumni of the Fraternity and progressed through interest group status prior to submission of such petition. Such prior contact is encouraged, and the staff shall provide appropriate direction to petitioners in qualifications, preparation, amendment, or modification of any petition for a charter. Each petition for charter shall contain at least the following elements:
1. A history of the petitioning group, statement of finances, and roster of the group, including contact information.
  2. The signature and pledge of each individual member to support the vision and purpose of the Fraternity and to be bound by its Constitution, Bylaws, and policies.
  3. A copy of the constitution, bylaws, articles of incorporation, or other organic documents and of the proposed regional association.
  4. The minimum number of members of a petitioning body shall be set by Fraternity Staff with the approval of Grand Council.

**ORIGINAL:** Fraternity Constitution, Article IV, Section 11; subsection 2.

- Section 11. Reading Fraternity Communications: The Chapter Council shall ensure that all communications to the Chapters from the Grand Council, Chief Executive Officer or other Fraternity officials are read during the next open meeting after receipt.
- Section 12. Disposition of Chartered Association Property: Should a Regional Chartered Association become inactive or its charter be revoked, the charter, all records, and archives of the Regional Chartered Association shall become property of the Fraternity. The Chief Executive Officer or Grand Council may authorize retention of property of any Regional Chartered Association or chapter-specific association, which surrenders its charter but seeks to continue to operate as an (un-chartered) association.

**PROPOSED CHANGE:**

Fraternity Constitution, Article IV, Section 11; Removal and renumbering of remainder of sections

- Section 11. Disposition of Chartered Association Property: Should a Regional Chartered Association become inactive or its charter be revoked, the charter, all records, and archives of the Regional Chartered Association shall become property of the Fraternity.



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #4 & 5: Updates, adds and rennumbers Grand Chapter Advisor Language in Fraternity's Bylaws

---

The following proposal is being put before the Alumni Operations Committee by Fraternity Headquarters Staff for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL:

Fraternity Bylaws, Article VIII, Section 1

### ARTICLE VIII. GRAND CHAPTER ADVISOR

- Section 1. A Grand Chapter Advisor shall be appointed for each chapter and Colony by the Grand Senior President subject to confirmation by vote of a majority of the Grand Council. He shall serve at the pleasure of the Grand Council or until the following Grand Chapter. The following are the responsibilities of the Chapter Council's Grand Chapter Advisor. While this is not a complete list it does provide for basic understanding.
- A. He is appointed by the Grand Senior President of Alpha Sigma Phi and approved by the Grand Council; this takes place every even year during Grand Chapter ceremonies. He serves a two year term at the end of which he can either re-apply or be re-recommended by Fraternity Headquarters; the Grand Chapter Advisor may be reappointed to serve an unlimited number of terms.
  - B. He must hold at least two (2) face to face Chapter Council meetings per academic year; notice must be provided forty-five (45) days in advance as to the location and time.
  - C. If no Association exists, he is responsible for the administration of the Association.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

- D. He is responsible for constructing Chapter Council Agenda(s).
- E. He is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters. He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation.
- F. He is responsible for representing the policies and procedures of Fraternity Headquarters while serving on the Chapter Council; he does not act on behalf of Grand Council.
- G. He serves in the capacity of Crisis Management Director when necessary.
- H. He should seek qualified Chapter Council Advisors where needed; GCA will submit recommendation to Chapter Council for majority vote and approval.
- I. He works directly with the following undergraduate officers; (HSP) Chapter President and (HJP) Vice President.
- J. He is a voting member of the Chapter Council, has the right to attend any and all Meetings.

**PROPOSED CHANGE:**

Fraternity Bylaws, Article VIII, Section 1, sub-sections A and H

**ARTICLE VIII. GRAND CHAPTER ADVISOR**

- Section 1. A Grand Chapter Advisor shall be appointed for each chapter and Colony by the Grand Senior President subject to confirmation by vote of a majority of the Grand Council. He shall serve at the pleasure of the Grand Council or until the following Grand Chapter. The following are the responsibilities of the Chapter Council's Grand Chapter Advisor. While this is not a complete list it does provide for basic understanding.
- A. He is recommended by the Fraternity Headquarters; appointed by the Grand Senior President of Alpha Sigma Phi and confirmed by the Grand Council; this takes place every even year during Grand Chapter ceremonies. He serves a two year term at the end of which he can either re-apply or be re-recommended by Fraternity Headquarters; the Grand Chapter Advisor may be reappointed to serve an unlimited number of terms.
  - B. He must hold at least two (2) face to face Chapter Council meetings per academic year; notice must be provided forty-five (45) days in advance as to the location and time.
  - C. If no Association exists, he is responsible for the administration of the Association.
  - D. He is responsible for constructing Chapter Council Agenda(s).



- E. He is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters. He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation.
- F. He is responsible for representing the policies and procedures of Fraternity Headquarters while serving on the Chapter Council; he does not act on behalf of Grand Council.
- G. He serves in the capacity of Crisis Management Director when necessary.
- H. He **seeks** qualified Chapter Council Advisors where needed; GCA will submit recommendation to Chapter Council for majority vote and approval.
- I. He works directly with the following undergraduate officers; (HSP) Chapter President and (HJP) Vice President.
- J. He is a voting member of the Chapter Council, has the right to attend any and all Meetings.

**ORIGINAL:**

Fraternity Bylaws, Article VIII, New sub-section I and J; currently do not exist

**PROPOSED CHANGE:**

Fraternity Bylaws, Article VIII, Section 1, sub-section I and J; rennumbers old I and J to new K and L

- H. He seeks qualified Chapter Council Advisors where needed; GCA will submit recommendation to Chapter Council for majority vote and approval.
- I. He shall inform Fraternity Headquarters of the names and all contact information of newly appointed Chapter Council Members and of the roles of the new members on the Chapter Council; as well as informing Fraternity Headquarters of any changes in the contact information, roles and/or responsibilities of Chapter Council members. He shall inform Fraternity Headquarters of any resignations, removals or other vacancy on the Chapter Council.
- J. He shall ensure that the members of the Chapter Council with responsibilities to advise an undergraduate officer or officers are aware of the identity and contact information for the undergraduate chapter HSP and undergraduate member they are to advise. He shall ensure that the changes in chapter officers following chapter elections, officer resignation or other chapter officer vacancy are brought to the attention of the Chapter Council members with responsibilities to advise the chapter officer or officers affected by the election, resignation or vacancy.
- K. He works directly with the following undergraduate officers; (HSP) Chapter President and (HJP) Vice President.
- L. He is a voting member of the Chapter Council, has the right to attend any and all Meetings.



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #6: Adds to Grand Chapter Advisor Language in Fraternity's Bylaws

---

The following proposal is being put before the Alumni Operations Committee by Fraternity Headquarters Staff for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL:

Fraternity Bylaws, Article VIII, New Section; currently does not exist.

### PROPOSED CHANGE:

Fraternity Bylaws, Article VIII, Section 2, and sub-sections A and B

### ARTICLE VIII. GRAND CHAPTER ADVISOR

**Section 2.** Removal from Office: A Grand Chapter Advisor may be removed from office for gross negligence of his duties, failure to maintain contact with Fraternity Headquarters during an academic year; serious violations of the Fraternity's Constitution, Bylaws and Policies; continuing under performance of the undergraduate chapter after notification by Fraternity Headquarters.

**A.** The Fraternity's Chief Executive Officer shall have the authority to remove a Grand Chapter Advisor from office for any of the reasons stated in Section 2, above.

**B.** The Undergraduate Chapter can request removal of the GCA from office by the CEO for any of the reasons stated in Section 2 above.

C. The Grand Chapter Advisor has the right to appeal the Chief Executive's decision for removal from office to the Grand Council. The Grand Council's decision will be final.

**ORIGINAL:**

Fraternity Bylaws, Article VIII, New Section; currently does not exist.

**PROPOSED CHANGE:**

Fraternity Bylaws, Article VIII, Section 3

Section 3. Resignation: A Grand Chapter Advisor may submit a written request to Fraternity Headquarters to be relieved of his Grand Chapter Advisor duties and responsibilities. He shall document the reasons for his request. The Chief Executive Officer or Grand Council may accept this resignation.

**ORIGINAL:**

Fraternity Bylaws, Article VIII, New Section; currently does not exist.

**PROPOSED CHANGE:**

Fraternity Bylaws, Article VIII, Section 4

Section 4. Vacancy of A Grand Chapter Advisor position: If a vacancy shall exist due to death in office, incapacitation, resignation or expansion of a new group, the Fraternity shall commence a search for a new or replacement Grand Chapter Advisor. The Fraternity shall maintain a documented vetting process for determining viable candidates for the Grand Chapter Advisor position. Upon selection of the candidate, he will be recommended to the Grand Senior President for appointment and confirmation by the Grand Council.

**ORIGINAL:**

Fraternity Bylaws, Article VIII, New Section; currently does not exist.

**PROPOSED CHANGE:**

Fraternity Bylaws, Article VIII, Section 5

Section 5. Officer Requirements: The Grand Chapter Advisor should be an alumnus member; however in situations where this is not possible, any male of good character may be recommended to fill the position of Grand Chapter Advisor. No current Grand Councilor may serve as a Grand Chapter Advisor, Chapter Council member, or Chapter President.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Alumni Operations Committee

RE: Committee Charge #7: Adds to Grand Council Language in Fraternity's Bylaws

---

The following proposal is being put before the Alumni Operations Committee by Grand Historian Robert Kutz for a decision. If approved by the Alumni Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL:

Fraternity Bylaws, Article I, New Section; currently does not exist.

### PROPOSED CHANGE:

Fraternity Bylaws, Article I, Section 3, and sub-sections A and B

### ARTICLE VIII. GRAND OFFICERS

#### Section 3. Grand Councilors serving on Affiliate Organization Boards:

- A. No alumnus member of the Grand Council may concurrently serve as a Grand Chapter Advisor, Chapter Council member, Association Officer or House Corporation Officer. Officer is defined as President, Vice President, Secretary or Treasurer.
- B. No undergraduate Grand Councilor may serve concurrently as Chapter President (H.S.P.).(This gets deleted. This belongs in the Undergraduate Operations Committee)
- C. The Grand Council may grant a temporary exemption from the requirements of paragraphs A and B above for such time as is required by a newly elected or appointed Grand Council member to arrange an orderly selection of a replacement officer or Chapter Council member, Grand

Chapter Advisor, Association officer or Housing Corporation Officer.

D. All current serving Grand Councilors, or those elected at the 2010 Grand Chapter are grandfathered from the above requirement.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #1

---

The Credentials, Resolutions, and Law Committee will review Grand Chapter Business Meeting Protocol (a.k.a. Standing Rules of Grand Chapter). The following are the rules that were adopted in 2008 by the Credentials, Resolutions, and Law Committee and serve as a starting point for the committee to discuss those rules needed for the 2010 meeting. Once approved by the Committee, these rules will be presented during the Opening Ceremonies to be approved by the delegates. The following rules are presented for your consideration, review, and approval:

1. Delegates in good standing only may present, second, amend, and vote on motions. Registered Grand Chapter visitors may take part in discussion but may not vote.
2. A member wishing to speak, once recognized by the chair, shall rise, state his name, chapter, and whether he is a delegate or visitor before proceeding.
3. All main motions and amendments made from the floor shall be presented verbally, and then given to the presiding officer in writing. All committee motions brought to the floor shall be presented in writing.
4. A member is limited to speak for two minutes at one time.
5. No member shall speak more than twice to a question without permission of the convention body, the second opportunity being granted after others desiring the floor for the first time have spoken.
6. The Presiding officer of Grand Chapter, at his discretion, may amend the speaking times stated in rules number four and six, before debate has begun on the topic brought to the floor.
7. Debate on all questions shall be limited to fifteen minutes total time.
8. While a vote is being taken, no one may enter or leave the meeting room.
9. Amendments to the Alpha Sigma Phi Constitution and Bylaws may not be amended from the Grand Chapter floor beyond the scope which was stated in the notice.



10. A motion or recommendation from a committee of more than one does not require a second.
11. Minor changes of wording or punctuation not altering the substantive meaning of the resolution, are regarded as editorial changes and do not need to be acted upon by the Grand Chapter body.
12. Constitutional and bylaw amendments go into effect immediately upon being passed by the convention unless another time is specified in the amendment. The standing exception is in the change of Grand Council officers which will take place during the last Plenary Session.
13. Election of the Grand Council: The Nominations Committee shall propose a single slate to the Grand Chapter body that shall encompass all vacant positions. If this slate is not accepted, only brothers who were properly nominated prior to action by Grand Chapter to close nominations may then be put forth from the floor for reconsideration. Once the members of the Grand Council are elected they shall convene to select the officers, who will then be ratified by the Grand Chapter.
14. All resolutions shall be presented to the Credentials, Resolutions, & Law Committee prior to bringing them to the floor of the Grand Chapter. The CR&L committee may set a deadline for submissions. The slate from the nominations committee is exempt from this requirement.
15. Each member who offers a resolution shall be given the opportunity to explain its intent.
16. All announcements must be submitted in writing to the CEO, serving as recording secretary of the Grand Chapter.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #4

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Bylaws, Article II – Article VII

#### ARTICLE II. GRAND SENIOR PRESIDENT

Section 1. The Grand Senior President shall preside at all annual and special meetings of the Fraternity and all meetings of the Grand Council, and at all Grand Chapters or Grand Chapters of the Fraternity during his term of office. At such times as the Grand Council may direct, and during periods of vacancy of the office of Chief Executive Officer, the Grand Senior President shall be the principal executive officer of the Fraternity, and shall supervise and direct all of the business and affairs of the Fraternity. He shall preside at all annual and special meetings of the Fraternity and all meetings of the Grand Council, and at all Grand Chapters of the Fraternity during his term of office. He may sign, with the Chief Executive Officer or any other proper officer of the Fraternity authorized by the Grand Council, any deeds, mortgages, notes, bonds, contracts, or other instruments which have been duly authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Grand Council, the Constitution, or by these Bylaws to some other officer or agent of the Fraternity, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of president, and such other duties as may be prescribed by the Grand Council.

#### ARTICLE III. GRAND JUNIOR PRESIDENT

Section 1. In the absence of the Grand Senior President, or in the event of his inability, incapacity, or refusal to act, the Grand Junior President shall perform the duties of the Grand Senior President and when so acting shall have all of the powers, and be subject to all of the same restrictions upon action, of the Grand Senior President. The

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

Grand Junior President shall perform such other duties as may be assigned to him by the Grand Senior President or the Grand Council.

#### ARTICLE IV. GRAND SECRETARY

- Section 1. The Grand Secretary shall certify to the Grand Council all minutes of the regular and special meetings of the Grand Council and of Proceedings by Mail. He shall perform such other duties as may be assigned to him buy the Grand Senior President, by the Grand Council, or as provided elsewhere in the Constitution and Bylaws.

#### ARTICLE V. GRAND TREASURER

- Section 1. The Grand Treasurer shall perform such duties as may be assigned him by the Grand Senior President or Grand Council. At such times as the Grand Council may direct, and during periods of vacancy of the office of Chief Executive Officer, the Grand Treasurer shall have charge and custody, and be responsible for, all funds and securities of the Fraternity, except as otherwise provided, and deposit all moneys in the name of the Fraternity in such banks, trust companies, or other depositories, as shall be selected by the Grand Council, and shall in general perform all the duties incident to the office of Treasurer.

#### ARTICLE VI. GRAND MARSHAL

- Section 1. The Grand Marshal shall perform the duty of supervising the use of the Rituals of the Fraternity by chapters, shall coordinate a national service program selected by the Fraternity, and such other duties as may be required by the laws of the fraternity or assigned to him by the Grand Senior President or the Grand Council.

#### ARTICLE VII. GRAND HISTORIAN

- Section 1. The Grand Historian shall be appointed by the Grand Senior President subject to confirmation by vote of a majority of the Grand Council, shall serve at the pleasure of the Grand Council or until the ensuing Grand Chapter. He shall advise and counsel the Grand Senior President and Grand Council concerning matters of historical value to the Fraternity, and shall acquire and preserve items of historical or archival interest to the Fraternity. He shall also prepare and submit such reports, articles, or other papers concerning the history of the Fraternity, its chapters, officers, alumni, or colonies as the Grand Council may authorize and direct.

#### PROPOSED CHANGE

Fraternity Bylaws, Article II – Article VII

#### ARTICLE II. GRAND SENIOR PRESIDENT

- Section 1. **Chairman of Grand Council and Grand Chapter Meetings:** The Grand Senior President shall preside at all annual and special meetings of the Fraternity and all meetings of the Grand Council and at all Grand Chapters or Grand Chapters of the Fraternity during his term of office.
- Section 2. **Acting CEO and/or Succession:** At such times as the Grand Council may direct, and during periods of vacancy of the office of Chief Executive Officer, the Grand Senior President shall be the principal executive officer of the Fraternity, and shall supervise

and direct all of the business and affairs of the Fraternity **during that time**. He shall ~~preside at all annual and special meetings of the Fraternity and all meetings of the Grand Council and at all Grand Chapters of the Fraternity during his term of office.~~

Section 3. **Signing Authority:** He may sign, with the Chief Executive Officer or any other proper officer of the Fraternity authorized by the Grand Council, any deeds, mortgages, notes, bonds, contracts, **congratulatory, recognition, memorial resolutions**, or other instruments which have been duly authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Grand Council, the Constitution, or by these Bylaws to some other officer or agent of the Fraternity, or shall be required by law to be otherwise signed or executed.

Section 4. **General Duties:** Shall perform all duties incident to the office of president, and such other duties as may be prescribed by the Grand Council.

#### ARTICLE IV. GRAND SECRETARY

Section 1. The Grand Secretary shall certify to the Grand Council all minutes of the regular and special meetings of the Grand Council and of Proceedings by **Mail or Electronic Media**. He shall perform such other duties as may be assigned to him buy the Grand Senior President, by the Grand Council, or as provided elsewhere in the Constitution and Bylaws.

#### ARTICLE V. GRAND TREASURER

Section 1. Duties of Office: The Grand Treasurer shall perform such duties as may be assigned him by the Grand Senior President or Grand Council. At such times as the Grand Council may direct, and during periods of vacancy of the office of Chief Executive Officer, the Grand Treasurer shall have charge and custody, and be responsible for, all funds and securities of the Fraternity, except as otherwise provided, and deposit all moneys in the name of the Fraternity in such banks, trust companies, or other depositories, as shall be selected by the Grand Council, and shall in general perform all the duties incident to the office of Treasurer.

Section 2. **Audit Committee:** The Treasurer shall form an audit committee that will be responsible for reviewing reports submitted by the President and CEO, as well as the annual audit conducted by an outside firm.

#### ARTICLE VI. GRAND MARSHAL

Section 1. The Grand Marshal shall perform the duty of supervising the use of the Rituals of the Fraternity by chapters **and shall coordinate a national service program selected by the Fraternity**, and such other duties as may be required by the laws of the fraternity or assigned to him by the Grand Senior President or the Grand Council.

#### ARTICLE VII. GRAND HISTORIAN

Section 1. The Grand Historian shall be appointed by the Grand Senior President subject to confirmation by vote of a majority of the Grand Council, shall serve at the pleasure of the Grand Council or until the ensuing Grand Chapter. He shall advise and counsel the Grand Senior President and Grand Council concerning matters of historical value to the Fraternity, **and shall acquire and preserve items of historical or archival**

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

interest to the Fraternity. He shall also prepare and submit such reports, articles, or other papers concerning the history of the Fraternity, its chapters, officers, alumni, or colonies as the Grand Council may authorize and direct.

**RATIONALE**

A few minor adjustments were needed to the officer descriptions of those serving as officers on the Grand Council. For many years, those serving in the positions noted above had already been conducting business as described. These adjustments capture each of their responsibilities as they have already come to understand them.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolution, and Law Committee

RE: Committee Charge #5

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution Article VII and Article VIII

#### ARTICLE VIII. DISCIPLINE IMPOSED BY CHAPTERS

- Section 1. Chapter Discipline Procedure: Each chapter of the Fraternity in good standing shall have the power to discipline its own members. Any member charged with conduct which may result in discipline imposed by his chapter shall be served with the charges upon which discipline may be based in writing not less than five days prior to the meeting at which the charges will be considered, together with a copy of the proposed discipline to be imposed, and of the grounds why the discipline is being sought. The member charged has a right to be present at the meeting at which the action is to be taken and shall have notice of the time and place of that meeting, and if not concluded, of each and every subsequent meeting at which said charges may be considered and acted upon until determination of the issue is concluded. At the meeting at which the charges or discipline to be imposed is considered, the allegations or discipline to be considered shall be read to the chapter in the presence of the accused member, and the accused member shall be afforded opportunity to respond to each charge or proposed discipline. The presiding officer, acting for the accuser(s) and the accused shall have the right to present affidavit(s) or other documentary evidence in support of the charge or defense. The presiding officer may impose reasonable limits upon debate, after the response, if any, of the accused, but shall not permit less time to those opposed to the charges than to those in supporting the charges, if opponents who have not previously spoken in debate wish to be heard. Following any response to the charges and any debate thereon, a secret ballot vote will be taken, and three quarters of the votes cast must be in favor of imposition of discipline for discipline to be imposed.
- Section 2. Nature of Discipline by Chapters: Discipline may include reprimand, censure, and removal from office or committee assignment within the chapter, suspension of

membership, recommendation for expulsion, or a combination of the foregoing. Imposition of suspension shall be communicated to the Grand Council via the Chief Executive Officer, and must be confirmed by the Chief Executive Officer or Grand Council at its next meeting or is terminated. Action on a chapter's suspension of a member or members by the Chief Executive Officer shall be reviewed by the Grand Council upon objection to the decision of the Chief Executive Officer by a member of the chapter. In the event no action is taken by either the Chief Executive Officer or the Grand Council by the conclusion of the Grand Council's next meeting following the report of suspension the suspension shall expire on that date. Recommendation for expulsion shall be communicated to the Grand Council via the Chief Executive Officer and must be confirmed by the Chief Executive Officer or Grand Council in accordance with the following Article.

Section 3. Term of Suspension: Suspension, other than for failure of the member to meet his financial obligations to the chapter, shall be for a finite time not to exceed one year. Suspension for failure of the member to meet his financial obligation to the chapter may be imposed to continue until the financial obligation is met. Suspension for a finite time may be renewed on notice, as provided in Section 1 of this article at any meeting not more than thirty days prior to the expiration of the prior suspension no later than the first regular meeting after expiration of the prior suspension. If not timely renewed, the suspension expires and the previously suspended member is restored to good standing in the appropriate membership status.

Section 4. Rights of disciplined members: During the period of a suspension, or after expulsion from the Fraternity by the Grand Council, the disciplined individual shall be afforded no membership rights or privileges.

#### **ARTICLE IX. DISCIPLINE IMPOSED BY THE FRATERNITY**

Section 1. Authority to Impose Discipline: Authority to impose discipline on behalf of the Fraternity is reposed exclusively in the Chief Executive Officer and Grand Council, except that a Grand chapter may require that the Grand Council institute disciplinary proceedings. The Grand Council shall provide a means for review of the disciplinary determinations of the Chief Executive Officer upon petition of a member, chapter or regional chartered association impacted by and objecting to the action of the Chief Executive Officer.

Section 2. Entities Subject to Discipline: Disciplinary action by the Fraternity may be instituted against an individual member, a chapter, or a Regional Chartered Association (RCA).

Section 3. Nature of Discipline by the Fraternity: Discipline may consist of reprimand, censure, removal from alumni office, appointment, or committee assignment, within a Regional Chartered Association, Chapter Council or administrative suspension (of a chapter, Regional Chartered Association (RCA), or member), extended administrative suspension (of a chapter, Regional Chartered Association (RCA), or member), suspension (of a chapter, Regional Chartered Association (RCA), or member), charter revocation (of a chapter or Regional Chartered Association (RCA)), expulsion (of a member), or a combination of the foregoing.

- Section 4. Chapter Status Ranking: chapters will operate under one of the following non-progressive distinctions:
- A. Chapter in Good Standing: A chapter will be in considered in Good Standing as described by Article III. Section 4.
  - B. Administrative Chapter: The chapter has had significant policy violations, is on probation with its university or local IFC, is not complying with basic grade and/or recruitment expectations, the Chapter Council is not properly submitting Monitoring Reports or is otherwise on Administrative Suspension.
  - C. Compromised Chapter: A compromised chapter is defined as but not limited to, a chapter that has been financially negligent, is a detriment to its campus and/or community, has displayed poor risk management history, is under disciplinary actions from the Fraternity, and/or has failed to meet basic operational expectations. The charter revocation process has commenced and all alumni are notified of the chapter's status. If this status is not elevated within six months, the chapter is moved to inactive status.
  - D. Inactive Chapter: The chapter is inactive and can be reactivated with ample alumni support, a \$10,000 chapter endowment, and the support of the Fraternity staff.
- Section 5. Administrative Suspension: The Chief Executive Officer and the Grand Senior President shall have the authority to impose administrative suspension on any member, chapter, or Chartered Association (RCA) for a period not to exceed thirty days, unless extended with consent of the subject of the suspension. Such suspension shall be imposed upon showing of probable cause for discipline warranting suspension, revocation or expulsion, and to allow time for the Chief Executive Officer or Grand Council to receive and consider charges, response, and for the Grand Council to receive objection to action of the Chief Executive Officer and to receive and consider evidence supporting, refuting, aggravating, or mitigating the charges and allegation upon which discipline may be imposed. Such administrative suspension or the termination or removal thereof is not a finding or determination of the merits of any charge or allegation of conduct warranting discipline or defense or refutation thereof.
- Section 6. Extended Administrative Suspension: The Chief Executive Officer or Grand Council may vote to impose extended administrative suspension on the subject of administrative suspension by the Chief Executive Officer or Grand Senior President at any meeting during or next following the imposition of administrative suspension. Such extended administrative suspension may last for any finite term or until the next annual meeting of the Fraternity. Such administrative suspension or the termination or removal thereof is not a finding or determination of the merits of any charge or allegation of conduct warranting discipline or defense or refutation thereof.
- Section 7. Notice of Discipline: Notice of disciplinary proceedings, other than imposition of administrative suspension or extended administrative suspension, shall be in writing and specify the charges and allegations warranting discipline and the nature of the discipline under consideration, provided that if the discipline under consideration is specified to be revocation or expulsion, said notice shall be deemed to include notice



of consideration of all other (lesser) forms of discipline. Such notice shall specify the date, time, and location where the subject of discipline or his or its representative may appear before the Chief Executive Officer or Grand Council and answer the charges in person. Such notice may be personally served or served by mail by deposit in the United States Mail with first class postage affixed a sealed envelope containing the charges and specifications addressed to the subject of discipline at his or its last known address at least thirty days before the date on which the charges will be considered by the Chief Executive Officer or Grand Council and discipline or exoneration determined. If the proposed discipline is suspension or revocation of a Charter of a chapter or Regional Chartered Association (RCA), notice shall be sent to all members in good standing of the chapter or all reported members of the Regional Chartered Association (RCA) personally or by mail at their respective last addresses of record.

- Section 8.      Limitation of Proceedings: On proceedings for suspension or revocation of a charter, the Grand Council may impose reasonable limits upon the time allowed respondents to present oral testimony or argument, may require appearing respondents to select a representative, or upon showing of adverse interest among those appearing, representatives, and limit presentations to material evidence and written argument, provided however that the Grand Council may not allow less time to the subjects of the proposed discipline and those appearing in opposition to imposition of the proposed discipline than allowed the proponents in support of the charges and proposed discipline.
- Section 9.      Suspension by Fraternity: Suspension of an individual member, of a chapter, or of a Regional Chartered Association (RCA) by the Fraternity may be imposed for a finite period, an indefinite period, or until conditions imposed in connection with the suspension be satisfied by the subject of discipline. The Chief Executive Officer or Grand Council shall have power and authority to impose such terms and conditions in connection with a suspension to ensure compliance with the Constitution and Bylaws of the Fraternity, and the resolutions, policies, rules, and regulations adopted there under. The Chief Executive Officer or Grand Council shall have the power and authority to require submission or reports and other evidence of compliance with terms and conditions imposed at such times as the Chief Executive Officer or Grand Council may prescribe.
- Section 10.    Disability Resulting from Discipline: During the period of a suspension imposed by the Fraternity, or after expulsion from the Fraternity, the disciplined individual shall be afforded no membership rights or privileges nor be afforded right or privilege of participation in any chapter, council, or other activity of the Fraternity. During a period of administrative suspension the Fraternity may limit or prohibit participation in Fraternity activities by the subject of the administrative suspension. During any period of suspension imposed by the Fraternity, the suspended chapter or Regional Chartered Association (RCA) shall have no authority to act as an organization using the name or marks of Alpha Sigma Phi Fraternity, and shall return all equipment, insignia, paraphernalia, records, and archives of the chapter or Regional Chartered Association (RCA) to the Fraternity or a custodian appointed by the Chief Executive Officer or Grand Council to retain for the duration of the suspension. Upon expulsion from the Fraternity the subject of discipline shall return his badge, equipment, insignia, paraphernalia, records, archives, and any other property of the Fraternity in his possession to the Fraternity. Upon revocation of its Charter by the Fraternity, the

chapter or Regional Chartered Association (RCA) shall cease and desist from any and all operations in the name of Alpha Sigma Phi, and shall return its roster, equipment, insignia, paraphernalia, records, and archives to the Fraternity.

- Section 11. Status of Members of Disciplined or Charged Chapters: The undergraduate members of a chapter whose charter is suspended shall be afforded none of the rights or privileges of undergraduate members of the Fraternity during the period of suspension unless the Chief Executive Officer or Grand Council otherwise orders. The undergraduate members at the time of revocation of a chapter whose charter is revoked by the Fraternity shall be afforded none of the rights or privileges of undergraduate membership of the Fraternity unless the Chief Executive Officer or Grand Council otherwise orders. The undergraduate members at time of conduct resulting in imposition of discipline upon a chapter or on other disposition of charges and allegations allegedly warranting discipline, may be individually disciplined upon notice, may be exonerated of charges and allegations, or may have their status changed from undergraduate to alumni membership notwithstanding ongoing enrollment in their institution of learning.
- Section 12. Return of Property: Unless otherwise directed by the Chief Executive Officer or Grand Council, all items required to be surrendered, pursuant to Section 10 of this Article, by a member, chapter, or Alumni Council, upon suspension, revocation of Charter, or expulsion, shall be delivered by the subject of discipline to the Fraternity Headquarters.

## PROPOSAL

Fraternity Constitution Article VII and Article VIII

### ARTICLE VIII. DISCIPLINE IMPOSED BY CHAPTERS

- Section 1. Cause for Discipline: An active member of the chapter may be disciplined by the chapter for any one or more of the following causes:
- A. Financial Delinquency;
  - B. Violation of the Fraternity's Code of Conduct, Constitution or Bylaws of the Fraternity, and/or the Constitution or Bylaws of the chapter;
  - C. Violation of the College/University's Code of Conduct;
  - D. Violation of chapter, college/university, or Fraternity policy.
  - E. Violation of local, state, and national laws;
  - F. Conduct unworthy of a member of Alpha Sigma Phi.
- Section 2. Procedure for Discipline by the Chapter: A chapter shall exercise its powers of discipline only after full investigation and for just cause.
- A. All discipline is reviewed and considered by the chapter's Standards Board.
  - B. The active member sought to be disciplined has a right to be present at the meeting at which the action is to be taken and shall be given notice in writing by the Sergeant-at-Arms of the alleged cause for his discipline and of the time and place at which a meeting of the Standards Board will be held to consider the matter.
  - C. The notice in writing to the member sought to be disciplined shall be delivered no later than three (3) days prior to the meeting of the Standards Board and shall be emailed to the member's university email address, or

hand delivered by the Sergeant-at-Arms to the member sought to be disciplined. When said notice to the member sought to be disciplined is by certified mail, return receipt requested, delivery shall be deemed to have been made the date the notice is placed in the mail.

D. A meeting of the Standards Board shall then be held to decide upon such discipline and any vote to discipline the member shall only be effective if passed by a majority vote of members of the Standards Board who are present. The Sergeant-at-Arms of the chapter shall promptly report any action of discipline in writing to the Prudential Committee.

E. Discipline Imposed: The Standards Board, Prudential Committee, and Chapter (when applicable) may impose one or more of the following penalties by majority vote or impose a predetermined penalty as detailed in the chapter's constitution or bylaws:

- a. Warning;
- b. Probation;
- c. A written apology to those wronged;
- d. Loss of privileges;
- e. Exclusion from various fraternity activities;
- f. Payment for loss or damage;
- g. Removal from Chapter or General Fraternity office;
- h. Suspension of membership in the Fraternity for a period not to exceed twelve (12) months;
- i. Other educational sanctions as might be agreed upon by the Standards Board, Prudential Committee, or Chapter and the Accused;
- j. Recommend Expulsion from the Fraternity.

Section 3. Reconsideration and Appeals: The Prudential Committee, by majority vote of members who are present, can reconsider any decision of the Standards Board, if an appeal is filled, imposing discipline on an active member or former member and reach the same or a different decision, provided that at least a majority of the active members who are entitled to vote are present. Any such action resulting in a different decision shall be promptly reported in writing to the Standards Board.

Section 4. Authority of the Chapter: Each chapter of the Fraternity in good standing shall have the power to discipline its own members. Each chapter shall have jurisdiction over all of its undergraduate and graduate school members of the fraternity.

Section 5. Authority of the Grand Chapter Advisor: After full investigation, a member may be disciplined by Grand Chapter Advisor with approval of the Chapter Council for the causes set out in Section 5. The Grand Chapter Advisor may suspend a member from membership for a stated period of time not to exceed twelve months and shall report his actions immediately to the Prudential Committee, Chapter, and Fraternity Headquarters along with the reasons therefore. He may also recommend expulsion of a member to the President and Chief Executive Officer. Any appeal by an active member, or former member, of a decision on discipline made by the Grand Chapter Advisor, shall be decided by the President and Chief Executive Officer or designee only after full investigation and for just cause.

Section 6. Authority of the Chapter Council: The Chapter Council shall have jurisdiction in the following cases:

- A. Removal of chapter officers;
- B. In the case where legal charges have been filed by a current member or officer against another member or officer of the chapter, the discipline process shall be delegated by the Standards Board to the Chapter Council to investigate the conduct of such member(s);
- C. In all cases of discipline primarily reserved to the chapters in which the chapter fails, neglects or refuses, upon request of the President or a majority of the Chapter Council, to institute and pursue disciplinary action promptly to conclusion.

Any appeal by an active member or former member, of a decision on discipline made by the Chapter Council, shall be decided by the President and Chief Executive Officer only after full investigation and for just cause.

**Section 7. Rights of the Accused: The accused has the following rights:**

- A. The right to due notice as defined below.
- B. The right at trial to be heard or remain silent, to present evidence, to hear the evidence against him, and to be represented by an advisor or counselor who may be a member of the fraternity.
- C. The right to be present throughout the proceedings except during deliberation.
- D. The right to appeal as provided herein.
- E. The accused may waive some or all of his rights.

**Section 8. Term of Suspension:** Suspension, other than for failure of the member to meet his financial obligations to the chapter, shall be for a finite time not to exceed twelve (12) months. Suspension for failure of the member to meet his financial obligation to the chapter may be imposed to continue until the financial obligation is met. Suspension for a finite time may be renewed on notice, as provided in Section 6. If not renewed, the suspension expires and the previously suspended member is restored to good standing in the appropriate membership status.

**Section 9. Rights of Disciplined Members:** During the period of a suspension, or after expulsion from the Fraternity by the Grand Council, the disciplined individual shall be afforded no membership rights or privileges.

## **ARTICLE IX. DISCIPLINE IMPOSED BY THE FRATERNITY**

**Section 1. Authority to Impose Discipline:** Authority to impose discipline on any member, chapter, or affiliate group is reposed exclusively in the President and Chief Executive Officer and Grand Council. The Grand Council shall provide a means for review of the disciplinary determinations of the President and Chief Executive Officer upon petition of a member, chapter or affiliate group impacted by and objecting to the action of the President and Chief Executive Officer.

**Section 2. Status of Chapters:** All chapters will operate under one of the following non-progressive distinctions:

- A. **Good Standing:** Good Standing is defined as but not limited to, a chapter that continues to meet its financial obligations to the national fraternity by carrying no inordinate debt as determined by the President and Chief Executive Officer; its Insurance, Delegate Fee, and other national fees (if applicable) are paid in full; it has a good risk management record; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive Officer; meets basic grade requirements, recruitment expectations, or operational expectations, promotes the anti-discrimination, anti-hazing, and risk management policies of the fraternity in its activities; is recognized on campus, is active in the community; and its members are in every good sense gentlemen.
- B. **Administrative Warning:** Administrative Warning is defined as but not limited to, a chapter that has violated Fraternity policy, violated college/university or interfraternity council policy, and/or has fallen below basic grade, recruitment, or operational expectations. If the chapter does not implement immediate corrective action, the chapter's status can be elevated.
- C. **Administrative Probation:** Administrative Probation is defined as but not limited to, a chapter that has continued to violate Fraternity policy, college/university or interfraternity council policy, violated local, state, or national laws, and/or continues to fall below basic grade, recruitment, or operational expectations. If the chapter does not implement immediate corrective action, the chapter's status can be elevated.
- a. **Duration:** The chapter may be placed on Administrative Probation for a period not to exceed one hundred and eighty (180) days.
- D. **Administrative Suspension:** Administrative Suspension is defined as but not limited to, a chapter that has seriously violated Fraternity policy, college/university or interfraternity council policy, violated local, state, or national laws, and/or has significantly fallen below basic grade, recruitment, or operational expectations. If the chapter does not implement immediate corrective action, the chapter's status can be elevated.
- a. **Duration:** The chapter may be placed on Administrative Suspension for a period not to exceed thirty days, unless extended as allowed in Article IX, Section 2D, Sub-section C. This is to allow time for the Chief Executive Officer or Grand Council to receive and consider charges, response, and for the Grand Council to receive objection to action of the President and Chief Executive Officer and to receive and consider evidence supporting, refuting, aggravating, or mitigating the charges and allegation upon which this discipline may be imposed.
- b. **Extension of Administrative Suspension:** The President and Chief Executive Officer may impose extended administrative suspension with approval of the Grand Senior President. Such extended administrative suspension may last for any finite term or until the next Grand Chapter. Such administrative suspension or the termination or removal thereof is not a finding or determination of the merits of any charge or allegation of conduct warranting discipline or defense or refutation thereof.
- c. **Chapter Limitations:** During any period of suspension imposed by the Fraternity, the suspended chapter shall have no authority to act as an organization using the name or marks of Alpha Sigma Phi Fraternity,

and shall return all equipment, insignia, paraphernalia, records, and archives of the chapter to the Fraternity or a custodian appointed by the President and Chief Executive Officer or Grand Council to retain for the duration of the suspension.

- d. Grand Council Notification: The President and Chief Executive Officer shall provide the Grand Council notification of any all chapters that are placed on Administrative Suspension.

E. Reorganization: Reorganization is defined as but not limited to, a chapter that has violated Fraternity policy, college/university or interfraternity council policy, has significantly fallen below basic grade, recruitment, or operational expectations and/or qualifies to be placed on charter revocation status. Each one of the chapter's current undergraduate members will either participate in a membership review and/or be moved to alumni in good standing. Fraternity Headquarters will then commence the reorganization process.

- a. Undergraduate Notification: The reorganization process has commenced when Fraternity Headquarters has both conducted a membership review and taken action appropriate action based on the outcomes of the review or moved all undergraduates to alumni status.
- b. Alumni Notification: The President and Chief Executive Officer shall provide written notification to all alumni with good contact information of their chapter's change in status.
- c. Grand Council Notification: The President and Chief Executive Officer shall provide the Grand Council notification of all chapters that are placed on Reorganization status.

F. Charter Revocation: Charter Revocation is defined as but not limited to, a chapter that has been financially negligent, is a detriment to its campus and/or community, violated local, state, or national laws, has displayed poor risk management history, is under disciplinary actions from the Fraternity, and/or has failed to meet basic grade, recruitment, operational expectations. If this status is not elevated within six months, the chapter is moved to a closed status.

- a. Chapter Notification: The Charter Revocation process has commenced when Fraternity Headquarters has provided written notice to the chapter.
- b. Undergraduate Member Status: The undergraduate members at the time of revocation of a chapter whose charter is revoked by the Fraternity shall be afforded none of the rights or privileges of undergraduate membership of the Fraternity unless the Chief Executive Officer or Grand Council otherwise orders. The undergraduate may be individually disciplined upon notice, may be exonerated of charges and allegations, or may have their status changed from undergraduate to alumni notwithstanding ongoing enrollment in their institution of learning.
- c. Alumni Notification: The President and Chief Executive Officer shall provide written notification to all alumni with good contact information of their chapter's change in status within two weeks of chapter notification.
- d. Grand Council Notification: The President and Chief Executive Officer shall provide the Grand Council notification of any all chapters that are placed on Charter Revocation status.

e. Charter Revoked: If the charter is revoked, the chapter shall cease and desist from any and all operations in the name of Alpha Sigma Phi and shall have no authority to act as an organization using the name or marks of Alpha Sigma Phi Fraternity. The chapter and its members shall return all equipment, the charter, insignia, paraphernalia, records, and archives of the chapter to the Fraternity or a custodian appointed by the President and Chief Executive Officer or Grand Council.

G. Closed: Closed is defined as inactive or having no official recognition. The chapter can be re-chartered with ample alumni support and the support of Fraternity Headquarters.

Section 3. Status of Affiliate Groups: All affiliate groups will operate under one of the following non-progressive distinctions:

A. Recognized: Recognized is defined as but not limited to, a affiliate group that continues to meet its financial obligations to the national fraternity by carrying no inordinate debt as determined by the President and Chief Executive Officer; its Insurance, Delegate Fee, and other national fees (if applicable) are paid in full; it has a good risk management record; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive Officer; promotes the anti-discrimination, anti-hazing, and risk management policies of the fraternity in its activities.

B. Unrecognized: Unrecognized is defined as but not limited to, an affiliate group that is not complaint with Fraternity policy, college/university policy, and/or has not met the basic operational expectations of an affiliate group. When the group is complaint, the group's status can be elevated.

C. Inactive: Inactive is defined as non-existent and having no official recognition.

Section 4. Discipline of Members: A member who has been financially negligent, is a detriment to the chapter/colony, its campus and/or community, violated local, state, or national laws, has displayed poor risk management history, is under disciplinary actions from the Fraternity or college/university, and/or has failed to meet Fraternity's Code of Conduct may be disciplined by the President and Chief Executive Officer or the Grand Council in one or more of the following ways:

A. Reprimand/Probation: The President and Chief Executive Officer or his designee may reprimand a member or officer for not adhering to Fraternity policy. If the member does not implement immediate corrective action, the member's status can be reevaluated.

B. Removal from Office: The President and Chief Executive Officer has the authority to remove any member from office and may either appoint an interim officer, who will serve in that position until elections are scheduled to occur or can request that elections be held.

C. Suspension: The suspension of an individual member by the Fraternity may be imposed for a finite period, an indefinite period, or until conditions imposed in connection with the suspension are satisfied by the subject of discipline. The President and Chief Executive Officer or Grand Council shall have power and authority to impose the terms and conditions to have the suspension status

removed. The President and Chief Executive Officer or Grand Council shall have the power and authority to require submission or reports and other evidence of compliance with terms and conditions to have the suspension status removed. A person suspended from membership in Alpha Sigma Phi shall lose all rights, privileges and immunities of membership in Alpha Sigma Phi during the period of his suspension. He may not hold office, participate in any chapter events or activities, vote or attend chapter meetings. He may not reside in the chapter house without the written permission of the Chapter Council and the House Corporation.

- D. Voluntary Resignation: No member's connection with Alpha Sigma Phi may be severed except by expulsion as herein provided or by voluntary resignation made in writing by the member and accepted by President and Chief Executive Officer or majority vote of the Grand Council.
- E. Expulsion: A member requesting expulsion from Alpha Sigma Phi must submit their request in writing to the President and Chief Executive Officer. His request will be accepted by President and Chief Executive Officer or majority vote of the Grand Council. Once a person has been expelled from the Fraternity he can never be considered for membership in Alpha Sigma Phi again. A member cannot request to be expelled from the Fraternity for financial reasons. A person expelled from membership in Alpha Sigma Phi shall forthwith surrender to the Grand Council, or its representative, his badge and all Fraternity property in his possession. Expulsion from membership terminates absolutely all rights, privileges and immunities of membership in Alpha Sigma Phi.

Section 5. Reconsideration and Appeals: The Grand Council, by two-thirds (2/3) vote of members who are present, can reconsider any decision of the President and Chief Executive Officer imposing discipline on an active member or former member, chapter, or affiliate group and reach the same or a different decision, provided that at least a majority of the active members who are entitled to vote are present. Any such action resulting in a different decision shall be promptly reported in writing to those who requested the appeal by the Grand Senior President.





ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #7

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution, Article V, Section 6.

Section 6. Executive and Legislative Authority: The Chief Executive Officer or Grand Council shall enforce the Constitution and Bylaws of the Fraternity, and shall have power to make any rules and regulations not inconsistent therewith. The Grand Council shall further be empowered to legislate between Grand Chapters. The Chief Executive Officer or Grand Council shall further be empowered to grant, suspend, withdraw, or restore charters of Chapters or Regional Chartered Associations (RCA), suspend or expel a member or members in accordance with procedures elsewhere provided herein or in the Bylaws.

### PROPOSED CHANGE

Fraternity Constitution, Article V, Section 6.

Section 6. Executive and Legislative Authority: The Chief Executive Officer or Grand Council shall enforce the Constitution and Bylaws of the Fraternity, and shall have power to make any rules and regulations not inconsistent therewith. The Grand Council shall further be empowered to legislate between Grand Chapters **and consider congratulatory, recognition, anniversary, and memorial resolutions.** The Chief Executive Officer or Grand Council shall further be empowered to grant, suspend, withdraw, or restore charters of Chapters or Regional Chartered Associations (RCA), suspend or expel a member or members in accordance with procedures elsewhere provided herein or in the Bylaws.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #9

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution, Article V, Section 7.

Section 7. Committees: The Grand Council may appoint, continue, suspend, or dissolve any standing, ad-hoc, or special committee or committees it deems necessary or advisable for the fulfillment of the Vision and objectives of the Fraternity.

### PROPOSED CHANGE

Fraternity Constitution, Article V, Section 7.

Section 7. Committees: The Grand Council may appoint, continue, suspend, or dissolve any **standing**, ad-hoc, or special committee, or committees it deems necessary or advisable for the fulfillment of the Vision and **Purpose** of the Fraternity.

### RATIONALE

The Grand Council currently follows the Carver Governance Model for meeting and conducting the business of the Council. As described in the model's resources and handbook, the Board of Directors (a.k.a. the Grand Council) no longer has "standing" committees and must only utilize a committee for a specific purpose (i.e. ad-hoc or special committee).



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #10

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution, Article V, Section 1.

Section 1. Grand Council Composition and Election: The governing body of the Fraternity shall be the Grand Council (a.k.a. Board of Directors), which shall meet at least twice per year. It shall consist of nine alumni members elected at Grand Chapter to serve four year terms and three undergraduate members appointed for two year terms as provided in section 13 of this article. No member shall be eligible for election to more than two full successive terms (not including partial terms); however, two years after the conclusion of two successive terms, a member may be re-elected to the Grand Council.

### PROPOSED CHANGE

Fraternity Constitution, Article V, Section 1.

Section 1. Grand Council Composition and Election: The governing body of the Fraternity shall be the Grand Council (a.k.a. Board of Directors), which shall meet at least twice per year. It shall consist of nine alumni members elected at Grand Chapter to serve four year terms and three undergraduate members appointed for two year terms as provided in section 13 of this article. No member shall be eligible for election to more than two full successive terms (not including partial terms); however, two years after the conclusion of two successive terms, a member may be re-elected to the Grand Council. No more than five alumni positions may be considered for a full four year term on the Grand Council. In the event that there are more than five alumni positions up for election, the Nominations Committee will select the individual or individuals whose term will be limited to two years to restore the cycle of those leaving and coming onto the Board and to ensure continuity of the Fraternity's governance.



ALPHA SIGMA PHI FRATERNITY, INC.

**to BETTER the MAN.**

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolutions, and Law Committee

RE: Committee Charge #11: Adopt a Position Statement on Sweethearts

---

The Credentials, Resolutions, and Law Committee has been asked to consider adopting a Position Statement on Fraternity Sweethearts for discussion and approval. Should the committee agree, the charge will then be presented to the Delegates at Grand Chapter for discussion and adoption.

### RATIONAL

Nowhere in the Fraternity's governing documents, Ritual, or *to Better the Man* Manual does the Fraternity discuss or suggest that chapters have the ability to identify and select sweethearts. This position statement would identify the purpose, practice, and offer general procedures for selecting a sweetheart. Additionally, this position statement will adopt that the national organization can select from its chapters one woman each year as the national sweetheart of Alpha Sigma Phi and confer upon her such title. Every spring, the Fraternity is inundated with questions, calls, emails asking about the Fraternity's sweetheart process or ceremony. Adopting a position statement would help clarify the purpose and would provide Fraternity Staff with a resource to direct our members too.

### PROPOSED POSITION STATEMENT

#### POSITION STATEMENT ON SWEETHEARTS ALPHA SIGMA PHI FRATERNITY, INC.

- WHEREAS A chapters Alpha Sig Sweetheart is a young lady who embodies the high values, standards, and ideals in which all Brothers pride themselves in and has been generally associated with the chapter, attended functions, activities, and provides support. A women is selected who's personality, character, campus involvement, commitment to Alpha Sig activities, general accomplishments, poise, and grace exemplify the Fraternity's high ideals; and,
- WHEREAS Each chapter may select, by simple majority, a young lady at the end of each fall semester to serve as their chapter sweetheart for the period of one year; and,
- WHEREAS The chapter, as a token of the chapter's appreciation can present the young lady with the Fraternity's Sweetheart Pin and/or letter sweatshirt and flowers. During the presentation of these gifts the chapter traditionally takes a knee and serenades the

female who has been selected as the Fraternity’s sweetheart by singing the Sweetheart Song; and,

THEREFORE, BE IT RESOLVED

That Alpha Sigma Phi Fraternity, Inc. recognizes all the women who have left an indelible impact on our chapters and the national organization and encourages our chapters to do the same each fall. And that recognizing their contributions as Sweethearts only stands to promote our Purpose as an organization of gentleman who are leading with values.

Adopted at the 51<sup>st</sup> Grand Chapter (2010) | New Orleans, Louisiana



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Larry Grimes was initiated into the Beta Gamma Chapter at Bethany College in 1961; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Grimes has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Bethany College; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Grimes for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

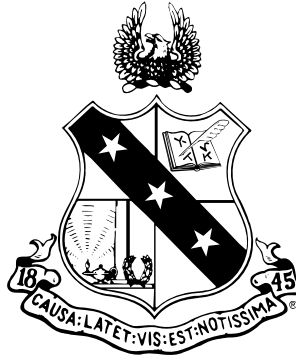
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Marcus Schreiber was initiated into the Delta Rho Chapter at Central Michigan University in 2004; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Schreiber has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Central Michigan University; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Schreiber for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

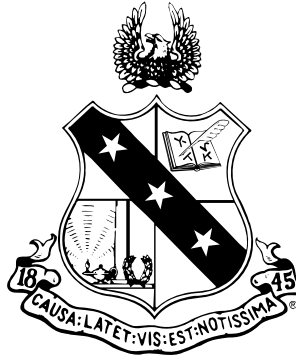
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother William Faasse was initiated into the Alpha Rho Chapter at New Jersey Institute of Technology in 2002; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Faasse has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at New Jersey Institute of Technology; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Faasse for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*





## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Brandon LaCourciere was initiated into the Gamma Psi Chapter at Lawrence Tech in 2004; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother LaCourciere has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Colony at Oakland University; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother LaCourciere for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

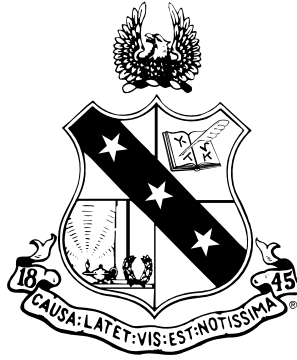
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Shawn Smith was initiated into the Epsilon Zeta Chapter at Penn State University-Altoona in 1999; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Smith has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Penn State University-Altoona; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Smith for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

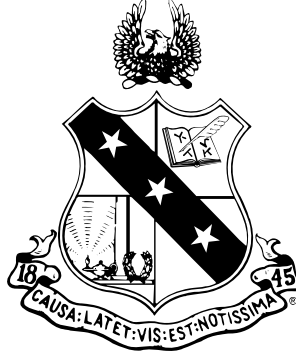
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Thomas Ritter was initiated into the Alpha Tau Chapter at Stevens Institute of Technology in 2004; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Ritter has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Stevens Institute of Technology; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Ritter for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

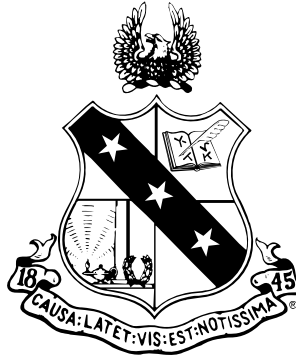
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother David Wojewodka was initiated into the Epsilon Sigma Chapter at University of Akron in 2007; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Wojewodka has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at University of Akron; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Wojewodka for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

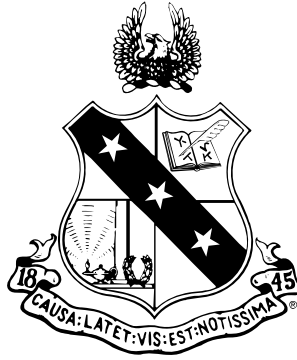
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Jason Burd was initiated into the Beta Nu Chapter at West Virginia Wesleyan in 2002; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Burd has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Colony at University of Alabama; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Burd for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

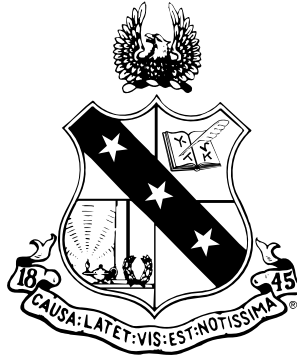
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Garrett Middlekauff was initiated into the Theta Chapter at University of Michigan in 1998; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Middlekauff has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at University of Michigan; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Middlekauff for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

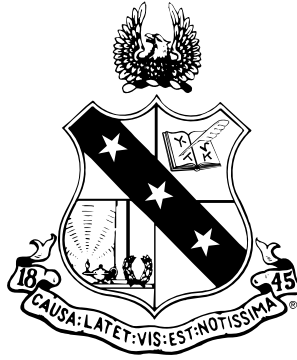
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Adam Miller was initiated into the Delta Rho Chapter at Central Michigan University in 1997; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Miller has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at University of New Hampshire; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Miller for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

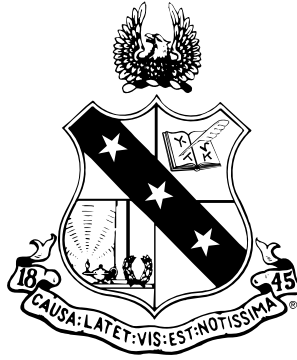
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Zachary Bowen was initiated into the Epsilon Chi Chapter at University of Virginia-Wise in 2008; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Bowen has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at University of Virginia-Wise; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Bowen for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

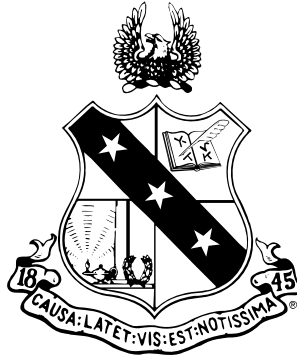
*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*



# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Sterling Smith was initiated into the Alpha Nu Chapter at Westminster College in 1995; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Smith has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Westminster College; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Smith for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Daniel Babb was initiated into the Beta Delta Chapter at Marshall University in 1980; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Babb has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at Marshall University; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Babb for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

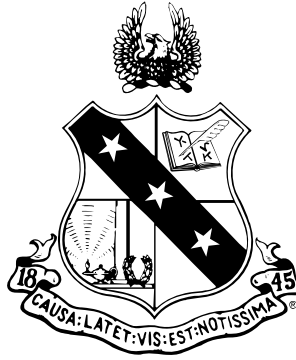
*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*

# Alpha Sigma Phi Fraternity



## 51<sup>st</sup> Grand Chapter Resolution

- WHEREAS Brother Jeremy Lawrence was initiated into the Beta Nu Chapter at West Virginia Wesleyan in 2002; and,
- WHEREAS The Grand Senior President may appoint administrative officers of the Fraternity including a Grand Chapter Advisor for each chapter or colony of the Fraternity in good standing; and,
- WHEREAS Brother Lawrence has served Alpha Sigma Phi Fraternity as Grand Chapter Advisor for the Chapter at West Virginia Wesleyan; and,
- WHEREAS He is also responsible for maintaining a relationship with the Association, Parents Club and/or Housing Corporation; and,
- WHEREAS The Grand Chapter Advisor is responsible for managing the relationship between the Chapter Council and Fraternity Headquarters; and,
- WHEREAS He works directly with the (HSP) Chapter President and (HJP) Vice President.

### BE IT THEREFORE RESOLVED

that the 2010 Grand Chapter expresses its profound gratitude to Brother Lawrence for his dedication and loyalty in furthering the Mission and interests of The Old Gal.

*Approved on the 5<sup>th</sup> day of August, 2010 in the 165<sup>th</sup> year of the Fraternity.*

*In recognition, I have set my hand and caused  
to be affixed here the seal of the Fraternity.*

---

*Richard T. Ritter, Toledo '91 and Ohio Wesleyan '93  
Grand Senior President*



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Credentials, Resolution, and Law Committee

RE: Committee Charge #13

---

The following proposal is being put before the Credentials, Resolutions, and Law Committee for discussion and approval. Should no conflict of the Fraternity's Constitution or Bylaws exist with the adoption of this change, the charge is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution Article IV, Section 2, 5, 6, 7, 8, 9, 10 and 12

#### ARTICLE IV. AFFILIATE GROUPS

Section 2. Association: An extension of each Chapter or Colony, an Association shall be established. Consistent with our fraternal values and ethics, the Association will be recognized as a strategic partner and booster of the Chapter/Colony and Chapter Council with an emphasis on (a) creating an outward vision rather than have an internal preoccupation, (b) encouragement of diversity of viewpoints, (c) creating elements of strategic leadership as its focal point rather than administrative details, (d) clear distinction of the Association's functioning role and purpose. Accordingly:

- A. Each Chapter or Colony Association shall have as its official name, the Greek name of its respective Chapter or Colony (e.g. Alpha Association).
- B. The Association is composed of, but not limited to, the following members: President, Vice President, Treasurer, Secretary, and a Member-at-Large.
- C. The Association shall be responsible for the coordination of yearly/semesterly/quarterly events and/or fundraisers to benefit the Chapter/Colony. Additionally, the Association will coordinate, produce and distribute an Association newsletter.

Section 5. Regional Chartered Association(s): On application, a Charter shall be granted by the Grand Council to a Regional Association in existence for more than one year and having a membership of twelve or more alumni members of the Fraternity throughout the entire year preceding the date of application for chartering. The Regional Chartered Associations are an extension of members, chapters, and colonies located within their geographic region. Consistent with our fraternal values and ethics,

Regional Chartered Associations will be recognized as a strategic partner of Fraternity Headquarters and Grand Council with an emphasis on (a) outward vision, (b) encouragement of diverse viewpoints, (c) strategic leadership more than administrative detail, (d) clear distinction of Association's role. Accordingly:

- A. Each Regional Chartered Association(s) shall have as its official name, the region in which it's located, as determined by Fraternity Headquarters (e.g. Bay Area Chartered Association).
- B. The Regional Chartered Association is composed of, but not limited to, the following officers; President, Vice President, Treasurer, Secretary, and Member-at-Large.
- C. The Regional Chartered Association shall be responsible for coordination of a yearly event and/or fundraisers to benefit Fraternity Headquarters expansion efforts. Additionally, the Association will coordinate, produce and distribute a Regional Chartered Association newsletter.

Section 6. Regional Chartered Associations in Good-Standing: A regional chartered association is considered of Good-Standing if it continues to meet its financial obligations to the national fraternity; its Delegate Fee and is paid in full; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive officer; promotes the anti-discrimination policies of the fraternity in its activities.

Section 7. Regional Chartered Association Chartering Requirements: In most, but not necessarily all instances, the petitioners will have had contact with staff or alumni of the Fraternity and progressed through interest group status prior to submission of such petition. Such prior contact is encouraged, and the staff shall provide appropriate direction to petitioners in qualifications, preparation, amendment, or modification of any petition for a charter. Each petition for charter shall contain at least the following elements:

- 1. A history of the petitioning group, statement of finances, and roster of the group, including contact information.
- 2. A group photograph of the petitioners, and if their organization occupies a house, a photograph of its college house.
- 3. The signature and pledge of each individual member to support the vision and purpose of the Fraternity and to be bound by its Constitution, Bylaws, and policies.
- 4. A copy of the constitution, bylaws, articles of incorporation, or other organic documents and of the proposed regional association.
- 5. The minimum number of members of a petitioning body shall be set by Fraternity Staff with the approval of Grand Council.

- Section 8. Regional Chartered Association Ritualistic Equipment: Before or at the time of installation of the regional chartered association, the Fraternity shall provide the regional chartered association with:
- A. A copy of the Fraternity's Constitution and Bylaws.
  - B. The Charter of the Regional Chartered Association.
  - C. The Fraternity Flag.
  - D. Such other equipment or materials as the Grand Council may direct.
- Section 9. Regional Chartered Association Voting Rights: Regional Chartered Associations in good standing consisting of at least twelve alumni members shall be entitled to the same voting privileges other than on issues of undergraduate fees and dues as chapters in good standing at Grand Chapter, Annual Meetings, or on matters submitted for approval by mail vote of the Fraternity.
- Section 10. Constitution and Bylaws of Affiliate Organizations: Regional Chartered Associations shall adopt a Constitution, Bylaws, and other organic documents and rules for its own government, not inconsistent with the Constitution and Bylaws of the Fraternity. Such Constitutions and Bylaws shall be subject to approval of the Chief Executive Officer or Grand Council. Chapter Councils and Associations shall not maintain independent constitutions or Bylaws. The constitutional authority of chapter councils, associations, and parents clubs shall be granted through their respective chapter or colony constitution and bylaws. Each recognized chapter and colony should provide a provision for the establishment and function of an independent Chapter Council, Association, and Parents Club.
- Section 12. Disposition of Chartered Association Property: Should a Regional Chartered Association become inactive or its charter be revoked, the charter, all records, and archives of the Regional Chartered Association shall become property of the Fraternity. The Chief Executive Officer or Grand Council may authorize retention of property of any Regional Chartered Association or chapter-specific association, which surrenders its charter but seeks to continue to operate as an (un-chartered) association.

## PROPOSAL

Fraternity Constitution Article IV, Section 2, 5, 6, 7, 8, 9, 10 and 12

### ARTICLE IV. AFFILIATE GROUPS

- Section 2. **Alumni** Association: An extension of each Chapter or Colony, an **Alumni** Association shall be established. Consistent with our fraternal values and ethics, the **Alumni** Association will be recognized as a strategic partner and booster of the Chapter/Colony and **strategic partner of the** Chapter Council. Accordingly:
- A. Each **active or inactive** chapter or colony Alumni Association shall have as its official name, the Greek name of its respective chapter or colony (e.g. Alpha **Alumni** Association).

- B. The **Alumni** Association is composed of, but not limited to, the following members: President, Vice President, Treasurer, and Secretary.
- C. The **Alumni** Association shall be responsible for the coordination of **alumni** events and/or fundraisers to benefit the chapter/colony **or the Alumni Association**. Additionally, the **Alumni** Association **should** coordinate, produce, and distribute an Association newsletter.

**Section 3.** **Alumni Association Grand Chapter Delegates:** Each recognized chapter/colony Alumni Association shall be entitled to appoint and send one delegate and an alternate delegate to represent itself at Grand Chapter at its or its member's own expense. A member in good standing of an alumni association may be seated as the delegate or alternate for the Alumni Association if the appointed delegate or alternate fail to attend the Grand Chapter. Although the delegate and alternate delegate may attend, the Alumni Association shall be permitted only one vote.

**Section 4.** **Alumni Associations in Good-Standing:** An Alumni Association is considered in Good-Standing and **is thus considered a recognized Alumni Association** if it continues to meet its financial obligations to the national fraternity; its Delegate Fee is paid in full; it has completed all necessary paperwork and requirements **annually**; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive officer; promotes the anti-discrimination, **anti-hazing, and risk management** policies of the fraternity. **Recognized Alumni Associations are not issued charters or certificates stating their recognition.**

**Section 5.** **Alumni Association Voting Rights:** Chapter/**Colony Alumni** Associations in good standing shall be entitled to the same voting privileges other than on issues of undergraduate fees and dues as chapters in good standing at Grand Chapter, Annual Meetings, or on matters submitted for approval by mail vote of the Fraternity.

**Section 6.** **Regional Alumni Club(s):** On application, the President and Chief Executive Officer or Grand Council can recognize a Regional Alumni Club that has a membership of no less than four members of the Fraternity. Regional Alumni Clubs are an extension of members, chapters, and colonies located within their geographic region. Consistent with our fraternal values and ethics, Regional Alumni Clubs are recognized as a strategic partner of Fraternity Headquarters and the Grand Council. Accordingly:

- A. Each Regional Alumni Club(s) shall have as its official name, the region in which it's located, as determined by Fraternity Headquarters (e.g. Indianapolis Alumni Club).
- B. The Regional Alumni Club is composed of, but not limited to, the following officers; President and Treasurer.
- C. The Regional Alumni Club shall be responsible for the coordination of an annual event for the purpose of promoting brotherhood and networking with other alumni.

**Section 7.** **Constitution and Bylaws of Affiliate Organizations:** Alumni Associations, House Corporations, and Regional Alumni Clubs shall adopt a Constitution, and other organic documents and rules for its own government, not inconsistent with the

Constitution and Bylaws of the Fraternity. Such Constitutions and Bylaws shall be subject to approval of the Chief Executive Officer or Grand Council. Chapter Councils shall not maintain independent constitutions or bylaws. The constitutional authority of parents clubs shall be granted through the constitution and bylaws of a chapter.

#### **IMPORTANT NOTE**

Should this charge be adopted during Grand Chapter, language throughout the Fraternity's Constitution and Bylaws would need to be updated or modified. The following is a list of the items that would need corrected should this charge pass.

#### **Article V. Grand Council**

Delete section 11: Supervision of Regional Chartered Associations and renumber subsequent sections

#### **Article VI. Grand Chapters and Annual Meetings**

Section 5A: replace Regional Chartered Associations with Alumni Associations

Section 6: replace Regional Chartered Associations (twice) with Alumni Associations

Section 7: replace Regional Chartered Association with Alumni Association

Section 8: replace Regional Chartered Associations with Alumni Associations

Section 9: replace Regional Chartered Associations with Alumni Associations

Section 14: replace Regional Chartered Associations with Alumni Associations

Section 15: delete all references to Regional Chartered Associations

#### **Article IX Discipline Imposed by the Fraternity**

Section 2: remove Regional Chartered Association (RCA) and replace with "an affiliate group"

Section 3: remove all references to Regional Chartered Association and replace with Alumni Association, except in the case of charter revocation (just replace Regional Chartered Association)

Section 5: replace Chartered Association with affiliate group

Section 7: remove both references to Regional Chartered Association

Section 9: remove reference to Regional Chartered Association

Section 10: remove all three references to Regional Chartered Association

#### **Article X. Relationship with Collegiate Chapters and Affiliate Groups**

Section 3B: remove and re-letter C and D

#### **Article XI. Amendments**



Section 1: replace Regional Chartered Associations with Alumni Associations

Section 2: replace all references of Regional Chartered Associations with Alumni Associations

Section 3: replace Regional Chartered Associations with Alumni Associations

Section 4: replace all references of Regional Chartered Associations with Alumni Association

## **BYLAWS**

### **Article XIII. Funds and Finances**

Section 4: replace Chartered Associations with Alumni Associations

Section 7: replace Regional Chartered Associations with Alumni Associations

### **Article XIV. Fees, Assessments, and Charges**

Section 5: Replace section to read:

Chapter Association Fee(s): The Fraternity shall establish the amount and due date of an Alumni Association Fee that is billed to each Alumni Association annually.

### **Article XVI. Insignia**

Section 1: remove all reference to Regional Chartered Association

### **Article XVIII. Amendments**

Section 2: remove all reference to Regional Chartered Association and replace with Alumni Association



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Finance Committee

RE: Committee Charge #1 – Fee Structure, ~~Regional Alumni Chartered~~ Associations

The following proposal is being put before the Finance Committee by Fraternity Headquarters Staff for a decision. If approved by the Finance Committee this proposal must to be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Bylaws, Article XIV, Section 5.

Regional Chartered Association Fee(s): The Fraternity shall establish the amount and due date of an annual Regional Chartered Association (RCA) fee of \$100 that is billed to the Association. Additionally, the Fraternity shall charge each member of the association \$2 per year for each member of the Regional Chartered Association over twelve in good standing. In the event a member fails to remit his fee, the member's regional chartered association will become jointly responsible for the amount due.

### PROPOSED CHANGE

Fraternity Bylaws, Article XIV, Section 5.

~~Regional Alumni Chartered~~ Association Fee(s): The Fraternity shall establish the amount and due date of an annual ~~Regional Alumni Chartered~~ Association (~~RCA~~) Fee that is billed to the Association.

### RATIONALE

The Fraternity would like to treat this fee like other fees outlined in the Fraternity's Bylaws and not have a set amount, but rather adjust the fee based on the services offered by the Fraternity and for inflation. This fee just covers a percentage of the cost "to do business" with a regional chartered association. Currently, the Fraternity offers no specific service to chartered associations, so we've kept the fee at \$100.00 per academic year. We would, however, like to increase our efforts in this area when significant progress is made in building Chapter Councils and Chapter Associations. We recommend charging a slightly higher flat fee of \$150 only, since charging a per member fee is more cumbersome and tracking individual members would be more costly than having a flat fee.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Finance Committee

RE: Committee Charge #2 – Delegate Fees, Alumni Chartered Associations

---

The following proposal is being put before the Finance Committee by Fraternity Headquarters Staff for a decision. If approved by the Finance Committee, this proposal must to be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws, it is then presented to the Delegates at Grand Chapter for discussion and adoption.

The Grand Council recognizes that there is a need for further definition and clarification in the area of the Alumni Chartered Association Delegate Fees for Grand Chapter. The language in both sections contradicts one another.

From Committee Charge #1, referencing the Alumni Chartered Associations Fee Structure, the following change was proposed:

### PROPOSED CHANGE

Fraternity Bylaws, Article XIV, Section 5.

Alumni Chartered Association Fee(s): The Fraternity shall establish the amount and due date of an annual Alumni Chartered Association fee that is billed to the Association.

### RATIONALE

The Fraternity would like to treat this fee like other fees outlined in the Fraternity's Bylaws and not have a set amount, but rather adjust the fee based on the services offered by the Fraternity and for inflation. This fee just covers a percentage of the cost "to do business" with an Alumni Chartered Association. Currently, the Fraternity offers no specific service to chartered associations, so we've kept the fee at \$100.00 per academic year. We would, however, like to increase our efforts in this area when significant progress is made in building Chapter Councils and Chapter Associations. We recommend charging a slightly higher flat fee of \$150 only, since charging a per member fee is more cumbersome and tracking individual members would be more costly than having a flat fee.

### ORIGINAL

Fraternity Constitution, Article IV, Section 6.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

Regional Chartered Associations in Good-Standing: A regional chartered association is considered in Good-Standing if it continues to meet its financial obligations to the national fraternity; its Delegate Fee is paid in full; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive officer; and promotes the anti-discrimination policies of the fraternity in its activities.

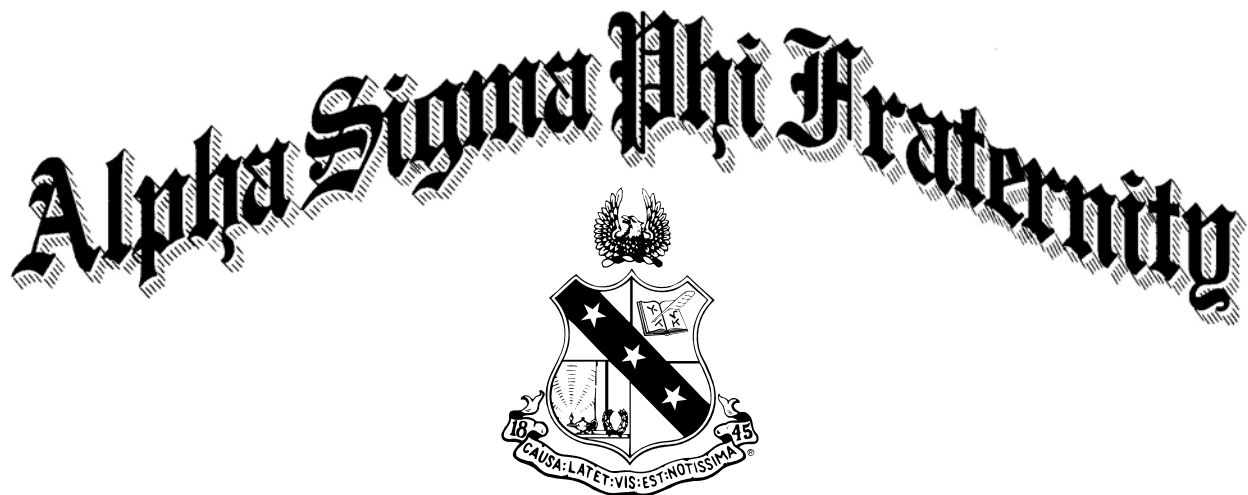
#### **PROPOSED CHANGE**

Fraternity Bylaws, Article IV, Section 6.

Alumni Chartered Associations in Good-Standing: An Alumni Chartered Association is considered in Good-Standing if it continues to meet its financial obligations to the national fraternity; it is under no disciplinary action from the national fraternity at the discretion of the President and Chief Executive officer; and it promotes the anti-discrimination policies of the fraternity in its activities.

#### **RATIONALE**

Removing the Delegate Fee for Alumni Chartered Associations would eliminate the process of billing the groups who are not attending the Grand Chapter only to have to cancel the invoices later. It would also allow the delegate and alternate to choose their registration options as far a room type (single or double occupancy) whereas with the Delegate Fee they are set up for double occupancy as the default. This, in turn, would streamline the billing process as they would be paying with their delegate certification.



## **Grand Chapter 2010 Finance Committee Resolution Housing Fee Assessment**

- WHEREAS The Grand Council has approved for the establishment of a national Housing Corporation to support chapters and colonies wishing to maximize their housing potential; and,
- WHEREAS Each chapter of the Alpha Sigma Phi Fraternity should believe in bettering the man and should provide any and all opportunities to do so; and,
- WHEREAS Each chapter should recognize that Greek housing opportunities can provide value to the undergraduate fraternity experience; and,
- WHEREAS Each chapter should understand that a Greek housing component can aid in the personal development of each brother and enhance the development of the fraternity as a whole; and,
- WHEREAS Each chapter should realize that a housing facility can provide an inviting atmosphere for social gatherings and functions as well as a comfortable environment for new member education; and,
- WHEREAS Alpha Sigma Phi Fraternity affirms that with the great opportunities that a national housing corporation can provide to the undergraduate fraternity experience, each chapter should be responsible for contributing financially each year to a fund to support such an endeavor.
- THEREFORE BE IT RESOLVED
- That each chapter adhere to the following financial obligations and responsibilities set forth below in order to enhance the Greek housing component for all members of Alpha Sigma Phi Fraternity.

## **PROPOSED AMMENDMENT TO BYLAWS**

Housing Fee Assessment: The Fraternity shall establish the amount and due date of an annual Housing Fee Assessment that is billed to each chapter.

### **FINANCIAL OBLIGATIONS AND RESPONSIBILITIES**

- An annual charge of \$15.00 per undergraduate based on a three average of membership within the chapter.
- Each chapter is responsible for paying this fee each academic year as a lump sum by April 1st, effective during the 2010 - 2011 academic year.
- The Fee will use the same calculation as the Chapter Fee Assessment and will include spring membership numbers. This would be similar to insurance and the chapter fee assessment.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## Nominations Committee – Executive Summary

Thank you for your service to Alpha Sigma Phi Fraternity. The role that you are playing on the Nominations Committee is most important. In fact, there may not be a more important committee at Grand Chapter as all of you will be determining the brothers who will lead our Fraternity for the next four years.

With more people being nominated to run for the Grand Council than the last two cycles combined, you have no doubt had, and will continue to have some difficult decisions to make. Arguably, you have the most qualified field of Grand Council candidates in memory. All the candidates love the Fraternity and are extremely passionate and enthusiastic about serving Alpha Sigma Phi. If they weren't, they wouldn't have applied and wouldn't have made it so far in the process. In an effort to assist the committee, a summary has been provided of all the correspondence and supporting material that has developed over the past five months.

### Desired Qualifications (per GSP Ritter, past GSP Still and/or Grand Historian Kutz)

- Results focused and oriented
- Outward, strategic focus, not tactic oriented
- Understands (or willing to learn) and embraces Policy Governance
- Diversity including diversity in age and chapter affiliation/association
- Legal background
- Business acumen and experience
- Financial background
- Senior-level student affairs experience
- Diplomacy and team-building skills
- Ability to be a successful Grand Senior President

### Professional and Volunteer Involvement for the 3 Returning Grand Council Members

This information is provided so when selecting the six members to join the Grand Council, you are looking for brothers with the experience and background

#### **Ed Lenane, Plattsburgh SUNY '88**

##### Professional Experience:

- Associate Director of Alumni Relations, Ohio Wesleyan University
- Past National Staff Member

##### Volunteer Experience:

- Ohio Wesleyan House Corporation; National Facilitator; Membership Education Committee; Elected to the Grand Council in 2008

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)

**Rich Ritter, Toledo '91 and Ohio Wesleyan '93**

## Professional Experience:

- Principal/Retirement Specialist, CCI Benefit Solutions (employee benefit company)

## Volunteer Experience:

- Ohio Wesleyan House Corporation; National Facilitator; Elected to the Grand Council in 2004 and 2008

**John Tilden, Binghamton '93**

## Professional Experience:

- Component IT Security Officer, Social Security Administration

## Volunteer Experience:

- Binghamton Alumni Association; Elected to the Grand Council in 2004 and 2008

**Professional and Volunteer Involvement for 13 Finalists****Rick Buss, UNC-Charlotte '90**

## Professional Experience:

- Director of Credit and Underwriting Operations, Wachovia National Bank

## Volunteer Experience:

- Grand Chapter Advisor, UNC-Charlotte; National Facilitator; Elected to the Grand Council in 2006

**Tom Coy, Grand Valley '96**

## Professional Experience:

- Assistant Director of Student Life, Grand Valley State University

## Volunteer Experience:

- Grand Chapter Advisor, Penn State Altoona; Grand Valley Alumni Association; National Facilitator

**Scott Gallagher, Ohio Wesleyan '93**

## Professional Experience:

- Associate Professor of Surgery, University of South Florida

## Volunteer Experience:

- Ohio Wesleyan House Corporation; National Facilitator; Appointed to the Grand Council in 2009

**Scott Grissom, Oklahoma '78**

## Professional Experience:

- Special Education Mathematics Teacher, Arlington Independent School District

## Volunteer Experience:

- Ohio Wesleyan House Corporation; Grand Chapter Advisor, Ohio Wesleyan; Oklahoma Alumni Association; National Facilitator; Ritual Education Committee; Grand Council member 2000-2006

**Tom Hinkley, Indiana '84**



Professional Experience:

- Managing Director/Owner, JTJ Group
- Past President and CEO, Alpha Sigma Phi Fraternity

Volunteer Experience:

- Grand Chapter Advisor, Indiana; Indiana House Corporation; National Facilitator

**Byron Hughes, Salisbury '06**

Professional Experience:

- Assistant Director of Student Conduct, Virginia Tech

Volunteer Experience:

- Grand Chapter Advisor, Virginia Tech; Faculty Advisor, Salisbury; National Facilitator

**Sam Locke, Indiana '02**

Professional Experience:

- Manager, Funds Development/Constituent Services, Presbyterian Church

Volunteer Experience:

- Indiana House Corporation; National Facilitator

**Matt Maurer, Bowling Green '03**

Professional Experience:

Volunteer Experience:

- Bowling Green Chapter Council; National Facilitator; Membership Education Committee

**Conor Moran, Penn State '09**

Professional Experience:

- Senior Sales and Business Development Associate, Data Explorers Inc.

Volunteer Experience:

- National Facilitator

**Brian Perry, Bowling Green '94**

Professional Experience:

- Associate Director of Student Life, St. Edward's University

Volunteer Experience:

- National Membership Education Committee and National Facilitator

**Bryan Proctor, Grand Valley '96**

Professional Experience:

- Chief of Staff and Counsel, New World Systems Corporation
- Past National Staff Member

Volunteer Experience:

- Appointed General Counsel in 2006; Delta Phi Alumni Corporation; Gamma Psi Alumni Association; Oakland Chapter Council; National Facilitator

**Rodney Rusk, Central Michigan '93**

Professional Experience:

- Director of Global Sales, Robert Bosch Corporation, USA

Volunteer Experience:

- Grand Chapter Advisor, Central Michigan; Chapter Council, Central Michigan; Alumni Association, Central Michigan; National Facilitator

<b>Bernard Schulz, Radford '89</b>
------------------------------------

Professional Experience:

- Special Assistant to the Vice President of Campus Life, American University

Volunteer Experience:

- Grand Province Officer; Grand Chapter Advisor; National Facilitator; Capital Fraternal Caucus; Elected to Grand Council in 2006

# Ritual Committee Logistics

Grand Chapter 2010

## Thursday, August 5

10-11:00am	Committee Chair Meeting w/ Council & FTY Staff ( <b>Acadian II</b> )	Ramunno, Frattini, Tilden
11am-12:00pm	Committee Chair Podium Rehearsal ( <b>La Salle A/B</b> )	Ramunno
1-4:00pm	Ritual Exemplification Rehearsal ( <b>Cabildo</b> ) ( <i>Rehearse speaking roles &amp; blocking of Scenes I-III</i> )	Committee, Casper, Tilden, Frattini
4:15-5:15pm	Opening Ceremony Rehearsal ( <b>LaSalle A/B</b> )	Committee, Latour, Frattini
5:30pm	Arrive at Tulane for Black Lantern Processional Setup ( <i>Set up robe drop-off station, fill lanterns and check wicks</i> )	Committee, Tilden, Frattini
7:15pm	Committee Gathers Outside to Complete Setup ( <b>Union Courtyard</b> )	Committee, Tilden, Frattini
8:15pm	Light Lanterns ( <b>Union Courtyard</b> )	Committee, Tilden, Frattini
8:30-9:00pm	Black Lantern Processional ( <b>Union Courtyard to Quad Green</b> )	All of Grand Chapter
9:10pm	Committee Remains to Extinguish Lanterns ( <b>Quad Green</b> ) ( <i>Wait until all participants are out of sight before extinguishing</i> )	Ramunno, Sitek, Richardson, Frattini
9:15pm	Transport Lanterns Back to Hotel ( <i>Use van and take as many trips as needed</i> )	Ramunno, Sitek, Richardson, Frattini
10-11:00pm ( <i>no later</i> )	Ritual Exemplification Rehearsal ( <b>Cabildo</b> ) ( <i>Run through Silent Dinner &amp; rehearse roles if needed</i> )	Committee, Tilden, Casper, Frattini

## Friday, August 6

8am-1:30pm	Ritual Exemplification Rehearsal - Alumni ( <b>Theatre</b> )	Alumni Volunteers
8-9:00am	Ritual Exemplification Rehearsal - Undergraduates ( <b>Cabildo</b> ) ( <i>Rehearse blocking between scenes, practice lines as needed</i> )	Committee, Casper, Tilden, Frattini
9-10:00am	Grand Chapter Opening Ceremonies ( <b>LaSalle A/B</b> )	Committee, Grand Council, FTY Staff
10:15-11:45am	Plenary Session No. 1 ( <b>LaSalle A/B</b> )	All of Grand Chapter
11:50am-12:15pm	Lunch for Committee ( <b>Jazz Room</b> )	Committee, Frattini
12:15-12:30pm	Setup for Honored Initiate Silent Dinner ( <b>Jazz Room</b> )	Committee, Frattini

## 08/01/10 VERSION

12:30-1:15pm	Honored Initiate Silent Dinner ( <b>Jazz Room</b> )	Committee, Tilden, Casper, Frattini
1:20-1:40pm	Setup for Ritual Exemplification Scene I ( <b>Theatre</b> ) (Strategy to setup Scenes I, II & III <i>should already be finalized during previous rehearsal times</i> )	Committee, Casper, Tilden, Frattini
1:45-3:30pm	Ritual Exemplification ( <b>Theatre</b> )	Committee, Tilden, Casper, Frattini, All Initiated Members
3:30-4:30pm	Ritual Exemplification Cleanup ( <b>Theatre</b> )	Alumni Volunteers



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #1 – Establish GPA Requirement for Undergraduate Grand Councilor

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws, it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Constitution, Article V, Section 13

Section 13. Undergraduate Grand Councilors: At the first meeting after election, and at the meeting concurrent with or next following the annual meeting of the Fraternity in years in which no Grand Chapter is held, the Grand Council shall elect and appoint for two year terms, or until 120 days after graduation, undergraduate members to fill any vacant undergraduate Grand Councilor positions. Upon acceptance of appointment the undergraduate members shall have full voting rights.

### PROPOSED CHANGES

Fraternity Constitution, Article V, Section 13, Sub-section A

Section 13. Undergraduate Grand Councilors: At the first meeting after election, and at the meeting concurrent with or next following the annual meeting of the Fraternity in years in which no Grand Chapter is held, the Grand Council shall elect and appoint for two year terms, or until 120 days after graduation, undergraduate members to fill any vacant undergraduate Grand Councilor positions. Upon acceptance of appointment the undergraduate members shall have full voting rights.

A. Grade Point Requirements: Must maintain a 3.00 GPA to maintain position. Grades will be taken from the previous full academic term, and the GPA requirement must be maintained while holding office.

## RATIONALE

With the commitment Undergraduate Grand Councilors make, it is imperative that they are academically sound, prior to them taking their position. Creating a requirement for being in office will ensure that men that are Undergraduate Grand Councilors take their academics seriously and will be able to effectively balance their time commitments. Also, with having academic standards to receive a bid, to hold HSP, HJP, and HE, it seems appropriate to have a minimum academic standard for our most high profile undergraduate leaders in the country.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #2 – New Expansion Policy

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Bylaws, Article XI, Section 1, and Section 2, and Section 7

- Section 1. Expansion Chief: The Chief Executive Officer may appoint an Expansion Chief to serve at the pleasure of the Chief Executive Officer.
- A. If an Expansion Committee is established and appointed by the Chief Executive Officer the Expansion Chief shall be Chairman of the Expansion Committee. The Expansion Chief shall correspond with individuals, groups of students, members of the Fraternity, and others interested in establishing a Chapter of Alpha Sigma Phi at an institution of learning. He shall at all times be receptive toward correspondence and petitions relating to expansion without in any way committing the Fraternity to more than a full and fair consideration of the proposal for membership.
  - B. Expansion Policy: The Expansion Chief may recommend a rate of expansion reasonably attainable, standards and criteria for evaluating potential success in expansion, and from time to time surveying institutions of learning and locations to which other general fraternities have recently successfully expanded and recommend adoption, amendment, or repeal of a list or lists of institutions at which the Fraternity would probably desire to expand. Such goals may be approved by the Grand Council. Omission of any institution from any such list of institutions to which expansion is sought shall not preclude consideration, as provided above of correspondence from the institution or any student, group, or local fraternity at such institution. Expansion should not be considered at

institutions that conflict with the Fraternity's stance on prohibited discrimination as defined in Article III, Section 8 of the Constitution.

- C. Investigation of petitions: Upon receipt of a petition for colonization from a group not developed under the supervision of the staff employee(s) responsible for expansion, the interest group will be granted colony status if they meet the minimum of 25 members and the recommendation of staff. An interest group may petition the Grand Council for colony status if they do not have 25 men.
- D. Support of staff: The expansion chief shall provide assistance to the staff of the Fraternity responsible for support of expansion, in identifying and recruiting alumni advisors for colonies and interest groups. The Expansion Chief shall coordinate activities with staff and make reports of his activities to the Chief Executive Officer at such intervals and in such form and detail as the Chief Executive Officer may direct.

Section 2. Petitioning Group: Persons eligible for membership in this Fraternity may petition for a Charter constituting them a Chapter of the Fraternity.

- A. Petitions for Charter: In most, but not necessarily all instances, the petitioners will have had contact with staff or alumni of the Fraternity and progressed through interest group and colony status prior to submission of such petition. Such prior contact is encouraged, and the staff shall provide appropriate direction to petitioners in qualifications, preparation, amendment, or modification of any petition for a charter. Each petition for charter shall contain at least the following elements:
  - 1. A general description of the institution of learning in which the petitioners are enrolled or on the faculty or staff, covering briefly the mission of the institution and number of undergraduate students.
  - 2. A statement of fraternity conditions at the institution, including the names of the fraternities, sororities, and other student societies of a general nature, their strength and role in campus affairs, whether housing for students is afforded by the fraternities or to the fraternities by the institution, and similar information.
  - 3. A history of the petitioning group, statement of finances, and roster of the group, including any alumni.
  - 4. Individual accounts of each undergraduate member of the petitioning group, including full name, home and campus addresses, date of birth, department and class in school, academic standing cumulatively and in the last completed term, degrees, if any, previously received, memberships in clubs, honor societies, fraternities, etc., academic and other awards received, and the name and date of graduation of preparatory school(s) attended.
  - 5. Names, addresses, and occupations of alumni members, if any, as available.



6. A group photograph of the petitioners, and if their organization occupies a house, a photograph of its college house.
7. Endorsement by faculty or administrative officers of the institution of the petitioners and of their goal to be chartered as a Chapter of Alpha Sigma Phi.
8. The signature and pledge of each individual undergraduate petitioner to support the Vision of the Fraternity and to be bound by its Constitution, Bylaws, and policies.
10. A copy of the group's present constitution, Bylaws, Articles of Incorporation, or other organic documents and of the proposed Chapter Constitution and Bylaws to take effect upon installation as a Chapter of the Fraternity.
11. If the petitioners as a group occupy real property, whether for group living or for meetings or other uses, a copy of the deed, lease, or rental agreement, and organic documents of any organized alumni body holding title to or guaranteeing performance of any lease or rental agreement for the group, and if any owned property is encumbered, a copy of the mortgage, deed of trust, liens, judgments or other encumbrances, and a statement of any mortgagor or trustee that the obligations on the mortgage or note and deed of trust are current.
12. A release by each member authorizing the chapter to obtain a grade report of each of its undergraduate members from the institution. The cumulative minimum GPA for each member of a petitioning group shall be a 2.3 and the cumulative minimum GPA for the petitioning group shall be the higher of a 2.5 or the campus all-male GPA. Remittance of fees: Prior to approval of the Petition by the Grand Council, the Chief Executive Officer or his designee shall certify that the Charter fee and all other charges and fees due upon installation of the chapter and initiation of its members has been paid to the Fraternity. If the petition is rejected, all pledge fees for those not formally pledged, and all initiation fees of the petitioners, together with any unexpended portion of the installation fee shall be returned to the petitioners.
13. The minimum number of members of a petitioning body shall be set by the Colony Council with the approval of Grand Council.

Section 7. Colonization: The Chief Executive Officer or Grand Council shall have the power to bestow colony status and in its discretion, to authorize initiation of students regularly enrolled and in good standing in any college or university at which the Fraternity is by terms of its constitution authorized to operate, where there is no Chapter of the Fraternity, or where a Chapter is to be reactivated, when it deems such initiation advantageous in connection with an expansion or reactivation program. Such students, prior to installation or reactivation of a Chapter, shall be members-at-large, and shall be designated by such terms as the Chief Executive Officer or Grand Council may direct.

## PROPOSED CHANGES

Fraternity Bylaws, Article XI, Section 1, and Section 2, and Section 7

Section 1. **Director of Expansion:** The Chief Executive Officer may appoint an **Director of Expansion** to serve at the pleasure of the Chief Executive Officer.

- A. The **Director of Expansion** shall correspond with **Universities**, individuals, groups of **interested** students, members of the Fraternity, and others interested in establishing a Chapter of Alpha Sigma Phi at an institution of learning. He shall at all times be receptive toward correspondence and petitions relating to expansion without in any way committing the Fraternity to more than a full and fair consideration of the proposal for membership.
- B. Expansion Policy: **The Director of Expansion** may recommend a rate of expansion reasonably attainable, standards and criteria for evaluating potential success in expansion, and from time to time surveying institutions of learning and locations to which other general fraternities have recently successfully expanded and recommend adoption, amendment, or repeal of a list or lists of institutions at which the Fraternity would probably desire to expand. Such goals may be approved by the Grand Council. Omission of any institution from any such list of institutions to which expansion is sought shall not preclude consideration, as provided above of correspondence from the institution or any student, group, or local fraternity at such institution. Expansion should not be considered at institutions that conflict with the Fraternity's stance on prohibited discrimination as defined in Article III, Section 8 of the Constitution.
- C. Investigation of petitions: Upon receipt of a petition for colonization from a group not developed under the supervision of the staff employee(s) responsible for expansion, the interest group will be granted colony status if they meet the minimum of 25 members and the recommendation of staff.
- D. Support of staff: **The Director of Expansion** and his expansion team shall provide assistance to the staff of the Fraternity responsible for support of expansion, in identifying and recruiting alumni advisors for colonies and interest groups. The **Director of Expansion** shall coordinate activities with staff and make reports of his activities to the Chief Executive Officer at such intervals and in such form and detail as the Chief Executive Officer may direct.

Section 2. **Petitioning Group:** Persons eligible for membership in this Fraternity may petition for a Charter constituting them a Chapter of the Fraternity.

- A. **Petitions for Charter:** In most, but not necessarily all instances, the petitioners will have had contact with staff or alumni of the Fraternity and progressed through interest group and colony status prior to submission of such petition. Such prior contact is encouraged, and the staff shall provide appropriate direction to petitioners in qualifications, preparation, amendment, or modification of any petition for a charter. Each petition for charter shall contain at least the following elements:

A general description of the institution of learning in which the petitioners are enrolled or on the faculty or staff, covering briefly the mission of the institution and number of undergraduate students. A statement of fraternity conditions at the institution, including the names of the fraternities, sororities, and other student societies of a general nature, their strength and role in campus affairs, whether housing for students is afforded by the fraternities or to the fraternities by the institution, and similar information.

1. A brief history of the petitioning group, roster of the group, and annual chapter budget.
2. Individual accounts of each undergraduate member of the petitioning group, including full name, year in school, hometown, major, cumulative GPA, and previous semester GPA.
3. Names and addresses of all Chapter Council members, as available.
4. Endorsement by faculty or administrative officers of the institution of the petitioners and of their goal to be chartered as a Chapter of Alpha Sigma Phi.
5. The signature and pledge of each individual undergraduate petitioner to support the Vision of the Fraternity and to be bound by its Constitution, Bylaws, and policies.
6. A copy of the group's present constitution, Bylaws, Articles of Incorporation, or other organic documents and of the proposed Chapter Constitution and Bylaws to take effect upon installation as a Chapter of the Fraternity.
7. A release by each member authorizing the chapter to obtain a grade report of each of its undergraduate members from the institution. Each member of the petitioning group shall have a minimum cumulative GPA of 2.30 or earned a 2.30 GPA the prior term. The cumulative GPA for the petitioning group shall be a minimum of 2.50.
8. Remittance of fees: All members must complete a payment plan agreement and/or pay all fees in full at the time of submission. In addition, the petitioning group shall pay a predetermined percentage of the chartering fee at the time the chartering petition is submitted. Prior to approval of the Petition by the Grand Council, the Chief Executive Officer or his designee shall certify that the Charter fee and all other charges and fees due upon installation of the chapter and initiation of its members has been paid to the Fraternity. If the petition is rejected, all pledge fees for those not formally pledged, and all unexpended initiation fees of the petitioners, together with any unexpended portion of the installation fee shall be returned to the petitioners.
9. The minimum number of members of a petitioning body shall be set by the President & Chief Executive Officer, or his designee.

Section 7. Colonization: The Chief Executive Officer or his designee or the Grand Council shall have the power to bestow colony status and in its discretion, to authorize initiation of students regularly enrolled and in good standing in any college or university at which the Fraternity is by terms of its constitution authorized to operate, where there is no

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

alphasigmaphi.org

Chapter of the Fraternity, or where a Chapter is to be reactivated, when it deems such initiation advantageous in connection with an expansion or reactivation program. Such students, prior to installation or reactivation of a Chapter, shall be members-at-large, and shall be designated by such terms as the Chief Executive Officer or Grand Council may direct.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #3 & #7 – Revised Prudential Committee Positions & Remove HR Position and Replace with HD Position – Membership Education Director

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Bylaws, Article X, Section 1

Section 1. Required Officers of Undergraduate Chapter:

- A. President: The President has general supervision of the brotherhood, and possesses the final authority, subject to parliamentary procedure, the Constitution and Bylaws of the Fraternity and the chapter. He is the sole external voice of the chapter, he assures that no pledge or brother is demeaned in any manner, and he assures the completion and submission of all reports and external correspondences.
- B. Vice President: The Vice-President is the Chair of the Prudential Committee, he oversees all committee operations, and he assists the President and performs the duties of the President when not present.
- C. Treasurer: The Treasurer prepares and manages the chapter budget and all chapter finances, he must keep accurate financial records, and he must ensure that the chapter meets all campus and Fraternity Headquarters financial guidelines and policies.
- D. Secretary: The Secretary keeps records of all meetings and files them properly. He provides a copy of the minutes to the Grand Chapter Advisor and one for the

permanent record book of the chapter. He maintains the files of all reports and other paperwork relating to the chapter. He is also responsible for maintaining membership records.

- E. Marshal: The Marshal assists in the opening of the chapter meetings and he is responsible for assuring that all fraternity rituals are exemplified in accordance to the ritual handbook. He will also provide a review of the ritual to explain its symbols and meanings to all new pledges/members immediately after the ritual.
- F. Sergeant-at-Arms: The Sergeant-at-Arms is to preserve the items that reflect the history of the chapter, assists in preservation of ritual items, and guards the outer door from those who would expose our secrets.
- G. Alumni Director: The Alumni Director is responsible for maintaining correspondence between the chapter and Alumni, he plans and organizes all events where Alumni attend, and he is to update the Alumni contact database at least once per academic year.
- H. Recruitment Director: The Recruitment Director is responsible for all matters relating to recruitment including, but not limited to, the development and execution of the chapter's recruitment strategy.
- I. Scholarship Director: The Scholarship Director is responsible for promoting and encouraging good scholarship within the Brotherhood, he establishes and maintains relationship with the Faculty Advisor, and he will create a program to assist Brothers with academic difficulties.
- J. Communications Director: The Communications Director is in charge of all matters that relate to communications of the chapter, he is to provide news of the chapter to the campus, community, and Fraternity Headquarters. He is responsible for maintaining the chapter's website and making sure the chapter's newsletter is issued with frequency.
- K. Risk Management Director: The Risk Management Director is responsible for educating on and promoting awareness of the Fraternity's Risk Management Policies. He will inform the chapter of any policy changes instituted by Fraternity Headquarters, the University, or University's Interfraternity Council. He will assist in the coordination of all chapter events to ensure that all risk management policies have been considered and followed.
- L. Brotherhood Development Director: The Brotherhood Development Director is responsible for promoting and encouraging brotherhood within the chapter. He is devoted to facilitating opportunities for brothers to interact beyond the social aspects of fraternity. He will work with the Chapter Council to develop semester and/or annual brotherhood retreats.
- M. Philanthropy and Service Director: The Philanthropy and Service Director is responsible for planning and organizing the chapter's philanthropy and service efforts. He is charged with encouraging active and enthusiastic participation of the brotherhood. At a chapter's discretion this position may be divided into two separate positions.

## PROPOSED CHANGES

### Fraternity Bylaws, Article X, Section 1

Section 1. Required **H-Officers** of Undergraduate Chapter.

The Prudential Committee manages the day-to-day operations of the chapter in a proactive manner and consists of President, Vice President, Treasurer, Secretary, Alumni Director, Scholarship Director, Recruitment Director, and Membership Education Director.

A. President: The President has general supervision of the brotherhood, and possesses the final authority, subject to parliamentary procedure, the Constitution and Bylaws of the Fraternity and the chapter. He is the sole external voice of the chapter, he assures that no pledge or brother is demeaned in any manner, and he assures the completion and submission of all reports and external correspondences. He is the Chair of the Prudential Committee and directly supervises the H-Officers.

B. Vice President: The Vice President oversees all committee operations, and he assists the President and performs the duties of the President when not present. He serves as the IFC representative for the chapter if permitted by the Universities regulations

C. Treasurer: The Treasurer prepares and manages the chapter budget and all chapter finances, he must keep accurate financial records, and he must ensure that the chapter meets all campus and Fraternity Headquarters financial guidelines and policies.

D. Secretary: The Secretary keeps records of all meetings and files them properly. He provides a copy of the minutes to the Grand Chapter Advisor and one for the permanent record book also responsible for maintaining membership records. He is responsible for maintaining the chapter's website and making sure the chapter's newsletter is issued with frequency.

E: The Alumni Director is responsible for maintaining correspondence between the chapter and Alumni, he plans and organizes all events where Alumni attend, and he is to update the Alumni contact database at least once per academic year.

F. Recruitment Director: The Recruitment Director is responsible for all matters relating to recruitment including, but not limited to, the development and execution of the recruitment strategy.

G. Scholarship Director: The Scholarship Director is responsible for promoting and encouraging good scholarship within the Brotherhood, he establishes and maintains relationship with the Faculty Advisor, and he will create a program to assist Brothers with academic difficulties.

H. Membership Education Director: The Membership Education Director serves as the lead facilitator for all new member and brother education meetings. He ensures that the membership education program is implemented in a manner consistent with all national standards. Membership Education Director will be known as "HD", for Head Doctor.

headquarters address

710 Adams Street, Carmel, Indiana 46032-7514

phone

317.843.1911

fax

317.843.2966

web

[alphasigmaphi.org](http://alphasigmaphi.org)



I. Marshal: The Marshal assists in the opening of the chapter meetings and he is responsible for assuring that all fraternity rituals are exemplified in accordance to the ritual handbook. He will also provide a review of the ritual to explain its symbols and meanings to all new pledges/members immediately after the ritual. He is also the vice chairman of the chapter's Standards Board.

J. Sergeant-at-Arms: The Sergeant-at-Arms is to preserve the items that reflect the history of the chapter, assists in preservation of ritual items, and guards the outer door from those who would expose our secrets. He is also the chairman of the chapter's Standards Board.

## RATIONALE –

Changing roles and responsibility of our positions is most importantly done to develop consistency among all our groups and better utilize the Prudential Committee. Specific reasons for including the new members in the Prudential Committee are below:

1) Scholarship Director: As an organization, we hold scholarship in high regard (we were founded as a literary society), but don't hold the Scholarship Director in as high of regard as we should. The role of helping our brothers academically is often under-utilized within our chapters and by elevating the position to the Prudential Committee, this will increase the importance for our chapters to be academically focused. All of our groups should be above the all campus average when it comes to GPA, but today that is not the case – this will help. We also have plans to develop a national scholarship program in the next few years.

2) Alumni Director: Research shows that are most successful chapters have active alumni involvement, therefore our Alumni Directors need to focus on building their respective chapter council and engaging alumni in the activities of the chapter. Too often the role of Alumni Director is solely to plan for Homecoming week activities or create an alumni newsletter. These are good, but this position should focus on encouraging alumni to be engaged with the chapter, to ensure its long-term success.

3) Recruitment Director: Recruitment is the life-blood of an organization, and as we want to continue to grow to be the “biggest and the best” fraternity on our respective campuses, this position should be a part of Prudential. Also, as the Recruitment Director implements an aggressive program, they need allies and that will come from being involved with the Prudential Committee. Again, over 75% of our chapters are below campus average in terms of size.

4) Membership Education Director: Retention is another big issue within our organization which starts with our Membership Education Directors. Similar to the Recruitment Director, implementation of the national standard will need supporters and this needs to start with the Prudential Committee. Our annual retention rate is well below national averages and by increasing the importance of this position; it is undoubtedly going to affect our retention rates.





ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #4 – Define roles of Prudential Committee

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

**ORIGINAL**  
NOT IN CURRENT BYLAWS

**PROPOSED CHANGES**  
Fraternity Bylaws, Article X, Section 4

- Section 4 Prudential Committee: Each chapter shall establish within its Constitution a Prudential Committee for the purpose of discussing the chapter's current business matters, additionally, the Prudential Committee shall:
- A. Manage the day-to-day operations of the chapter in a proactive manner.
  - B. Consist of the President (non-voting member and chair of the Prudential Committee), Vice President, Treasurer, Secretary, Alumni Director, Scholarship Director, Recruitment Director, and Membership Education Director (voting member of the committee).
  - C. Enforce the chapter's constitution and bylaws, along with any policies or rules set by the chapter, college/university, and the national organization.
  - D. Meet weekly in a structured time and place.

## RATIONALE

It is imperative that we develop a consistent message with what the Prudential committee should consist of and what their responsibilities are. Too many of our groups have varied definitions of Prudential. The Prudential Committee has never been codified nor its roles defined. This change will formalize the role of the Prudential Committee.



ALPHA SIGMA PHI FRATERNITY, INC.

to **BETTER** the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #5 – Define Roles of Standards Board

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

NOT IN CURRENT BYLAWS

### PROPOSED CHANGES

Fraternity Bylaws, Article X, Section 5

**Section 5** Standards Board: Each chapter shall establish within its constitution a Standards Board for the purpose of adjudicating all discipline cases involving members of the chapter including: risk management violations, attendance at meetings/events, financial issues, violation of constitution and bylaws, violations of chapter rules and policies, etc., additionally, the Standards Board shall:

A. Consist of the Sergeant-at-Arms (non-voting member and chairman of the Standards Board), Marshall, and four other at large members with at least one member representing the sophomore, junior and senior classes (voting members); should a representative be available from each class.

B. Focus on offering education sanctions rather than punishments

C. Speak with one voice on decisions

D. Members can appeal a Standards Board decision once through the chapters Prudential Committee.

## RATIONALE

It is imperative that we develop a consistent message with what mechanism we have for discipline issues. By creating a Standards Board, this allows the Prudential Committee to be more forward thinking and gives other members the opportunity to have an influential role in the chapter. Also, Prudential Committee serves as the “appeals board” which is why the Marshal and Sgt. at Arms are not on the Prudential Committee.



ALPHA SIGMA PHI FRATERNITY, INC.

to BETTER the MAN.

## GRAND CHAPTER COMMITTEE MEMORANDUM

TO: Grand Chapter Undergraduate Operations Committee

RE: Committee Charge #6 – GPA Requirement for Article X, Section 2B

---

The following proposal is being put before the Undergraduate Operations Committee for discussion and approval. If approved by the Undergraduate Operations Committee this proposal must be taken to the Credentials, Resolutions, and Law Committee for review. Once reviewed to ensure no conflict of the Fraternity's Constitution or Bylaws it is then presented to the Delegates at Grand Chapter for discussion and adoption.

### ORIGINAL

Fraternity Bylaws, Article X, Section 2B

- Section 2. Officer Requirements: The following are required of any individual who holds or seeks to hold the office of President, Vice President, Treasurer, or Prudential Committee Member-at-Large at said chapter or colony of this Fraternity.
- A. Financial Requirements: Must be in good financial standing with Fraternity Headquarters.
  - B. Grade Point Requirements: Must be .2 above the all-men's GPA on campus. If the all men's GPA is above 3.0, then the standard will be set at 3.0. Grades will be taken from the previous full academic term, and the GPA requirement must be maintained while holding office. Should a candidate for election not meet this requirement, he can ask voting members of the chapter/colony to waive this requirement for one academic term. A new vote must be taken each academic term if he remains below the requirement. An appeal to the voting members of the chapter/colony would have to achieve a 2/3 majority vote.

### PROPOSED CHANGES

Fraternity Bylaws, Article X, Section 2B

- Section 2. Officer Requirements: The following are required of any individual who holds or seeks to hold the office of President, Vice President, Treasurer, **Sergeant-at-Arms, or Marshal** at said chapter or colony of this Fraternity.

A. Financial Requirements: Must be in good financial standing with Fraternity Headquarters.

B. Grade Point Requirements: Must be .2 above the all-men's GPA on campus. If the all men's GPA is above 2.8, then the standard will be set at 3.0. Grades will be taken from the previous full academic term, and the GPA requirement must be maintained while holding office. Should a candidate for election not meet this requirement, he can ask voting members of the chapter/colony to waive this requirement for one academic term. A new vote must be taken each academic term if he remains below the requirement. An appeal to the voting members of the chapter/colony would have to achieve a 2/3 majority vote.

## RATIONALE

For clarification purposes, we've re-written Section B to be better understood. Also, adding Marshal to the list of officers that need to maintain these requirements is because the added responsibility of the Marshal chairing the Standards Board. If he is going to be holding brothers accountable for their actions (some may be scholarship) he should be required to hold himself to a higher standard.